



City of San Pablo

Meeting Minutes - Draft

City Council

Monday, July 7, 2025

6:00 PM

City Council Chambers

Members of the public may view this meeting online by using
this URL

<https://us02web.zoom.us/j/89046076519>

CALL TO ORDER

The Meeting was called to Order at 6:00 PM in the Council Chambers.

PLEDGE OF ALLEGIANCE

Vice Mayor Pabon-Alvarado led the Pledge of Allegiance.

ROLL CALL

Present: 4 - Councilmember Patricia Ponce, Councilmember Abel Pineda, Councilmember Rita Xavier, and Vice Mayor Elizabeth Pabon-Alvarado

Absent: 1 - Mayor Arturo Cruz

Note: Councilmember Patricia Ponce arrived at 6:01 PM.

Staff Present:

City Manager, Matt Rodriguez
Assistant City Manager, Maria Ojeda
City Attorney, Brian P. Hickey
Police Chief, Brian Bubar
City Clerk, Dorothy Gantt
Administrative Clerk II, Casey Erlenheim

ORAL COMMUNICATIONS

There were Three Public Comments received for Oral Communications from the following: Diego Arroyo Barcenas, David Arroyo Barcenas and Lourdes Barcenas.

PRESENTATIONS

1. [25-308](#) INTRODUCTION OF NEW EMPLOYEES AND ANNOUNCEMENT OF PROMOTED EMPLOYEES FOR APRIL 2025 - JUNE 2025

COMMUNITY SERVICES

- SYLVIA FLORES - SENIOR ADMINISTRATIVE CLERK

POLICE

- CHANTAL RYLEE DUCUSIN - POLICE ADMINISTRATIVE CLERK

- AUSTIN MCCARTY - POLICE OFFICER

PUBLIC WORKS

- JUAN JIMENEZ - MAINTENANCE WORKER
- MATEO TEODORO - MAINTENANCE WORKER

PROMOTIONS

- JESSICA ARROYO - PERMIT TECHNICIAN II
- STEVEN PRECIADO - POLICE SERVICES TECHNICIAN
- MARIO SANTOS-DAVIDSON - ADMINISTRATIVE CLERK II

There were no Public Comments received.

For Informational Purposes Only**CITY MANAGER REMARKS**

City Manager Rodriguez made the following announcements:

- The 2025 Fourth of July community event hosted by The Community Services Department and Director was a success.*
- The upcoming service of Dumpster Day is scheduled for Saturday, August 2, 2025.*
- Announced a new City Social Media campaign for two upcoming virtual Town Hall meetings with Republic Services regarding solid waste collection. Hosted in English on Tuesday, July 15, 2025 at 6:00 PM and in Spanish on Wednesday, July 23, 2025 at 6:00 PM.*

CONSENT CALENDAR

There were two Public Comments received the Consent Calendar from the following: Jessica Karadi and Olivia Liou.

MINUTES

2. [25-307](#) CONSIDER APPROVING THE MINUTES OF THE CITY COUNCIL MEETING OF JUNE 16, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Approved.

LIABILITY CLAIMS

3. [25-296](#) CONSIDER DENYING LIABILITY CLAIM OF CARLOS ORTEGA (DOL 04/12/25)

CEQA: This proposed action is not a project as defined by CEQA.

Denied.

CITY COUNCIL AUTHORIZATION

4. [25-293](#) CONSIDER APPROVING REQUEST FOR ISSUANCE OF PROCLAMATION

FOR NATIONAL NIGHT OUT - AUGUST 5, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Approved.

5. [25-268](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A THIRD AMENDMENT TO AGREEMENT WITH MACK5 FOR PROJECT AND CONSTRUCTION MANAGEMENT SERVICES FOR THE NEW SAN PABLO POLICE HEADQUARTERS AND TRAINING FACILITY INCREASING COMPENSATION BY \$94,813 TO COVER SPECIAL TESTING AND INSPECTIONS, AND PROJECT SCHEDULE FOR A NEW TOTAL CONTRACT AMOUNT OF \$1,197,206

CEQA: The City with the assistance of Michael Baker and Associates (MBA) concluded that the proposed Police Department Headquarters and Public Safety Training Project ("project") is consistent with the existing land use and zoning designations for the site and will not result in an increase in the severity of impacts identified in the prior Environmental Impact Reports (EIR's) or Mitigated Negative Declaration (MND) or in any new impacts not previously considered in the prior EIRs and MND. In accordance with this analysis, MDA prepared addenda to the two EIRs and the MND, which the City Council considered and approved on December 20, 2021.

Adopted.

Enactment No: 2025-088

6. [25-273](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING AN EVENT SPONSORSHIP IN THE AMOUNT OF \$2,500 FOR THE 2025 WEST COUNTY SALESIAN YOUTH CLUB CHARITY GOLF TOURNAMENT FUNDRAISER ON MONDAY, SEPTEMBER 15, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: 2025-089

7. [25-288](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH SHUSTER ADVISORY GROUP, LLC, TO SERVE AS THE INVESTMENT ADVISOR FOR THE CITY'S CASH OPERATING RESERVE PORTFOLIO AS PERMITTED UNDER CALIFORNIA GOVERNMENT CODE SECTION 53601

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: 2025-090

8. [25-299](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING AN EVENT SPONSORSHIP OF \$5,000 FOR THE 22nd ANNUAL LYTTON CASINO GOLF TOURNAMENT AND FUNDRAISER TO BENEFIT LIFELONG MEDICAL CARE ON MONDAY, SEPTEMBER 8, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: 2025-091

9. [25-289](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH CONTRA COSTA COUNTY AND PARTICIPATING SHORELINE CITIES IN A FORM APPROVED BY THE CITY ATTORNEY FOR THE CITY OF SAN PABLO TO PARTICIPATE AS A SUB-GRANTEE IN THE DEVELOPMENT OF A CONTRA COSTA RESILIENT SHORELINE PLAN THROUGH THE OCEAN PROTECTION COUNCIL SENATE BILL 1 GRANT PROGRAM

CEQA: This proposed action is exempt from environmental review pursuant to CEQA Guidelines Section 15061(b)(3), the “common sense” exemption, in that entering into this Memorandum of Understanding would not result in a significant effect on the environment.

Adopted.

Enactment No: 2025-092

10. [25-297](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO APPROPRIATING FUNDS FROM THE BUILDING, FACILITIES & PARKS MAINTENANCE RESERVE FUND (FUND 130) FROM FY 2024-25 & FY 2025-26 IN THE AMOUNT OF \$3,383,822 TO SUPPORT THE FOLLOWING CAPITAL IMPROVEMENT PROJECTS: (1) RUMRILL SPORTS PARK TURF REPLACEMENT PROJECT (0503) IN THE AMOUNT OF \$2,272,200, (2) SENIOR CENTER HVAC REPLACEMENT PROJECT (0106) IN THE AMOUNT OF \$382,990, AND (3) POLICE DEPARTMENT HEADQUARTERS PROJECT (0104) TIER 4 EMERGENCY GENERATOR IN THE AMOUNT OF \$728,632

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: 2025-093

11. [25-298](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING THE FISCAL RESILIENCY RESERVE POLICY (LAST REVISED ON MARCH 3, 2025) FOR FISCAL YEAR 2025-26 WITH A

REVISION FOR FUND 140 ASSET & VEHICLE REPLACEMENT RESERVE
ALLOCATION PROCESS, EFFECTIVE JULY 7, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: 2025-094

12. [25-305](#) CONSIDER ADOPTING RESOLUTION APPROVING AMENDMENT NO. 4 TO THE GENERAL FUND DESIGNATED RESERVES (GFDR) FUND BALANCE FOR A TOTAL FUND BALANCE OF \$6,655,065 FOR FY 2024-25 TO CITY COUNCIL APPROVED APPROPRIATIONS THROUGH JUNE 30, 2025, EFFECTIVE JULY 7, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: 2025-095

13. [25-309](#) CONSIDER ADOPTING RESOLUTION AMENDING THE CITY'S CLASSIFICATION AND COMPENSATION PLAN FOR FY 2025-26 BY AUTHORIZING THE CITY MANAGER TO ESTABLISH AND ADMINISTER A SPECIAL DESIGNATION PAY OF UP TO FIVE PERCENT (5%) OF AN ASSIGNED EMPLOYEE'S HOURLY RATE TO WORK ON SPECIAL PROJECTS AND CITY INITIATIVES FOR A LIMITED DURATION NOT TO EXCEED TWO (2) YEARS

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: 2025-096

Approval of the Consent Agenda

It was moved by Councilmember Ponce, seconded by Councilmember Pineda, and approved by vote of those present, to adopt all items in the Consent Calendar. The motion passed as follows:

Aye: 4 - Ponce, Pineda, Xavier, and Pabon-Alvarado

Absent: 1 - Cruz

*** * * * * END OF CONSENT CALENDAR * * * * ***

Note: At 7:12 PM, Councilmember Pineda recused, exited Council Chambers prior to the following Public Hearing.

PUBLIC HEARINGS

14. [25-224](#) CONDUCT A PUBLIC HEARING AND CONSIDER REPEALING THE 23rd STREET SPECIFIC PLAN AND THE SAN PABLO GENERAL PLAN 2030 (EXCLUDING THE 2023-2031 HOUSING ELEMENT), AND ADOPTING THE SAN PABLO GENERAL PLAN 2035, WHICH INCLUDES CHANGES TO MULTIPLE ELEMENTS TO UPDATE BACKGROUND INFORMATION, SYNCHRONIZE POLICY DIRECTION WITH THE 2023-2031 HOUSING ELEMENT, ENSURE INTERNAL CONSISTENCY ACROSS ELEMENTS, AND ADD THE RUMRILL CORRIDOR PLAN AS AN AREA PLAN WITH NEW LAND USE DESIGNATIONS AS AN APPENDIX. THIS IS A CITY INITIATED PROJECT AND IT APPLIES TO THE ENTIRE SAN PABLO PLANNING AREA

CEQA: An Addendum to the 2030 General Plan EIR (certified on April 18, 2011) was prepared for the proposed Amendments and Updates for the San Pablo General Plan 2035, which found that there would not be any new or additional significant environmental impacts that have not been previously evaluated.

The Public Hearing opened at 7:15 PM

One Public Comment was received on the Public Hearing by the following: Ruben Garlan.

The Public Hearing closed at 7:18 PM

It was moved by Councilmember Xavier, seconded by Vice Mayor Pabon-Alvarado, to adopt the Resolution. The motion passed as follows: vote:

Aye: 3 - Ponce, Xavier, and Pabon-Alvarado

Nay: 0 - None

Recused: 1 - Pineda

Absent: 1 - Ponce

Enactment No: 2025-097

Note: At 7:30 PM, Councilmember Pineda returned to Council Chambers following the completion of the previous Public Hearing.

PUBLIC COMMENTS NOT ON THE AGENDA

- [25-318](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

- (a) Mayor Arturo Cruz
- (b) Vice Mayor Elizabeth Pabon-Alvarado
- (c) Councilmember Rita Xavier
- (d) Councilmember Abel Pineda
- (e) Councilmember Patricia Ponce

ADJOURNMENT

Respectfully Submitted,

Dorothy Gantt, City Clerk

Elizabeth Pabon-Alvarado, Vice Mayor