



City of San Pablo

Council Chambers
1000 Gateway Avenue
San Pablo, CA 94806
(510) 215-3000
www.SanPabloCA.gov

Meeting Agenda

City Council

Mayor Elizabeth Pabon-Alvarado
Vice Mayor Rita Xavier
Councilmember Abel Pineda
Councilmember Patricia Ponce
Councilmember Arturo Cruz

Tuesday, January 20, 2026

5:00 PM

City Council Chambers

CLOSED SESSION BEGINS AT 5:00 PM

CITY COUNCIL/LOCAL SUCCESSOR AGENCY/JOINT POWERS FINANCING AUTHORITY

IMPORTANT NOTICE ABOUT PUBLIC COMMENTS AND MEETING PARTICIPATION

NOTICE:

Members of the public are invited to attend the meeting in-person at Council Chambers.

Members of the public may also view the meeting on online at <https://us02web.zoom.us/j/89046076519> or during livestream online at <https://sanpablo.legistar.com/Calendar.aspx>.

Please note the following temporary change to the City's public comment procedures: Public comment by zoom or telephone will not be accepted. Public comment may be provided only in-person in Council Chambers or via email as set forth below.

PUBLIC COMMENT

At each meeting, the public has the opportunity to address the City Council on items appearing on the agenda and, for items not appearing on the agenda but within the purview of the City Council, during ORAL COMMUNICATIONS. Persons addressing the Council must limit their remarks to three (3) minutes unless an extension or decrease of time is set. As allowed by the Brown Act, the Mayor may limit the total time for public comments to facilitate the completion of business on the agenda.

• IN-PERSON PUBLIC COMMENT:

Any person wishing to make such address Council should first complete and deliver a "Speaker Form" available at the speaker's podium and submit it to the City Clerk identifying the agenda item. The Mayor will invite you to speak at the appropriate time when the matter is being considered.

• WRITTEN PUBLIC COMMENT:

Public comments may also be submitted via email to CityClerk@SanPabloCA.gov. Each email must contain in the subject line "PUBLIC COMMENTS NOT ON THE AGENDA" [or] "PUBLIC COMMENTS AGENDA ITEM No. ___". Written comments received by 12:00 noon on the day of the meeting will be provided in advance to the City Council and posted online with the agenda materials. During the meeting, the public may provide written public comments via email to CityClerk@SanPabloCA.gov. All written comments received after noon the day of the meeting will not be read out loud and will be provided directly to the members upon receipt and distributed with supplemental materials following the meeting. Please note that all information provided in public comments, including email addresses and any other personal information written or stated, is subject to disclosure on the broadcast of the video- or tele-conferenced meeting.

AGENDA MATERIALS

Copies of this Agenda and non-exempt public records relating to an open session item on this Agenda will be available for public view at the City Clerk's Office, 1000 Gateway Avenue, San Pablo. The full agenda packet may also be viewed on the City website at:

<https://www.sanpabloca.gov/1400/City-CouncilLSA-Planning-Comm-AgendasMin>

AMERICANS WITH DISABILITIES ACT:

In accordance with the Americans with Disabilities Act and Brown Act, individuals requesting disability-related accommodations should send a written request to the City Clerk by email, preferably the day prior to the meeting. The e-mail subject line should read "ADA Accommodation Request" and include your name, address, telephone number, and a description of the request. Notification as early as possible in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Requests may also be made by calling the City Clerk's Office at (510) 215-3000.

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****CLOSED SESSION****1. [26-014](#)****CLOSED SESSION**

Pursuant to Gov't Code section 54957:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Manager

ROLL CALL**REPORT ON CLOSED SESSION****ORAL COMMUNICATIONS**

This is the time for comments on any item within the Council's subject matter jurisdiction, if such item is NOT listed on tonight's agenda. The Council may not engage in discussion or take action on any item that is not specifically listed on the agenda. Your item may be referred to city staff for investigation, report or placement on a future agenda. Persons addressing the Council are required to limit their remarks to three (3) minutes unless an extension or decrease of time is ordered. Please file your name and address with the City Clerk on forms available at the speaker's podium.

CEREMONIAL MATTERS**PROCLAMATIONS**

2. [25-536](#) CONSIDER APPROVING AND PRESENTING PROCLAMATION COMMENDING AND CONGRATULATING POLICE ADMINISTRATIVE CLERK CAROL REID ON THE OCCASION OF HER RETIREMENT.

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Approve

Attachments: [Att A - PRC Retirement- Reid](#)

PRESENTATIONS

3. [25-533](#) INTRODUCTION OF NEW EMPLOYEES AND ANNOUNCEMENT OF EMPLOYEES WHO HAVE BEEN PROMOTED FOR OCTOBER 2025 - DECEMBER 2025

Recommendation: For Informational Purposes Only

CITY MANAGER REMARKS**CONSENT CALENDAR**

The Consent Calendar includes routine items that are to be enacted by one motion. There will be no separate discussion of these items. If discussion is requested, the item will be removed from the Consent Calendar and considered separately.

MINUTES

4. [25-528](#) CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF DECEMBER 15, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

Attachments: [Att A - MIN 2025-12-15 CC DRAFT.pdf](#)

PERIODIC REPORTS

5. [25-505](#) CONSIDER APPROVING VENDOR CHECK REGISTER REPORT FOR THE MONTH OF DECEMBER 2025

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

Attachments: [December 2025 Checks Register](#)

6. [26-003](#) RECEIVE AND FILE THE ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Receive and File

Attachments: [Att A - San Pablo ACFR FY2025](#)
[Att B - San Pablo MOIC FY2025](#)
[Att C - San Pablo RC FY2025](#)
[Att D - San Pablo Gann FY2025](#)

LIABILITY CLAIMS

7. [25-532](#) CONSIDER DENYING LIABILITY CLAIMS OF ALMA AVILES (DOL 6/24/25) AND CARLOS G. QUINTANILLA (DOL 6/24/25)

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Deny the claims per the recommendation of the Municipal Pooling Authority (MPA), the City's joint risk pool.

CITY COUNCIL AUTHORIZATION

8. [25-480](#) CONSIDER ADOPTING RESOLUTION OF THE LOCAL SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF SAN PABLO APPROVING AN ADMINISTRATIVE BUDGET AND ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR FISCAL YEAR 2026-27 ("ROPS 26-27")

CEQA: This is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A - Resolution RES LSA 2026-### Administrative Budget and Payment Schedule](#)
[Att B - LSA Administrative Budget](#)
[Att C - ROPS 2026-27](#)

9. [25-509](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A FIVE-YEAR AGREEMENT WITH 101VOICE FOR HOSTED VOIP TELECOMMUNICATIONS SERVICES IN AN AMOUNT OF \$821.26 IN ONE TIME IMPLEMENTATION COSTS, AND \$2,470.93 IN MONTHLY COSTS FOR A TOTAL COST OF \$149,286 OVER A FIVE-YEAR PERIOD

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A - RES 2026-### 101Voice Voip Host.docx](#)
[Att B - 101VOICE Quote GovEd Advantage - City of San Pablo v4.pdf](#)
[Att C - CMAS AGR #3-24-05-1063](#)

10. [25-535](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A FIRST AMENDMENT TO THE AGREEMENT WITH PINNACLE PETROLEUM, INC. FOR THE PURCHASE OF FUEL FOR CITY OPERATIONS; INCREASING COMPENSATION BY UP TO \$90,000 FOR FISCAL YEAR 2025/26; AUTHORIZING COMPENSATION NOT TO EXCEED \$180,000 FOR FISCAL YEAR 2026/27 THROUGH MARCH 1, 2027; EXTENDING THE AGREEMENT TERM THROUGH MARCH 1, 2027; AND ESTABLISHING A TOTAL AGREEMENT AMOUNT NOT TO EXCEED \$974,846

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A - RES 2026-### Pinnacle Petroleum AMN#1 Bulk Fuel 01.20.26](#)
[Att B - AMN1 Pinnacle Fuel extend 07.01.23 AGR to 03.01.27 w Exhibit](#)

11. [26-005](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO APPROVING AMENDMENT NO. 5 TO THE FISCAL RESILIENCY RESERVE POLICY, EFFECTIVE JANUARY 20, 2026.

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A - RES 2026-### Fiscal Resiliency Reserve Policy Amendment No. #5 Jan](#)
[Exh 1 - PROPOSED Fiscal Resiliency Reserve Policy Amendment No. 5 Effecti](#)

12. [26-004](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO APPROVING AMENDMENT NO. 1 TO THE GENERAL FUND DESIGNATED RESERVES (GFDR) FUND BALANCE FOR A TOTAL FUND BALANCE OF \$6,836,566 FOR FY 2025-26 TO CITY COUNCIL APPROVED APPROPRIATIONS THROUGH JUNE 30, 2026, EFFECTIVE JANUARY 20, 2026

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A - RES 2026-### GFDR FY 2025.26 No.1.docx](#)

13. [25-545](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE COOPERATIVE AGREEMENT NO. 651 WITH THE CONTRA COSTA TRANSPORTATION AUTHORITY TO PROVIDE A CITY OF SAN PABLO LOCAL FUNDING CONTRIBUTION OF \$217,877 FOR THE COUNTYWIDE SMART SIGNALS PROJECT

CEQA: This proposed action is consistent with the previously completed Initial Study with previously adopted Mitigated Negative Declaration/Environmental Assessment.

Recommendation: Adopt Resolution

Attachments: [Att A - RES 2026-### AMN #1 CCTA Agreement Smart Signals](#)
[Att B - CCTA and Individual Smart Signals funding agreement 05122023_San-I](#)

14. [25-534](#) ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING CHAPTER 15.04 OF THE SAN PABLO MUNICIPAL CODE BY ADOPTING BY REFERENCE THE 2025 CALIFORNIA ADMINISTRATIVE CODE; 2025 CALIFORNIA BUILDING CODE, VOLUMES 1 AND 2, WITH APPENDIX CHAPTERS G, H, I, J, N, P AND Q, AS AMENDED; 2025 CALIFORNIA RESIDENTIAL CODE, WITH APPENDIX CHAPTERS BB, BF, BG, CI, AND CJ, AS AMENDED; 2025 CALIFORNIA ELECTRICAL CODE WITH ANNEXES A, C, AND I; 2025 CALIFORNIA MECHANICAL CODE WITH APPENDIX CHAPTERS B, C, F, G AND H; 2025 CALIFORNIA PLUMBING CODE WITH APPENDIX CHAPTERS A, D, G, H, I, J, M, AND R; 2025 CALIFORNIA ENERGY CODE, AS AMENDED; 2025 CALIFORNIA HISTORICAL BUILDING CODE; 2025 CALIFORNIA FIRE CODE WITH AMENDMENTS ADOPTED BY THE CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT; 2025 CALIFORNIA EXISTING BUILDING CODE; 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE; 2025 CALIFORNIA REFERENCED STANDARDS CODE; 2025 CALIFORNIA WILDLAND-URBAN INTERFACE CODE; AND THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE, AS AMENDED; AND DETERMINING THAT ADOPTION OF THESE AMENDMENTS IS EXEMPT FROM ENVIRONMENTAL REVIEW UNDER THE CALIFORNIA

ENVIRONMENTAL QUALITY ACT.

CEQA: This proposed action is exempt from the provisions of the California Environmental Quality Act ("CEQA"), pursuant to CEQA Guidelines Section 15061(b)(3) (i.e., the "common sense" exemption) in that its purpose to provide minimum standards to safeguard life, limb, health, property, and public welfare of construction and its adoption will not have the effect of deleting or substantially changing any regulatory standards or findings and it can be determined with certainty that the adoption of the proposed amendments to the Municipal Code has no potential for causing a significant effect on the environment. In addition, adoption of these amendments is exempt from review under CEQA Guidelines Section 15308 because the project is an action being taken by a regulatory agency where the process involves procedures for the protection of the environment that do not have the potential to cause significant effects on the environment.

Recommendation: Waive second reading; adopt Ordinance

Attachments: [Att A - ORD 2026-### 2025 Building Fire Electrical etc codes final](#)
[Att B Proof of Publication](#)

* * * * **END OF CONSENT CALENDAR** * * * *

ORDINANCES

15. [25-488](#) CONSIDER AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN PABLO ADDING CHAPTER 9.70 (JUST CAUSE FOR EVICTION PROTECTIONS) AND CHAPTER 9.80 (HOUSING STABILITY AND ANTI-HARASSMENT PROTECTIONS) TO THE SAN PABLO MUNICIPAL CODE

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Waive first reading; introduce Ordinance

Attachments: [Att A - Rental Regulations Ordinance](#)

CITY COUNCIL DISCUSSION/CONSIDERATION

16. [25-543](#) CONSIDER RESOLUTION APPROVING THE CITY OF SAN PABLO SLOGAN "TEAMWORK SAN PABLO 2026 - THE YEAR OF SERVICE" FOR THE JANUARY TO DECEMBER 2026 PERIOD

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A - RES 2026-### Teamwork San Pablo Slogan 2025-01-21](#)
[Att B - PRS 2026 Slogan Presentation](#)

17. [26-008](#)

CONSIDERATION OF A PROPOSED (DRAFT) CONCEPTUAL CITY-WIDE BEAUTIFICATION PLAN, CONSISTING OF PROPOSED CAPITAL PROJECTS FUNDED UNDER <\$75,000, FOR POTENTIAL FUTURE INCORPORATION< ADOPTION AND PROGRAMMING INTO THE CITY'S ADOPTED MULTI-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET FOR FY 2026-27, FY 2027-28 AND FY 2028-29

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Receive presentation and direct the City Manager to proceed with the following recommendations via minute action/order, as follows:

- 1) Receive presentation of Proposed DRAFT conceptual City-wide Beautification Plan (Plan); and
- 2) Receive final input from the City Council on conceptual capital projects for the Plan; and
- 3) Direct the City Manager to formally solicit a project consultant or engineer to develop a final Plan which includes all cost estimates, project timelines, including one-time funding Allocation sources identified for future capital programming into the City's Multi-Year Capital Improvement Program (CIP) Budget for project implementation for FY 2026-27, FY 2027-28 and FY 2028-29 periods.

Attachments: [Att A - DRAFT - Citywide Beau Plan CM rev.v3 012026](#)

18. [25-544](#)

CONSIDER AUTHORIZATION ON CITY COUNCIL APPOINTIVE PROCESS TO FILL ONE (1) VACANCY ON THE SAN PABLO ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS FOR A TWO-YEAR STAGGERED TERM FROM FEBRUARY 2026 - JANUARY 2028

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Proceed with discussion and selection of one of the policy options to fill one (1) vacancy on the San Pablo EDC Board of Directors for a 2-year staggered term from February 2026 through January 2028 via minute action vote, as follows:

* Option #1:

If the City Council determines by minute order that as a policy matter the City nominee to the SPEDC Board does not need to be a resident in San Pablo, then consider advertisement of said vacancy for a short period to solicit any new applications. If the City Council chooses this option, then the City Manager can suggest during the meeting possible dates for the application period and when the City Council could schedule a future meeting to conduct interviews, and appointment of City nominee via majority vote approval; OR

* Option #2:

Proceed with selection of one (1) City Councilmember nominee, and make by motion and approve by majority vote via minute order, to serve a 2-year staggered term from February 2026 - January 2028, and submit the City Councilmember nominee to the SPEDC Board for approval; OR

* Option #3:

Proceed with City Council authorization, by minute order to waive the City's nominee for this particular term to be filled by subsequent appointment by the SPEDC Board of Directors per SPEDC By-Laws Article II requirements.

Attachments: [Att A - LTR - SPEDC ED 101325 BOD VACANCY IN JAN 2026 PONCE.pdf](#)

19. [26-007](#)

CONSIDER RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AFFIRMING RECOMMENDED CITY COUNCILMEMBER APPOINTMENTS BY MAYOR PABON-ALVARADO OF INDIVIDUAL CITY COUNCILMEMBERS TO ALL TEMPORARY AD-HOC SUBCOMMITTEES, STANDING COMMITTEES AND REGIONAL/LOCAL ASSIGNMENTS FOR CALENDAR YEAR 2026 PURSUANT TO SAN PABLO MUNICIPAL CODE SECTION 2.16.070

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt said Resolution for all City Council assignments as amended for Calendar Year 2026 pursuant to SPMC 2.16.070 requirements.

Attachments: [Att A - RES 2026-### City Council Assignments CY 2026 012026](#)
[Att B - EXH A Proposed DRAFT City Council Ad- Hoc Temporary and Standing](#)
[Att C - EXH B Proposed DRAFT City Council, Local & Regional Assignments fo](#)
[Att D - EXH A Final \(Clean Version\) City Council Ad- Hoc Temporary and Stand](#)
[Att E - EXH B Final \(Clean Version\) City Council, Local & Regional Assignments](#)

SUPPLEMENTAL MATERIALS (IF ANY)

20. [25-517](#)

MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

(Approved by Resolution 2025-038)

Informational reports from Councilmember representatives to the following committees, commissions and organizations; brief reports on meetings attended at the expense of the City or Agency, as required by Government Code section 53232.3(d) (AB 1234); and other reports regarding items of general interest to the City Council. The City Council may take action on other items of interest that are specifically agendaized herein:

(a) Councilmember Arturo Cruz

Memberships: Contra Costa Mayors' Conference (Primary); West Contra Costa Mayors' & Supervisors' Association (Primary); Association of Bay Area Governments (Alternate); Contra Costa Mayors' Conference (Alternate); San Pablo Community Grant Foundation Board (Member);

Standing Committees: Community Services Standing Committee, Economic Development, Housing & Project Management Standing Committee, Public Health Standing Committee

Ad-Hoc Subcommittees: Casino San Pablo/Lytton Tribe Ad Hoc Subcommittee, Local Business Association/Group/Watch Meetings Ad-Hoc Subcommittee

(b) Councilmember Patricia Ponce

Memberships: League of CA Cities East Bay League Division (Alternate); Marin Clean Energy Board of Directors (Alternate); San Pablo Economic Development Corporation Board of Directors (City Council Appointee); Sister City Manzanillo Future Board Member Designation (Primary); City Auditor Review of City Financial Statements (Alternate); Green Empowerment Zone (GEZ) for the Northern Waterfront Area of the County of Contra Costa Board of Directors (Primary)

Standing Committees: Budget, Fiscal & Legislative Standing Committee Standing Committee; Economic Development, Housing & Project Management Standing Committee

Ad-Hoc Subcommittees:

(c) Councilmember Abel Pineda

Memberships: West County Integrated Waste Management/Recyclemore JPA Authority (Alternate); West Contra Costa Transportation Advisory Committee (Alternate); Green Empowerment Zone (GEZ) for the Northern Waterfront Area of the County of Contra Costa Board of Directors (Alternate)

Standing Committees: Community Services Standing Committee

Ad-Hoc Subcommittees: Local Economic and Opportunity Policy Ad-Hoc Subcommittee

(d) Vice Mayor Rita Xavier

Memberships: Association of Bay Area Governments (Primary); League of CA Cities East Bay League Division (Primary); San Pablo Community Grant Foundation Board (Member); West County Integrated Waste Management/Recyclemore JPA Authority (Primary); West Contra Costa Transportation Advisory Committee (Primary)

Standing Committees: Public Safety Standing Committee, Public Health Standing Committee

Ad-Hoc Subcommittees:

(e) Mayor Elizabeth Pabon-Alvarado

Memberships: Marin Clean Energy Board of Directors (Primary); City Auditor Review of City Financial Statements (Primary); Contra Costa Mayors' Conference (Alternate); West Contra Costa Mayors' & Supervisors' Association (Alternate);

Standing Committees: Budget, Fiscal & Legislative Standing Committee; Public Safety Standing Committee

Ad-Hoc Subcommittees: Casino San Pablo/Lytton Tribe Ad Hoc Subcommittee, Local Economic and Opportunity Policy Ad-Hoc Subcommittee, Local Business Association/Group/Watch Meetings Ad-Hoc Subcommittee

ADJOURNMENT

Adjourn to the Special City Council Meeting of Monday, January 26, 2026 at 5:00 PM