

**Quad Budget Summary
FY 2018-21**

All Funds Budget	FY17 Adopted	FY18 Request	FY17 to FY18 Delta *	% Change	FY19 Request	FY20 Request	FY21 Request
Baseline Revenue *	35,951,810	39,257,058	3,305,248	9%	40,341,183	41,176,795	42,033,741
Sale of City Parking Lot (\$2.5 M)	-	-	-	#DIV/0!	286,167	889,182	1,308,411
FY18 PERS Savings Offset from GFDR	-	-	-	#DIV/0!	338,105	-	-
Revenue Total	35,951,810	39,257,058	3,305,248	9%	40,965,455	42,065,977	43,342,152
Expenditures	34,951,810	37,718,953	2,767,143	8%	39,965,455	41,065,977	42,342,152
Xsfer to GFDR for future PERS Obligation	-	338,105	338,105	#DIV/0!	-	-	-
CIP	1,000,000	1,200,000	200,000	20%	1,000,000	1,000,000	1,000,000
Expenditure Total	35,951,810	39,257,058	3,305,248	9%	40,965,455	42,065,977	43,342,152
BUDGET BALANCE (Over) / Under	0	0	0	0%	(0)	0	(0)

* 1% growth in All Revenues in Yrs 3-4, except Casino (\$21M in Yr 1 with 3% growth in each subsequent year)

Service & Supplies

Fund	Departments	FY17 Adopted	FY18 Request	FY17 to FY18 Delta *	% Change	FY19 Request	FY20 Request	FY21 Request
1110	City Council	2,660,586	2,717,281	56,695	2%	3,017,690	2,980,690	2,975,690
1210	City Attorney	32,400	72,600	40,200	124%	73,750	73,750	73,750
1310	City Manager	566,003	617,162	51,159	9%	629,244	586,044	584,244
1320	City Manager- ED	1,346,640	367,645	(978,995)	-73%	397,645	292,645	292,645
1420	Finance	191,900	211,863	19,963	10%	201,528	200,528	201,768
1430	Multi-Dept./Gen Gov	1,961,135	4,388,539	2,427,404	124%	5,695,843	6,228,470	6,750,958
1450	Multi-Dept./EBRCS	75,000	73,500	(1,500)	-2%	73,500	73,500	73,500
1510	Information Services	171,928	230,550	58,622	34%	362,050	228,050	228,050
1755	Development Services	303,100	440,725	137,625	45%	437,830	557,830	557,830
2110	Police	2,340,709	2,283,122	(57,587)	-2%	2,348,386	2,406,983	2,494,314
2210	Police Grants	-	-	-	0%	-	-	-
3310	PW-Engineering	303,241	190,925	(112,316)	-37%	189,914	193,914	190,069
3410	PW-Building Maintenance	208,270	305,820	97,550	47%	316,376	310,356	310,356
3510	PW-NPDES	54,150	98,835	44,685	83%	113,765	146,765	92,515
3610	PW-Street Lighting	499,800	1,096,954	597,154	119%	989,871	929,871	929,871
3710	PW-Street Maintenance	392,600	653,459	260,859	66%	480,812	480,812	480,812
5110	CS- Youth Services	530,275	832,761	302,486	57%	832,761	832,761	832,761
5210	CS-Recreation	514,145	589,072	74,927	15%	589,072	589,072	589,072
5310	CS-Senior Services	10,425	24,340	13,915	133%	24,760	24,760	24,760
5410	CS-Paratransit	86,430	120,915	34,485	40%	70,965	68,615	68,665
Total		12,248,737	15,316,069	3,067,332	25%	16,845,762	17,205,417	17,751,631
				YR to YR Delta		1,529,693	359,654	546,214

* Increases > \$50,000 or > 33% of previous year's budget.

CITY COUNCIL Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
100-1110-42001	Communications	0	0	6,000	6,000	6,000	6,000	6,000 #DIV/0!
	Total	0	0	6,000	6,000	6,000	6,000	Year End Accomplishments Brochure
100-1110-43300	Memberships/Subscriptions	24,692	24,903	24,773	24,773	24,773	24,773	(130) -1%
				9,762	9,762	9,762	9,762	League of Cities
				6,096	6,096	6,096	6,096	ABAG
				630	630	630	630	Sister Cities
				6,635	6,635	6,635	6,635	LAFCO
				1,050	1,050	1,050	1,050	Mayor's Conference dues
				600	600	600	600	League of Cities - East Bay Division Dues
	Total	24,692	24,903	24,773	24,773	24,773	24,773	
100-1110-43500	Program Costs & Supplies	1,817	62,975	38,575	38,575	38,575	38,575	(24,400) -39%
				700	700	700	700	Business Cards - Council Rotation
				200	200	200	200	Badges/Nameplates
				1,000	1,000	1,000	1,000	City Promotional Items
				36,675	36,675	36,675	36,675	WCCTAC Agency dues
	Total	1,817	62,975	38,575	38,575	38,575	38,575	
100-1110-43510	Meeting & Sundry Supplies	3,419	2,125	6,875	5,875	5,875	5,875	4,750 224%
				2,000	2,000	2,000	2,000	Closed Session
				75	75	75	75	Rotating Gifts/Protocol
				1,800	1,800	1,800	1,800	Mayor's Conference Monthly Dinners
				1,000	0	0	0	West County Supervisors & Mayors
				2,000	2,000	2,000	2,000	Council Rotation Reception - Every Year??
				0	0	0	0	Council Priority Workshop
	Total	3,419	2,125	6,875	5,875	5,875	5,875	
100-1110-43530	Office Furn & Equip <\$5000	0	0	0	0	0	0	0 #DIV/0!
				0	0	0	0	
				0	0	0	0	
	Total	0	0	0	0	0	0	
100-1110-43600	Professional Services	545,361	14,400	56,400	14,400	14,400	14,400	42,000 292%
				42,000	42,000	0	0	Fire Services Consultant (Parrott) - reevaluate for new scope re: Measure K data interpretation
				14,400	14,400	14,400	14,400	Public Profit Measure Q & K Evaluation
	Total	545,361	14,400	56,400	14,400	14,400	14,400	
100-1110-43700	Publications and Legal Notices	609	2,000	1,000	1,000	1,000	1,000	(1,000) -50%
				1,000	1,000	1,000	1,000	Bay Area Newsgroup - Legal Ads
	Total	609	2,000	1,000	1,000	1,000	1,000	
100-1110-44050	Community Grants & Spec Events	2,294,345	2,674,643	2,561,158	2,862,567	2,862,567	2,862,567	(113,485) -4%

CITY COUNCIL Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
		8,000	8,000	8,000	8,000	8,000	8,000	Employee Appreciation Dinner
		130,000	130,000	130,000	130,000	130,000	130,000	Major Community Events Funding (4th of July-\$60K, Freshest Cargo-\$25,000, Cinco de Mayo, Veteran's Day-\$7,300)
		2,000	2,000	2,000	2,000	2,000	2,000	Flowers & cards per protocol
		300	300	300	300	300	300	Council Documents/Proclamation Frames
		30,000	30,000	30,000	30,000	30,000	30,000	Elections
		5,000	0	5,000	5,000	0	0	Mayor's Conference Hosting
		1,000	1,000	1,000	1,000	1,000	1,000	Boards & Commissions Appreciation Tea Reception
		15,000	15,000	15,000	15,000	15,000	15,000	Citywide Fee Waivers
		30,000	30,000	30,000	30,000	30,000	30,000	Special Event Sponsorships
		55,000	55,000	55,000	55,000	55,000	55,000	San Pablo Community Foundation
		183,125	189,534	189,534	189,534	189,534	189,534	Animal Control (\$5.94 per capita)
		42,733	42,733	42,733	42,733	42,733	42,733	County Library Support/Facility related
		57,000	57,000	57,000	57,000	57,000	57,000	County Library Support (extra hours - Thursdays & Sundays)
		62,000	62,000	62,000	62,000	62,000	62,000	County Library Support (CAMs)
		465,000	465,000	465,000	465,000	465,000	465,000	New Library Lease
		0	0	0	0	0	0	New Library Property Tax
		100,000	100,000	100,000	100,000	100,000	100,000	New Library (utilities)
		1,200,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	CCC FPD (FS 70 EMS)
		175,000	175,000	175,000	175,000	175,000	175,000	EDC Measure Q Allocation
	Total	2,294,345	2,674,643	2,561,158	2,862,567	2,862,567	2,862,567	
100-1110-44325	Travel/Training Elected Offic.	14,253	19,540	22,500	22,500	22,500	22,500	2,960 15%
		4,500	4,500	4,500	4,500	4,500	4,500	Mayor
		16,000	16,000	16,000	16,000	16,000	16,000	Council Members (\$4,000 each)
		1,000	1,000	1,000	1,000	1,000	1,000	Elected City Clerk
		1,000	1,000	1,000	1,000	1,000	1,000	Elected City Treasurer
	Total	14,253	19,540	22,500	22,500	22,500	22,500	
	GRAND TOTAL	2,884,496	2,800,586	2,717,281	3,017,690	2,980,690	2,975,690	(83,305) -3%

CITY ATTORNEY Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments	#DIV/0!
100-1210-42001	Communications	0	0	600	600	600	600	Verizon Mi-Fi costs	600
	Total	0	0	600	600	600	600		
100-1210-43300	Memberships/Subscriptions	3,785	7,200	4,500	5,000	5,000	5,000	State Bar Dues	(2,700)
	Total	3,785	7,200	4,500	5,000	5,000	5,000	Law Library Updates	-38%
100-1210-43500	Program Costs & Supplies	822	2,000	1,200	1,500	1,500	2,000	Lexis Nexis	(500)
	Total	822	2,000	1,200	2,000	2,000	2,000	Office Supplies	-25%
100-1210-43520	Copies/Printing/Shipping/Xerox	0	0	0	0	0	0	Document Shredding	0
	Total	0	0	0	0	0	0		#DIV/0!
100-1210-43530	Office Furn & Equip <\$5000	38	200	0	0	0	0	Misc Computer Replacement	(200)
	Total	38	200	0	0	0	0	Purchase New Scanner in FY17	-100%
100-1210-43600	Professional Services	30,165	20,000	60,000	60,000	60,000	60,000	El Portal/Road Settlement/Hillside/Geotech	40,000
	Total	30,165	20,000	60,000	60,000	60,000	60,000	General Legal Services Issues	200%
100-1210-44320	Travel/Training	3,446	3,000	6,000	6,150	6,150	6,150	Yearly CACA/BACA Meetings - MCLE	3,000
	Total	3,446	3,000	6,000	6,150	6,150	6,150	Webinars/Misc. Training	100%
	Total	38,257	32,400	72,600	73,750	73,750	73,750	Summer/Fall League Seminars	40,200
	GRAND TOTAL	38,257	32,400	72,600	73,750	73,750	73,750	League Meetings	124%

CMO	Description	FY16	FY17	FY18	FY19	FY20	FY21	Detailed Comments
Account Code	YE Actual	YTD Bdgt	Request	Request	Formula	Formula	Formula	
100-1310-42001	331	660	1,116	1,116	1,116	1,116	1,116	456 69%
	Communications							
	Total	331	660	1,116	1,116	1,116	1,116	1,181 15%
100-1310-43300	7,734	7,879	9,060	9,060	9,060	9,060	9,060	1,181 15%
	Memberships/Subscriptions							
		500	500	500	500	500	500	CCC PMA (RJS & MR)
		330	330	330	330	330	330	IIMC (Clerk)
		3,000	3,000	3,000	3,000	3,000	3,000	ICMA CM & ACM
		2,500	2,500	2,500	2,500	2,500	2,500	Alliance for Innovation
		700	700	700	700	700	700	CaIPELRA (TG & RJS)
		250	250	250	250	250	250	City Clerk's Association (LC & CM)
		150	150	150	150	150	150	MMANC (RJS, CC, TG)
		800	800	800	800	800	800	CCMF (RJS & MR)
		400	400	400	400	400	400	IPMA-HR (Agency)
		250	250	250	250	250	250	NorCal Personnel Mgrs Group
		180	180	180	180	180	180	NCC IPMA-HR (RJS, TG, LTF)
	Total	7,734	7,879	9,060	9,060	9,060	9,060	675 19%
100-1310-43500	3,122	3,550	4,225	4,225	4,225	4,225	4,225	675 19%
	Program Costs & Supplies							
		525	525	525	525	525	525	Records Management Virtual Doc
		2,100	2,100	2,100	2,100	2,100	2,100	Code Publishing
		1,000	1,000	1,000	1,000	1,000	1,000	Ink Cartridges/Misc
		600	600	600	600	600	600	"Year of" Banner
	Total	3,122	3,550	4,225	4,225	4,225	4,225	240 20%
100-1310-43510	3,276	1,230	1,470	1,470	1,470	1,470	1,470	240 20%
	Meeting & Sundry Supplies							
		720	720	720	720	720	720	Monthly Employee of the Month
		750	750	750	750	750	750	CM Meeting Expenses & Supplies
	Total	3,276	1,230	1,470	1,470	1,470	1,470	0 0%
100-1310-43520	1,477	1,400	1,400	1,400	1,400	1,400	1,400	0 0%
	Copies/Printing/Shipping/Xerox							
		300	300	300	300	300	300	Business Cards CMO Staff
		1,000	1,000	1,000	1,000	1,000	1,000	CMO HR Documents
		100	100	100	100	100	100	Fed Ex/Shipping
	Total	1,477	1,400	1,400	1,400	1,400	1,400	0 #DIV/0!
100-1310-43530	260	0	0	0	0	0	0	0 #DIV/0!
	Office Furn & Equipt <\$5000							
	Total	260	0	0	0	0	0	0

CMO	Description	FY16	FY17	FY18	FY19	FY20	FY21	Detailed Comments
Account Code	YE Actual	YTD Bdgt	Request	Request	Request	Formula	Formula	
100-1310-43600	202,209	174,750	182,350	178,850	133,850	133,850	133,850	7,600 4%
			60,000	60,000	60,000	60,000	60,000	Townsend
			16,000	16,000	16,000	16,000	16,000	Granicus/Legistar
			45,000	45,000	0	0	0	Voler - re-evaluate for fy20 fy 21
			11,600	7,100	7,100	7,100	7,100	NeoGov (includes Recruiting, Onboarding, and performance evaluation modules + \$9000 initial set up cost - \$23,200 cost split w/PD
			750	750	750	750	750	IEC Multilingual Testing (\$75/ee) x 10
			25,000	25,000	25,000	25,000	25,000	SRI Community Survey
			15,000	15,000	15,000	15,000	15,000	Laserfiche annual
			9,000	10,000	10,000	10,000	10,000	AFA ACA Compliance
	Total	202,209	174,750	182,350	178,850	133,850	133,850	
100-1310-43700	3,363	300	100	100	100	100	100	(200) -67%
			100	100	100	100	100	Posters (CA & Fed Employment Regs)
	Total	3,363	300	100	100	100	100	
100-1310-44000	1,341	500	1,000	1,000	1,000	1,000	1,000	500 100%
			1,000	1,000	1,000	1,000	1,000	Wellness Committee
	Total	1,341	500	1,000	1,000	1,000	1,000	
100-1310-44050	0	0	0	0	0	0	0	0 #DIV/0!
			0	0	0	0	0	
	Total	0	0	0	0	0	0	
100-1310-44100	24,671	20,659	20,670	20,670	20,670	20,670	20,670	11 0%
			5,040	5,040	5,040	5,040	5,040	SRS Background Services
			8,500	8,500	8,500	8,500	8,500	Kaiser Physicals
			630	630	630	630	630	Audiometric Exams (MOVE TO individual Dept's PW and PD) - NEW
			3,000	3,000	3,000	3,000	3,000	Special Advertising for Recruitments
			1,500	1,500	1,500	1,500	1,500	Live Scan
			1,000	1,000	1,000	1,000	1,000	Civil Service Exams
			1,000	1,000	1,000	1,000	1,000	Oral Board Panel costs - NEW
	Total	24,671	20,659	20,670	20,670	20,670	20,670	
100-1310-44320	19,777	6,500	3,200	1,700	3,500	1,700	1,700	(3,300) -51%
			1,500	1,500	1,500	1,500	1,500	CM League Conference
			200	200	200	200	200	NorCal Personnel Managers Meetings (2x / year)
			1,500	0	1,500	0	1,500	New Law & Election Seminar (City Clerk)
	Total	19,777	6,500	3,200	1,700	3,500	1,700	

CMO Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
100-1310-4444	CM Contingency Account	221,105	348,575	392,571	409,653	409,653	409,653	43,996 13%
	Total	221,105	348,575	392,571	409,653	409,653	409,653	Calculated in Yrs 1 & 2 per Fiscal Resiliency Policy
	GRAND TOTAL	488,665	566,003	617,162	629,244	586,044	584,244	51,159 9%

ECON DEV	Description	FY16	FY17	FY18	FY19	FY20	FY21	Detailed Comments
Account Code		YE Actual	YTD Bdgt	Request	Request	Formula	Formula	
100-1320-43300	Salary	1,015	640	0	0	0	0	(640) -100%
	Total	1,015	640	0	0	0	0	
100-1320-43520	Copies/Printing/Shipping/Xerox	16,021	40,500	40,500	40,500	40,500	40,500	0 0%
			40,000	40,000	40,000	40,000	40,000	El Portal newsletter
			500	500	500	500	500	Fed Ex
	Total	16,021	40,500	40,500	40,500	40,500	40,500	0 0%
100-1320-43300	Memberships/Subscriptions	16,021	640	645	645	645	645	5 1%
			75	75	75	75	75	MMANC
			470	470	470	470	470	CALED
			100	100	100	100	100	ICSC
	Total	0	640	645	645	645	645	5 3%
100-1320-43600	Professional Services	907,289	148,000	153,000	153,000	48,000	48,000	5,000 3%
			20,000	20,000	0	0	0	JMA Architecture - New City Hall
			18,000	18,000	0	0	0	Terra Realty Advisors
			48,000	48,000	48,000	48,000	48,000	SRI - retainer
			0	0	0	0	0	Outside Counsel (Nicki Murphy for City contract); DUPLICATE w/ROPS? 1210? - check with Charles
			25,000	25,000	0	0	0	New design for former Fire station Site on SP Ave (spread \$50k over 2 yrs)
			42,000	42,000	0	0	0	OHlvey (Delete Yrs 3 & 4)
			0	0	0	0	0	Grisham & Associates
	Total	907,289	148,000	153,000	153,000	48,000	48,000	
100-1320-44000	Special Department Expenses	121,170	1,014,000	165,000	195,000	195,000	195,000	(849,000) -84%
			0	0	0	0	0	H2 Business Incentive Program
			0	0	0	0	0	Bi-annual ED Bus Tour
			140,000	140,000	140,000	140,000	140,000	MOB Utilities, Taxes, CAMs, Mgt
			0	0	0	0	0	H2 Business Incentive Program
			0	0	0	0	0	Bi-annual ED Bus Tour
			0	30,000	30,000	30,000	30,000	MOB Deferred maintenance (3300 projects): CIP BUDGET - funding source to be identified - \$1 million
			0	0	0	0	0	Debt Service 2015 LRBs - MOVE TO 1430
			0	0	0	0	0	Debt Service on new City Hall 2017 Bonds
			15,000	15,000	15,000	15,000	15,000	City Real Estate Services

ECON DEV Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
				10,000	10,000	10,000	10,000	LSA Real Estate Services
	Total	121,170	1,014,000	165,000	195,000	195,000	195,000	
100-1320-44320	Training / Travel Staff	3,388	3,500	8,500	8,500	8,500	8,500	5,000 143%
				3,000	3,000	3,000	3,000	NMTC (4 Conferences)
				1,000	1,000	1,000	1,000	CALED
				1,000	1,000	1,000	1,000	ICSC
				500	500	500	500	MMANC
				3,000	3,000	3,000	3,000	Other Real Estate and ED Conferences - NEW
	Total	3,388	3,500	8,500	8,500	8,500	8,500	
100-1320-46100	Improvements	29,881	0	0	0	0	0	0 #DIV/0!
	Total	29,881	0	0	0	0	0	
	GRAND TOTAL	1,078,764	1,206,640	367,645	397,645	292,645	292,645	(838,995) -70%

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FINANCE Account Code	Description	FY16 YE Actual	FY17 YTD Bdg't	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
100-1420-42001	Communications	0	0	0	0	0	0	0 #DIV/0!
100-1420-43300	Total	0	0	0	0	0	0	
	Memberships/Subscriptions	817	1,200	1,705	1,205	1,205	1,205	505 42%
	GFOA: 2 @ \$175			350	350	350	350	KS & JL - SALY
	CSMFO: 3 @ \$110			330	330	330	330	KS, JL and VT
	APA - KV			300	300	300	300	KV
	MMANC: 3 @ \$75			225	225	225	225	KS, JL and VT
100-1420-43500	Total	817	1,200	1,705	1,205	1,205	1,205	375 13%
	Program Costs & Supplies	3,627	3,000	3,375	3,400	3,400	3,400	
	GFOA CAFR Application			450	475	475	475	Annual Expense
	General Office Supplies			1,600	1,600	1,600	1,600	Annual Expense
	W2 / W3 / 1099 Forms			375	375	375	375	Annual Expense
	Deposit Slips / Check Stock			600	600	600	600	Annual Expense
	GFOA Budget Award Applicatn			350	350	350	350	New Expense
100-1420-43520	Total	3,627	3,000	3,375	3,400	3,400	3,400	3,625 302%
	Copies/Printing/Shipping/Xerox	1,541	1,200	4,825	1,850	4,850	1,850	
	CAFR Copies (17 copies)			1,325	1,350	1,350	1,350	Annual Expense
	Budget Document (30 copies)			3,000	0	3,000	0	Biennial Update Doc't
	MQ / MK Reports (15 copies ea)			500	500	500	500	Annual Expense
100-1420-43530	Total	1,541	1,200	4,825	1,850	4,850	1,850	500 #DIV/0!
	Office Furn & Equipm ~\$5000	0	0	500	500	500	500	Misc. expenses
100-1420-43600	Total	0	0	500	500	500	500	8,208 5%
	Professional Services	165,054	176,500	184,708	177,823	173,823	178,063	
	Cutwater / Insight Investment			24,600	24,600	24,600	24,600	Approx. \$2,050/mo
	HdL Sales Tax Analysis			3,800	3,800	3,800	3,800	\$900 / Quarter
	HdL Sales Tax Audit Fee			5,000	5,000	5,000	5,000	Approx. \$1,200 / quarter
	HdL Property Tax Analysis			9,600	9,800	9,800	9,800	Quarterly Fee
	Maze & Associates Audit Fee			82,158	84,623	84,623	84,623	Annual Audit Expense
	Wells Fargo Trustee Fees			3,000	4,000	4,000	4,000	Ongoing maint. Fees
	Springbrook Upgrade to Cloud			20,000	0	0	0	Several versions behind
	Arbitrage Rebate Compliance			5,000	5,000	5,000	5,000	Need for compliance req'ts
	TimeClock Plus			5,000	5,000	5,000	5,000	Rollout in FY17 & then annual
	OpenGov			7,000	7,000	12,000	12,240	Prepaid for \$7k Rate
	GovInvest			10,000	10,000	10,000	10,000	Pension & OPEB Modules
	MGT America Mgt Svcs			2,750	3,000	3,000	3,000	SB90 Mandated Cost Reporting
	GASB 68 Compliance			3,000	3,000	3,000	3,000	Payable to PERS
	GASB 45 OPEB Actuarial Study			0	4,000	0	4,000	Every 2 yrs. Incl in GovInvest cost

FINANCE Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
	Budget layout			0	5,000	0	0	Temp help for budget document
	Mechanic's Bank Service Charge			3,800	4,000	4,000	4,000	Monthly fees approx \$300
100-1420-44320	Total	165,054	176,500	184,708	177,823	173,823	178,063	
	Travel/Training Staff	6,219	10,000	16,750	16,750	16,750	16,750	6,750 68%
	CSMFO Conf (KS & JL)			3,000	3,000	3,000	3,000	Riverside 2018, Nor Cal 2019
	GFOA Conf (KS & JL)			3,500	3,500	3,500	3,500	Denver 2017; St. Louis, MO 2018
	Accela User Conf @ 2			3,000	3,000	3,000	3,000	Downtown L.A.
	Payroll Assoc. Training (KV)			1,000	1,000	1,000	1,000	Placeholder
	Finance Directors Conf (KS)			1,000	1,000	1,000	1,000	League of CA Cities, Monterey
	Chapter Mtgs. & 1-Day Seminars			1,000	1,000	1,000	1,000	Regional Meetings
	MMANC Events (KS, JL & VT)			3,500	3,500	3,500	3,500	Ann'l Conf, Winter Forum, etc.
	YE Tax & Payroll Update Seminar			750	750	750	750	Ann'l Conf
	Total	6,219	10,000	16,750	16,750	16,750	16,750	
	GRAND TOTAL	177,259	191,900	211,863	201,528	200,528	201,768	19,963 10%

MULTI-DEPT Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
100-1430-41201	Pension Benefits	0	1,432,659	1,746,000	2,252,000	2,805,000	3,327,000	313,341
	PERS Unfunded Accrued Liability			1,746,000	2,252,000	2,805,000	3,327,000	22%
								Adjusted for Discount Rate Reduction
				0	0	0	0	
100-1430-42001	Total	0	1,432,659	1,746,000	2,252,000	2,805,000	3,327,000	
	Communications	73,945	75,000	75,000	75,000	75,000	75,000	0
	AT&T & Other Phone Bills			75,000	75,000	75,000	75,000	0%
100-1430-43100	Total	73,945	75,000	75,000	75,000	75,000	75,000	
	Gasoline & Diesel Fuel	111,054	212,700	308,700	330,600	330,600	330,600	96,000
	Development Services			4,200	4,500	4,500	4,500	45%
	Recreation			21,000	22,500	22,500	22,500	100 gal / month
	Diesel			15,750	16,800	16,800	16,800	500 gal / month
	Gasoline			126,000	135,000	135,000	135,000	350 Gal X \$3.5 or \$4.00 per Gal (3610)
	Diesel			15,750	16,800	16,800	16,800	3000 gal / month (3610)
	Gasoline			126,000	135,000	135,000	135,000	350 Gal X \$3.5 or \$4.00 per Gal (3710)
100-1430-43500	Total	111,054	212,700	308,700	330,600	330,600	330,600	7,000
	Program Costs & Supplies	37,568	20,047	27,047	27,047	27,047	27,047	35%
	Dept. Credit Card Charges			6,000	6,000	6,000	6,000	Cost for use of credit card machine. Cost depends on how much revenue we take in. this amount if a 9 month actual, and 3 month projection from June 2014- June 2015.
	Dept. Credit Card Charges			547	547	547	547	
	Program Costs			3,000	3,000	3,000	3,000	
	Program Costs			3,000	3,000	3,000	3,000	Police Dept charges - NEW
	Program Costs			6,000	6,000	6,000	6,000	Community Center - NEW
	Program Costs			8,500	8,500	8,500	8,500	SALY
100-1430-43520	Total	37,568	20,047	27,047	27,047	27,047	27,047	20,000
	Copies/Printing/Shipping/Xerox	62,267	72,700	92,700	94,200	94,200	94,200	28%
	Postage			2,000	2,000	2,000	2,000	Postage
	Xerox Charges			10,000	10,000	10,000	10,000	
	Department Costs for Copy Machine			3,600	3,600	3,600	3,600	
	Engineering Dept			6,000	6,000	6,000	6,000	6,000 cartridges, toner, paper ,USPS, Fed Express, postage etc.

MULTI-DEPT Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
XEROX								
City Atty				6,100	6,100	6,100	6,100	XEROX
Copies/Printing/Shipping/Xerox				2,500	2,500	2,500	2,500	New desk top printers ink cartridges, maint for large copier, desktop printers, postage,
Photocopying				2,000	2,000	2,000	2,000	
Xerox Copier Ink				8,500	8,500	8,500	8,500	
				500	500	500	500	500 Senior Advisory Board pays for Xerox machine services. We are requesting that the City of San Pablo pay for the ink costs.
Xerox				28,700	28,700	28,700	28,700	Maintenance and use costs including replacent ink cartridges. Postage \$930 per year.
Central Copy/Xerox Paper				2,800	2,800	2,800	2,800	Shared rental of building 5 Xerox copier (code enforcement).
HP Plotter Maintenance				20,000	20,000	20,000	20,000	SALY. Moved from 43550
				0	1,500	1,500	1,500	1 Yr Limited Warranty expires 12/17. Plotter routine maintenance
Total		62,267	72,700	92,700	94,200	94,200	94,200	
100-1430-43530	Ofc Furn & Equipt < \$5000	0	6,828	0	0	0	0	(6,828) -100%
Total		0	6,828	0	0	0	0	
100-1430-43550	Central Office Supplies	24,931	20,000	0	0	0	0	(20,000) -100%
Total		24,931	20,000	0	0	0	0	
100-1430-43600	Professional Services	9,000	0	919,000	1,619,000	1,619,000	1,619,000	919,000 #DIV/0!
Spyglass				1,000	1,000	1,000	1,000	Telephone Audit - NEW
Revenue Recovery Group				1,000	1,000	1,000	1,000	Hotel Tax Audit - NEW
Utility Cost Management (UCM)				1,000	1,000	1,000	1,000	Utility Audit
				0	700,000	700,000	700,000	Debt Service 2019 LRBs for New City Hall Bond
				916,000	916,000	916,000	916,000	Debt Service 2015 LRBs - MOVED FROM 1320
Total		9,000	0	919,000	1,619,000	1,619,000	1,619,000	
100-1430-44400	Utilities	328,088	931,860	402,732	444,268	443,895	443,983	(529,128) -57%
Utility Building Charges				55,000	55,000	55,000	55,000	PD Bldg
Utility Base				28,000	36,000	36,000	36,000	EBMUD and WCWD from 1730/3310
Cal. Energy Commission				152,000	175,000	175,000	175,000	EBMUD rate increase from 1780/3410
				87,732	88,000	88,000	88,000	Solar panel loan repayment, 2 payment annually @(\$87,826)
				80,000	90,268	89,895	89,983	SALY was \$60k
Total		328,088	931,860	402,732	444,268	443,895	443,983	

MULTI-DEPT Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
100-1430-44450	Property/Fire/Crime Insurance Liability / Excess Liability: CARMA	561,660	582,000	777,360	812,728	812,728	812,728	630,372 j. Judgement / damages to reimburse citizens for property that has been damaged or lost while in police custody; to cover the non-reimbursed portion of vehicle collision damage, unmet liability deductible, and other miscellaneous uncovered liability claims.
	Employment Risk Mgt Authority (ERMA)			47,150	49,508	49,508	49,508	
	Property			48,975	51,424	51,424	51,424	
	Crime Policy			2,038	2,140	2,140	2,140	
	Work Alternative Program (WAP)			1,605	1,685	1,685	1,685	
	Vehicle Physical Damage			7,237	7,599	7,599	7,599	l. Vehicle insurance - each department is responsible for their premium which is based on the estimated vehicle value.
	Unmet Liability Deductible			50,000	50,000	50,000	50,000	
	Earthquake Insurance for SPCC			20,000	20,000	20,000	20,000	
				0	0	0	0	RJS estimate of UPDATED PREMIUM AMOUNTS as of 3/6/2017
	Total	561,660	582,000	777,360	812,728	812,728	812,728	
100-1430-46300	Salary	5,911	40,000	40,000	41,000	21,000	21,400	0
				40,000	40,000	20,000	20,400	20 Replacement Desktop Computers Annually
				0	1,000	1,000	1,000	Department High Capacity Printer - defer to new building
	Total	5,911	40,000	40,000	41,000	21,000	21,400	
	GRAND TOTAL	1,214,425	1,961,135	4,388,539	5,695,843	6,228,470	6,750,958	2,427,404
								195,360
								34%
								0%
								124%

EBRCSA Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
100-1450-43500	Radios	73,015	75,000	73,500	73,500	73,500	73,500	(1,500) -2%
	Total	73,015	75,000	73,500	73,500	73,500	73,500	
	GRAND TOTAL	73,015	75,000	73,500	73,500	73,500	73,500	(1,500) -2%

IT Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments	#DIV/0!
100-1510-42001	Communications	90	0	0	0	0	0		0
Total		90	0	0	0	0	0		0
100-1510-42005	Network Applications/Expenses	68,237	83,433	160,000	267,500	133,500	133,500		76,567
	Exchange 2016 OS			0	70,000	0	0	Double current upgrade cost to include labor	
	Cisco Call Manager 11.x VOIP			0	60,000	0	0	From \$42k to \$60k to include cost of labor with no hardware update	
	Office 201x Integration			0	4,000	0	0	Integrates Current Office with Phone System and Email	
	City Web Site Annual Service			7,000	7,000	7,000	7,000	Civic Plus Annual Fee	
	RealQuest Annual Service Fee			5,000	5,000	5,000	5,000	RealQuest Annual Fee	
	Laserfiche Annual Maintenance Fee			11,000	12,000	12,000	12,000	Laserfiche Annual Fee	
	CRW Permit Tracking Service Fee			11,000	12,000	12,000	12,000	CRW Annual Fee	
	Microsoft Annual Enterprise License			43,000	44,000	44,000	44,000	Microsoft Annual Fee	
	Microsoft Annual Enterprise License for CAD/RMS			43,000	44,000	44,000	44,000	Microsoft Annual Fee	
	Government Outreach			5,000	5,000	5,000	5,000	Government Outreach	
	Adobe Acrobat Upgrade			20,000	0	0	0	Adobe Upgrade from Acrobat Pro 9.0 to Acrobat Pro XI (3yr.)	
	Netwrix Software Tools			10,000	3,000	3,000	3,000	For server management	
	Acronis Software			5,000	1,500	1,500	1,500	Desktop management	
Total		68,237	83,433	160,000	267,500	133,500	133,500		355
100-1510-43300	Memberships/Subscriptions	420	595	950	950	950	950	Municipal IS Assoc of Calif Membership Fees (3 FTE's)	17333%
	MISAC Membership			800	800	800	800		
	MMANC Membership			150	150	150	150	MMANC Membership Fee	
Total		420	595	950	950	950	950		
100-1510-43500	Program Costs & Supplies	10,254	10,000	39,000	15,000	15,000	15,000	Eset Antivirus Software Upgrade. Expires in Dec 2017	290%
	Eset Antivirus Software			24,000	0	0	0		
	I.T. Repairs, Media, Network Switches, Cables, Memory,Etc.			10,000	10,000	10,000	10,000	I.T. Repairs, Media, Network Switches, Cables, Memory,Etc.	
	Telephone Replacement			5,000	5,000	5,000	5,000	Purchase refurbished 7945's	
Total		10,254	10,000	39,000	15,000	15,000	15,000		

IT Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
100-1510-43530	Office Furn & Equip <\$5000 Workstations	39	0	7,000	0	0	0	7,000 #DIV/0!
	Task Chairs & Desk Setup			5,000	0	0	0	0 Desktop Workstation for 2 new FTE
				2,000	0	0	0	0 Desktop Workstation for 2 new FTE
100-1510-44320	Total	39	0	7,000	0	0	0	
	Travel/Training	3,151	3,500	8,600	8,600	8,600	8,600	5,100 146%
	MISAC Conference			2,600	2,600	2,600	2,600	2 FTEs attending Conference
	MIMIANC Conference			2,000	2,000	2,000	2,000	2 FTE attending Conference
	Microsoft & Other User Conferences			4,000	4,000	4,000	4,000	
100-1510-46300	Total	3,151	3,500	8,600	8,600	8,600	8,600	
	Equipment >5000	54,921	74,400	15,000	70,000	70,000	70,000	(59,400) -80%
	5 NEW Desktop Workstations			10,000	10,000	10,000	10,000	5 replacements each year at \$2K each
	20 - 4TB Backup drives			5,000	0	0	0	Disaster Recovery Backup Media
	Phone System Upgrade			0	60,000	60,000	60,000	Replace/upgrade 120 telephones over two-year timeframe
	Total	54,921	74,400	15,000	70,000	70,000	70,000	
	GRAND TOTAL	137,113	171,928	230,550	362,050	228,050	228,050	58,622 34%

DEV SRVCS Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
212-1755-42000	Uniforms/Safety Equipment	360	200	250	250	250	250	Inspector jacket, boots, hat, gloves as required.
	Total	360	200	250	250	250	250	
212-1755-42001	Communications	0	0	0	0	0	0	#DIV/0!
	Total	0	0	0	0	0	0	
212-1755-43300	Memberships/Subscriptions	252	1,300	3,775	3,780	3,780	3,780	2,475 190%
	Total	0	0	0	0	0	0	
		215	220	220	220	220	220	CALBO Annual membership
		3,000	3,000	3,000	3,000	3,000	3,000	APA-AICP Membership Elizabeth and Michele (+1)
		150	150	150	150	150	150	IAPMO annual membership
		200	200	200	200	200	200	IAEI annual membership
		135	135	135	135	135	135	ICC annual membership Michele
		75	75	75	75	75	75	MMANC annual membership Michele (new)
	Total	252	1,300	3,775	3,780	3,780	3,780	
212-1755-43500	Program Office Supplies	10,833	12,300	5,500	6,500	6,500	6,500	(6,800) -55%
	Total	252	1,300	3,775	3,780	3,780	3,780	
		5,000	5,000	5,000	6,000	6,000	6,000	Request may increase depending on work plan decisions in Prof Svcs
		500	500	500	500	500	500	Building and Planning Books
	Total	10,833	12,300	5,500	6,500	6,500	6,500	
212-1755-43510	Meeting & Sundry Supplies	1,895	3,800	15,000	13,000	13,000	13,000	11,200 295%
	Total	10,833	12,300	5,500	6,500	6,500	6,500	
		9,000	9,000	10,000	10,000	10,000	10,000	Stakeholder outreach ordinance, codes, general plan update
		6,000	6,000	0	0	0	0	Planning Commission Transition to Legistar: 5 tablets, assume no software costs
		0	0	3,000	3,000	3,000	3,000	Purchase 3 new scanners to replace old equipmt
	Total	1,895	3,800	15,000	13,000	13,000	13,000	
212-1755-43520	Copies/Printing/Shipping/Xerox	3,333	500	4,000	2,000	2,000	2,000	3,500 700%
	Total	1,895	3,800	15,000	13,000	13,000	13,000	
		4,000	4,000	2,000	2,000	2,000	2,000	Update General Plan in FY18
	Total	3,333	500	4,000	2,000	2,000	2,000	
212-1755-43600	Professional Services	404,575	361,000	395,000	395,000	515,000	515,000	34,000 9%
	Total	3,333	500	4,000	2,000	2,000	2,000	
		5,000	5,000	5,000	5,000	0	0	ECS Imaging for back-log of scanning
		300,000	300,000	300,000	300,000	300,000	300,000	4Leaf, Inc. part-time RHS inspector, part-time Building Official and plan checks

DEV SRVCS Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
				90,000	90,000	90,000	90,000	MIG for planning support: Sign Ordinance, Accessory Unit Ordinance, Art District, Historic District, Food Manufacturing, PDA Rumrill map, RH&S Ordinance update, façade improvement program, quiet zones for RRX, rent. control, commercial face-lift incentive program, hillside development standards. Current Contract: \$65+\$25=\$90k. NEW: Add'l \$35k
				0	0	75,000	75,000	Update to the General Plan
				0	0	50,000	50,000	Update to the General Plan EIR / Master EM
212-1755-43700	Total	404,575	361,000	395,000	395,000	515,000	515,000	
	Pubs/Legal Notices/Filing Fees	2,276	6,000	2,000	2,200	2,200	2,200	(4,000)
				2,000	2,200	2,200	2,200	Special projects have own funding (e.g. BRO-BAN, etc.)
				0	0	0	0	
212-1755-44320	Total	2,276	6,000	2,000	2,200	2,200	2,200	
	Travel/Training	8,271	11,000	15,200	15,100	15,100	15,100	4,200
				2,400	2,500	2,500	2,500	APA Staff Conference for 3 - NEW +1
				1,500	1,500	1,500	1,500	CEQA Conference for 3 - NEW +1
				5,000	5,000	5,000	5,000	Planning Commission to Academy
				800	800	800	800	CALBO for 4
				800	800	800	800	Bioneers for 2
				0	300	300	300	Customer Service for 2: NEW
				200	200	200	200	Introduction to Management for 1/Mgmt 1: NEW
				500	0	0	0	Permit Technician Certification for Mayra's New Position
				2,000	2,000	2,000	2,000	All Staff Retreat
				2,000	2,000	2,000	2,000	APA/AICP for 2
	Total	8,271	11,000	15,200	15,100	15,100	15,100	
	GRAND TOTAL	431,796	396,100	440,725	437,830	557,830	557,830	44,625
								11%

POLICE Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
100-2110-42000	Uniforms/Safety Equipment	74,238	90,000	111,500	108,900	108,900	108,900	24%
				99,000	108,900	108,900	108,900	Currently have 13 officer positions open. Projecting 3 new hires in FY 16-17, 6 new hires in FY17-18, & 3 new hires in FY 18-19.
				12,500	0	0	0	New SEA Team Bullet Proof vests (purchase 1/2 in FY17 and 2nd half in FY18)
100-2110-42001	Total	74,238	90,000	111,500	108,900	108,900	108,900	-15%
	Communications	37,759	61,000	52,020	54,620	54,620	54,620	(8,980)
				13,874	14,568	14,568	14,568	Verizon Air Cards for MDCs connectivity to Law Enforcement systems and dispatch: 31 Air Cards/ 28 Air Cards at \$37.99 per month and 3 Air Cards at \$29.63 per month: \$13,213
				34,650	36,382	36,382	36,382	EBRICS (101 PD Radios) annual infrastructure costs \$25,000 per radio (33,000 in FY 16/17)
				620	651	651	651	Global Satellite Phone EOC
				668	701	701	701	W/C Sprint cell phone
				1,729	1,815	1,815	1,815	ATT CALNET network connection for Training /Storage site: FY 17-18 being relocated to Vale Rd.
				479	503	503	503	Verizon : Chief of Police Wifi Hot Spot
100-2110-43000	Total	37,759	61,000	52,020	54,620	54,620	54,620	-3%
	Vehicle Maintenance/Repair/Ins	125,564	139,336	135,736	130,703	130,703	130,703	(3,600)
				135,736	130,703	130,703	130,703	
100-2110-43100	Total	125,564	139,336	135,736	130,703	130,703	130,703	#DIV/0!
	Gasoline / Diesel	0	0	0	0	0	0	0
				0	0	0	0	
100-2110-43300	Total	0	0	0	0	0	0	-17%
	Memberships/Subscriptions	12,988	8,750	7,296	7,661	7,661	7,661	(1,454)
				4,480	4,704	4,704	4,704	Lexipol annual manual update fee
				746	783	783	783	COPWARE -Legal Source
				775	814	814	814	Contra Costa County Chief's Association annual membership dues
				695	730	730	730	CAL Chief's Association annual membership dues
				600	630	630	630	International Association of Chiefs of Police annual membership fees: Chief and three (3) Commanders
100-2110-43500	Total	12,988	8,750	7,296	7,661	7,661	7,661	51%
	Program Costs & Supplies	9,758	12,000	18,060	18,973	18,973	18,973	6,060

POLICE Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
	Program Materials			3,000	3,150	3,150	3,150	CERT: 4 classes
	Program Materials			4,650	4,883	4,883	4,883	Parent Project: 8 classes
	Program Materials			2,475	2,608	2,608	2,608	Loving Solutions: 4 classes
				2,640	2,772	2,772	2,772	Coffee with the Cops: 4 events (One (1) event per quarter)
	Program Materials			3,295	3,460	3,460	3,460	Civilian Police Academy: 3 acadameys
				900	945	945	945	Listos: 4 classes
				1,100	1,155	1,155	1,155	Neighborhood Watch Program
	Total	9,758	12,000	18,060	18,973	18,973	18,973	
100-2110-43510	Meeting & Sundry Supplies	3,830	5,200	5,200	5,200	5,200	5,200	Sundry and food costs for CERT, CPA, Parent Meeting Expense
				5,200	5,200	5,200	5,200	Project, Listos, Coffee with the Cops,
	Total	3,830	5,200	5,200	5,200	5,200	5,200	
100-2110-43520	Copies/Printing/Shipping/Xerox	18,341	7,450	10,000	10,500	10,500	10,500	Copies: Report/Department forms: Copy Central
				10,000	10,500	10,500	10,500	
	Total	18,341	7,450	10,000	10,500	10,500	10,500	
100-2110-43530	Office Furn & Equip <\$5000	251	0	2,000	2,000	2,000	2,000	For the unexpected purchase of furniture and office equipment under \$5,000, including Ergonomics as needed
				2,000	2,000	2,000	2,000	
	Total	251	0	2,000	2,000	2,000	2,000	
100-2110-43600	Professional Services	1,362,598	1,685,183	1,630,882	1,696,133	1,743,030	1,854,511	Contract services for sexual assault victims: Childen Interview Center & SART exams (Increases of interviews/exams due to rape definition Penal Code 261 (Uniform Crime Repeorting)
				70,059	70,059	70,059	70,059	Crime Lab: General criminalists, Fingerprint analysis, & Drug testing
				152,460	152,460	152,460	152,460	Contra Costa County Adminstrator: Jail Access fees (CCCSO bills in the arrears by 1 year)
				60,951	65,218	65,218	65,218	Police Employee Recruiting Costs: \$1700 per candidate (Medical Exam: \$650, Phys Exam: \$700, Polygraph: \$300) Currently 13 vacancies: Projection of 3 new additional new hires in FY16-17
				10,200	5,100	3,400	3,400	
	Total	1,362,598	1,685,183	1,630,882	1,696,133	1,743,030	1,854,511	(54,301)
								-3%

POLICE Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
		0	0	0	0	0	0	6 candidates FY18, 3 candidates FY19. Due to attrition trends we project recruiting and hiring two (2) Officers in 2020 and in 2021
	External Backgrounds: Simpson Investigative Services Group -	3,600	1,800	1,800	1,800	1,800	1,800	
	Officer involved/serious incidents: Fitness for duty medical exams.	4,000	4,000	4,000	4,000	4,000	4,000	
	Haz Mat Disposal: Proper removal of & disposal of blood borne pathogens, narcotics, paraphernalia, and toxic chemicals (Cal-OSHA required)	3,000	3,000	3,000	3,000	3,000	3,000	
	CAD: SPPD opt-out of Richmond PD lead consortium and joined Tri-City consortium with PPD and HPD. SPPD to host CAD & RMS servers and supply IT support	951,859	989,933	1,029,531	1,070,712			
	RMS: SPPD opt-out of Richmond PD lead consortium and joined Tri-City consortium with PPD and HPD. SPPD to host CAD & RMS servers and supply IT support	127,115	142,000	151,000	161,000			
	Tyler Tech: formally New World -Software, licensing fees, & support: FY16-17 \$30, 560 for mobile lic/support agreement. FY17-18, FY18-19 pending the bundling of Tri-City consortium with PPD & HPD	0	0	0	0	0	0	
	VieVu Body Worn Cameras: An Additional 27 cameras will be purchased in FY16-17 for a total of 67 cameras: 36 months of service and warranty is included ending FY20-21 based on Vievu/SP Agreement dated 10/1/16	0	0	0	0	0	60,300	
	Quantum Digital Storage Annuals (Storage for BWC's): License fee, License Gold Software Support Plan, Vaulting Gold Software Support Plan, & Next Business Day Gold Support Plan	32,855	36,141	36,141	36,141	36,141	36,141	
	Laserfische: Document imaging management software and licensing fees	7,700	7,700	7,700	7,700	7,700	7,700	

POLICE Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
		41,176		43,235	43,235	43,235	43,235	ALPS CAL ID: Automated Latent Print System & CLETS access: connectivity to State judicial data files & ability to transmit/receive admin messages
10,648		11,713	11,713	11,713	11,713	11,713	11,713	ARIES: Automated Regional Information Exchange System annual fee (booking info, search warrants, probable cause docs, etc.)
4,000		4,200	4,200	4,200	4,200	4,200	4,200	ACCJIN: All County Criminal Justice Information Network fees (County cost for CLETS)
525		551	551	551	551	551	551	CAER: Contra Costa Community Awareness and Emergency Response: Notification system membership fee
10,656		11,722	11,722	11,722	11,722	11,722	11,722	Service Agreements: Video imaging system, scanners, property and evidence system (Cellebrite, File on Q, etc.)
2,396		2,636	2,636	2,636	2,636	2,636	2,636	CLEAR: Information Links: Lexis Nexis, Penal Code, and other legal access for investigations
10,500		11,025	11,025	11,025	11,025	11,025	11,025	Live Scan: County & State automated fingerprint service: used for booking prisoners and casino applicants
5,170		5,273	5,273	5,273	5,273	5,273	5,273	Bay Alarm: Department Alarms: Station, training site/offsite evidence room, & surplus storage room, new evidence room and surplus storage at Vale Road
0		0	0	0	0	0	0	The training site evidence and surplus storage rooms will be relocated FY 17-18 and alarms disabled.
15,750		16,538	16,538	16,538	16,538	16,538	16,538	Code Enforcement: Title search fees, permits related to asbesto remonval, contractor costs for boarding of vacant houses, demolition, clean up of unsafe hazardous homes, and general fees related to enforcement of property management and boarding ordinances for commercial/trailer parks
71,442		85,730	85,730	85,730	85,730	85,730	85,730	Shot Spotter: Maintenance Fee (Annual COLA of 5% plus 20% growth per year)

POLICE Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
		11,000		11,000	11,000	11,000	11,000	Investigations: Prosecution of homicides & other complex criminal cases that requires the Department to contribute to the prosecution efforts to include transcription, translation and DNA exams.
		10,000		10,000	12,500	12,750	12,750	K-9 Maintenance for four dogs: Food, veterinarian (medicine only), yearly maintenance and re-certification fees, bite sleeves, and misc supplies
		3,000		3,000	3,000	3,000	3,000	Jail expenses: Food, hospital/medical care, prisoner bed and blanket claening, misc equipment and supplies, interstate prisoner transportation, No change in ammounnt due to Prop 47 impact (Felony to Misdemeanor)
		0		0	4,800	2,400	2,400	One time expense: Cooling units for K9 vehicles
		0		5,600	0	0	0	One time expense: Ballistic/stab Kevlar vests for 4 K9s
		52,500		55,125	55,125	55,125	55,125	Range Expenses: Fierarms/defensive tactics, firearm purchases, range fees, ammunition, tagets, repair equipemnt, firearms maintenance and parts, safety equipment, less then lethal ammo/equipment
		1,000		0	0	0	0	One Time expense: Kids to Camp- three (3) new tents, two (2) lanterns, & BBQ grill
		13,250		13,250	13,250	13,250	13,250	POP Unit: Youth education classes including the GREAT Summer Program & awards dinner-
		6,825		7,166	7,166	7,166	7,166	Citizen Programs: Disater Preparation (CERT including citizen and inhouse training), training materials, public awareness lectures, National Night Out
		3,213		3,277	3,277	3,277	3,277	Technical Repairs: electronic equipment, vehicle laptops, radar guns, digital recorders, fire extinguishers, flashlights, deifulators, and misc equipment
		10,000		10,000	10,000	10,000	10,000	Annual Recruiting Advertising: PORAC, CPOA, Cal Chiefs-Publications : Re evaluate annually
	Total	228,096	156,525	178,793	202,493	178,343	178,343	

POLICE Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
100-2110-44320	Travel/Training	45,873	72,765	72,765	76,403	76,403	76,403	0 0%
				72,765	76,403	76,403	76,403	Training and Travel: Lunch meetings for Investigations, Records/Services, Patrol, and Administration
100-2110-46100	Total	45,873	72,765	72,765	76,403	76,403	76,403	0 #DIV/0!
	Improvements	0	0	0	12,000	0	0	0
				0	12,000	0	0	
100-2110-46300	Total	0	0	0	12,000	0	0	
	Equipment>5000	204,754	50,000	0	0	0	0	(50,000) -100%
				0	0	0	0	Equipment for New Vehicles
	Total	204,754	50,000	0	0	0	0	
GRAND TOTAL		2,175,386	2,340,709	2,283,122	2,348,386	2,406,983	2,494,314	(57,587) -2%

PD VEHICLES Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Formula	Detailed Comments
102-2110-46300	Equipment>5000	0	0	0	0	0	0	0	PD: Vehicle Replacement
	Total	0	0	0	0	0	0	0	
GRAND TOTAL		0	0	0	0	0	0	0	

PD GRANT Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
210-2210-43600	Professional Services	18,059	0	0	0	0	0	PD Grant: Click It or Ticket
210-2210-46300	Equipment>5000	0	0	0	0	0	0	
	Total	18,059	0	0	0	0	0	
GRAND TOTAL		18,059	0	0	0	0	0	

ASSET SEIZURE: Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
225-2250-43600	Professional Services	0	0	0	0	0	0	PD: Asset Seizure
225-2250-46300	Equipment>5000	0	0	0	0	0	0	
	Total	0	0	0	0	0	0	
GRAND TOTAL		0	0	0	0	0	0	

ENGINEERING Account Code	Description	FY16 YE Actual	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
200-3310-42000	Uniforms/Safety Equipment	257	630	869	869	904	165 35%
PW YTD Expense \$128.10	Senior Engineer		130	95	95	130	PPE: Boots (\$130), ranging (\$137), etc.
	Public Works Inspector		250	387	387	387	PPE: Boots (\$250 per MOU), ranging (\$137 as needed), etc.
	Engineering Aide		250	387	387	387	PPE: Boots (\$250 per MOU), ranging (\$137 as needed), etc.
200-3310-42001	Total	257	630	869	869	904	
	Communications	0	0	0	0	0	0 #DIV/0!
200-3310-43000	Total	0	0	0	0	0	
PW YTD Expense \$0	Vehicle Maintenance/Repair/Ins	4,428	0	0	0	0	(5,000) -100%
	HP Plotter Maintenance		0	0	0	0	1 Yr Limited Warranty expires 12/17. Plotter routine maintenance
200-3310-43300	Total	4,428	0	0	0	0	
	Memberships/Subscriptions/Dues	1,537	43,240	43,990	43,990	43,990	41,230 2051%
	DLT Solutions		750	1,500	1,500	1,500	Autodesk AutoCad Maintenance Subscription
PW YTD Expense \$0	PE License Renewal (2)		510	510	510	510	Public Works Director (\$255) & Senior Engineer (\$255)
	WCCTAC Agency Member Dues		37,000	37,000	37,000	37,000	Annual membership dues
	CCTA Jurisdiction Cost Share		3,000	3,000	3,000	3,000	Local jurisdiction annual cost share
	MTC Streetsaver Subscription		1,500	1,500	1,500	1,500	Annual renewal of Streetsaver pavement management subscription
	SCAM/NATO Membership League of CA Cities		80	80	80	80	Annual membership fees
	Office Supplies		400	400	400	400	Jurisdiction contribution towards pavement studies
200-3310-43500	Total	1,537	43,240	43,990	43,990	43,990	
PW YTD Expense \$2,174.25	Program Costs & Supplies	8,675	18,750	18,750	18,750	18,750	1,557 9%
	Drop Box License/Service		750	750	750	750	Pens, paper, computer/plotter supplies, chairs, planners, business cards, etc.
	Title Searches		5,000	5,000	5,000	5,000	5 Licenses; annual service renewal
200-3310-43510	Total	8,675	18,750	18,750	18,750	18,750	
PW YTD Expense \$0	Meeting & Sundry Supplies	69	500	500	500	500	0 0%
	Conferences/Meeting Attendance/Supplies		500	500	500	500	CCTAC, CCEAC, WCCTAC TAC & Conferences

ENGINEERING Account Code	Description	FY16 YE Actual	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
\$0	Total	69	500	500	500	500	
200-3310-43520	Copies/Printing/Shipping/Xerox	0	100	100	100	100	100 #DIV/0!
PW YTD Expense	Specialized Printing		100	100	100	100	Public meetings, presentations, etc.
\$0	Total	0	100	100	100	100	
200-3310-43600	Professional Services	197,827	110,000	112,000	122,000	112,000	(116,073) -51%
	I-80 ICM Hotspot		1,000	1,000	1,000	1,000	To be reimbursed under CCTA I-80 ICM MOU NEW
PW YTD Expense	Master Fee Schedule Update		0	0	10,000	0	Update every 4 years (last update FY 16)
\$225,817.04	Annual City Audit		4,000	4,000	4,000	4,000	PW cost share of City audit; Maze & Associates
	External Legal Council Services		5,000	5,000	5,000	5,000	Modification of legal documents
	On-call Contract Service		100,000	102,000	102,000	102,000	22 On-call Consultants (Geotech, Plan Review, Traffic Engineering, Civil, Electrical, Hygenist, Construction Inspection, Material Testing, Construction Management, Structural & Survey); 2 consultants for each service ~\$8,000/contract
200-3310-43700	Pubs/Legal Notices/Filing Fees	197,827	110,000	112,000	122,000	112,000	
	US Postal Service/Fed Ex		2,705	2,705	2,705	2,705	705 35%
			180	180	180	180	Bay Area News Group, grant application certificates of mailing, contract documents, etc. (\$15/mth)
PW YTD Expense	Bid Document Posting		2,000	2,000	2,000	2,000	BPXpress various CIP projects (5/yr @ \$400 ea.)
\$1,517	County Notices		525	525	525	525	County-various CIP notice of completions, CEQA Determinations, etc. (10/yr @ \$52.50 ea.)
200-3310-44320	Travel/Training	2,116	2,705	2,705	2,705	2,705	
	Map Act Training		5,000	5,000	5,000	5,000	0 0%
PW YTD Expense	Lorman Training Courses (online)		1,000	1,000	1,000	1,000	Professional development for Engineers, inspector, analyst & admin staff
\$943.57	Miscellaneous Staff Training		535	535	535	535	Professional development for Engineers, Professional development for Engineers, inspector, analyst & admin staff
			3,465	3,465	3,465	3,465	Professional development for Engineers, inspector, analyst & admin staff
200-3310-44400	Utilities	1,570	5,000	5,000	5,000	5,000	
PW YTD Expense			0	0	0	0	0 0
			0	0	0	0	Utilities should be in the 8000 budget

ENGINEERING Account Code	Description	FY16 YE Actual	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
\$0		0	0	0	0	0	
200-3310-46100	Improvements	0	10,000	0	0	0	10,000 #DIV/0!
PW YTD Expense	Miscellaneous Improvements		10,000	0	0	0	In FY 16, constructed I-80 ICM Server Room in Bldg 3 (Placeholder)
\$0		0	10,000	0	0	0	
200-3310-46300	Equipment	0	0	6,000	0	6,120	(45,000) -100%
PW YTD Expense	Traffic Counter Equipment		0	6,000	0	6,120	Purchase additional traffic counter hardware & software
\$833.67		0	0	6,000	0	6,120	
	GRAND TOTAL	216,479	190,925	189,914	193,914	190,069	(117,316) -37%

PW VEHICLES Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Formula	Detailed Comments
102-3410-46300	Equipment>5000	0	0	0	0	0	0	0	PW: Vehicle Replacement
	Total	0	0	0	0	0	0	0	
GRAND TOTAL		0	0	0	0	0	0	0	

BLDG & FLEET MAINT Account Code	Description	FY16 YE Actual	FY17 YTD Bdg	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments	Actuals as of 2/1/2017
100-3410-42000	Uniforms/Safety Equipment	1,843	3,600	2,648	2,680	2,680	2,680		(952)
2	Maint. Worker Uniforms								-26%
	Automotive Work Wear			698	711	711	711	Pants, Shirts and Jackets Per MOU	608.00
	Boots			1000	1000	1,000	1,000	\$500. per worker in MOU	992.00
	Safety Equipment			950	969	969	969	Safety Helmets, Vest, Gloves, Chain saw chaps, Ear plugs, safety Glasses, rain gear	245.00
100-3410-42001	Total	1,843	3,600	2,648	2,680	2,680	2,680		1,845.00
	Communications	1,000	1,000	0	0	0	0		(1,000)
		0	0	0	0	0	0	Move communication cost to acct 237 and 200.For ease of billing	0.00
100-3410-43000	Total	1,000	1,000	0	0	0	0		0.00
	Vehicle Maintenance/Repair/Ins	5,591	6,200	6,324	6,450	6,450	6,450		124
	9 vehicles City Hall use. 4 vehicles Recreation use		3,052	3,113	3,113	3,113	3,113	Tires, Major repairs	0.00
	Grand Prix car wash		600	612	612	612	612	Car washes 9 Vehicles (vehicles 4 times)	82.99
	Steve's Auto Care		2,472	2,521	2,521	2,521	2,521	Oil changes , Smog test, minor repairs	1,303.15
	San Pablo Automotive Supply		200	204	204	204	204	Misc. Parts. Windshield wipers etc..	17.69
100-3410-43100	Total	5,591	6,200	6,324	6,450	6,450	6,450		1,403.33
	Gasoline / Diesel	220	220	0	0	0	0		(220)
100-3410-43500	Total	220	220	0	0	0	0		616.67
	Program Costs & Supplies	11,983	23,550	30,293	30,899	29,879	29,879		6,744
	IDN- Wilco		378	386	386	386	386	Locks & Keys	185.08
	Single Cylinder		1,100	1,122	1,122	1,122	1,122	Small equipment repairs	1,116.90
	Office City		200	204	204	204	204	Gum remover & Misc.	123.66
	Uline		1,757	1,792	1,792	1,792	1,792	Trash Bags	861.38
	KellyMoore Paints		200	204	204	204	204	Painting materials	49.17
	Sugar City		500	510	510	510	510	Misc. concrete products	126.43
	Ewing Irrigation		500	510	510	510	510	Misc. irrigation parts	29.30
	Home Depot		3,478	3,548	3,548	3,548	3,548	Misc. Nuts bolts and Supplies	2,045.90
NEW	Batteries + Bulbs		533	544	544	544	544	Misc. batteries	261.40
	Laner Electric Supply		561	572	572	572	572	wire, and supplies	274.83
	Automated Flag pole Parts & Service		1,310	1,336	1,336	1,336	1,336	Flag pole Parts	642.00
	Ewing Irrigation		500	510	510	510	510	Misc. irrigation parts	29.30
	San Pablo Plumbing Supply		500	510	510	510	510	Misc. Plumbing parts	24.34
	The Pool Doctor		1,175	1,199	1,199	1,199	1,199	Fountain pump repairs	576.09
	All Bay Lock Smith		357	364	364	364	364	Lock repairs	175.00
NEW	Automatic Door Systems		1,000	1,020	0	0	0	ADA door opener repairs. Increased the number of openers in 2016	246.85
	HVAC Maintenance		3,457	3,526	3,526	3,526	3,526	May need to increase for New City Hall	1,694.69

BLDG & FLEET MAINT Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments	Actuals as of 2/1/2017
NEW	O'Connor Pest Control			300	306	306	306	Pest control	150.00
	Roto Rotor			450	459	459	459	Sewer drain cleaning	209.75
	Rochester Midland			4,167	4,250	4,250	4,250	Bathroom freshener.	1,857.12
	Single Cylinder			1,139	1,162	1,162	1,162	Move from 100-4310-43600	
Mandatory	Fire systems			2,200	2,244	2,244	2,244	Fire System Annual service	0.00
NEW	New Library			2,386	2,434	2,434	2,434	Locksmith, Auto Door, HVAC, Etc..	0.00
NEW	New WIC Building			1,193	1,217	1,217	1,217	Locksmith, Auto Door, HVAC, Etc..	0.00
Mandatory	CDT Dot Testing			300	306	306	306	DOT drug test Manda	101.00
Mandatory	Kaiser			652	665	665	665	Dot Physicals	320.00
	Total	11,983	23,550	30,293	30,899	29,879	29,879		11,100.19
100-3410-43600	Professional Services	51,879	152,000	248,315	258,084	258,084	258,084	96,315	63%
	Janitorial: Building # 1,2,3,5,6, and Council Chambers - Increased funding for hiring a new company.			98,072	103,220	103,220	103,220	Historic annual increase of 5.25 %	
NEW	Janitorial New Library			29,163	30,694	30,694	30,694	NEW	5,711.91
NEW	Janitorial PD			24,136	25,404	25,404	25,404		0.00
NEW	Janitorial New WIC Building Alarm service:			0	0	0	0	NEW - County will provide	0.00
NEW	Alarm service NEW Library			14,890	16,318	16,318	16,318	Building # 1,2,3,5,6, and Council Chambers	10,948.50
NEW	Alarm service NEW WIC Building			4,434	4,526	4,526	4,526	NEW	0.00
Mandatory	Elevator service and inspections			0	0	0	0	NEW - County will pay	0.00
				15,120	15,422	15,422	15,422		
								P.D. janitorial moved from 2110-43000 to 3410. \$23,390.	
								Moved P.D Elevator. Will need to increase When new City Hall is built.	4,326.00
NEW	On-call Services			60,000	60,000	60,000	60,000	Emergency repairs, Electrical, Carpentry, Roofing, Painting(Lock at \$60,000)	1,500.00
NEW	Permit fees P.W Projects			2,500	2,500	2,500	2,500	NEW	
	Total	51,879	152,000	248,315	258,084	258,084	258,084		22,486.41
100-3410-43700	Pubs/Legal Notices/Filing Fees	0	0	500	500	500	500	Postings for RFP's (NEW)	#DIV/0!
	BP Express			500	500	500	500		134.75
	Total	0	0	500	500	500	500		134.75
100-3410-44320	Travel/Training	100	1,700	1,600	1,600	1,600	1,600	(100)	-6%
	PAPA membership			80	80	80	80	1 employee with pesticide QAC Increased members dues	55.00
	PAPA Classes			240	240	240	240	Continuing Education Requires 3 classes for pesticide QAC Mandatory	160.00
	Apwa Membership			200	200	200	200	1 maintenance worker 3	0.00
	Apwa Classes			780	780	780	780	4 classes for maint. worker 3 (Supervisor Training)	0.00

BLDG & FLEET MAINT Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments	Actuals as of 2/1/2017
	Maintenance Worker			300	300	300	300	300 Specialty Training, irrigation electrical and Valve repair etc..	49.00
100-3410-44400		100	1,700	1,600	1,600	1,600	1,600		264.00
	Utilities	0	0	0	0	0	0		#DIV/0!
				0	0	0	0		0
100-3410-46100		0	0	0	0	0	0		
	Improvements	10,000	10,000	5,000	5,000	0	0		(5,000)
				5,000	5,000	0	0		-50%
	Unexpected improvements for Civic Center								
100-3410-46300		10,000	10,000	5,000	5,000	0	0		
	Equipment > \$5,000	656	10,000	11,162	11,162	11,162	11,162		1,139
				10,000	10,000	10,000	10,000	Emergency generator, Emergency elevator repairs	1,139
	Misc. Equipment								
	Single Cylinder			1,139	1,162	1,162	1,162	Small equipment repair/ Purchase	536.56
		656	10,000	11,139	11,162	11,162	11,162		537
	GRAND TOTAL	83,273	208,270	305,820	316,376	310,356	310,356		97,550
									47%

NPDES Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
255-3510-42000	Uniforms/Safety Equipment	1,401	2,700	2,175	1,625	1,625	2,175	(525) -19%
	Maintenance Worker III			1,075	1,075	1,075	1,075	Uniforms, safety equipment
	Environmental Porgram Analyst			550	0	0	550	For 2 staff. Boots, PPE: boots, hardhats, safety glasses, safety vest, rain gear, etc.
	Maintenance Worker I			550	550	550	550	Uniforms, safety equipt (0.5 FTE)
	Total	1,401	2,700	2,175	1,625	1,625	2,175	
255-3510-42001	Communications	0	300	300	300	300	300	0 0%
	Handheld Radio			300	300	300	300	Natural Disaster Radio
	Total	0	300	300	300	300	300	
255-3510-43300	Memberships/Subscriptions	0	2,550	2,860	1,740	1,740	1,740	310 12%
	ChargePoint			600	600	600	600	Electric Vehicle Charging Station
	Green Halo			2,260	1,140	1,140	1,140	subscription Construction and Demolition software to meet CalGreen requirements. Costs being split with Development services.
	Total	0	2,550	2,860	1,740	1,740	1,740	
255-3510-43500	Program Costs & Supplies	12,536	21,500	26,800	27,600	30,400	31,700	5,300 25%
	NPDES Permit FEE (RWQCB MRP)			15,800	16,600	17,400	18,700	Annual NPDES permit fee
	Compost/Recycling Program			3,000	3,000	3,000	3,000	City Hall compost bags, signs, and containers and other diversion activities in compliance with AB 939
	Civic Sparks Intern			5,000	5,000	7,000	7,000	Intern cost will be covered in full by EBEW's stipend (will be reimbursed)
	MRP 2.0 Implementation			3,000	3,000	3,000	3,000	Office supplies, legal notices, and other costs associated with mrp 2.0 mandate implementation
	Total	12,536	21,500	26,800	27,600	30,400	31,700	
255-3510-43510	Meeting & Sundry Supplies	206	500	500	500	500	500	0 0%
	Meetings			500	500	500	500	Food and supplies for workshops and meetings
	Total	206	500	500	500	500	500	
255-3510-43520	Copies/Printing/Shipping/Xerox	3,353	2,600	2,500	2,500	2,500	2,500	(100) -4%
	Outreach Material			2,500	2,500	2,500	2,500	Production, translation, printing, and shipping of postcards and other outreach materials for all three mandates

NPDES Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
255-3510-43600	Total	3,353	2,600	2,500	2,500	2,500	2,500	
	Professional Services	39,706	22,000	62,200	78,000	108,200	52,100	
	Earth Island Institute			2,000	2,000	2,500	2,500	Annual Wildcat Creek Cleanup per MRP requirement
Increased regulatory costs	MRP 2.0 Vegetation Monitoring - Wildcat Creek Trail Project			4,400	4,500	5,100	2,900	Moved over Mike Wood contract from Engineering. Project ends in 2020.
"	MRP 2.0 Vegetation Monitoring - Davis Park Creek Daylighting Project			9,000	8,000	9,200	10,200	Moved over Mike Wood contract from Engineering
"	MRP 2.0 Green Infrastructure Plan			0	30,000	30,000	0	New MRP Requirement
"	MRP 2.0 Direct Discharge Plan			0	0	25,000	0	New MRP Requirement
"	MRP 2.0 Stormwater Sampling			6,000	5,000	5,000	2,500	New MRP Requirement for projects such as the Rumrill Complete Streets
"	Industrial Hygenist			25,800	13,200	15,700	18,000	Moved over from Engineering (Rumrill Park). Varies from year to year because the scope varies depending on regulatory requirements.
"	DTSC Monitoring			15,000	15,300	15,700	16,000	Moved over from Engineering (Rumrill Park)
255-3510-43601	Total	39,706	22,000	62,200	78,000	108,200	52,100	
	ProfessionalServ-PriorYearAdj	(13,990)	0	0	0	0	0	#DIV/0!
255-3510-44320	Total	(13,990)	0	0	0	0	0	
	Travel/Training	744	2,000	1,500	1,500	1,500	1,500	(500)
	Training			1,500	1,500	1,500	1,500	NPDES program, Bay Friendly, CASQA, and other training
	Total	744	2,000	1,500	1,500	1,500	1,500	
	GRAND TOTAL	43,956	54,150	98,835	113,765	146,765	92,515	44,685 83%

SLLAD	Description	FY16	FY17	FY18	FY19	FY20	FY21	Detailed Comments	Actuals as of 2/1/2017
Account Code		YE Actual	YTD Bdgt	Request	Request	Formula	Formula		
237-3610-42000	Uniforms/Safety Equipment	4,594	9,000	6,490	6,568	6,568	6,568	(2,510)	-28%
	M&O Supervisor Uniforms			175	179	179	179	Pants, shirts & Hats	
	Boots			250	250	250	250	Lock at \$250	
	Safety Equipment			100	100	100	100	Safety Helmets, Vest, Gloves, Chain saw chaps, Ear plugs, safety Glasses, rain gear	
MOU	Senior Maint Uniforms			175	179	179	179	Pants, shirts & Hats	
MOU	Boots			250	250	250	250	Lock at \$250	
	Safety Equipment			240	245	245	245	Safety Helmets, Vest, Gloves, Chain saw chaps, Ear plugs, safety Glasses, rain gear	
MOU	4 Maint. Worker Uniforms			1,300	1,326	1,326	1,326	Pants, shirts & Hats	1,398
MOU	Boots			2,000	2,000	2,000	2,000	Lock at \$2000	2,759
	Safety Equipment			2,000	2,040	2,040	2,040	Safety Helmets, Vest, Gloves, Chain saw chaps, Ear plugs, safety Glasses, rain gear	470
	Total	4,594	9,000	6,490	6,568	6,568	6,568		4,628
237-3610-42001	Communications	11,048	11,500	6,801	6,937	6,937	6,937	(4,699)	-41%
Split 237/200	EBRCSA			4,000	4,080	4,080	4,080	Emergency radios	7,800
Split 237/200	Verizon			401	409	409	409	Emergency Call out phones	210
	Verizon			2,400	2,448	2,448	2,448	5 Maintenance Management Tablets (wireless service)	1,200
	Total	11,048	11,500	6,801	6,937	6,937	6,937		9,210
237-3610-43000	ehicle Maintenance/Repair/Ins	19,536	20,500	23,892	24,369	24,369	24,369	3,392	17%
	Bay Machinery			200	204	204	204	Misc. Hydraulic parts Equipment	22
	Caline Equipment			2,548	2,599	2,599	2,599	Equipment repair	1,248
	Freemans Tow			500	510	510	510	Towing	0
	Grand Prix Car Wash			500	510	510	510	Pick Up Washes 5 vehicles 4 times \$25	104
	Pape Machinery			16,825	17,161	17,161	17,161	John Deere Equipment repair	8,248
	Richmond Tire			1,740	1,775	1,775	1,775	New tires & repairs	626
	San Pablo Automotive Supply			1,102	1,124	1,124	1,124	Windshield wipers, oil, Ect.	540
	Steve's Auto care			477	487	487	487	Maintenance repairs & smogtest 5 Vehicles	242
	Total	19,536	20,500	23,892	24,369	24,369	24,369		11,030
237-3610-43100	Gasoline / Diesel	1,506	1,500	53,512	54,582	54,582	54,582	52,012	3467%
	Camp Quest			100	102	102	102	Propane	22
	Shields & Harper			504	514	514	514	Gas pump parts	247

Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments	Actuals as of 2/1/2017
Split 237/200	UST Compliance			1,564	1,595	1,595	1,595	Annual Monitor Certificate	767
Split 237/200	Contra Costa county health permit			150	153	153	153	Underground storage tanks	0
Split 237/200	State Board of Equalization			290	296	296	296	Taxes for fuel	0
Split 237/200	Bay Area Quality Dist.			280	286	286	286	Permits for UST	0
Split 237/8000 acct	Golden Gate Petroleum			50,624	51,636	51,636	51,636	5000 gallons at \$4.00 a gallon	
	Total	1,506	1,500	53,512	54,582	54,582	54,582		1,036
237-3610-43300	Memberships/Subscriptions	37	500	1,340	1,367	1,367	1,367		840
MANDATORY	Bay Friendly			150	153	153	153	Membership Dues 2 Employees	150
MANDATORY	PAPA Seminars			160	163	163	163	Membership Dues 2 Employees	180
MANDATORY	PAPA Classes			540	551	551	551	Continuing Education for QAC for 2 employees 3 CE classes @\$80. each	0
MANDATORY	Cal. Dept. Pesticide Regulations			240	245	245	245	License Renewal 4 employees	180
	Class Mileage			250	255	255	255		
	Total	37	500	1,340	1,367	1,367	1,367		510
237-3610-43500	Program Costs & Supplies	77,793	190,500	159,217	159,790	159,790	159,790		(31,283)
	Misc Supplies			10,000	10,000	10,000	10,000	Nuts, bolts, seed, wire	
	Home Depot			2,005	1,235	1,235	1,235	Misc Hardware	983
NEW	Albany Steel			500	510	510	510	Metal products	241
	American Textile			266	271	271	271	Rags	130
NEW	Batteries + Bulbs			263	268	268	268	Batteries	129
NEW	Color Rubber.com			1,277	1,302	1,302	1,302	Rubber Playground repair materials	639
	Dolans Lumber			500	510	510	510	Lumber & Materials	33
	Ewing irrigation			1,500	1,530	1,530	1,530	Irrigation supplies	698
	IDN Wilco			517	527	527	527	Keys and lock parts	253
	Kelly- Moore			500	510	510	510	Paints and supplies	45
	MSC Industrial			1,578	1,611	1,611	1,611	Specialty parts	774
NEW	Northern Tool			150	153	153	153	Spray nozzle for pesticides	75
NEW	Phisyo Controls			113	115	115	115	Defibulator Batteries	55
	Play Craft			200	204	204	204	Play groupnd repair parts	29
	Single Cylinder			9,324	9,510	9,510	9,510	Small equipment repairs and purchases	4,595
	Sugar City			10,611	10,823	10,823	10,823	Land scape materials	5,202
	San pablo Plumbing supply			1,000	1,020	1,020	1,020		45
	Uline			1,756	1,791	1,791	1,791	Misc Materials Trash Bags	730
	Landscaping			75,000	75,000	75,000	75,000	Landscape Materials for medians	0
NEW	Permits and fees			5,000	5,000	5,000	5,000	Fees, permits for City projects	0
Split 237/200	Electronic Innovations			253	258	258	258	Gate Openers	124

SLLAD Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments	Actuals as of 2/1/2017
	CDT			680	694	694	694	DOT Drug Test 4 employees X2	51
	Jackson Plumbing			2,754	2,809	2,809	2,809	Backflow Inspections	540
	International Fire			5,017	5,117	5,117	5,117	Fire Extinguishers	2,460
	Kaiser Permanente			1,115	1,137	1,137	1,137		
	O'Conner Pest Control			1,557	1,588	1,588	1,588	DOT Physicals(NEW) For class B licenses	547
	Rochester Midland			1,247	1,272	1,272	1,272	City Hall, Davis Park	763
	Forester Pump			1,012	1,032	1,032	1,032	Bathroom freshener	611
	Stericycle			2,522	2,572	2,572	2,572	Well Repairs	496
	Automatic doors			1,000	1,020	1,020	1,020	Bio hazard disposal	1,236
	Soil and Rock			20,000	20,400	20,400	20,400	ADA Door Repairs	0
								Fill in turf and paths	0
	Total	77,793	190,500	159,217	159,790	159,790	159,790		37,252
237-3610-43530	Office Furn & Equipt <\$5000	78	2,000	1,818	1,854	1,854	1,854		(182)
	Office City			1,243	1,268	1,268	1,268	Office supplies	622
	Xerox			575	587	587	587	Ink and copier maintenance	47
	Total	78	2,000	1,818	1,854	1,854	1,854		669
237-3610-43600	Professional Services	326,655	233,300	323,405	331,847	331,847	331,847		90,105
	Janitorial			106,860	112,470	112,470	112,470	Historic 5.25% annual increase	106,065
	Bay Alarm Systems			13,858	14,135	14,135	14,135	Recreation facilities	9,621
	Leptin, Cronin, Cooper Engineering			25,000	25,000	25,000	25,000	SLLD Annual Assessment (NEW)	10,554
	Protection 1 Alarm			628	641	641	641	Rumrill Park concession (New)	157
	Protection 1 Alarm			628	641	641	641	Davis Park concession (NEW) to be added 2017	0
	SSD Alarms			1,031	1,052	1,052	1,052	Corp Yard, D.P. Multiuse room Alarm	505
	Cartegraph			25,400	25,908	25,908	25,908	Split between departments	20,500
	Street Lights/ Ped crossing			100,000	102,000	102,000	102,000	Street lights and Rapid Flashing beacon cross walks. Move from 200-3310-43600.	
								Street Lights/rapid Flashing beacon Repairs and proactive repairs	
	On Call services			50,000	50,000	50,000	50,000	Carpenter, Concrete, Plumber, Electrician, Arborist	
	Total	326,655	233,300	323,405	331,847	331,847	331,847		147,403
237-3610-43700	Pubs/Legal Notices/Filing Fees	292	0	1,000	1,000	1,000	1,000		#DIV/0!
	BPExpres			1,000	1,000	1,000	1,000	RPP Publishing (NEW)	135
	Total	292	0	1,000	1,000	1,000	1,000		0
237-3610-43800	Equipment Rental	4,580	6,000	6,000	6,000	6,000	6,000		0%

SLLAD Account Code	Description	FY16 YE Actual	FY17 YTD Bdg	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments	Actuals as of 2/1/2017
	Hertz	6,000		6,000	6,000	6,000	6,000	Misc . Equipment the city does not own.	0
237-3610-44320	Total	4,580	6,000	6,000	6,000	6,000	6,000		0
MANDATORY	Travel/Training	2,711	5,000	5,480	5,557	5,557	5,557		480
NEW	Ca. Dept. Pesticide Regulation	180		180	180	180	180	2 QAC licenses at \$90. each	180
	Private car Mileage	250		250	250	250	250	Personal transportation to and from seminars	217
MANDATORY	PAPA Seminars	160		163	163	163	163	2 Employee Memberships	160
MANDATORY	PAPA Classes	540		551	551	551	551	Continuing education for QAC for 2 Employees, 3 CE classes \$90 each class	485
NEW	Public Works Week	3,000		3,060	3,060	3,060	3,060	Posters and Lunch for Public Works Employees	0
	Bay Freindly	150		153	153	153	153	2 Employee Memberships	75
	Misc. training	1,200		1,200	1,200	1,200	1,200	4 Employees @ 300 each	
237-3610-46100	Total	2,711	5,000	5,480	5,557	5,557	5,557		1,117
	Improvements	4,082	10,000	188,000	70,000	10,000	10,000		178,000
	Potential 3300 acct projects			0	0	0	0	Potential 3300 acct projects	1780%
NEW	Davis Park	10,000		10,000	10,000	10,000	10,000	Emergency Contengency for Park	
NEW	Church Lane Senior Center	20,000		0	0	0	0	Repave Wildcat creek Trail (New)	
		93,000		0	0	0	0	Renovate Reception area. Enlarge office at front entry.	
NEW	Church Lane Senior Center	0		60,000	60,000	60,000	60,000	Paint the exterior Church lane senior center - deferred maintenance	
NEW	Church Lane Senior Center	20,000		0	0	0	0	Structural engineer for Sliding dividers so main hall can be split in half as needed	
NEW	Wanlass Park	15,000		0	0	0	0	Install irrigation for Urban Forestry Project	
NEW	Rumrill Park	30,000		0	0	0	0	Replace picnic tables being damaged by patrons	
237-3610-44400	Total	4,082	10,000	188,000	70,000	10,000	10,000		0
	Utilities	225,437	0	310,000	310,000	310,000	310,000	Needs to be in SLLD as per engineers report so that the city can maintain funding. ADD DETAIL ON FACILITIES INCLUDED - PW will check on whether we can reduce by ~\$100,000 each year.	#DIV/0!
	PG&E, East Bay MUD	310,000		310,000	310,000	310,000	310,000		

SLIAD Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments	Actuals as of 2/1/2017
237-3610-46300	Total	225,437	0	310,000	310,000	310,000	310,000		
	Equipment>5000	0	10,000	10,000	10,000	10,000	10,000	emergency equipment replacement	0
	Total	0	10,000	10,000	10,000	10,000	10,000		
GRAND TOTAL		678,348	499,800	1,096,954	989,871	929,871	929,871		597,154
									119%

MAINT & GRAFFITI Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments	Actuals as of 2/1/2017
200-3710-42000	Uniforms/Safety Equipment	4,313	9,000	6,490	6,559	6,559	6,559		(2,511) -28%
MOU	Main & Oper. Supervisor Uniforms			175	179	179	179	Split between Acct. 200 & 237	
MOU	Main & Oper. Supervisor boots			250	250	250	250	Split between Acct. 200 & 237	
MOU	Main & Oper. Supervisor Safety			100	102	102	102	Glasses, Hard Hat, Vest	
MOU	Senior Maintenance Uniforms			175	167	167	167	Split between Acct. 200 & 237	
MOU	Senior Maintenance Boots			250	250	250	250	Split between Acct. 200 & 237	
MOU	Senior Maintenance Safety			240	245	245	245	Split between Acct. 200 & 237	
MOU	4 Maint. Workers Uniforms			1,300	1,326	1,326	1,326	Pants, Shirts, Hats and Jackets	1,578
MOU	4 Maint. Workers Boots			2,000	2,000	2,000	2,000	\$500. per worker	2,181
MOU	4 Maint. Workers Safety			2,000	2,040	2,040	2,040	Safety Helmets, Vest, Gloves, Chain saw chaps, Ear plugs, safety Glasses, rain gear	498
	Total	4,313	9,000	6,490	6,559	6,559	6,559		4,256
200-3710-42001	Communications	4,466	4,600	6,802	6,613	6,613	6,613	2,202	48%
Split 237/200	Verizon Wireless Service			401	205	205	205	Emergency Call Out cell Phones Split	200
Split 237/200	Verizon Wireless Service			2401	2328	2,328	2,328		
Split 237/200	EBRCSA			4,000	4,080	4,080	4,080	5 Maintenance Management Tablets (Emergency)	1,200
	Total	4,466	4,600	6,802	6,613	6,613	6,613	0	1,400
200-3710-43000	Vehicle Maintenance/Repair/Ins	7,364	11,000	11,931	12,170	12,170	12,170	931	8%
	Bay Machinery			498	508	508	508	Hydraulic hoses	244
	Pape machinery			3,304	3,370	3,370	3,370	Equipment Repairs (Back Hoe & Loader)	1,620
	Richmond Tire			1,900	1,938	1,938	1,938	Tires & Tire repairs for Pick up trucks	281
	San Pablo Auto Supply			2,579	2,631	2,631	2,631	Windshield wipers, oil, head lights, Small Vehicle parts	915
	Grand prix car wash			700	714	714	714	Car washes 7 Vehicles (vehicles 4 times)	89
	Steve's Auto care			2,500	2,550	2,550	2,550	Oil Changes and vehicle Repairs	941
	Ditch Witch			450	459	459	459	Parts for Vactron	221
	Total	7,364	11,000	11,931	12,170	12,170	12,170		4,311
200-3710-43100	Gasoline / Diesel	1,654	1,500	2,727	2,782	2,782	2,782	1,227	82%
Mandatory	BAQMD			280	286	286	286	UST Permit	318
	Camp Quest			624	636	636	636	Propane for patchtruck , fork lift and crack sealer	306
	UST Inspections			1,533	1,564	1,564	1,564	Underground storage tank inspection Split between departments	767
	State Brd Equalization			290	296	296	296	Fuel tax	290
	Total	1,654	1,500	2,727	2,782	2,782	2,782		1,680
200-3710-43500	Program Costs & Supplies	61,283	103,600	108,320	110,286	110,286	110,286	4,720	5%
	Bay Area Barricade			10,000	10,000	10,000	10,000	Misc. supplies	
	Home Depot			13,558	13,829	13,829	13,829	Sign Materials	2,380
	American Soil & stone			3,069	3,131	3,131	3,131	Misc. Nuts bolts & supplies	1,755
				491	501	501	501	Misc. soil products	241

MAINT & GRAFFITI Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments	Actuals as of 2/1/2017
	American Textile	266		271	271	271	271	271 Shop rags	130
	Bay Area Barricade	4,855		4,952	4,952	4,952	4,952	Street paint, Signs, etc.	33
	Dolans Lumber	500		510	510	510	510	Misc. Lumber for Concrete forms	563
	Ewing irrigation	1,148		1,171	1,171	1,171	1,171	irrigation supplies	1,008
	Graniterock	3,085		3,147	3,147	3,147	3,147	Pot hole Patch	246
	Graphitech	503		513	513	513	513	Plotter Parts for street signs	666
	IDN-Wilco	1,358		1,385	1,385	1,385	1,385	Padlocks	51
	Jensen Precast	1,000		1,020	1,020	1,020	1,020	Traffic Boxes	2,083
	Kelly-Moore Paints	3,985		4,065	4,065	4,065	4,065	Paint for Graffiti	120
	Laner Electrical	244		249	249	249	249	Specialty Electrical parts	2,570
	Omega Pacific	5,243		5,348	5,348	5,348	5,348	Replacement Street light Fixtures	8,338
	Osburn & Associates	14,100		14,382	14,382	14,382	14,382	Sign Materials	3,010
	Paving Maintenance Supply	3,070		3,131	3,131	3,131	3,131	Pavement crack sealant	55
	Physio Controls	100		102	102	102	102	Defibulator battery	1,924
	San Pablo Plumbing	3,924		4,002	4,002	4,002	4,002	Sign Pole pipe	4,658
	Single Cylinder	9,502		9,692	9,692	9,692	9,692	Small equipment & Repair	38
	Speed Ox	500		510	510	510	510	Welding supplies	2,996
	Tapco- Hawkins	5,598		5,710	5,710	5,710	5,710	Sign Parts, Brackets and security hardware	729
	U-Line	1,488		1,518	1,518	1,518	1,518	Highway Trash bags	0
NEW	Permits fees for P.W. projects	5,000		5,100	5,100	5,100	5,100	P.W. Projects	0
	Street Paint	5,000		5,100	5,100	5,100	5,100	Painting streets and curbs	0
	Sugar City	4,075		4,157	4,157	4,157	4,157	Quick Crete for sign poles. Sand for SandBags	3,356
	Tap Plastics	517		527	527	527	527	Sign Materials	253
MANDATORY	UST Compliance	1,564		1,595	1,595	1,595	1,595	Annual monitoring. Split between Accts.	767
	Stericycle	2,522		2,572	2,572	2,572	2,572	Bio Hazard waste	1,236
NEW	Kaiser Permanente	735		750	750	750	750	Medical Services, DOT Physicals	361
	Rochester Midland	139		142	142	142	142	Restroom sanitizer	68
NEW	Freemans Towing	250		255	255	255	255	tow broken Vehicles	0
	Electronic Innovations	250		255	255	255	255	Gate openers	124
	CDT	680		694	694	694	694	DOT Drug Test 4 employees X2	85
	Total	61,283	103,600	110,286	110,286	110,286	110,286		47,699
200-3710-43530	Office Furn & Equipmt <\$5,000	32	500	1,010	1,010	1,010	1,010	Office Supplies	500
NEW Split 200/237	Office City			500	500	500	500	Printer supplies and repairs	58
	Xerox			510	510	510	510		47
	Total	32	500	1,010	1,010	1,010	1,010		105
200-3710-43600	Professional Services	125,794	257,200	331,508	331,508	331,508	331,508		99,179
Split 200/237	Cartograph	25,400		25,908	25,908	25,908	25,908	Maintnace management system	20,500
Mandatory	Contract Sweeping Services	110,099		112,301	112,301	112,301	112,301	Street sweeping	26,985
Split 200/237	SSD Systems	275		281	281	281	281	Alarm Corp Yard	38

MAINT & GRAFFITI Account Code	Description	FY16 YE Actual	FY17 YTD Bdg	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments	Actuals as of 2/1/2017
NEW	Traffic signal/ Ped crossing/ Street light/ Sports field lights	100,000		102,000	102,000	102,000	102,000	Street lights and Signal maint. Move from 200-3310-43600 Increased O&M signal maint Repairs and proactive repairs	
	On call Contract (Prime concrete \$13,920; Columbia Electric \$29,500)	40,000		40,000	40,000	40,000	40,000	Sidewalk Repairs	
Split 200/237	On call Contract	60,000		30,000	30,000	30,000	30,000	Storm drain pipe repairs/ video	43,420
	Janitorial	606		618	618	618	618	Corp yard Split between 3610 and 3710	12,542
NEW	Subdrain Inspection/Cleaning	20,000		20,400	20,400	20,400	20,400	Subdrain maintenance & inspection; need to catch up on deferred maintenance	14,087
	Total	125,794	257,200	331,508	331,508	331,508	331,508		117,904
237-3610-43700	Pubs/Legal Notices/Filing Fees	0	0	1,000	1,000	1,000	1,000		1,000
NEW	BPExpres	1,000		1,000	1,000	1,000	1,000	RFP Publishing	294
	Total	0	0	1,000	1,000	1,000	1,000		294
200-3710-43800	Equipment Rental	1,991	2,500	2,500	2,500	2,500	2,500		0
	Total	1,991	2,500	2,500	2,500	2,500	2,500	Misc. Equipment not owned by the city	0
200-3710-44320	Travel/Training	277	2,700	6,384	6,384	6,384	6,384		0
NEW	American Public Works Association	380		380	380	380	380	Dues for 2 Employees	0
MANDATORY	American Public Works Association	600		600	600	600	600	12 Seminars 2 employees	0
NEW	Ca. Dept. Pesticide Regulation	180		180	180	180	180	2 QAC licenses at \$90. each	270
MANDATORY	Private car Mileage	250		250	250	250	250	Personal transportation to and from seminars	60
MANDATORY	PAPA Seminars	160		163	163	163	163	2 Employee Memberships	0
	PAPA Classes	540		551	551	551	551	Continuing education for QAC for 2 Employees, 3 CE classes \$80 each class	485
NEW	Misc training	1,200		1,200	1,200	1,200	1,200	4 employees @ \$300 each	98
	Public Works Week	3,060		3,060	3,060	3,060	3,060	Posters and Lunch for Public Works Employees	0
200-3710-46100	Total	277	2,700	6,384	6,384	6,384	6,384		913
	Improvements	2,888	0	150,000	0	0	0	Potential 3300 acct projects	150,000
NEW	Rapid Flashing Beacon Improvement Project	0		0	0	0	0	Initial expense to replace existing flashing crosswalks with more maintenance efficient and less likely to break option	0
NEW	El Portal	40,000		0	0	0	0	Repair damaged sound wall hit by vehicle on 2/9/2017	0
NEW	Jensen Precast	20,000		0	0	0	0	LockLids for electrical Boxes To prevent wire theft	0
	Total	2,888	0	150,000	0	0	0		0
200-3710-46300	Equipment>5000	9,282	0	0	0	0	0		0

MAINT & GRAFFITI Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments	Actuals as of 2/1/2017
	Total	9,282	0	0	0	0	0		
	GRAND TOTAL	219,343	392,600	653,459	480,812	480,812	480,812		260,859
									66%

Account Code	YOUTH SRVCS Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
100-5110-42000	Uniforms/Safety Equipment	33	500	0	0	0	0	
	Staff Uniforms							Purchase of shirts and sweatshirts with the new division name.
	Laptop							Division computer for working remotely and use during meetings.
100-5110-42001	reduced	33	500	0	0	0	0	
	Communications	380	500	9,600	600	1,600	1,600	9,100
	NEW- Marketing & Promotional Materials			9,000	0	1,000	1,000	1820%
								Youth Services is recommending a division name change and these dollars will go toward brand development consulting to produce new marketing and promotional materials; additional \$1,000 for more materials in 2020. We would request the files in electronic version to be able to edit as needed in house.
keep	Mobile Internet			600	600	600	600	Monthly cost of internet access for laptop that is used remotely.
100-5110-43300	keep	380	500	9,600	600	1,600	1,600	25
	Memberships/Subscriptions for Educational Access (NPEA)	90	225	250	250	250	250	11%
								Individual member subscription for staff to access resources and discounted rates on annual conferences in education and postsecondary success
100-5110-43500	keep	90	225	250	250	250	250	31%
	Program Costs & Supplies	202,850	19,200	25,200	26,200	27,200	27,200	6,000
	SPYC			7,000	7,000	7,000	7,000	The additional \$2,000 requested for the Youth Commission covers new programming (Zumbathon, Sacramento Trip, Alumni Social, etc.) and policy and leadership development training for the youth.
	NEW- COPTF	1,500		1,500		1,500	1,500	Childcare for the families who sit on the COPTF.
reduced yr. 2-4	FSCS	2,000		2,000		2,000	2,000	Supplies for operational costs for FSCS coordination of services at school sites. Increase is due to new school sites being served.
keep	Youth Services - General	1,000		1,000		1,000	1,000	Office supplies, materials, and miscellaneous expenses for the division.
reduced yr 3-4	NEW- Read Across America & Read In	7,500		7,500		7,500	7,500	Read Across America and Read-Ins promote the love and joy of reading; it is tied to the literacy initiative and is currently offered at Dover and Lake. Bayview will be included in 2018. \$2,500 per school site.
keep	Back to School Closet	1,000		1,000		1,000	1,000	Meals for volunteers for set-up days and event day, laundry cost, event supplies: i.e. jump ropes, prizes, and reusable bags.
keep	FGT Holiday Event	1,200		1,200		1,200	1,200	Gift pick-up, photographer, photo printing and other event supplies

YOUTH SRVCS Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
reduced by 1/2	NEW- Getting Ready for College Conference			500	500	500	500	City contribution to the annual college conference, hosted by the EdFund; the goal is to expand outreach to San Pablo students to access free information and resources on college and financial aid
keep	Youth Summit			3,500	4,500	5,500	5,500	The additional \$1,000/yr. requested will enable staff to expand the Youth Summit to serve more students and offer new high quality workshops in health education and college and career awareness. The goal is to reach 300 youth in 2020. (3 schools in 2017, 4 schools in 2018, 5 schools in 2019, and all 6 schools by 2020)
	Total	202,850	19,200	25,200	26,200	27,200	27,200	
100-5110-43510 reduced	Meeting & Sundry Supplies SPYC	6,026	5,500	7,450	7,450	7,450	7,450	1,950 35% Increase to accommodate greater number of youth participants in the commission meetings and events \$75/meeting + supplies
keep	NEW- COPTF			800	800	800	800	Meals for six general meetings per year (\$100/meeting) and refreshments/ supplies for subcommittee meetings
reduced	FSCS			1,200	1,200	1,200	1,200	For school site meetings, trainings, Principal quarterly meetings, and other Community School related convenings
add reduced	Removing Barriers Youth Services - General			1,175	1,175	1,175	1,175	Allocated for EDC
keep	Community Schools Collaborative			1,200	1,200	1,200	1,200	Food and meeting expenses for the division; for all items that fall outside of the designated program areas.
				750	750	750	750	Kick-off meeting and monthly professional development convenings for grantees
	Total	6,026	5,500	7,450	7,450	7,450	7,450	
100-5110-43520	Copies/Printing/Shipping/Xerox	(37)	0	1,960	1,960	1,960	1,960	1,960 #DIV/0!
keep	Ink			500	500	500	500	Ink replacement for division printer
keep	Business Cards			160	160	160	160	Business cards for division and SPYC to account for name change
keep	Materials for Poster Printing			800	800	800	800	Contribution toward paper and ink for Poster Printing using Recreation's equipment
keep	NEW- Mass printing for Special Events			500	500	500	500	Special events such as Read Across America require specialty print jobs that are outsourced to a local copy center; shipping costs for the Santa Letter project.
	Total	(37)	0	1,960	1,960	1,960	1,960	
100-5110-43600	Professional Services	87,089	78,500	165,000	160,000	175,000	160,000	86,500 110%

YOUTH SRVCS Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
reduced	Program Evaluation & Continuous Quality Improvement Capacity Building			75,000	75,000	90,000	75,000	Increased costs in 2018 to adapt the existing evaluation to fit the restructure of the grant program. Greater cost in 2020 to develop a comprehensive aggregated citywide evaluation report for 2015-19. Cost of 2021 includes the addition of Downer into the evaluation.
keep	Database for Youth Services			15,000	10,000	10,000	10,000	Annual cost of software system used to track longitudinal data on the number of youth served and program attendance. System revisions required in 2018 due to the restructure of the grant program.
reduced	Family Engagement Consultant			40,000	40,000	40,000	40,000	High start-up costs to build the school's infrastructure and Coordinator's capacity for family engagement. By 2020, costs reduce to technical assistance fees for each school: Helms, Dover, Lake, Bayview, and Downer.
keep	NEW- School Culture and Climate Consultant for Principal Meetings			10,000	10,000	10,000	10,000	Facilitation of Principal meetings to provide capacity building and consultation to San Pablo principals on school culture and climate transformation through restorative and trauma informed practices
keep	Scale-up Consultant for Community Schools Initiative			25,000	25,000	25,000	25,000	Sustain strategic visioning work with Beacon Initiative to support the scale-up of the Community Schools strategy. (Previously funded by The San Francisco Foundation- TSSF)
Total		87,089	78,500	165,000	160,000	175,000	160,000	
100-5110-44050	Community Grants & Spec Events	271,378	423,000	602,621	626,551	607,021	628,551	179,621 42%
keep	WCCUSD Match for FSCS Coordinator at Helms and Dover			80,000	82,000	85,000	87,000	Staff partnered with WCCUSD to jointly fund Coordinator positions at Helms and Dover and we would like to increase our contribution to meet WCCUSD's match and account for a 3% COLA increase.

YOUTH SRVCS Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
reduced	TEAM FOR YOUTH Grant Program	512,621	534,551	512,021	531,551	Increase the Team For Youth Program to sustain and expand school-based services under a Lead Agency structure; dollars toward coordination of community schools, operations, and one time transition dollars. Also includes (a) Middle school summer program serving 60 students for 3 weeks (4 days/wk) open enrollment for 6th graders in San Pablo, focus is on math, reading, and enrichment activities - \$30,000/yr. (b) Elementary school summer program serving 3 school sites- Lake, Dover, and Bayview for 3 weeks (4 days/wk), focus is on reading. \$70,000 yr. 1 and \$112,000 yr. 2-4 (c) High school summer program pilot for rising Freshmen from Helms. Program design includes academic enrichment, college awareness and advising, and a parent engagement component- \$30,000/ yr. Expansion in 2021 to serve more students- \$60,000.		
reduced	Summer Youth Employment Program	10,000	10,000	10,000	10,000	10,000	10,000	Expand City Hall Career Awareness Day (2017 pilot), and increase the number of youth stipends for short-term summer internships with City of San Pablo.
100-5110-44320	Total	271,378	423,000	602,621	626,551	607,021	628,551	626%
keep	Travel/Training	10,884	2,850	20,680	9,750	12,280	5,750	Teodora and Bertha to attend 2018 conference in Baltimore & Teodora for 2020, Location TBD
keep	Community Schools Conference	8,800	0	4,400	0	0	0	150 Staff to submit RFP to participate in a postsecondary leadership academy, cost covered if approved; dollars for food and incidentals
keep	CA League of Cities Leadership Academy	150	150	150	150	150	150	0 Bertha to attend annual conference to support efforts around postsecondary success http://www.educational-access.org/
reduced to biennial	National Partnership for Educational Access Conference	2,200	0	2,200	0	2,200	0	0 Teodora to attend for alignment with family engagement work http://iel.org/fce
keep	Family & Community Engagement Conference	2,200	0	2,200	0	2,200	0	Yearly Conference 2017 Conference is in SF 2018-TBD
reduced to biennial	School Based Health Center Conference	1,430	0	1,430	0	1,430	0	Astrid to attend for learning about best practices in School-based health and nutrition: COPTF
keep	Childhood Obesity Conference	0	1,500	0	1,500	0	1,500	Greg to attend the Biennial Conference

YOUTH SRVCS Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
keep	Scholastic Education- Comprehensive Literacy Summit			0	2,200	0	2,200	Teodora to attend for literacy initiative http://www.scholastic.com/CompliteracySummit/
	PD only for EV and Professional Development GD (BR and TO have free access) + \$250 per staff			5,250	5,250	1,250	1,250	Professional development and \$250 allowance per staff for training each year
keep	Micellaneous			650	650	650	650	Travel to and from meetings and trainings; parking fees, and mileage reimbursement
	Total	10,884	2,850	20,680	9,750	12,280	5,750	
100-5110-46100	Improvement	8,700	0	0	0	0	0	#DIV/0!
	Total	8,700	0	0	0	0	0	
	GRAND TOTAL	587,393	530,275	832,761	832,761	832,761	832,761	302,486 57%

RECREATION Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
100-5210-42000	Uniforms/Safety Equipment	1,162	1,300	1,300	1,300	1,300	1,300	0%
	Staff shirts and button ups			1,300	1,300	1,300	1,300	
100-5210-42001	Communications	264	0	0	0	0	0	#DIV/0!
	Total	1,426	1,300	1,300	1,300	1,300	1,300	
100-5210-43000	Equipment Maintenance	6,138	12,310	30,180	30,180	30,180	30,180	145%
	Art Gallery Supplies (light bulbs, paint, tape, brushes)	264	0	0	0	0	0	
	Art Gallery New Exhibit Supplies (Walker System (CH & Library)		200	2,000	2,000	2,000	2,000	
	SPCC Grease Trap Cleaning (275 4x a year)		1,100	1,100	1,100	1,100	1,100	
	SPCC Dishwasher Liquid (50 12x a year)		600	600	600	600	600	
	SPCC Cleaning Supplies (Mops, Brooms, Gloves, Etc)		1,000	1,000	1,000	1,000	1,000	
	SPCC Roto Rooter (250 4x a year)		1,000	1,000	1,000	1,000	1,000	
	SPCC Food Service Establishment Inspection (WCWD)		260	260	260	260	260	
	SPCC Health Permit Certificate		920	920	920	920	920	
	SPCC Chair Racks (7)		1,400	1,400	1,400	1,400	1,400	
	SPCC Pest Control (75 6x a year)		450	450	450	450	450	
	SPCC sanitizing Dispenser (200 4x a year)		800	800	800	800	800	
	Maple Hall Grease Trap Cleaning (275 4x a year)		1,100	1,100	1,100	1,100	1,100	
	Maple Hall Health Permit		920	920	920	920	920	
	Maple Hall Cleaning Supplies (Mops, Bags, Brooms, Gloves, Etc)		1,500	1,500	1,500	1,500	1,500	
	Maple Hall Food Service Establishment Inspection (WCWD)		260	260	260	260	260	
	Maple Hall Pull Down Screen (72" 63x35 inch view area)		150	150	150	150	150	
	Maple Hall Projector		950	950	950	950	950	
	Maple Hall Pest Control (75 6x a year)		450	450	450	450	450	
	Maple Hall Kitchen Equipment Maintenance (ice machine, fridge, general repairs)		2,500	2,500	2,500	2,500	2,500	
	DPSC Cleaning Supplies		500	500	500	500	500	
	DPSC Health Permit		920	920	920	920	920	

RECREATION Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
	DPSC Food Service Establishment Inspection (WCWD)			260	260	260	260	
	DPSC Pest Control (75 6x a year)			450	450	450	450	
	Wanlass Cleaning Supplies			1,000	1,000	1,000	1,000	
	Wanlass Equipment Maintenance (Fridge/Freezer)			500	500	500	500	
	Wanlass Pest Control (75 6x a year)			450	450	450	450	
	DPMPR Table Rack (200 3x)			600	600	600	600	
	DPMPR Food Service Establishment Inspection (WCWD)			260	260	260	260	
	DPMPR Cleaning Supplies			1,000	1,000	1,000	1,000	
	DPMPR Pest Control (75 6x a year)			450	450	450	450	
	DPMPR Storage Under Stage (Alter to pass fire inspection-to store equipment)			1,000	1,000	1,000	1,000	
	DP Concession Stand (New Door-Current one is broken)			500	500	500	500	
	DP Concession Stand Health Permit			920	920	920	920	
	DP Concession Stand Pest Control (75 6x a year)			450	450	450	450	
	DP Concession Stand Food Service Establishment Inspection (WCWD)			260	260	260	260	
	Rumrill Bathrooms Cleaning Supplies			1,000	1,000	1,000	1,000	
	Rumrill Food Service Establishment Inspection (WCWD)			260	260	260	260	
	Rumrill Concession Stand Health Permit (920 2x)			1,840	1,840	1,840	1,840	
100-5210-43100	Total	6,138	12,310	30,180	30,180	30,180	30,180	
	Gasoline / Diesel	0	0	0	0	0	0	#DIV/0!
100-5210-43300	Total	0	0	0	0	0	0	
	Memberships/Subscriptions	4,697	5,320	5,320	5,320	5,320	5,320	0%
	California Parks & Recreation Society (CPRS)			850	850	850	850	5 Memberships
	MMANAC			70	70	70	70	1 Membership
	Adobe Creative Suite Software (6)			3,400	3,400	3,400	3,400	Annual Fee for cloud subscription-need to increase amount of users
	REACH Digital Media			1,000	1,000	1,000	1,000	Annual Fee
100-5210-43500	Total	4,697	5,320	5,320	5,320	5,320	5,320	
	Program Office Supplies	86,374	88,945	87,095	87,095	87,095	87,095	(1,850)
	Summer Kiddie Camp			4,000	4,000	4,000	4,000	
	Summer Jr. Camp			9,500	9,500	9,500	9,500	

RECREATION Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
	Summer Sr. Camp	9,500		9,500	9,500	9,500	9,500	
	Summer Teen Camp	9,500		9,500	9,500	9,500	9,500	Increased based on previous years expenses
	Summer Soccer Camp	1,500		1,500	1,500	1,500	1,500	
	Summer Flag Football Camp	1,500		1,500	1,500	1,500	1,500	
	Summer Fitness Bootcamp	1,000		1,000	1,000	1,000	1,000	
	Summer Outdoor Adventure Camp	300		300	300	300	300	
	Camp Scholarships	2,945		2,945	2,945	2,945	2,945	
	Leader In Training (LIT)	200		200	200	200	200	
	Kiddie Korner	3,000		3,000	3,000	3,000	3,000	
	Kiddie Konnect	3,000		3,000	3,000	3,000	3,000	
	Tiny Tots	3,000		3,000	3,000	3,000	3,000	
	Tiny Time	3,000		3,000	3,000	3,000	3,000	
	Afterschool Program (ASP)	7,500		7,500	7,500	7,500	7,500	
	Helms/Lake Recess Program	1,000		1,000	1,000	1,000	1,000	
	Teen Lounge	3,000		3,000	3,000	3,000	3,000	
	Youth Basketball League	500		500	500	500	500	
	Camps/Day Off Programs (School Year)	15,000		15,000	15,000	15,000	15,000	
	Cross-Generational Programs	650		650	650	650	650	
	Expanded Tiny Tot/Kiddie Korner to meet expanded demand	4,000		4,000	4,000	4,000	4,000	
	Paper needs for SPCC	3,500		3,500	3,500	3,500	3,500	
	Total	86,374	88,945	87,095	87,095	87,095	87,095	
100-5210-43520	Copies/Printing/Shipping/Xerox	35,366	47,835	51,435	51,435	51,435	51,435	3,600 8%
	Photocopying	8,500		8,500	8,500	8,500	8,500	
	CSD Activity Guide Printing (4x Annually)	25,000		25,000	25,000	25,000	25,000	
	CSD Activity Guide Mailing (4x Annually)	14,000		14,000	14,000	14,000	14,000	
	CSD Activity Guide Translation Services	2,400		2,400	2,400	2,400	2,400	
	CSD Activity guide USPS Permit Fee Citywide	185		185	185	185	185	
	SPCC Photocopier lease	0		0	0	0	0	in 1430
	Art Gallery Post Cards (9 Exhibits)	900		900	900	900	900	
	Art Gallery Post Card Mailing	450		450	450	450	450	
	Total	35,366	47,835	51,435	51,435	51,435	51,435	
100-5210-43600	Professional Services	181,573	176,970	225,022	225,022	225,022	225,022	48,052 27%
	Zumba/Zumba Gold/Insanity	48,000		48,000	48,000	48,000	48,000	
	Ballet/Tap	15,000		15,000	15,000	15,000	15,000	

RECREATION Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
	Karate			8,400	8,400	8,400	8,400	
	Capoeira			6,800	6,800	6,800	6,800	
	intro to Scratch			500	500	500	500	
	Vinyasa Yoga			4,000	4,000	4,000	4,000	
	Gardening			3,000	3,000	3,000	3,000	
	Hip-Hop Dance			2,500	2,500	2,500	2,500	
	Artsy			2,000	2,000	2,000	2,000	
	Hatha Yoga			700	700	700	700	
	Adult Ballet			6,000	6,000	6,000	6,000	
	First 5 Programs			6,000	6,000	6,000	6,000	
	Supplemental course instructors (3) (eg Adult Ballet)			15,000	15,000	15,000	15,000	
	BMI (Music Licensing)			336	336	336	336	
	ASCAP (Music Licensing)			336	336	336	336	
	SESAC (Music Licensing)			800	800	800	800	
	Rumrill Security Guard			80,000	80,000	80,000	80,000	
	18 Reasons			10,000	10,000	10,000	10,000	
	Guitars Not Guns			400	400	400	400	
	Park Restroom Cleaning Service			15,000	15,000	15,000	15,000	
	Art Gallery Insurance			250	250	250	250	
100-5210-43700	Total	181,573	176,970	225,022	225,022	225,022	225,022	
	Pubs/Legal Notices/Filing Fees	780	200	200	200	200	200	Annual newspaper advertisement for Rec Fee Schedule Update (Public Notice)
	Newspaper Ad (Fee Schedule)			200	200	200	200	
100-5210-43800	Total	780	200	200	200	200	200	0
	Equipment Rental	539	4,000	4,000	4,000	4,000	4,000	Annual Set-up and tear-down during baseball season
	Tri City Fencing			4,000	4,000	4,000	4,000	
100-5210-43900	Total	539	4,000	4,000	4,000	4,000	4,000	0
	Lease Helms Community Center	85,000	145,000	145,000	145,000	145,000	145,000	Lease for Helms Community Center
	Lease			145,000	145,000	145,000	145,000	
100-5210-44050	Total	85,000	145,000	145,000	145,000	145,000	145,000	0
	Community Grants & Spec Events	30,016	14,485	21,340	21,340	21,340	21,340	6,855
	Valentine Dance			1,125	1,125	1,125	1,125	
	Egg Hunt			1,985	1,985	1,985	1,985	Increased for Banners which have never been done
	Movies in the Park			4,700	4,700	4,700	4,700	Screen Rentals have increased effective 2017
	Nutrition Olympics/PPK			4,730	4,730	4,730	4,730	Increase for prizes and activities
	City Halloween			2,250	2,250	2,250	2,250	
	Holiday Tree Lighting			3,000	3,000	3,000	3,000	
	Supplies			3,550	3,550	3,550	3,550	Canopies, Poster Maker Supplies

RECREATION Account Code	Description	FY16 YE Actual	FY16 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
100-5210-44320	Total	30,016	14,485	21,340	21,340	21,340	21,340	
	Travel/Training	9,936	12,000	12,400	12,400	12,400	12,400	400 3%
	CPRS Conference Registration			2,400	2,400	2,400	2,400	
	CPRS Lodging (2 Rooms)			1,800	1,800	1,800	1,800	
	CPRS Transportation Fees			500	500	500	500	
	CPRS Misc./Food			1,300	1,300	1,300	1,300	
	Part-time annual summer training			5,500	5,500	5,500	5,500	
	Supplies			500	500	500	500	
	Jamex Maintenance			400	400	400	400	
100-5210-46300	Total	9,936	12,000	12,400	12,400	12,400	12,400	
	Equipment>\$5,000	0	5,780	5,780	5,780	5,780	5,780	0 0%
	Total	0	5,780	5,780	5,780	5,780	5,780	
GRAND TOTAL		441,846	514,145	589,072	589,072	589,072	589,072	74,927 15%

SENIOR SRVCS Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
100-5310-42000	Uniforms/Safety Equipment	326	500	500	500	500	500	0 0%
	Shirts and sweatshirt for Senior Center staff (5 PT staff and 1.5 FTE)			500	500	500	500	Staff work shifts that include outdoor activities- affordable sweatshirts are replacing one polo shirt. Staff normally gets 2-3 Polo shirts to use as their uniform.
100-5310-42001	Total	326	500	500	500	500	500	0 0%
	Communications	0	75	200	200	200	200	125 167%
	Public CPU protection (k 9) yearly fee			200	200	200	200	
100-5310-43000	Total	0	75	200	200	200	200	0 0%
	Equipment/Maintenance	2,764	3,720	3,720	3,720	3,720	3,720	
	Nutrition Program Health Permit			920	920	920	920	
	Facility Building Maintenance			2,500	2,500	2,500	2,500	
	Kitchen Inspection (Grease Trap)			300	300	300	300	
100-5310-43300	Total	2,764	3,720	3,720	3,720	3,720	3,720	315 95%
	Memberships/Subscriptions	248	330	645	645	645	645	
	CPRS membership @ \$180			180	180	180	180	Sr. Center Coordinator
	Am. Society on Aging (ASA) membership @ \$350			350	350	350	350	Recreation Supervisor
	MMANC @ \$75 each			115	115	115	115	Rec Supervisor (50/50 split with Paratransit) & Sr. Ctr Coord
100-5310-43500	Total	248	330	645	645	645	645	900 24%
	Program Office Supplies	3,533	3,700	4,600	4,600	4,600	4,600	
	My Senior Center yearly fee			1,400	1,400	1,400	1,400	MSC software does not work for transportation. Full annual fee to be covered by Senior Services.
	Kitchen/Cleaning Supplies			1,000	1,000	1,000	1,000	Nutrition, kitchen and cleaning supplies grouped together.
	Office Supplies			1,200	1,200	1,200	1,200	Increase reflects equipment and supplies used at Recreation.
	Volunteer Appreciation Recognition			1,000	1,000	1,000	1,000	Number of volunteers at Senior Center has increased by 10%. Volunteers hours are valued at \$25/hour. Their work and time saves the City roughly \$250,000/year in staff wages.
100-5310-43520	Total	3,533	3,700	4,600	4,600	4,600	4,600	0 0%
	Copies/Printing/Shipping/Xerox	0	200	200	200	200	200	
	Folger Graphics			200	200	200	200	Business cards for 1.5 FTE, currently paid for by Recreation budget
100-5310-43600	Total	0	200	200	200	200	200	10,000 #DIV/0!
	Professional Services	0	0	10,000	10,000	10,000	10,000	

SENIOR SRVCS Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
	Contracted Instructors for expanded classes including English as a Second Language (ESL).			10,000	10,000	10,000	10,000	To address needs of senior community (ESL Classes, lifelong learning) . Senior Advisory Board is also contributing to funding for new classes for seniors.
100-5310-43700	Total	0	0	10,000	10,000	10,000	10,000	
	Pubs/Legal Notices/Filing Fees	0	200	200	200	200	200	0
100-5310-44320	Total	0	200	200	200	200	200	0
	Travel/Training	3,194	1,900	4,275	4,695	4,695	4,695	2,375
	ASA Annual Conference			600	600	600	600	600 Recreation Supervisor
	ASA Conference Travel			500	500	500	500	"
	ASA Conference Lodging			1,100	1,100	1,100	1,100	"
	ASA Conference Sundry			300	300	300	300	"
	CPRS Annual Conference			450	450	450	450	Sr. Ctr Coordinator. FY 16-17 conference cost covered by Recreation funds.
	CPRS Conference Travel			125	125	125	125	Conference location alternates between Sacramento and Long Beach.
	CPRS Conference Lodging			900	900	900	900	
	CPRS Conference Travel			300	300	300	300	
	Food Handler Certifications (6 staff, 2 volunteers every 3 years at \$15 each)			0	120	120	120	Per County requirements, done every 3 years. Not all employees completed certification in the same year.
	CPR Training for 5 PT staff and 1.5 FTE			0	300	300	300	CPR Training done every 2 years.
100-5310-46100	Total	3,194	1,900	4,275	4,695	4,695	4,695	
	Improvements	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	#DIV/0!
GRAND TOTAL		10,065	10,625	24,340	24,760	24,760	24,760	13,715
								129%

PARATRANSIT Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
263-5410-42000	Uniforms	466	1,250	850	600	850	600	(400) -32%
	Shirt (long and short sleeve), plus jacket			600	600	600	600	
	Safety vests			250	0	250	0	Uniforms for 3.5 FTE and one PT Driver On average, safety vests are replaced every 2 years.
263-5410-42001	Total	466	1,250	850	600	850	600	
	Communications	1,987	2,160	2,100	2,100	2,100	2,100	(60) -3%
	Nextel Phones			2,100	2,100	2,100	2,100	
263-5410-43000	Total	1,987	2,160	2,100	2,100	2,100	2,100	3,300 25%
	Vehicle Maintenance/Repair/Inr	15,656	13,000	16,800	14,500	14,500	14,500	
	Vehicle # 4 Average	2,300	2,300	2,300	2,300	2,300	2,300	
	Vehicle # 6 Average	2,300	2,300	0	0	0	0	To be sold in FY 17-18
	Vehicle # 7 Average	2,300	2,300	2,300	0	0	0	To be sold in FY 18-19
	Vehicle # 8 Average	2,300	2,300	2,300	2,300	2,300	2,300	
	Vehicle # 9 Average	2,300	2,300	2,300	2,300	2,300	2,300	
	Vehicle # 3 Average	2,300	2,300	2,300	2,300	2,300	2,300	New bus to be delivered in April 2017.
	Vehicle # 5 Average	0	2,300	2,300	2,300	2,300	2,300	Purchase of 2nd 10 passenger vehicle in FY 17-18, estimated purchase and delivery time 6-9 months.
	Grand Prix Car Wash	500	500	500	500	500	500	Regular car wash service
	Bi-Annual Safety Inspections for Bus #4, #9 & #3 and #5	2,000	2,500	2,500	2,500	2,500	2,500	Per CHP requirements, safety inspections to be performed every 6 mos or 30,000 miles, whichever occurs first. By end of FY 18-19, we will have a fleet of 4 vehicles that require safety inspections.
263-5410-43100	Total	15,656	13,000	16,800	14,500	14,500	14,500	(6,000) -29%
	Gasoline / Diesel	10,692	21,000	15,000	15,000	15,000	15,000	
	Gasoline/Fuel for 5 vehicles used 6 days/week			15,000	15,000	15,000	15,000	Cost of fuel estimated by PW at \$3.25/gallon
263-5410-43300	Total	10,692	21,000	15,000	15,000	15,000	15,000	(235) -28%
	Memberships/Subscriptions	435	850	615	615	615	615	
	Cal Act Membership @ \$500 (includes two staff)			500	500	500	500	Rec Supervisor & Sr. Ctr Coord
	MMANC membership for two @ \$75 each			115	115	115	115	Rec-Supervisor (50/50 split with Senior Services) & Sr. Ctr Coord
263-5410-43500	Total	435	850	615	615	615	615	(6,100) -20%
	Program Costs & Supplies	32,461	30,600	24,500	21,500	21,500	21,500	
	East Bay Paratransit Tickets			16,000	16,000	16,000	16,000	Subsidy Transportation Program
	AC Transit Tickets			850	850	850	850	Monthly Stickers

PARATRANSIT Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
	Travel Training Program			1,950	1,950	1,950	1,950	
	Comprehensive Drug Testing			500	500	500	500	
	Fastrak Fees			100	100	100	100	Monthly Replenishment
	Office Supplies			300	300	300	300	
	Mailings			500	500	500	500	Mass notifications to riders
	Bus Signage			3,000	0	0	0	New bus to be delivered in April and will need to be wrapped. If bus is appropriate for service, an additional bus is planned to be purchased in FY 17-18, which will also need to be wrapped with City logo and information.
	Miscellaneous Costs			1,300	1,300	1,300	1,300	
263-5410-43520	Total	32,461	30,600	24,500	21,500	21,500	21,500	
	Copies/Printing/Shipping/Xerox	4,891	7,300	5,200	5,200	5,200	5,200	(2,100) -29%
	Folger Graphics - DVI reports			500	500	500	500	Daily Vehicle Inspection forms
	Unique Graphic Printing -DTD tickets			1,000	1,000	1,000	1,000	Door to Door shuttle Tickets
	Xerox copies			3,500	3,500	3,500	3,500	50/50 split between Paratransit and Senior Advisory Board
	Folger Graphics - Business cards			200	200	200	200	Business cards for 1.5 FTE, currently paid for by Recreation budget
263-5410-43600	Total	4,891	7,300	5,200	5,200	5,200	5,200	
	Professional Services	0	5,000	50,000	2,500	2,500	2,500	45,000 900%
	Scheduling Software			50,000	0	0	0	
	Scheduling Software			0	2,500	2,500	2,500	Per Measure J Annual Interview, City of San Pablo was asked to decrease reserve funds. The program is in dire need for technology upgrade to improve service efficiencies. This is rough estimate from 2016 research findings. Will look to piggyback on another public agreement
	Travel/Training	4,517	5,270	6,350	6,650	6,350	6,650	Annual Maintenance Fee
263-5410-44320	Total	0	5,000	50,000	2,500	2,500	2,500	
	Cal Act Conference			800	800	800	800	Rec Supervisor & Sr. Ctr Coord
	Cal Act Conference Travel			1,200	1,200	1,200	1,200	Rec Supervisor & Sr. Ctr Coord
	Cal Act Conference Lodging			2,100	2,100	2,100	2,100	Rec Supervisor & Sr. Ctr Coord
	Cal Act Conference Sundry			600	600	600	600	Rec Supervisor & Sr. Ctr Coord

PARATRANSIT Account Code	Description	FY16 YE Actual	FY17 YTD Bdgt	FY18 Request	FY19 Request	FY20 Formula	FY21 Formula	Detailed Comments
	Transportation Meetings Mileage Reimbursements			450	450	450	450	Rec Supervisor & Sr. Ctr Coord attend several Transportation meetings and have to use own vehicle from time to time.
	Driver Safety Trainings			600	600	600	600	Safety Trainings held in house 6 times a year (1.5 hrs each). CHP requires 8 hours of training per driver.
	CPR Training (3.5 FTE) Team Building Trainings			0	300	0	300	Training done every 2 years Once a quarter
				600	600	600	600	
	Total	4,517	5,270	6,350	6,650	6,350	6,650	
263-5410-46300	Equipment >\$5,000	0	80,000	0	0	0	0	(80,000) -100%
	Total	0	80,000	0	0	0	0	
GRAND TOTAL		71,105	166,430	120,915	70,965	68,615	68,665	(45,513) -27%