



City of San Pablo

13831 San Pablo Ave.
San Pablo, CA 94806
(510) 215-3000
www.SanPabloCA.gov

Meeting Agenda - Final

City Council

Mayor Genoveva Garcia Calloway
Vice Mayor Paul Morris
Councilmember Rich Kinney
Councilmember Arturo Cruz
Councilmember Cecilia Valdez

Monday, March 5, 2018

6:00 PM

Council Chambers

CLOSED SESSION BEGINS AT 5:15 PM

In accordance with the Americans with Disabilities Act, persons requiring assistance or auxiliary aids in order to participate should contact the City Clerk's Office at City Hall, 13831 San Pablo Avenue, Building 1, San Pablo, or by calling (510) 215-3000, as soon as possible prior to the meeting. The city will give such requests primary consideration, taking into account undue financial and administrative burdens or fundamental alterations in the city service, program or activity.

Copies of this Agenda and non-exempt public records relating to an open session item on this agenda will be available for public view at the City Clerk's Office, 13831 San Pablo Avenue, Building 1, San Pablo. The full agenda packet may also be viewed on the city website at www.SanPabloCA.gov.

Members of the public may address the Council concerning the Closed Session matters on tonight's agenda before consideration of the item. Please file your name and address with the City Clerk on forms provided at the speaker's podium.

ROLL CALL

CLOSED SESSION (5:15 PM) (Council Conference Room)

1. [#18-072](#) CLOSED SESSION
Pursuant to Gov't Code section 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Manager

Recess to Regular Session (approximately 6:00 pm)

PLEDGE OF ALLEGIANCE

ROLL CALL

Speakers wishing to address the Council on a specific agenda item should file a form with the City Clerk indicating the agenda item. The Mayor will invite you to speak at the appropriate time when the matter is being considered. If you desire to address the Council, please file your name and address with the City Clerk on forms available at the podium. We also ask that all cell phones be turned off or silenced during the meeting.

ORAL COMMUNICATIONS

This is the time for comments on any item within the Council's subject matter jurisdiction, if such item is NOT listed on tonight's agenda. The Council may not engage in discussion or take action on any item that is not specifically listed on the agenda. Your item may be referred to city staff for investigation, report or placement on a future agenda. Persons addressing the Council are required to limit their remarks to three (3) minutes unless an extension or decrease of time is ordered. Please file your name and address with the City Clerk on forms available at the speaker's podium.

CEREMONIAL MATTERS

2. [#18-075](#) INTRODUCTION OF NEW POLICE DEPARTMENT EMPLOYEES:
- POLICE OFFICER MONICA LOUIS
 - RECREATION COORDINATOR SCOTT OHLENDORF
- INTRODUCTION OF PROMOTIONAL STAFF - THREE LIEUTENANTS:
- JOHN BENONE, SHAWN RAY AND DAN WIEGERS
- INTRODUCTION OF TWO JAILERS:
- MORIAH VAESAU
 - NATALIA GONZALEZ

PRESENTATIONS

3. [#18-071](#) PRESENTATION BY RITA XAVIER ON CONTRA COSTA ADVISORY COUNCIL ON AGING
- Recommendation:** For Informational Purposes Only

CITY MANAGER REMARKS**CONSENT CALENDAR**

The Consent Calendar includes routine items that are to be enacted by one motion. There will be no separate discussion of these items. If discussion is requested, the item will be removed from the Consent Calendar and considered separately.

MINUTES

4. [#18-095](#) MINUTES OF THE MEETING OF JANUARY 16, 2018
- Recommendation:** Approve

PROCLAMATIONS

5. [#18-092](#) REQUEST FOR PROCLAMATION RECOGNIZING MARCH 2018 AS PRESCRIPTION DRUG ABUSE AWARENESS MONTH
- Recommendation:** Approve

MISCELLANEOUS

6. [#18-025](#) RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A PROJECT CHARTER WITH THE ALAMEDA COUNTY TRANSPORTATION COMMISSION (“ALAMEDA CTC”) AS THE “SPONSORING AGENCY”, AND THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (“CALTRANS”), CONTRA COSTA TRANSPORTATION AUTHORITY (“CCTA”), WEST CONTRA COSTA TRANSPORTATION ADVISORY COMMITTEE (“WCCTAC”), ALAMEDA-CONTRA COSTA TRANSIT DISTRICT (“AC TRANSIT”), BAY AREA RAPID TRANSIT DISTRICT (“BART”), AND THE CITIES OF RICHMOND, SAN PABLO, EL CERRITO, ALBANY, BERKELEY, EMERYVILLE AND OAKLAND, (COLLECTIVELY THE “PARTNERING AGENCIES”) FOR THE SAN PABLO AVENUE CORRIDOR PROJECT AND DESIGNATE APPOINTEES TO THE ADVISORY COMMITTEES FOR THE PROJECT

Recommendation: Adopt Resolution

7. [#18-059](#) RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING AN MOU WITH THE SAN PABLO SENIOR ADVISORY BOARD FOR PROVISION OF ANNUAL INVOICE AND PAYMENT

Recommendation: Adopt Resolution

8. [#18-060](#) RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING AN MOU WITH THE SAN PABLO SENIOR ADVISORY BOARD FOR PROVISION OF SERVICES

Recommendation: Adopt Resolution

9. [#18-076](#) RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO SUPPORTING THE LEAGUE OF CALIFORNIA CITIES’ REQUEST TO SUPPORT PROPOSITION 69 SAFEGUARDING TRANSPORTATION FUNDING AND OPPOSING A POTENTIAL BALLOT MEASURE TO REPEAL SB 1 LEGISLATION

Recommendation: Adopt Resolution

10. [#18-083](#) RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO DIRECTING THE CITY ENGINEER TO PREPARE AND FILE REPORTS FOR THE LEVY OF ANNUAL ASSESSMENTS FOR FISCAL YEAR 2018/19 FOR SAN PABLO STREET LIGHTING AND LANDSCAPE ASSESSMENT DISTRICT NO. 1982-1, AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR THESE SERVICES WITH LCC ENGINEERING AND SURVEYING, INC. IN THE AMOUNT OF \$18,183.

Recommendation: Adopt Resolution

11. [#18-097](#) RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO APPROVING AMENDMENT #2 TO EXISTING ALLOCATIONS FOR THE GENERAL FUND DESIGNATED RESERVES AT \$8,650,000 FOR FISCAL YEAR 2017/18 PER ADOPTED FISCAL RESILIENCY RESERVE POLICY

Recommendation: Adopt Resolution

12. [#18-002](#) RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO TO: (1) DECLARE CERTAIN POLICE DEPARTMENT VEHICLES AS SURPLUS PROPERTY AND BE DISPOSED OF PURSUANT TO SAN PABLO MUNICIPAL CODE SECTION 3.16.120; (2) RECEIVE APPROXIMATELY \$95,921 AS REVENUE INTO THE GENERAL FUND FOR DAMAGE CLAIMS TO VEHICLES AND APPROPRIATE SAID FUNDING TO THE POLICE DEPARTMENT FOR THE PURCHASE OF REPLACEMENT VEHICLES; (3) APPROPRIATE \$400,000 FROM THE GENERAL FUND DESIGNATED RESERVES / VEHICLE REPLACEMENT TO THE POLICE DEPARTMENT TO FUND PURCHASE OF VEHICLES; (4) TRANSFER FUNDING OF \$19,575 FROM THE POLICE DEPARTMENT EQUIPMENT MAINTENANCE BUDGET TO THE CAPITAL EQUIPMENT BUDGET TO COMPLETE THE FUNDING; (5) AUTHORIZE THE CITY MANAGER TO PURCHASE NINE (9) 2018 FORD EXPLORER UTILITY VEHICLES EQUIPPED WITH RADIOS, EMERGENCY EQUIPMENT, DECAL GRAPHICS, EXTENDED WARRANTY AND MAINTENANCE PACKAGE FOR THE SUM OF \$490,496 FROM THE MONARCH FORD FLEET GROUP UNDER THE STATE OF CALIFORNIA DEPARTMENT OF GENERAL SERVICES CONTRACT 1-15-23-14B WITH A CONTINGENCY AMOUNT OF \$25,000 (APPROXIMATELY 5%) FOR UNFORESEEN EXPENDITURES FOR A TOTAL AUTHORIZATION OF \$515,496; (6) RECEIVE A WAIVER FROM THE FORMAL BID PROCESS PURSUANT TO SPMC SECTION 3.16.110B (SPECIALIZED SERVICES COMBINED WITH EQUIPMENT AND/OR PRODUCTS) TO OUTFIT THE VEHICLES WITH SAFETY EQUIPMENT; AND (7) AUTHORIZE THE CITY MANAGER TO EXECUTE A PURCHASE ORDER CONTRACT WITH PUBLIC SAFETY EQUIPMENT FOR \$118,872

Recommendation: Adopt Resolution

******END OF CONSENT CALENDAR******

CITY COUNCIL DISCUSSION/CONSIDERATION

13. [#18-077](#) RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING THE CITY'S CLASSIFICATION AND COMPENSATION PLAN FOR FY 2017/18 AND APPROVING: (1) ESTABLISHMENT OF THREE NEW CLASSIFICATIONS AND CORRESPONDING SALARY RANGES; (2) REORGANIZATION OF THE PUBLIC WORKS DEPARTMENT AND CITY MANAGER'S OFFICE; (3) THE MERGING OF THE DEVELOPMENT SERVICES DEPARTMENT WITH ECONOMIC DEVELOPMENT INTO ONE COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT FOR IMPROVED OPERATIONAL EFFICIENCIES; AND (4) BUDGETARY APPROPRIATIONS TO EFFECTUATE THE CHANGES

Recommendation: Adopt Resolution

14. [#18-033](#) RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO ADOPTING A PURCHASING POLICY AND ESTABLISHING PROCEDURES TO PROCURE SERVICES AND SUPPLIES

Recommendation: Adopt Resolution

ORDINANCES

15. [#18-099](#) AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING SECTIONS 3.16.070(B)(3) AND 3.16.110(A) OF THE SAN PABLO MUNICIPAL CODE TO MAKE CONSISTENT THE PROVISIONS REGARDING THE CITY MANAGER'S CONTRACTING AUTHORITY

Recommendation: Waive first reading; introduce Ordinance

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

(Approved by Resolution 2018-006)

Informational reports from Councilmember representatives to the following committees, commissions and organizations; brief reports on meetings attended at the expense of the City or Agency, as required by Government Code section 53232.3(d) (AB 1234); and other reports regarding items of general interest to the City Council. The City Council may take action on other items of interest that are specifically agendaized herein:

(a) Mayor Genoveva Garcia Calloway

Memberships: Association of Bay Area Governments (Alternate); Sister City Committee (Primary); SPEDC Board of Directors; San Pablo Oversight Board (City Representative); West County Mayors/Supervisors Association (Primary)

Standing Committee: Budget, Fiscal & Legislative; Community Services; Public Safety

Ad-Hoc Subcommittee: Early Education Task Force, Robert Wood Johnson Culture of Health

(b) Vice Mayor Paul V. Morris

Memberships: East Bay Regional Communications System Authority (Board Member); League of California Cities/Public Safety Policy Committee; San Pablo Community Grant Review Committee; West County Integrated Waste Management/RecycleMore JPA (Alternate); West County Mayors/Supervisors Association (Alternate)

Standing Committees: Community Services; Public Safety

Ad-Hoc Subcommittee:

(c) Councilmember Rich Kinney

Memberships: Association of Bay Area Governments (Primary); Contra Costa Hazardous Materials Commission (Alternate); League of California Cities/East Bay Division (Primary); West Contra Costa Transportation Advisory Committee (Alternate); Marin Clean Energy Board of Directors (Alternate)

Standing Committees: Budget, Fiscal & Legislative; Economic Development & Project Management

Ad-Hoc Subcommittees:

(d) Councilmember Arturo Cruz

Memberships: League of California Cities/East Bay Division (Alternate); Marin Clean Energy Board of Directors Member (Primary); San Pablo Community Grant Review Committee; West Contra Costa Transportation Advisory Committee (Alternate)

Standing Committee: Economic Development & Project Management

Ad-Hoc Subcommittee: Robert Woods Johnson Culture of Health

(e) Councilmember Cecilia Valdez

Memberships: Contra Costa College Foundation Board (Primary); Sister City Committee (Alternate); West Contra Costa Transportation Advisory Committee (Primary); West County Integrated WasteManagement/RecycleMore JPA (Primary)

Standing Committees:

Ad-Hoc Subcommittee: Early Education Task Force

ADJOURNMENT

Adjourn to Monday, March 19, 2018 at 6:00 pm.