

## **INVITATION TO BID**

In accordance with Municipal Code Section 2.60.080, SEALED BIDS will be received by the City of San Pablo at the City Clerk's Office until **May 1, 2023 at 2:00 P.M.**, at which time they will be publicly opened and read for performing work as follows:

The bid is for Tow Companies to contract for official police towing service with the City of San Pablo, in accordance with San Pablo Municipal Code Chapter 2.60 and the specifications contained herein. The tow companies which are retained will be a part of a list used for tow services on a rotational basis.

Bidders may obtain copies of bidding documents, including Municipal Code Chapter 2.60, at the San Pablo City Clerk's Office, 1000 Gateway Avenue, San Pablo CA 94806. Bidders may also reference San Pablo Municipal Code Chapter 2.60 online, at [www.SanPabloCA.gov](http://www.SanPabloCA.gov).

The successful bidder must ensure that its policies and practices provide equal opportunity to all applicants and employees without regard to race, color, creed, sex, age, religion, ancestry, citizenship, national origin, handicap, mental condition, veteran or marital status. The successful bidder must comply with the American with Disabilities Act.

Each bidder shall submit with its bid a statement setting forth its experience on the forms included in the Bid Proposal.

Bid forms received after the designated time will not be accepted.

No bidder may withdraw its bid for a period of sixty (60) days after the date set for the opening of bids.

The City reserves the right to reject any or all bids, and to waive any irregularities in the bids.

For information, please email Peggy Chou at [PeggyC@SanPabloCA.gov](mailto:PeggyC@SanPabloCA.gov) or Sergeant David Hoff at [DavidH@SanPabloCA.gov](mailto:DavidH@SanPabloCA.gov).

## INSTRUCTIONS TO BIDDER

1. Bids must be submitted on the form provided and sealed in the envelope supplied.
2. All bids shall be clearly and distinctly written without erasure or interlineations, and properly signed by an authorized party, who shall indicate the capacity in which the signature is executed.
3. Alternate bids are invalid unless invited and covered by the specifications.
4. All bids must be delivered to the designated recipient no later than the time specified on the front of this form.
5. No bidder shall submit more than one bid.
6. The City reserves the right to reject all bids if it is believed to be in the public interest.
7. The City reserves the right to waive any informalities or minor irregularities in connection with bids received.
8. The bid awardee may be required to attend a pre-award conference at a mutually acceptable time at which time all requirements of these specifications will be reviewed.
9. The City of San Pablo reserves the right to make an award to any responsive and responsible bidder according to the criteria set forth in San Pablo Municipal Code Section 2.60.090.
10. This is a nonexclusive contract and the City may award this work to multiple tow companies. In the event more than one tow company is awarded police tow service, a rotation list will be established by the City to promote equitable distribution of requests for service.

**PLEASE READ CAREFULLY**  
**BEFORE SIGNING NEXT PAGE (P.3)**

Page 3 is to be signed by authorized officer, partner or individual submitting the bid.  
Example – if bidder is:

1. An individual using a firm name, sign: "John Doe, an individual doing business as Blank Company."
2. An individual doing business under his/her own name, sign: your own name only – "John Doe".
3. A co-partnership, sign: "John Doe and Richard Doe, co-partners doing business as Blank Co., by John Doe, co-partner."
4. A corporation, sign: "Blank Company, by John Doe, President (or other title)".

**BID TO THE CITY OF SAN PABLO**  
BIDS MUST BE RECEIVED BY THE CITY CLERK, CITY HALL  
PRIOR TO 2:00 P.M. ON MONDAY, MAY 1, 2023.

FOR: APPOINTMENT AS AN OFFICIAL TOW SERVICE, TO INCLUDE POLICE IMPOUNDS, TRAFFIC ACCIDENTS, AND REMOVAL OF ABANDONED, WRECKED, DISMANTLED, OR INOPERATIVE VEHICLES FROM PRIVATE AND/OR PUBLIC PROPERTY.

Name of Bidder: Darrell Wells Phone: 510-235-0874

Type of Business:

☒ Corporation     ☐ Co-partnership

☐ Individual doing business under own name

☐ Individual doing business using firm name

Business Name: Wellsco, Inc. dba Certified Towing

Business Address:

2777 Giant Rd.     Richmond     CA     94806  
Street                                  City                                  State                                  Zip Code

To the City of San Pablo:

The undersigned, as bidder, certifies that the only person or parties interested in this bid as principals are those named herein as bidder; that this is made without collusion with any other person, firm, or corporation; that in submitting this bid, the undersigned has examined the "instructions to bidders" and the specifications and the form contract attached to this bid packet; that the undersigned proposes and agrees if this bid is accepted, the bidder will execute and fully perform the contract in the form attached for which bids are specified in the contract, in the manner and time therein prescribed, and according to the requirements as therein set forth; and that the bidder will take in full payment therefore, the prices set forth in the attached schedule.

Darrell B. Wells, President  
Printed Name and Title

Darrell B. Wells  
Signature

4-24-23  
Date

Bid No \_\_\_\_\_

City of San Pablo

**BID SHEET FOR REMOVAL OF VEHICLES**

To furnish the City of San Pablo with services for removal of vehicles, as required in accordance with provisions and specifications. "Normal business hours", for purpose of this section, is defined in San Pablo Municipal Code Section 2.60.130 to mean: Shall not be less than 8AM to 5PM Monday through Friday except for the following state recognized holidays: New Year's Day, Martin Luther King Jr. Day, Labor Day, Presidents' Day, Cesar Chavez Day, Memorial Day, Independence Day, Columbus Day, Veterans' Day, Thanksgiving Day, Day after Thanksgiving and Christmas Day.

The bid descriptions listed below are for evaluation purposes only. All proposed rates submitted by bidders may not exceed the maximum rates established by City Council on October 3, 2022 pursuant to Resolution 2022-146 (attached).

<b><u>Description</u></b>	<b><u>Rates</u></b>	(Res. 22-146 max. rates)
Regular Tow - Class A - - - -	\$ <u>265.-</u>	(\$280)
Regular Tow - Class B - - - -	\$ <u>355.-</u>	(\$365)
Regular Tow - Class C - - - -	\$ <u>435.-</u>	(\$450)
Regular Tow - Class D - - - -	\$ _____	(\$535)
Special Equipment – Forklift - - - -	\$ <u>75.-</u>	(\$225)
Special Equipment – Converter Dolly - - - -	\$ _____	(\$425)
Special Equipment – Recovery Straps - - - -	\$ <u>95.-</u>	(\$150)
Special Equipment – Tow with Dolly - - - -	\$ <u>195.-</u>	(\$225)
Special Equipment – Motorcycle - - - -	\$ <u>265.-</u>	(\$270)
Special Equipment – Big Rig Trailer - - - -	\$ _____	(\$485)
Special Equipment – Recreational Vehicle Class A -	\$ <u>1700.-</u>	(\$1700)
Special Equipment – Recreational Vehicle Class B -	\$ <u>1500.-</u>	(\$1500)

Daily Storage Fee – Regular Tow - - - \$ 130.- per day (\$135)

Daily Storage Fee – Big Rig - - - \$ 150.- per day (\$155)

Additional Fee – Big Rig Trailer - - - \$ 150.- per day (\$155)

After-Hours Gate Fee – Regular Tows - - - \$ 132.50 per call  
(Half the Tow Rate)

After-Hours Gate Fee – Big Rig - - - \$ 217.50 per call  
(Half the Tow Rate)

Please explain when "After-Hours" Gate Fee will apply:

Any hours outside of normal business hours (m-F 8am-5pm) Weekends, holidays

### San Pablo Police Rates

City Service Call - Tow, SPPD Evidence Tow, etc. \$ 95.- <sup>hour</sup> per ~~call~~ (\$110)

Daily Storage Charge - - - \$ 35.- per day (\$40)

City Vehicle Tire Change - - - \$ 35.- per call (\$35)  
2.60.080 (D)(10)

Describe any other fees:

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Fees that are not listed cannot be charged.

**Please provide the following information per the San Pablo Municipal Code 2.60.080.:**

1. Name and Address of person to receive all City notices:

Darrell B. Wells, 2777 Giant Rd., Richmond, CA 94806

2. To what extent are you willing to offer free or reduced-price service for City vehicles?

We are open to provide free and/or reduced price services to the city as needed.

3. Copy of current permit certification by CHP attached: (Yes/No) Yes (approval letter)

4. Business Hours of Operation (sufficiently staffed per Municipal Code Section 2.60.130) :

Office hours Monday through Friday 8am-5pm. Closed weekends and holidays.  
On-call towing and release services 24/7, 365.

5. Will you provide service 24 hours a day 24 hours/day, 7 days/week, every day of the year (including holidays), per Municipal Code Section 2.60.130? (Yes/No) Yes

6. Have you or any of your personnel been refused a towing permit or contract, or had such revoked or suspended by any city or county? (Yes/No) No

7. Valid city business license attached: (Yes/No) No, valid but not received yet.

If "No", please initial to acknowledge San Pablo Municipal Code Chapter

2.60.100 – city business license requirement: du (Initial acknowledgement)

8. Copy of current insurance policies attached: (Yes/No) Yes

## REFERENCES

Must contain **at least three (3)** verifiable references: persons, government agencies, or companies who know your work.

NAME

ADDRESS

PHONE

CHP Officer Jennifer Kennedy, 3601 Telegraph Ave, Oakland 510-457-2875  
CHP Officer Paul Lopez, 5001 Blum Rd. Martinez, 925-646-4980  
RPD Lt. Donovan Decious, 1701 Regatta Blvd. Richmond, 510-965-4917

## STATEMENT OF PERSONNEL EXPERIENCE

The following is a list of personnel (including a record of each person's experience and driver's license number).

NAME

YEARS OF EXPERIENCE

DRIVERS LICENSE NO.

Darrell Wells 26

Darren Wells 12

Harrison Wells 8

Alcides Hernandez 12

Jaime Ippa 23

Humberto Benavidez 2

Richard Wheeler 5

**STATEMENT OF PROPOSED TOW TRUCKS, ADDITIONAL EQUIPMENT, AND STORAGE FACILITIES**

I state that the following is a complete and accurate list of all proposed tow trucks, equipment, and storage facilities.

**TOW TRUCKS:**

Please list: Year, Make/Model, Description, Tonnage, License, and VIN

2013 Peterbilt 210 Flatbed 26,000 CA 91942X2, 3BP1HM6X3DF590050

2013 Peterbilt 337 Wrecker 35,000 CA 23460P1, 2NP2HN7X0DM180812

2019 RAM 5500HD Wrecker 20,000 CA 82660B3, 1HTEUMML6MH244302

**DESCRIPTION OF TOW DOLLIES AND OTHER ADDITIONAL EQUIPMENT:**

Pop-up dollies on light duty wrecker for towing all-wheel drive vehicles

8000 lb forklift for moving vehicles with nokeys and wrecked vehicles

**ADDRESS AND ZONING DESIGNATION OF STORAGE FACILITIES:**

2777 Giant Rd., Richmond, CA 94806 - Light industrial

**SIZE OF STORAGE LOT:** 2.2 Acres

☐ I have a crusher on the property

☒ I have access to a crusher at the following address:

Sims Metal 600 S. 4th St., Richmond, CA 94804



## STATEMENT REGARDING WORKERS' COMPENSATION INSURANCE

I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the work of this contract.

Signature:  Date: 4-27-23

## STATEMENT REGARDING COMPLIANCE WITH OSHA

The Contractor shall be responsible for strict compliance with all requirements of the California Occupational Safety and Health Act (OSHA) which are applicable to the work to be accomplished pursuant to this contract. OSHA shall be construed to include, but not be limited to, all applicable safety orders issued by the Division of Industrial Safety, State of California. In the event the Contractor, or any of his employees, shall observe any violation of OSHA in or on the premises on which the Contractor is to perform work pursuant to this contract, the Contractor shall immediately give written notice to the City of such violation.

Signature:  Date: 4-27-23

## STATEMENT REGARDING CITY BUSINESS LICENSE AND OPERATOR PERMIT

Tow Company must have a current business license with the City of San Pablo, and a tow truck operator's permit from the San Pablo Police Department. I state that, if awarded the contract, I/we will either have, or will obtain, a City of San Pablo business license and tow truck operator's permit prior to commencing any work under this contract.

Signature:  Date: 4-27-23

## GENERAL PROVISIONS

The contract identifies the official police tow service, including towing of abandoned, wrecked, dismantled, or inoperative vehicles from private and/or public property.

## CONTRACT PERIOD

The contract shall remain in effect for a period of 5 years from the date of issue.

## **PAYMENT**

The plate number and vehicle description shall be submitted to the Police Department Records Division on the 15<sup>th</sup> of each month.

In the event that a towed vehicle is reclaimed by its owner, the City is not responsible for the tow fee. The vehicle owner shall be liable for any tow and/or storage fees. (No vehicle is to be released without prior authorization of the San Pablo Police Department).

Tow fees for high-value vehicles (\$1,000.00 or more) shall be recovered by lien sale.

## **MINIMUM LIMITS OF INSURANCE**

During the term of this Agreement, Contractor shall maintain at its own cost and expense the insurance coverage as set forth in the form agreement attached to this bid packet..

## **RESPONSIBILITY FOR CLAIMS AND DAMAGES**

Contractor shall indemnify, save and hold harmless from and defend the City, its officers, agents and employees, against any and all claims, costs, demands, causes of action, suits, losses, expense or liability arising from, or alleged to have arisen, from any acts or omissions of Contractor, its agents, sub-contractors, officials or employees, in connection with the execution of the work covered by this Agreement, as it may be amended, except for the sole negligence or willful misconduct of City. This entire indemnification provision shall survive termination or cancellation of this Agreement.

## **SPECIFIC REQUIREMENTS**

By nature of the type of tow service needed for abandoned vehicles, the following is required:

1. Must adhere to San Pablo Municipal Code Sections 2.60.010 to 2.60.170, as amended from time-to-time.
2. Must have a response time of twenty (20) minutes or less. If this requirement cannot be met, the tow company will be placed at the bottom of the rotation list.
3. Must have competent and experienced tow drivers.
4. Must not use force, violence, threats of force or violence to enter upon private property to remove the vehicle(s) or parts thereof if entry to the property is denied by the person having possession thereof. If entry is refused by such person, driver agrees to immediately notify the San Pablo Police Department of such refusal.

5. Must have a sufficient tow vehicle fleet (minimum of 2 tow trucks) to effect removal of abandoned, wrecked, dismantled or inoperative vehicles; must further agree to comply with the California Vehicle Code in maintaining said vehicles and allow inspection of vehicles upon reasonable notice.
6. In addition to the requirements in number 6, all tow companies will be required to submit to the City annually a completed and satisfactory CHP 234B, Tow Truck Inspection Guide.
7. Must have the ability and willingness to tow abandoned vehicles, including but not limited to passenger vehicles, vans, buses, RV's, trailers and utility vehicles.
8. Must have the ability to tow abandoned vehicles removed under the terms of the attached Agreement. All storage facilities must comply with all City/County Ordinances and EPA requirements (this includes but is not limited to the lawful disposal of toxics, such as batteries, oil, anti-freeze, and gasoline). Facilities are subject to inspection upon reasonable notice by the City. No vehicles or parts thereof shall be stored upon the public right-of-way or upon City property.
9. Must have access to a crusher, either permanent or portable. It is agreed that all vehicles removed by said operator shall be scrapped or demolished at a place and in the manner required by all applicable laws and regulations and will not be reconstructed or made operable, except as provided by California Vehicle Code Section-22661(f) or successor statute.
10. Must agree that in consideration for the aforementioned services to be performed, Contractor shall be entitled to the salvage value of the scrapped or demolished vehicle(s) or parts thereof. The cost of performing said services shall be borne solely by the Contractor and any cost or portion thereof incurred by the Contractor shall not be allocated to the City.

#### **GROUND FOR REVOCATION OR MODIFICATION OF CONTRACT**

Contract may be revoked or modified for non-compliance with San Pablo Municipal Code sections 2.60.010 to 2.60.150, as may be amended from time to time, or the general or specific conditions listed above. The contract holder shall be given at least ten days' notice to appear before the City Council to show cause why the contract should not be revoked or modified.

# WELLSCO, INC.

## CERTIFIED TOWING

2777 Giant Rd.  
Darrell B. Wells, President  
Richmond, CA 94806  
(510) 235-0874 (510) 235-2169  
FAX (510) 235-2188

City of San Pablo  
1000 Gateway Avenue  
San Pablo, CA 94806

To Whom It May Concern:

April 3, 2023

We appreciate the opportunity once again to participate in the rotational tow program for the City of San Pablo. We have enjoyed our relationship with the city and look forward to working with the San Pablo Police department providing professional and competent vehicle towing and storage services within the rotation tow program.

We have reviewed all the elements of the new contract proposal and we understand the services that are being requested. It is our intent to perform all services for the City of San Pablo as set forth in the Towing Services agreement.

Certified Towing, Wellsco, Inc., has been in business and serving the community of San Pablo since 1972. Our experience in the motor vehicle towing industry and working with law enforcement is second to none. We currently provide rotational tow services for all West Contra Costa municipalities including the Martinez CHP and Oakland CHP offices as well as the Contra Costa County Sheriffs department.

Our business location is at 2777 Giant Rd., Richmond. We are very centrally located to respond quickly to any and all towing and service requests for the San Pablo Police Department. We have been at our current location since 2008. Our storage facility is at the same address and we have plenty of room to handle the volume of vehicles (250+) that participation in the San Pablo rotation tow program would require.

Currently we have 9 employees. All are experienced, trained, and CHP certified. All our drivers are enrolled in the DMV pull notice program and are randomly drug tested. Safety and professionalism is very important to us. Our fleet of trucks is in good working order and is professionally maintained and inspected by the CHP annually.

We look forward to providing these essential services for the City of San Pablo and the San Pablo Police Department for the duration of this contract and hopefully for many years to come.

Sincerely,



Darrell B. Wells  
President, Wellsco, Inc., dba Certified Towing



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/3/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>	<b>MCIS</b> 310 WASHINGTON BL. STE#: 503 MARINA DEL REY, CA 90292	<b>CONTACT NAME:</b> <b>LOLITA SAMARINI</b> <b>PHONE (A/C, No. Ext):</b> (310)390-0777 <b>E-MAIL ADDRESS:</b> <b>LOLITA@MANATEKINS.COM</b> <b>FAX (A/C, No):</b> (310)390-0222														
<b>INSURED</b>	<b>WELLS CO INC.</b> <b>DBA: CERTIFIED TOWING</b> <b>2777 GIANT ROAD</b> <b>RICHMOND, CA 94806</b>	<table><tr><td><b>INSURER(S) AFFORDING COVERAGE</b></td><td><b>NAIC #</b></td></tr><tr><td><b>INSURER A: American Alternative Insurance Corp.</b></td><td><b>19720</b></td></tr><tr><td><b>INSURER B:</b></td><td></td></tr><tr><td><b>INSURER C:</b></td><td></td></tr><tr><td><b>INSURER D:</b></td><td></td></tr><tr><td><b>INSURER E:</b></td><td></td></tr><tr><td><b>INSURER F:</b></td><td></td></tr></table>	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>	<b>INSURER A: American Alternative Insurance Corp.</b>	<b>19720</b>	<b>INSURER B:</b>		<b>INSURER C:</b>		<b>INSURER D:</b>		<b>INSURER E:</b>		<b>INSURER F:</b>	
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**OVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			39A2FF0000010-06	06/10/2023	06/10/2024	<table><tr><td>EACH OCCURRENCE</td><td>\$ 2,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 100,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$ 5,000</td></tr><tr><td>PERSONAL &amp; ADV INJURY</td><td>\$ 2,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 4,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 2,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 2,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	MED EXP (Any one person)	\$ 5,000	PERSONAL & ADV INJURY	\$ 2,000,000	GENERAL AGGREGATE	\$ 4,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
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<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A					<table><tr><td>PER STATUTE</td><td>OTH-ER</td></tr><tr><td>E.I. EACH ACCIDENT</td><td>\$</td></tr><tr><td>E.I. DISEASE - EA EMPLOYEE</td><td>\$</td></tr><tr><td>E.I. DISEASE - POLICY LIMIT</td><td>\$</td></tr></table>	PER STATUTE	OTH-ER	E.I. EACH ACCIDENT	\$	E.I. DISEASE - EA EMPLOYEE	\$	E.I. DISEASE - POLICY LIMIT	\$						
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E.I. DISEASE - POLICY LIMIT	\$																			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER IS AN ADDITIONAL INSURED ONLY WITH RESPECTS TO LIABILITY ARISING FROM THE OPERATIONS OF THE NAMED INSURED.**

<b>CERTIFICATE HOLDER</b> CITY OF SAN PABLO ATTN: CITY CLERK ONE ALVARADO SQUARE SAN PABLO, CA 94806	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE LOLITA SAMARINI
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/18/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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<b>PRODUCER</b> MCIS 310 WASHINGTON BL. STE# 503 MARINA DEL REY, CA 90292	<b>CONTACT NAME:</b> LOLITA SAMARINI	
	<b>PHONE (A/C, No, Ext):</b> (310)390-0777	<b>FAX (A/C, No):</b> (310)390-0222
	<b>E-MAIL ADDRESS:</b> LOLITA@MANATEKINS.COM	
	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
	INSURER A: Insurance Company of the West	27847
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

<b>OVERAGES</b>	<b>CERTIFICATE NUMBER:</b>	<b>REVISION NUMBER:</b>
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	WVE 5021742 10	9/1/2022	9/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS AN ADDITIONAL INSURED ONLY WITH RESPECTS TO LIABILITY ARISING FROM THE OPERATIONS OF THE NAMED INSURED.

<b>CERTIFICATE HOLDER</b> CITY OF SAN PABLO ATTN: CITY CLERK ONE ALVARADO SQUARE SAN PABLO, CA 94806	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE LOLITA SAMARINI
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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**

### **SCHEDULE**

**Name Of Additional Insured Person(s) Or Organization(s):**

CALIFORNIA HIGHWAY PATROL-MARTINEZ OFFICE, CALIFORNIA HIGHWAY PATROL-OAKLAND OFFICE, CITY OF HERCULES/HERCULES POLICE DEPT., CITY OF PINOLE/PINOLE POLICE DEPT., CITY OF RICHMOND, CITY OF SAN PABLO, CONTRA COSTA SHERIFF DEPT, CONTRA COSTA COUNTY, JORG & MAUREEN FLEIGE, PICK & PULL, TCF EQUIPMENT FINANCING, CITY OF EL CERRITO, DEPARTMENT OF GENERAL SERVICES, GK MANAGEMENT, AERIS PROPERTIES, DARRELL AND ALICE WELLS, FF PROPERTIES, L.P., THE HUNTINGTON NATION BANK, CHURCH LANE APARTMENTS, IDAHO APARTMENTS, SANTANDER BANK, N.A. CEVF

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

3601 Telegraph Avenue  
Oakland, CA 94609  
(510) 457-2875  
(800) 735-2929 (TT/TDD)  
(800) 735-2922 (Voice)



June 29, 2022

File No.: 370.15267.20312

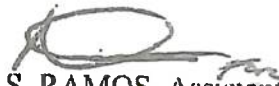
Mr. Darrel Wells  
Certified Towing  
2777 Giant Road  
Richmond, CA 94806

Dear Mr. Wells:

Your company has been approved to tow on the California Highway Patrol, Oakland Area Tow Rotation List for the 2022-2023 Tow Service Agreement (TSA) period. The approval is based on the information submitted on your CHP 234A, *Rotation Tow Listing Application*, dated May 19, 2022, which you submitted to the Oakland Area Office.

If you have any questions or concerns, please do not hesitate to contact Officer J. Kennedy at (510) 457-2875 ext. 263.

Sincerely,

  
S. RAMOS, Assistant Chief  
Interim Commander  
Oakland Area

