



City of San Pablo

Meeting Minutes - Draft

City Council

Monday, November 20, 2023

6:00 PM

City Council Chambers

Members of the public may view this meeting online by using
this URL

<https://us02web.zoom.us/j/83708212256>

Special Meeting and Closed Session Meeting

CALL TO ORDER

The meeting was called to order at 5:00 p.m. in the Council Chambers.

ROLL CALL

Present: 4 - Mayor Abel Pineda, Vice Mayor Patricia Ponce, Councilmember Elizabeth Pabon-Alvarado, and Councilmember Rita Xavier

Absent: 1 - Councilmember Arturo Cruz

CLOSED SESSION

No Public Comment was received.

Adjourn to Closed Session at 5:02 p.m. regarding:

1. [23-446](#) CLOSED SESSION
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Gov't Code section 54956.9(d)(2): 6 potential cases pertaining to dispute over payment of monthly supplemental health insurance to certain retired employees
2. [23-459](#) CLOSED SESSION
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Potential initiation of litigation pursuant to Gov't Code section 54956.9(d)(4): 6 potential cases

***** END OF CLOSED SESSION *****

RECONVENE TO REGULAR SESSION

CALL TO ORDER

The meeting was called to order at 6:00 p.m. in the Council Chambers.

PLEDGE OF ALLEGIANCE

Mayor Abel Pineda led the Pledge of Allegiance to the Flag.

PUBLIC ANNOUNCEMENT

ROLL CALL

- Present:** 4 - Mayor Abel Pineda, Vice Mayor Patricia Ponce, Councilmember Elizabeth Pabon-Alvarado, and Councilmember Rita Xavier
- Absent:** 1 - Councilmember Arturo Cruz

Staff Present:

- City Manager, Matt Rodriguez
- Assistant City Manager, Charles Ching
- City Attorney, Brian P. Hickey
- Police Chief Ron Roman
- City Clerk, Dorothy Gantt
- Assistant City Clerk, Leticia I. Miguel

REPORT ON CLOSED SESSION

City Manager Rodriguez reported on Closed Session. There was no reportable action taken on Closed Session.

ORAL COMMUNICATIONS

*There were approximately 4 public speakers.
Comments were made by the following individuals:
Cordell Hinder, Ignacio Mendoza, Christine Iscolen, and Mercedes*

PRESENTATIONS

- 3. [23-385](#) BI-ANNUAL UPDATE FROM SAN PABLO YOUTH COMMISSION (SPYC)

No Public Comment was received.

Presented.

- 4. [23-393](#) PRESENTATION OF GENERAL UPDATES BY PACIFIC GAS AND ELECTRIC (PG&E) COMPANY

CEQA: This is not a project as defined by CEQA.

No Public Comment was received.

Presented.

CITY MANAGER REMARKS

City Manager Rodriguez made the following announcements:

- Commended Community Services Department for coordinating the Multicultural Winter Wonderland event scheduled for November 30, 2023.
- Announced the recent adoption in the Community Services Department to increase certain fees and charges. Updated fees will be posted on the city website.
- Highlighted the San Pablo Youth Commission, on the release of their Student Led Unity Grant – S.L.U.G. Applications are still ongoing and applications closing December 15, 2023.
- Highlighted Public Works Division and the promotion of the Neighborhood Champions Program in conjunction with San Pablo Shines/San Pablo Brilla and recruiting volunteers.

CONSENT CALENDAR

Approval of the Consent Agenda

It was moved by Councilmember Xavier, seconded by Councilmember Pabon-Alvarado, and approved by vote of those present, to adopt all items in the Consent Calendar. The motion passed as follows:

Aye: 4 - Pineda, Ponce, Pabon-Alvarado, and Xavier

Absent: 1 - Cruz

MINUTES

5. [23-436](#) CONSIDER APPROVING MINUTES OF THE MEETING OF NOVEMBER 6, 2023

CEQA: This is not a project as defined by CEQA.

Approve by Minute Order.

PERIODIC REPORTS

6. [23-288](#) CONSIDER APPROVING VENDOR CHECK REGISTER REPORT FOR THE MONTH OF OCTOBER 2023

CEQA: This is not a project as defined by CEQA.

By adoption of the Consent Calendar the Periodic Reports was Approved.

BOARDS AND COMMISSIONS

7. [23-386](#) CONSIDER ADOPTING RESOLUTION APPOINTING ELEVEN COMMISSIONERS TO THE SAN PABLO YOUTH COMMISSION (SPYC)

CEQA: This is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2023-158

CITY COUNCIL AUTHORIZATION

8. [23-428](#) CONSIDER RESOLUTION ADOPTING THE CITY OF SAN PABLO CONTRA COSTA COLLEGE MOBILITY HUB PLAN

CEQA: This project is statutorily exempt from CEQA under the provisions of Senate Bill 288 which created an exemption from environmental review pursuant to CEQA for pedestrian and bicycle facilities and projects that improve customer information and wayfinding for transit riders, bicyclists, and pedestrians.

Adopted.

Enactment No: RES 2023-159

9. [23-432](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE A COOPERATIVE AGREEMENT BETWEEN CALTRANS AND THE CITY OF SAN PABLO IN THE AMOUNT OF \$562,500 FOR THE FULL TRASH CAPTURE DEVICE AT CHURCH LANE AND WILLOW AVENUE PROJECT; AND (2) ACCEPTING AND APPROPRIATING THE FUNDS TO THE PROJECT BUDGET (320-0304-43604-ALT-224)

CEQA: An environmental review analysis consistent with California Environmental Quality Act (CEQA) requirements will be prepared for the design and construction plans at time of project implementation.

Adopted.

Enactment No: RES 2023-160

10. [23-439](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE ONE (1) 2023 FORD MACH-E ELECTRIC VEHICLE FOR A TOTAL COST NOT TO EXCEED \$52,644, USING COMPETITIVELY BID COOPERATIVE CONTRACTS; AND APPROPRIATING \$52,644 FROM THE ADJUDICATED ASSET SEIZURE ACCOUNT TO THE VEHICLE REPLACEMENT FUND FOR THIS VEHICLE PURCHASE IN FY 2023/24

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2023-161

11. [23-437](#) CONSIDER RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) RATIFYING THE CITY'S APPLICATION FOR THE CALRECYCLE SB 1383 LOCAL ASSISTANCE GRANT PROGRAM IN THE AMOUNT OF \$75,000; (2) ACCEPTING AND APPROPRIATING GRANT FUNDING, IF AWARDED; AND (3) AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS NECESSARY FOR CITY PARTICIPATION IN THIS GRANT PROGRAM.

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2023-162

12. [23-435](#) CONSIDER RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A FIRST AMENDMENT TO AGREEMENT WITH MACK5 FOR PROJECT AND CONSTRUCTION MANAGEMENT SERVICES FOR THE NEW SAN PABLO POLICE HEADQUARTERS AND TRAINING FACILITY INCREASING COMPENSATION BY \$169,468 TO COVER PROJECT COMMISSIONING, SPECIAL TESTING AND INSPECTIONS, AND GEOTECHNICAL TESTING AND INSPECTIONS, FOR A NEW TOTAL CONTRACT AMOUNT OF \$1,052,393

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2023-163

***** END OF CONSENT CALENDAR *****

PUBLIC HEARINGS

13. [23-429](#) CONSIDER AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING SAN PABLO ZONING ORDINANCE CHAPTER 17.60, SPECIAL RESIDENTIAL USES, SECTION 17.60.070, ACCESSORY DWELLING UNITS, CONCERNING PROCEDURES AND DEVELOPMENT STANDARDS FOR ACCESSORY DWELLING UNITS (ADUS)

CEQA: This proposed action is statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.17, which exempts the adoption of local ordinances regulating accessory dwelling units.

The public hearing opened at 7:40 pm and there were no public comments. The public hearing closed at 7:40 pm.

A motion was made by Vice Mayor Ponce, seconded by Councilmember Xavier, that this ORDINANCE be Waived First Reading and Introduced. The motion failed by the following vote:

Aye: 4 - Pineda, Ponce, Pabon-Alvarado, and Xavier

Absent: 1 - Cruz

Enactment No: ORD 2023-004

- 14. 23-427** PUBLIC HEARING TO CONSIDER ADOPTING RESOLUTION ACCEPTING AND APPROPRIATING \$14,922 IN FUNDS TO BE RECEIVED FROM THE 2023 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM, AND AUTHORIZING THE FUNDS TO PAY FOR CONTINUED SUBSCRIPTION SERVICES FOR TWENTY CRADLEPOINT MOBILE ROUTERS TO SUPPORT EXISTING SAN PABLO POLICE DEPARTMENT OPERATIONS.

CEQA: The proposed action is not a project as defined by CEQA.

Item was continued to December 18, 2023.

CITY COUNCIL DISCUSSION/CONSIDERATION

No items scheduled.

SUPPLEMENTAL MATERIALS (IF ANY)

- 15. [23-280](#)** MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

City Councilmembers reported on attendance at intergovernmental agency meetings, conferences, and seminars since the last meeting.

City Councilmembers announced calendar of upcoming events and coordinated attendance; reported on local events attended since the last meeting.

ADJOURNMENT

Adjourn to Monday, December 04, 2023 at 6:00 p.m.

Respectfully Submitted,

Dorothy Gantt, City Clerk

Abel Pineda, Mayor