

Dear Department of Public Works Maintenance Division,

I hope this letter finds you well. I am writing to express our continued enthusiasm for providing our services to the City of San Pablo. It has been a pleasure working with the City of San Pablo since 2018, and Triple J Maintenance is proud to have had the opportunity to serve as a local contractor.

Please find enclosed our firm's submittal for your consideration regarding the project outlined in your recent request for proposals. As a long-standing contractor with the City of San Pablo, we are deeply committed to delivering exceptional results and maintaining the high standards set forth by the city.

Our team at Triple J Maintenance is dedicated to ensuring the success of every project we undertake. With our extensive experience and local expertise, we are well-equipped to meet and exceed the expectations outlined in the RFP. We take great pride in our work and in contributing to the betterment of our community.

Should you require any additional information or clarification, please do not hesitate to contact me at 510-965-5326 or jasonortiz@3jm.org. Thank you for considering our proposal. We look forward to the opportunity to continue serving the City of San Pablo and contributing to its ongoing success.

Sincerely,
Jason Ortiz Owner Triple J Maintenance
[Enclosures: (List of any enclosed documents)]

Triple J Maintenance has a rich history of providing high-quality janitorial services to various local agencies in addition to our work with the City of San Pablo. Below are some of the key qualifications and experiences that showcase our expertise in this field:

1. Local Agencies Served:

- City of Richmond
 - Departments Name: Public Works
 - Contact Information: Greg Hardesty
 - Description of Work: Provided comprehensive janitorial services for public bathrooms located within municipal buildings and facilities. Responsibilities included daily cleaning, sanitation, restocking of supplies, and ensuring cleanliness and hygiene standards were met. Additionally, Triple J Maintenance managed the opening and locking of the bathrooms at the beginning and end of each day.
 - Year of Completion: 2016
- City Of San Pablo
 - Departments Name: Public Works
 - Contact Information: Chiara Hanna
 - Description of Work: Tasks included daily cleaning, restocking supplies, and ensuring the facilities were opened and locked at the designated times each day. Triple J Maintenance maintained cleanliness and hygiene standards to ensure a safe and pleasant environment for residents and visitors.
 - Year of Completion: ongoing
- City Of Brisbane
 - Department: Public Works
 - Contact Information: Ron Martinucci
 - Description of Work: Triple J Maintenance was responsible for the removal and disposal of public trash throughout the city. This included regular pickups of trash from designated areas and transportation to the local dump for proper disposal. Additionally, our team replaced garbage liners to maintain cleanliness and hygiene standards. Moreover, we were entrusted with restocking dog parks

throughout the city, ensuring they remained clean and functional for residents and their pets.

- Year of Completion: ongoing

2. References:

The City of Richmond, the City of San Pablo, and the City of Brisbane, CA, can serve as references for Triple J Maintenance. Feel free to contact them to inquire about the quality of our services, reliability, and professionalism.

At Triple J Maintenance, we take pride in our ability to deliver exceptional janitorial services tailored to the unique needs of each client. Our experience with multiple cities demonstrates our commitment to excellence and our capability to meet the highest standards of cleanliness and hygiene.

Triple J Maintenance fully understands and complies with prevailing wage requirements on public works projects, as mandated by California Labor Code. We recognize the importance of adhering to prevailing wage rates to ensure fair compensation for workers and compliance with labor laws. Our commitment to upholding prevailing wage standards is unwavering, and we pledge to maintain compliance throughout the duration of the contract.

Key Points of Compliance:

1. Adherence to Prevailing Wage Rates:

- Triple J Maintenance ensures that all workers employed in the execution of public works contracts are paid not less than the prevailing wage rates specified for the relevant work, regardless of worker title.
- We recognize and respect the importance of fair compensation for workers and are dedicated to meeting or exceeding prevailing wage requirements on all projects.

2. Certified Payroll Records:

- We understand the obligation to make and maintain certified payroll records available for inspection as requested by the City or the California Labor Commissioner.
- Triple J Maintenance maintains accurate and up-to-date certified payroll records for all workers employed on public works projects for a period of up to three years, as required by law.

3. Compliance Verification:

- Our team is committed to providing transparency and cooperation in verifying compliance with prevailing wage requirements.
- We are prepared to provide any necessary documentation or information to demonstrate our compliance with prevailing wage laws upon request by the City or the California Labor Commissioner.

By acknowledging and complying with prevailing wage requirements, Triple J Maintenance reaffirms its commitment to ethical business practices, fair treatment of workers, and compliance with all applicable labor laws and regulations. We are fully prepared to uphold prevailing wage standards on public works projects and to collaborate with the City of San Pablo and relevant authorities to ensure full compliance and accountability.

Triple J Maintenance has been successfully managing the janitorial services for the specified sites as per the current contract requirements. Below is our proposed approach to continue and enhance the efficiency of our services:

1. Detailed Scheduling Plan:

- We will maintain a detailed scheduling plan tailored to each site, taking into account the specific requirements outlined in the RFP.
- Our plan will include designated times for restocking supplies, sweeping, hosing floors and entrances, cleaning graffiti, disinfecting floors, taking out trash, and scrubbing sinks, water fountains, and toilet seats with disinfectant.

2. Frequency and Timing:

- For year-round sites such as Rumrill Sports Complex and Wanlass Park Restroom, we will continue to provide services on Saturdays and Sundays, twice a day, as per the current schedule.
- For Davis Park - Old Restrooms & Corp Yard, we will maintain the current schedule of twice a day on Saturdays and Sundays year-round, and once a day on weekdays from March through October.
- We will adhere to the specified times for service, ensuring that cleaning activities do not disrupt the normal operations of the sites.

3. Adaptability:

- Our scheduling approach will be flexible to accommodate any changes or additional requirements that may arise during the contract period.
- We will be responsive to any special events or circumstances that may necessitate adjustments to the cleaning schedule.

4. Monitoring and Quality Assurance:

- We will implement a robust monitoring and quality assurance system to ensure that cleaning tasks are performed to the highest standards at all times.
- Regular inspections will be conducted to verify the completion of tasks and address any issues promptly.

5. Communication:

- Clear and open communication channels will be maintained with the site managers or designated representatives to address any concerns, provide updates on cleaning activities, and solicit feedback for continuous improvement.
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Continuation of Current Services:

- Triple J Maintenance will continue to provide the same level of thorough and efficient janitorial services as outlined in the RFP.
- Our experienced team is well-versed in the specific requirements of each site and will ensure that all cleaning tasks are performed diligently and professionally.

By adhering to this proposed scheduling approach, Triple J Maintenance aims to uphold the high standards of cleanliness and maintenance required for the specified sites, ensuring the satisfaction of the City of San Pablo and its residents.

Our proposed fee includes a monthly rate schedule and minimum hours required for providing janitorial services as per the identified scope of work. Additionally, we have accounted for any predicted rate adjustments during the execution of the Agreement.

Proposed Fee Schedule:

1. **May 2024 - October 2024:**
 - Monthly Rate: \$3157.49
 - Minimum Hours: 3-5 hours per day
2. **November 2024 - February 2025:**
 - Monthly Rate: \$1851.00
 - Minimum Hours: 3-5 hours per day
3. **March 2025 - October 2025:**
 - Monthly Rate: \$3268.00
 - Minimum Hours: 3-5 hours per day
 - Additional Notes: Some months may vary depending on graffiti removal. Quarterly pressure washing treatment on the floor.
4. **November 2025 - February 2026:**
 - Monthly Rate: \$1915.79
 - Minimum Hours: 3-5 hours per day
5. **March 2026 - October 2026:**
 - Monthly Rate: \$3382.38
 - Minimum Hours: 3-5 hours per day
 - Additional Notes: Some months may vary depending on graffiti removal. Quarterly pressure washing treatment on the floor.
6. **November 2026 - February 2027:**
 - Monthly Rate: \$1982.84
 - Minimum Hours: 3-5 hours per day
7. **March 2027 - October 2027:**
 - Monthly Rate: \$3500.76
 - Minimum Hours: 3-5 hours per day
 - Additional Notes: Some months may vary depending on graffiti removal. Quarterly pressure washing treatment on the floor.
8. **November 2027 - February 2028:**
 - Monthly Rate: \$2052.24

- Minimum Hours: 3-5 hours per day

9. **March 2028 - October 2028:**

- Monthly Rate: \$3623.29
- Minimum Hours: 3-5 hours per day
- Additional Notes: Some months may vary depending on graffiti removal. Quarterly pressure washing treatment on the floor.

10. **November 2028 - February 2029:**

- Monthly Rate: \$2124.068
- Minimum Hours: 3-5 hours per day

11. **March 2029 - April 2029:**

- Monthly Rate: \$3750.11
- Minimum Hours: 3-5 hours per day
- Additional Notes: Some months may vary depending on graffiti removal. Quarterly pressure washing treatment on the floor.

Total for Each Year:

- 2024: $\$18,944.94 + \$7,404.00 = \$26,348.94$
- 2025: $\$26,144.00 + \$7,663.16 = \$33,807.16$
- 2026: $\$27,059.04 + \$7,931.36 = \$34,990.40$
- 2027: $\$28,006.08 + \$8,208.96 = \$36,215.04$
- 2028: $\$28,986.32 + \$8,496.27 = \$37,482.59$
- 2029: $\$7,500.22$

Grand Total = \$176,344.35

So, the grand total for all years combined is \$176,344.35.

Rate Adjustments:

- Monthly rates are based on the provided numbers.
- Any rate adjustments during the execution of the Agreement will be communicated in advance and mutually agreed upon by both parties.

