



**City of San Pablo**  
**Planning Commission Minutes**  
**March 26, 2024**

**Roll Call**

Chair Jackson called the meeting to order at 6:12 p.m. Roll call showed present: Commissioner Feliciano, Commissioner Gurdian, Vice Chair Morris and Chair Jackson. Commissioner Owens was absent. Staff present at the meeting included: Christie Crawl, Special Counsel; Libby Tyler, Community Development Director; Sandra Castaneda, Associate Planner, Griffen Dempsey, Assistant Planner; Mel Mackson, Assistant Planner and Michelle Chavez, Administrative Secretary.

**Public Comments**

No public comments

**Approval of the Minutes**

Vice Chair Morris made a motion to approve the minutes from the February 27, 2024 meeting. The motion was seconded by Commissioner Gurdian and passed as follows:

AYES: Feliciano, Gurdian, Morris, Jackson  
 NOES: None  
 ABSENT: Owens  
 ABSTAIN: None

**Appeal Date**

Community Development Director Tyler announced that the appeal date for actions taken by the Commission at this meeting would be no later than 6:00 p.m. on April 8, 2024.

**Public Hearing:**

File ID#PC24-07: PLAN2403-0002: General Plan Conformity for CIP Projects  
 Location & Zoning: Citywide  
 Applicant: City of San Pablo  
 Staff Contact: Mel Mackson, Assistant Planner

Consideration of a finding of General Plan Conformity for the City of San Pablo fiscal years 2024-2027 Capital Improvement Program (CIP). Commissioners asked clarifying questions. The public hearing opened and closed at 6:23 p.m. with no comments. Vice Chair Morris made a motion for adoption of Resolution PC24-06. The motion was seconded by Commissioner Feliciano. The motion passed as follows:

AYES: Feliciano, Gurdian, Morris, Jackson  
 NOES: None  
 ABSENT: Owens  
 ABSTAIN: None

## Staff Updates

- A. Housing Element Annual Progress report for 2023 – Associate Planner Castaneda presented information on the annual progress report for the City’s Housing Element. A public hearing on this report was held by the City Council and the report has been submitted to the California Department of Housing and Community Development (HCD)
- B. General Plan Annual Progress Report for 2023 – Assistant Planner Dempsey presented information on the annual progress report the City’s General Plan. A public hearing on this report was held by the City Council and the report has been submitted to the California Department of Housing and Community Development (HCD) and to the Office of Planning and Research.

## Commissioner Updates

Commissioner Morris attended the My Beauty Salon re-grand opening on March 16, 2024.

## Adjournment

There being no further business, Chair Jackson adjourned the meeting at 6:54 p.m. to Tuesday, April 23, 2024.

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Elizabeth H. Tyler, Secretary

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Jerome Jackson, Chairman