



# City of San Pablo

## Meeting Minutes - Draft

### City Council

Monday, May 5, 2025

6:00 PM

City Council Chambers

Members of the public may view this meeting online by using  
this URL

<https://us02web.zoom.us/j/89046076519>

#### **CALL TO ORDER**

*The meeting was called to order at 6:00 p.m. in the Council Chambers.*

#### **PLEDGE OF ALLEGIANCE**

*Vice Mayor Pabon-Alvarado led the Pledge of Allegiance*

#### **ROLL CALL**

**Present:** 4 - Councilmember Patricia Ponce, Councilmember Abel Pineda, Councilmember Rita Xavier, and Vice Mayor Elizabeth Pabon-Alvarado

**Absent:** 1 - Mayor Arturo Cruz

#### **Staff Present:**

**Assistant City Manager Maria Ojeda**

**City Attorney, Brian P. Hickey**

**Police Chief, Brian Bubar**

**City Clerk, Dorothy Gantt**

**Administrative Clerk II, Casey Erlenheim**

#### **ORAL COMMUNICATIONS**

*There were three Public Comments: Anay Figueroa, Marco Sandoval, Janet Pottier. Vice Mayor Pabon-Alvarado asked Assistant City Manager to review clean up options for the Wildcat Creek segment owned by the County.*

#### **CEREMONIAL MATTERS**

#### **PROCLAMATIONS**

1. [25-149](#) CITY COUNCIL APPROVAL AND PRESENTATION OF PROCLAMATION RECOGNIZING THURSDAY, MAY 15, 2025 AS PEACE OFFICER MEMORIAL DAY AND THE WEEK IN WHICH IT FALLS AS NATIONAL POLICE WEEK

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comment was received*

**Presented**

**CITY MANAGER REMARKS**

*Assistant City Manager Maria Ojeda made the following announcements:*

*The next upcoming Dumpster Day is May 10, 2025*

*Community Services is now accepting applications for Youth Commissioners*

*Community Services Summer Camp events begin June 16, 2025 and end August 15, 2025*

*Drivers License and California ID application assistance offered by the San Pablo Police Department was a success, there were 13 attendees.*

**CONSENT CALENDAR****MINUTES**

2. [25-198](#) CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF APRIL 7, 2025

CEQA: This proposed action is not a project as defined by CEQA

*No Public Comment was received*

**By adoption of the Consent Calendar the Minutes were Approved.**

**LIABILITY CLAIMS**

3. [25-195](#) CONSIDER DENYING LIABILITY CLAIM OF TRACY PITTS (DOL 10/07/24)

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comment was received*

**A motion was made by Councilmember Ponce, seconded by Councilmember Xavier, that this Liability Claims be Denied. The motion carried by the following vote:**

**Aye:** 4 - Ponce, Pineda, Xavier, and Pabon-Alvarado

**Absent:** 1 - Cruz

**CITY COUNCIL AUTHORIZATION**

4. [25-199](#) CONSIDER REQUEST FOR ISSUANCE OF PROCLAMATION RECOGNIZING THE WEEK OF MAY 18-24, 2025 AS NATIONAL PUBLIC WORKS WEEK

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comment was received*

**A motion was made by Councilmember Ponce, seconded by Councilmember Xavier, that this Proclamation be Approved. The motion carried by the following vote:**

**Aye: 4 - Ponce, Pineda, Xavier, and Pabon-Alvarado**

**Absent: 1 - Cruz**

5. [25-204](#) CONSIDER REQUEST FOR ISSUANCE OF PROCLAMATION RECOGNIZING THURSDAY, MAY 1, 2025 AS THE 2025 NATIONAL DAY OF PRAYER

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comment was received*

**A motion was made by Councilmember Ponce, seconded by Councilmember Xavier, that this Proclamations be Approved. The motion carried by the following vote:**

**Aye: 4 - Ponce, Pineda, Xavier, and Pabon-Alvarado**

**Absent: 1 - Cruz**

6. [25-186](#) TREASURER'S REPORT FOR THE QUARTER ENDED MARCH 31, 2025

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comment was received*

**A motion was made by Councilmember Ponce, seconded by Councilmember Xavier, that this Periodic Reports be Received and Filed. The motion carried by the following vote:**

**Aye: 4 - Ponce, Pineda, Xavier, and Pabon-Alvarado**

**Absent: 1 - Cruz**

7. [25-201](#) AUTHORIZING, BY FOUR-FIFTHS VOTE, CONTINUATION OF THE EMERGENCY PROCUREMENT ACTIONS UNDERTAKEN BY THE CITY MANAGER PURSUANT TO PUBLIC CONTRACT CODE SECTION 22050 AND SAN PABLO MUNICIPAL CODE SECTION 3.16.110.A FOR THE STORM DRAIN REPAIR WORK AT 1850 MESA BUENA AVENUE.

CEQA: This project was assessed and determined to be Categorically Exempt under CEQA Guidelines Section 15301(b), which covers the operation, repair, and maintenance of Class 1 existing publicly owned utility facilities. The CEQA Notice of Exemption (NOE) was filed at the Contra Costa County Clerk's Office on April 8, 2025.

*No Public Comment was received*

**By adoption of the Consent Calendar the Action Items was Approved.**

**Aye: 4 - Ponce, Pineda, Xavier, and Pabon-Alvarado**

**Absent: 1 - Cruz**

8. [25-194](#) CONSIDER RESOLUTION (1) AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CONTRA COSTA HEALTH SERVICES FOR REGIONAL COORDINATED OUTREACH, REFERRAL AND ENGAGEMENT (C.O.R.E.) HOMELESS OUTREACH TEAM SERVICES, TO IDENTIFY, ENGAGE AND CONNECT PERSONS EXPERIENCING HOMELESSNESS TO HEALTHCARE AND SOCIAL SERVICES FOR A PERIOD OF ONE YEAR, FROM JULY 1, 2025 THROUGH JUNE 30, 2026, AT A COST NOT TO EXCEED \$97,930, and (2) APPROPRIATING \$97,930 FROM FY 2024-25 GENERAL FUND DESIGNATED RESERVES (GFDR) Fund 110-ONE TIME BUDGET BALANCING MEASURES TO FUND THE AGREEMENT

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comment was received*

**It was moved by Councilmember Ponce, seconded by Councilmember Xavier, and approved by vote of those present, to adopt all items in the Consent Calendar. The motion passed as follows:**

**Aye: 4 - Ponce, Pineda, Xavier, and Pabon-Alvarado**

**Absent: 1 - Cruz**

Enactment No: 2025-058

9. [25-202](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER, ON BEHALF OF THE CITY OF SAN PABLO, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH CONTRA COSTA COUNTY TO PROVIDE CODE ENFORCEMENT SERVICES AND HOMELESS OUTREACH SERVICES ON COUNTY-OWNED PROPERTY, LOCATED SOUTHWEST OF THE INTERSECTION OF FORDHAM STREET AND EL PORTAL DRIVE, COMMONLY IDENTIFIED AS PARCEL NO. 416-102-007

CEQA: This proposed action is not a project as defined by CEQA.

*Public Comment was received from Salvador Valle*

**A motion was made by Councilmember Ponce, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:**

**Aye:** 4 - Ponce, Pineda, Xavier, and Pabon-Alvarado

**Absent:** 1 - Cruz

Enactment No: 2025-059

10. [25-203](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING AN EVENT SPONSORSHIP IN THE AMOUNT OF \$1,500 TO ORGANIZACION DE NEGOCIOS UNIDOS/UNITED BUSINESS ORGANIZATION (WITH THE LATINA CENTER AS NON-PROFIT 501(C)(3) ORGANIZATION AS FISCAL AGENT) FOR A MOTHER'S DAY CELEBRATION EVENT

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comment was received*

**A motion was made by Councilmember Ponce, seconded by Councilmember Xavier, that this RESOLUTION be . The motion carried by the following vote:**

**Aye:** 3 - Ponce, Pineda, and Xavier

**Absent:** 1 - Cruz

**Recused:** 1 - Pabon-Alvarado

Enactment No: 2025-060

11. [25-205](#) CONSIDERATION OF THE SAN PABLO CITY COUNCIL TO: (1) ACKNOWLEDGE ACTIVE 2025-26 STATE OF CALIFORNIA LEGISLATION RECENTLY INTRODUCED WHICH MAY IMPACT THE CITY'S ADOPTED POLICY INTERESTS; AND (2) AUTHORIZE THE CITY MANAGER TO COORDINATE ANY APPROPRIATE LEGISLATIVE ADVOCACY, ACTION OR RESPONSE ON BEHALF OF THE CITY, JOINTLY WITH MAYOR ARTURO CRUZ AND THE CITY'S LOBBYIST, TO ANY STATE LEGISLATOR(S), STATE OF CALIFORNIA LEGISLATIVE POLICY COMMITTEE(S), AND/OR GOVERNOR AS DEEMED NECESSARY

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comment was received*

A motion was made by Councilmember Ponce, seconded by Councilmember Xavier, that this RESOLUTIONS be Approved. The motion carried by the following vote:

**Aye:** 4 - Ponce, Pineda, Xavier, and Pabon-Alvarado

**Absent:** 1 - Cruz

**\*\*\* END OF CONSENT CALENDAR \*\*\***

#### **SUPPLEMENTAL MATERIALS (IF ANY)**

#### **MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS**

*City Councilmembers reported on attendance at intergovernmental agency meetings, conferences, and seminars since the last meeting.*

#### **ADJOURNMENT**

*Adjourned at 6:33 p.m. to the regular meeting on Monday, May 19, 2025 at 6:00 p.m..*

**Respectfully Submitted,**

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**Dorothy Gantt, City Clerk**

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**Elizabeth Pabon-Alvarado, Vice Mayor**