



# City of San Pablo

## Meeting Agenda

Council Chambers  
1000 Gateway Avenue  
San Pablo, CA 94806  
(510) 215-3000  
[www.SanPabloCA.gov](http://www.SanPabloCA.gov)

## City Council

**Mayor Arturo Cruz**

**Vice Mayor Elizabeth Pabon-Alvarado**

**Councilmember Rita Xavier**

**Councilmember Abel Pineda**

**Councilmember Patricia Ponce**

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Monday, March 3, 2025

6:00 PM

City Council Chambers

Members of the public may view this meeting  
online by using this URL

<https://us02web.zoom.us/j/89046076519>

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### \*IMPORTANT NOTICE ABOUT PUBLIC COMMENTS AND MEETING PARTICIPATION\*

#### NOTICE:

*Members of the public are invited to attend the meeting in-person at Council Chambers.*

*Members of the public may also view the meeting online at <https://us02web.zoom.us/j/89046076519> or during livestream online at <https://sanpablo.lististar.com/Calendar.aspx>.*

*Please note the following temporary change to the City's public comment procedures: Public comment by zoom or telephone will not be accepted. Public comment may be provided only in-person in Council Chambers or via email as set forth below.*

#### PUBLIC COMMENT:

*At each meeting, the public has the opportunity to address the City Council on items appearing on the agenda and, for items not appearing on the agenda but within the purview of the City Council, during ORAL COMMUNICATIONS. Persons addressing the Council must limit their remarks to three (3) minutes unless an extension or decrease of time is set. As allowed by the Brown Act, the Mayor may limit the total time for public comments to facilitate the completion of business on the agenda.*

- **IN-PERSON PUBLIC COMMENT:**

*Any person wishing to make such address Council should first complete and deliver a "Speaker Form" available at the speaker's podium and submit it to the City Clerk identifying the agenda item. The Mayor will invite you to speak at the appropriate time when the matter is being considered.*

- **WRITTEN PUBLIC COMMENT:**

*Public comments may also be submitted via email to [CityClerk@SanPabloCA.gov](mailto:CityClerk@SanPabloCA.gov). Each email must contain in the subject line "PUBLIC COMMENTS NOT ON THE AGENDA" [or] "PUBLIC COMMENTS AGENDA ITEM No.\_\_\_". Written comments received by 12:00 noon on the day of the meeting will be provided in advance to the City Council and posted online with the agenda materials. During the meeting, the public may provide written public comments via email to [CityClerk@SanPabloCA.gov](mailto:CityClerk@SanPabloCA.gov). All written comments received after noon the day of the meeting will not be read out loud and will be provided directly to the members upon receipt and distributed with supplemental materials following the meeting.*

*Please note that all information provided in public comments, including email addresses and any other personal information written or stated, is subject to disclosure on the broadcast of the video- or tele-conferenced meeting.*

**AGENDA MATERIALS**

Copies of this Agenda and non-exempt public records relating to an open session item on this Agenda will be available for public view at the City Clerk's Office, 1000 Gateway Avenue, San Pablo. The full agenda packet may also be viewed on the City website at <https://www.sanpabloca.gov/1400/City-Council/SA-Planning-Comm-AgendasMin>

**AMERICANS WITH DISABILITIES ACT:**

In accordance with the Americans with Disabilities Act and Brown Act, individuals with disabilities requiring reasonable accommodations, including auxiliary aids or services, in order to participate in the meeting should submit a completed Meeting Accommodation Request Form by email to [CityClerk@SanPabloCA.gov](mailto:CityClerk@SanPabloCA.gov), with "Accommodation Request" listed in the subject line of the email.

Alternatively, completed Meeting Accommodation Request Forms may be submitted to the City Clerk's Office at City Hall, 1000 Gateway Avenue, San Pablo, CA 94806. Meeting Accommodation Request Forms may be found at <https://www.sanpabloca.gov/DocumentCenter/View/15988/FRM-Meeting-Accommodation-Request-Form-FINAL-020823>, or requested by email to [CityClerk@SanPabloCA.gov](mailto:CityClerk@SanPabloCA.gov), or by phone at (510) 215-3000.

Meeting accommodation requests should be submitted to the City as soon possible. The City will attempt to resolve before the meeting begins all accommodation requests received by 10 a.m. on the day of the meeting

**CALL TO ORDER****PLEDGE OF ALLEGIANCE****ROLL CALL****REPORT ON CLOSED SESSION****ORAL COMMUNICATIONS**

This is the time for comments on any item within the Council's subject matter jurisdiction, if such item is NOT listed on tonight's agenda. The Council may not engage in discussion or take action on any item that is not specifically listed on the agenda. Your item may be referred to city staff for investigation, report or placement on a future agenda. Persons addressing the Council are required to limit their remarks to three (3) minutes unless an extension or decrease of time is ordered. Please file your name and address with the City Clerk on forms available at the speaker's podium.

**CEREMONIAL MATTERS****PRESENTATIONS**

1. [25-098](#) RECEIVE PRESENTATION OF 2024 YEAR-END ANNUAL SURVEY RESULTS FROM STRATEGY RESEARCH INSTITUTE, INC.

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: For Informational Purposes Only

**CITY MANAGER REMARKS**

**CONSENT CALENDAR**

*The Consent Calendar includes routine items that are to be enacted by one motion. There will be no separate discussion of these items. If discussion is requested, the item will be removed from the Consent Calendar and considered separately.*

**MINUTES**

2. [25-100](#) CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF FEBRUARY 18, 2025

CEQA: This is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

Attachments: [Att A - DRAFT CC MIN 2025-02-18](#)

**LIABILITY CLAIMS**

3. [25-097](#) CONSIDER DENYING LIABILITY CLAIM OF KATHLEEN POPIO (DOL 10/03/24)

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Deny the claim per the recommendation of the Municipal Pooling Authority (MPA), the City's joint risk pool.

**PROCLAMATIONS**

4. [25-105](#) CONSIDER APPROVING REQUEST FOR ISSUANCE OF PROCLAMATION RECOGNIZING MARCH 2025 AS AMERICAN RED CROSS MONTH.

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

Attachments: [Att A - PRC American Red Cross Month - March 2025 2025-03-17](#)

**CITY COUNCIL AUTHORIZATION**

5. [25-118](#) CONSIDER CITY COUNCIL AUTHORIZATION TO RATIFY A 2025-26 LETTER OF TRANSMITTAL PROTECTING STATE OF CALIFORNIA FUNDING APPROPRIATIONS FOR THE CITY OF SAN PABLO TRANSMITTED ON FEBRUARY 20, 2025 FROM SAN PABLO MAYOR CRUZ TO THE CITY'S STATE LEGISLATIVE REPRESENTATIVES, STATE SENATOR JESSE ARREQUIN (D-7TH) AND STATE ASSEMBLYMEMBER BUFFY WICKS (D-14TH)

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

Attachments: [Att A - LTR STATE FUNDING ALLOCATIONS PROTECT FOR SAN PABLO 2025](#)

6. [25-074](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING THE CITY MANAGER TO SELL POLICE DEPARTMENT VEHICLES AS SURPLUS PROPERTY AT PUBLIC AUCTION PURSUANT TO SAN PABLO MUNICIPAL CODE SECTION 3.16.120, WITH REVENUE FUNDS RECEIVED TO BE CREDITED TO THE FISCAL YEAR 2024-2025 VEHICLE REPLACEMENT FUND ACCOUNT (102-2110-46300)

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A - RES PD Department Vehicles 2025-03-03](#)

7. [25-095](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING APPROPRIATION OF \$20,000 FROM THE SUPPLEMENTAL LAW ENFORCEMENT SERVICES GRANT REVENUES (SLESF) FUND 210 FOR CONSULTING SERVICES FROM BARRICADE AI, INC.

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A- RES Consultng Services from Barricade AI INC 2025-03-03](#)

8. [25-036](#) CONSIDER ADOPTING RESOLUTION (1) ACCEPTING THE 2024 ANNUAL MILITARY EQUIPMENT REPORT; (2) DETERMINING THAT THE POLICE DEPARTMENT'S USE OF MILITARY EQUIPMENT IN 2024 COMPLIED WITH THE DEPARTMENT'S MILITARY EQUIPMENT FUNDING, ACQUISITION, AND USE POLICY 709 AND APPLICABLE STATE LAW; AND (3) DETERMINING POLICY 709 WILL BE CONTINUED WITHOUT CHANGE

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A- RES 2024 Military Equipment Annual Report 2025-03-03](#)

[Att B- ORD & Policy](#)

[Att C- 2024 Military Equipment Annual Report](#)

9. [25-108](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING PUBLIC WORKS TO (1) APPLY FOR SUBMISSION OF THE CITY OF SAN PABLO'S GRANT APPLICATION TO THE NATIONAL PARK SERVICES' (NPS) OUTDOOR RECREATION LEGACY PARTNERSHIP (ORLP) GRANT PROGRAM FOR THE MCNEIL PARK PROJECT (0501), AND (2) AUTHORIZE AUTHORIZING THE CITY MANAGER TO EXECUTE THE GRANT APPLICATION AND TO TAKE OTHER ANY NECESSARY ACTIONS TO RECEIVE SUCH AGREEMENTS RELATED TO THIS GRANT FUNDING

CEQA: The McNeil park project (previously called the SPARC project) has been determined to be categorically exempt pursuant to Section 15304 of the State CEQA Guidelines. Section 15304 exempts from environmental review "minor public or private alterations in the condition of land, water, and/or vegetation which do not involve removal of healthy, mature, scenic trees except for forestry and agricultural purposes." The Project would involve alteration of the site from an empty lot with demolition debris to a park, including grading, new landscaping, and minor trenching and backfilling where the surface is restored. The Project would not remove any mature trees; the trees within and adjacent to the Project site would be preserved in place.

Recommendation: Adopt Resolution

Attachments: [Att A - RES ORLP Grant Approval to Apply 2025-03-03](#)

**10. 25-116**

CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) APPROPRIATING \$100,000 FROM ROAD MAINTENANCE AND REHABILITATION ACCOUNT (RMRA) FUNDS TO THE SUTTER AVENUE URBAN GREENING PROJECT (“PROJECT”, CIP 0300); (2) INCREASING THE CONTRACT AMOUNT WITH KEREX ENGINEERING INC. BY \$100,000 FOR A TOTAL AUTHORIZATION OF \$4,534,652 INCLUDING CONTINGENCY AND (3) AUTHORIZING THE CITY MANAGER TO EXECUTE A CHANGE ORDER WITH KEREX ENGINEERING INC. TO PERFORM ADDITIONAL GRINDING AND REPAVING PAVEMENT RESTORATION WORK

CEQA: The Sutter Green Project was assessed and determined to be Categorically Exempt from environmental review under Section 15304(b)&(f), 15301(b)&(c), and 15302(c) of the CEQA Regulations. The CEQA Notice of Exemption (NOE) was originally filed at the Contra Costa County Clerk’s Office on January 31, 2022, and a revised NOE was filed on March 13, 2024.

Recommendation: Adopt Resolution

Attachments: [Att A - RES Additional 100K RMRA for CON Paving 2025-03-03](#)

**11. 25-004**

RE-CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING THE FISCAL RESILIENCY RESERVE POLICY (LAST REVISED ON APRIL 15, 2024) FORMALLY ESTABLISHING THREE (3) NEW RESERVE FUNDS (FUND 103, 104, 105), AND MAINTAINING TWO (2) INTERNAL SERVICE FUNDS (130, 140) FOR FISCAL YEAR 2024-25 WITH A ONE-TIME APPROPRIATION FROM UNASSIGNED FUND BALANCE FOR FISCAL YEAR 2024-25, EFFECTIVE MARCH 3, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A - RES Fiscal Resiliency Reserve Policy Amendment No. 3 2025-03-03](#)

[Exh A - Proposed Fiscal Resiliency Reserve Policy Amendment No. 3 2025-03-03](#)

[Att B - PPT REVISED FRRP Amendment 3. FY 2024.25](#)

**12. [25-070](#)** CONSIDER ADOPTING RESOLUTION APPROVING AMENDMENT NO. 3 TO THE GENERAL FUND DESIGNATED RESERVES (GFDR) FUND BALANCE FOR A TOTAL FUND BALANCE OF \$8,698,050 THROUGH FISCAL YEAR 2024-25 TO ALLOCATE FOR ALL FUTURE CITY COUNCIL APPROVED APPROPRIATIONS THROUGH JUNE 30, 2025, EFFECTIVE MARCH 3, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A - RES GFDR No. 3 2025-03-03](#)

[Att B - PPT GFDR FY 2024.25 Amendment No. 3 Presentation](#)

**13. [25-045](#)** CONSIDER ADOPTING RESOLUTION (1) AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSULTING SERVICES AGREEMENT WITH TRYPEPI SMITH & ASSOCIATES FOR MARKETING AND BRANDING CONSULTING FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$150,000 OVER AN APPROXIMATELY TWO (2) YEAR PERIOD; AND (2) APPROPRIATING \$50,000 FROM FY 2024-25 CITY MANAGER CONTINGENCY RESERVE AND \$100,000 FROM FY 2024-25 GENERAL FUND DESIGNATED RESERVES INCREASING THE ECONOMIC DEVELOPMENT PROFESSIONAL SERVICES BUDGET LINE ITEM BY \$150,000 (100-1320-43600) TO FUND THE AGREEMENT

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A - Resolution Tripepi Smith Agreement2025-02-03](#)

[Att B - Tripepi Smith Agreement](#)

## ORDINANCE

**14. 25-107**

ADOPTION OF ORDINANCE 2025-001 OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING THE SAN PABLO MUNICIPAL CODE (TITLE 17 - ZONING ORDINANCE) TO REVISE EXISTING REGULATIONS PERTAINING TO THE PERSONAL CULTIVATION OF CANNABIS AND TO ESTABLISH LAND USE STANDARDS APPLICABLE TO CERTAIN PERMITTED COMMERCIAL CANNABIS BUSINESSES IN THE CITY OF SAN PABLO.

CEQA: The proposed amendment is exempt from the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no potential for causing a significant effect on the environment.

**Recommendation:** Waive second reading; adopt Ordinance

**Attachments:** [Att A - ORD 2025-001- Retail Cannabis - SECOND READING](#)

[Att B - Resolution PC25-01](#)

[Att C - Map of eligible cannabis retail locations](#)

[Att D - Public Comment.CC](#)

[Att E - Proof of Publication](#)

\*\*\* END OF CONSENT CALENDAR \*\*\*

**PUBLIC HEARINGS**

*No items scheduled.*

**CITY COUNCIL DISCUSSION/CONSIDERATION****15. 25-119**

CONSIDER RESOLUTION AUTHORIZING THE CITY MANAGER TO DETERMINE AND EXPLORE FURTHER POLICY FEASIBILITY OF NEW GENERAL FUND REVENUE MECHANISMS (IN SEQUENTIAL RANK-ORDER) WITH NECESSARY COMMUNITY EDUCATION AND OUTREACH EFFORTS, AND INCLUDING POTENTIAL ELECTORATE AND PROPERTY OWNER POLLING UNDER THE CITY MANAGER'S BUDGET AUTHORITY FOR FISCAL YEAR 2024 - 2027 PERIOD

CEQA: This proposed action is not a project at defined by CEQA.

**Attachments:**

[Att A - RES - Five \(5\) New Future Funding Mechanisms 2024-2027 2025-03-03](#)

[Att B – Figure 14A – SRI 2024 Year End Annual Survey Results \(Jan. 2025\) – S](#)

[Att C – Figure 14B – SRI 2024 Year End Annual Survey Results \(Jan. 2025\) – I](#)

[Att D – Figure 14C \(2\) – SRI 2024 Year End Annual Survey Results \(Jan. 2025\)](#)

[Att E – Figure 14D – SRI 2024 Year End Annual Survey Results \(Jan. 2025\) – II](#)

[Att F – Figure 14E – SRI 2024 Year End Annual Survey Results \(Jan. 2025\) – C](#)

**SUPPLEMENTAL MATERIALS (IF ANY)**

**16. 25-101** MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

## **MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS**

(Approved by Resolution 2025-012)

### **(a) Mayor Arturo Cruz**

Assignment/Memberships: *Contra Costa Mayors' Conference (Primary); West Contra Costa Mayors' & Supervisors' Association (Primary); Association of Bay Area Governments (Alternate); Contra Costa Mayors' Conference (Alternate); San Pablo Community Grant Foundation Board (Member);*

Standing Committees: *Community Services; Economic Development Housing & Project Management, Public Health*

Ad-Hoc Subcommittees: *Casino San Pablo/Lytton Tribe; City Council Priority-Setting and Strategic Planning*

### **(b) Vice Mayor Elizabeth Pabon-Alvarado**

Assignment/Memberships: *Marin Clean Energy Board of Directors (Primary); City Auditor Review of City Financial Statements (Primary); Contra Costa Mayors' Conference (Alternate); West Contra Costa Mayors' & Supervisors' Association (Alternate);*

Standing Committees: *Budget, Fiscal & Legislative; Public Safety*

Ad-Hoc Subcommittees: *Casino San Pablo/Lytton Tribe; Local Economic and Opportunity Policy; City Council Priority-Setting and Strategic Planning*

### **(c) Councilmember Rita Xavier**

Assignment/Memberships: *Association of Bay Area Governments (Primary); League of CA Cities East Bay League Division (Primary); San Pablo Community Grant Foundation Board (Member); West County Integrated Waste Management/Recyclemore JPA Authority (Primary); West Contra Costa Transportation Advisory Committee (Primary)*

Standing Committees: *Public Safety; Public Health*

Ad-Hoc Subcommittees:

### **(d) Councilmember Abel Pineda**

Assignment/Memberships: *West County Integrated Waste Management/Recyclemore JPA Authority (Alternate); West Contra Costa Transportation Advisory Committee (Alternate); Green Empowerment Zone (GEZ) for the Northern Waterfront Area of the County of Contra Costa Board of Directors (Alternate)*

Standing Committees: *Community Services*

Ad-Hoc Subcommittees: *Local Economic and Opportunity Policy*

### **(e) Councilmember Patricia Ponce**

Assignment/Memberships: *League of CA Cities East Bay League Division (Alternate); Marin Clean Energy Board of Directors (Alternate); San Pablo Economic Development Corporation Board of Directors (City Council Appointee); Sister City Manzanillo Future Board Member Designation (Primary); City Auditor Review of City Financial Statements (Alternate); Green Empowerment Zone (GEZ) for the Northern Waterfront Area of the County of Contra Costa Board of Directors (Primary)*

Standing Committees: *Budget, Fiscal & Legislative; Economic Development, Housing & Project Management*

Ad-Hoc Subcommittees:

**ADJOURNMENT**

*Adjourn to the Special Closed Session meeting of Monday, March 10, 2025 at 5:00 pm., in memory of Ricardo Ponce, uncle to Councilmember Patricia Ponce.*