



City of San Pablo

Meeting Minutes - Draft

City Council

Monday, March 17, 2025

6:00 PM

City Council Chambers

Members of the public may view this meeting online by using
this URL

<https://us02web.zoom.us/j/89046076519>

CALL TO ORDER

The meeting was called to order at 6:00 p.m. in the Council Chambers.

PLEDGE OF ALLEGIANCE

Mayor Cruz led the Pledge of Allegiance to the Flag.

ROLL CALL

Present: 4 - Councilmember Abel Pineda, Councilmember Rita Xavier, Vice Mayor Elizabeth Pabon-Alvarado, and Mayor Arturo Cruz
Absent: 1 - Councilmember Patricia Ponce

Staff Present:

City Manager, Matt Rodriguez
Assistant City Manager, Maria Ojeda
City Attorney, Brian P. Hickey
Police Chief, Brian Bubar

REPORT ON CLOSED SESSION

No Closed Session.

ORAL COMMUNICATIONS

Public Comment was received by Cordell Hindler, Evander Montes (English translation provided by Jasmine Gonzalez) and Caroline Olsen.

CEREMONIAL MATTERS

PRESENTATIONS

1. **25-121** SPECIAL RECOGNITION OF POLICE OFFICER BRIAN ASHLEY - LIFE SAVING MEDAL

No Public Comment was received

Presented

2. 25-126 PRESENTATION OF PROCLAMATION RECOGNIZING MARCH 2025 AS AMERICAN RED CROSS MONTH.

Suzanne Garrett with Red Cross accepted the Proclamation

Presented

CITY MANAGER REMARKS

City Manager Rodriguez made the following announcements:

- *Temporary Public Counter closure at City Hall on Thursday, March 20, 2025 for an Employee Appreciation luncheon.*
- *The upcoming service of Dumpster Day is scheduled for Saturday, March 29, 2025.*

CONSENT CALENDAR

No Public Comment was received

Approval of the Consent Agenda

It was moved by Councilmember Xavier, seconded by Councilmember Pineda, and approved by vote of those present, to adopt all items in the Consent Calendar.

The motion passed as follows:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

MINUTES

3. 25-124 CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF MARCH 3, 2025

CEQA: This is not a project as defined by CEQA.

Approved as Submitted on the Consent Calendar.

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

PERIODIC REPORTS

4. 25-024 CONSIDER APPROVING VENDOR CHECK REGISTER REPORT FOR THE MONTH OF FEBRUARY 2025

CEQA: This proposed action is not a project as defined by CEQA.

Approved

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

PROCLAMATIONS

- 5. 25-112** CONSIDER APPROVING REQUEST FOR ISSUANCE OF PROCLAMATION RECOGNIZING THE MONTH OF APRIL 2025 AS NATIONAL AUTISM AWARENESS MONTH
CEQA: This proposed action is not a project as defined by CEQA.

Approved

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

CITY COUNCIL AUTHORIZATION

- 6. 25-106** CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) APPROPRIATING \$36,933 FROM GENERAL FUND DESIGNATED RESERVE (GFDR) AND TRANSFERRING \$36,932 FROM THE FY 2024-25 PUBLIC WORKS DEPARTMENT OPERATING BUDGET TO THE ELECTRIC VEHICLE CHARGING HUB PROJECT (0108); AND (2) AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH KITTELSON & ASSOCIATES, INC. FOR AN ELECTRIC VEHICLE CITY FLEET TRANSITION PLAN AND PUBLIC CHARGING HUB ANALYSIS AND DESIGN IN THE AMOUNT OF \$73,865

CEQA: This proposed action is not a project as defined by CEQA.

Adopted

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: RES 2025-036

- 7. 25-128** CONSIDER ADOPTING RESOLUTION AUTHORIZING THE CITY MANAGER TO CERTIFY THE CALENDAR YEARS 2022 AND 2023 GROWTH MANAGEMENT PROGRAM COMPLIANCE CHECKLIST REQUIRED BY THE CONTRA COSTA TRANSPORTATION AUTHORITY.

CEQA: This is not a project as defined by CEQA and will not result in direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

Adopted

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: RES 2025-037

*** * * END OF CONSENT CALENDAR * * ***

PUBLIC HEARINGS

- 8. 25-110** CONDUCT PUBLIC HEARING, CONSIDER ADOPTING RESOLUTION AUTHORIZING THE SUBMITTAL OF THE CITY OF SAN PABLO GENERAL PLAN ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2024 TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT AND THE GOVERNOR'S OFFICE OF LAND USE AND CLIMATE INNOVATION

CEQA: Governor's Office of Land Use and Climate Innovation reporting requirements do not constitute a "project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

The public hearing opened at 6:49 p.m.

No Public Comment was received

The public hearing closed at 6:49 p.m.

A motion was made by Councilmember Pineda, seconded by Councilmember Pabon-Alvarado, that this RESOLUTION be Adopted.

The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 – Ponce

Enactment No: RES 2025-039

- 9. 25-109** CONDUCT PUBLIC HEARING AND CONSIDER ADOPTING RESOLUTION AUTHORIZING THE SUBMITTAL OF THE CITY OF SAN PABLO HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2024 TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT AND THE GOVERNOR'S OFFICE OF LAND USE AND CLIMATE INNOVATION

CEQA: California Department of Housing and Community Development (HCD) reporting requirements do not constitute a "project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative

activity that will not result in direct or indirect changes in the environment.

The public hearing opened at 7:29 p.m.

No Public Comment was received.

The public hearing closed at 7:30 p.m.

A motion was made by Councilmember Pabon-Alvarado, seconded by Councilmember Pineda, that this RESOLUTION be Adopted.

The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: RES 2025-040

CITY COUNCIL DISCUSSION/CONSIDERATION

- 10. 25-134** CONSIDER RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO ESTABLISHING A NEW TEMPORARY AD-HOC SUBCOMMITTEE TO FACILITATE COUNCIL ATTENDANCE AND PARTICIPATION IN LOCALLY, RECOGNIZED BUSINESS ASSOCIATION/GROUP/WATCH DISCUSSIONS AND MEETINGS DURING CALENDAR YEAR 2025, EXPIRING ON DECEMBER 31, 2025; AND AFFIRMING COUNCILMEMBER APPOINTMENTS AS RECOMMENDED BY MAYOR ARTURO CRUZ PURSUANT TO SAN PABLO MUNICIPAL CODE SECTION 2.16.070

CEQA: This proposed action is not a project as defined by CEQA.

CITY MANAGER RECOMMENDATION

(1)Establish new Temporary Ad-Hoc SubCommittee; and

(2)Affirm the Mayor's recommendations on Councilmember assignments by majority vote pursuant to SPMC 2.16.070 requirements via adopted Resolution.

No Public Comment was received.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this RESOLUTION be Adopted.

The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: RES 2025-038

SUPPLEMENTAL MATERIALS (IF ANY)

- 11. 25-125** MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED

AGENDA AFTER THE COUNCIL MEETING.

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

- (a) Mayor Arturo Cruz
- (b) Vice Mayor Elizabeth Pabon-Alvarado
- (c) Councilmember Rita Xavier
- (d) Councilmember Abel Pineda
- (e) Councilmember Patricia Ponce

ADJOURNMENT

Adjourned at 7:43 p.m. to the Special meeting Strategic Planning Workshop of Monday, March 24, 2025 at 5:00 p.m., in memory former San Pablo Councilmember, Shirley R. Wysinger