

RESOLUTION 2021-001

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO APPOINTING DOROTHY GANTT TO SERVE THE REMAINING TERM OF THE CITY CLERK THROUGH NOVEMBER 2022

WHEREAS, Patricia Ponce was elected to the office of City Clerk at the November 2020 election;

WHEREAS, Ms. Ponce subsequently successfully ran for City Council at the November 3, 2020 election, thus creating the need to fill the vacancy for the remaining term through November 2022;

WHEREAS, under State law, the City Council has sixty (60) days to either appoint someone to fill the remainder of the term of office, or call for a special election;

WHEREAS, the City Council adopted Resolution 2020-157 on December 7, 2020, and elected to fill the vacancy by soliciting qualified applicants to interview and appoint to the remaining term of the vacated office through November 2022;

WHEREAS, notices of the vacancy have been posted since December 8, 2020 and were included in the City's social media, the City's eNews bulletins, the Senior Center, the Community Center, the Library, and broadcast on Local Access Channel 26;

WHEREAS, the statutory duties of an elected City Clerk are set forth in Government Code sections 40801-40812. The City Clerk shall: (1) keep an accurate record of the proceeding of the legislative body and the California Department of Tax and Fee Administration (CDTFA) in books bearing appropriate titles and devoted exclusively to such purposes, respectively; (2) is the accounting officer of the city and shall maintain records readily reflecting the financial condition of the city; (3) shall cause a summary of the city's financial report in a form prescribed by the State Controller; (4) keep a book marked "ordinances"; (5) is the custodian of the city seal. However, as is common in many cities, the finance and accounting duties have been transferred to the City's Finance Director and the taxing duties to the County;

WHEREAS, pursuant to San Pablo Municipal Code section 2.40.010, the monthly stipend for the City Clerk is \$240 per month.

NOW, THEREFORE, BE IT RESOLVED that the foregoing recitations are true and correct, and are included herein by reference as findings.

BE IT FURTHER RESOLVED that the City Council of the City of San Pablo hereby appoints Dorothy Gantt to serve as the City Clerk through November 2022.

* * * * *

ADOPTED this 11th day of January, 2021, by the following votes:

AYES:	Councilmembers:	Cruz, Pineda, Ponce Xavier and Pabon-Alvarado
NOES:	Councilmembers:	None
ABSTAIN:	Councilmembers:	None
ABSENT:	Councilmembers:	None

ATTEST:

APPROVED:

/s/ Lehny M. Corbin
Lehny M. Corbin, Deputy City Clerk

/s/ Elizabeth Pabon-Alvarado
Elizabeth Pabon-Alvarado, Mayor