



City of San Pablo

Meeting Minutes

City Council

Monday, May 4, 2026

6:00 PM

City Council Chambers

CALL TO ORDER

The meeting was called to order at 6:00 PM in the Council Chambers.

PLEDGE OF ALLEGIANCE

Mayor Pabon-Alvarado led the Pledge of Allegiance.

ROLL CALL

Present: 3 - Councilmember Arturo Cruz, Vice Mayor Rita Xavier, and Mayor Elizabeth Pabon-Alvarado

Absent: 2 - Councilmember Patricia Ponce, and Councilmember Abel Pineda

Staff Present:

City Manager, Matt Rodriguez

Assistant City Manager, Maria Ojeda

City Attorney, Brian P. Hickey

Police Chief, Brian Bubar

Community Services Director, Greg Dwyer

Community Services Coordinator II, Paola Cubias-Shirazi

EDC Operations Performance Manager & Financial Coach, Iracema Camargo

Deputy City Clerk, Casey Erlenheim

ORAL COMMUNICATIONS

There were three Public Comments received on the Consent Calendar from the following: Ryan Lau, AC Transit, Mateo Teodoro and Marco Sandoval

CEREMONIAL MATTERS

PROCLAMATIONS

[26-150](#)

CITY COUNCIL APPROVAL AND PRESENTATION OF PROCLAMATION RECOGNIZING FRIDAY, MAY 15, 2026 AS PEACE OFFICERS MEMORIAL DAY AND THE WEEK IN WHICH IT FALLS AS NATIONAL POLICE WEEK

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comments were received.

Presented.

PRESENTATIONS

[26-170](#) RECEIVE AND FILE HATCHUEL TABERNIK & ASSOCIATES (HTA) SAN PABLO SCHOLARSHIP PILOT PROGRAM EVALUATION AND UPDATE

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comments were received.

Presented.

CITY MANAGER REMARKS

City Manager Matt Rodriguez made the following announcements:

- 1. The next City-hosted Dumpster Day will be on Saturday, June 20, 2026.*
- 2. For the upcoming Primary Election on June 2, 2026, San Pablo has two 24-hour ballot drop boxes for voters, one located at San Pablo City Hall, 1000 Gateway Avenue and the other is at Contra Costa College Campus, 2600 Mission Bell Drive.*
- 3. Two virtual community Zoom meetings are forthcoming on May 20 and May 27, 2026, from 6:00 p.m. to 7:00 p.m. regarding the FY 2026/27 and FY 2027/28 Preliminary Draft Budget prior to the June 1, 2026 Public Budget Hearing.*
- 4. The San Pablo EDC will host their Annual Business Mixer on May 7, 2026, from 5:30 p.m. to 7:30 p.m. in Maple Hall, including recognition of the Small Business and Sustainable Business of the Year awards.*

CONSENT CALENDAR

No Public Comments were received on the Consent Calendar.

MINUTES

[26-191](#) CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF APRIL 20, 2026

CEQA: This proposed action is not a project as defined by CEQA.

Approved.

PERIODIC REPORTS

[26-146](#) TREASURER'S REPORT FOR THE QUARTER ENDED MARCH 31, 2026

CEQA: This proposed action is not a project as defined by CEQA.

Received and Filed.

CITY COUNCIL AUTHORIZATION

[26-190](#) REQUEST FOR ISSUANCE OF PROCLAMATION RECOGNIZING MAY 17-23, 2026 AS NATIONAL PUBLIC WORKS WEEK

CEQA: This proposed action is not a project as defined by CEQA.

Approved.

[26-176](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO ACCEPTING AND APPROPRIATING TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 GRANT FUNDS FROM THE METROPOLITAN TRANSPORTATION COMMISSION (MTC) IN THE AMOUNT OF \$90,000 FOR THE SAFE ROUTES TO SCHOOL IMPROVEMENT FOR E.M. DOWNER ELEMENTARY SCHOOL PROJECT (0705)

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2026-064

[26-215](#) CONSIDER RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A ONE-YEAR MICROSOFT 365 GOVERNMENT G5 GCC LICENSING AGREEMENT WITH APEX TECHNOLOGY MANAGEMENT, LLC, IN AN AMOUNT NOT TO EXCEED \$137,080

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2026-065

[26-193](#)

ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING THE SAN PABLO MUNICIPAL CODE (TITLE 18 - REGULATORY SIGN ORDINANCE), CHAPTER 18.04, SECTION 18.04.050, PROHIBITED SIGNS, SUBSECTION A.9, TO ALLOW FUEL PRICING SIGNS AS AN EXCEPTION TO THE IDENTIFIED LIST OF PROHIBITED DIGITAL SIGNS AND DIGITAL DISPLAYS, IN ORDER TO ALLOW FOR CHANGEABLE FUEL PRICING SIGNS

CEQA: This ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15301 (Existing Facilities), 15303 (New Construction or Conversion of Small Structures), 15311 (On-Premises Signs), and 15061(b)(3) (the "common sense" exemption).

Waived Second Reading and Adopted.

Enactment No: ORD 2026-004

Approval of the Consent Agenda

It was moved by Vice Mayor Xavier, seconded by Councilmember Cruz, and approved by vote of those present, to adopt all items in the Consent Calendar. The motion passed as follows:

Aye: 3 - Cruz, Xavier and Pabon-Alvarado

Absent: 2 - Ponce, Pineda

****** END OF CONSENT CALENDAR ******

ORDINANCES

[25-529](#)

CONSIDER AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING TITLE 2, CHAPTER 2.28, OF THE SAN PABLO MUNICIPAL CODE PERTAINING TO THE PLANNING COMMISSION

CEQA: The proposed amendment is exempt from the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no potential for causing a significant effect on the environment.

No Public Comments were received.

A motion was made by Councilmember Cruz, seconded by Vice Mayor Xavier, that this ORDINANCE be Waived First Reading and Introduced. The motion carried by the following vote:

Aye: 3 - Cruz, Xavier, and Pabon-Alvarado

Absent: 2 - Ponce, and Pineda

SUPPLEMENTAL MATERIALS (IF ANY)

[25-524](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

- (a) Councilmember Arturo Cruz
- (b) Councilmember Patricia Ponce
- (c) Councilmember Abel Pineda
- (d) Vice Mayor Rita Xavier
- (e) Mayor Elizabeth Pabon-Alvarado

ADJOURNMENT

Adjourned at 7:33PM to the regular City Council Meeting of Monday, May 18, 2026 at 6:00 PM, in memory of Margarita Arroyo, Grandmother to Jessica Arroyo, Permit Technician II.

Respectfully Submitted,

Casey Erlenheim, Deputy City Clerk