

## **SECOND AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES**

Project No. 0501 (McNeil Park) and Project No. 0503 (Rumrill Sports Park)

Agreement No. 3

**THIS SECOND AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES** is effective the 6<sup>th</sup> day of April, 2026, by and between the CITY OF SAN PABLO, a municipal corporation ("City") and CSWST2 dba CSW/Stuber-Stroeh Engineering Group, and also known as CSW|ST2 ("Consultant").

### **R E C I T A L S**

**WHEREAS**, effective February 20, 2024, CITY and Consultant entered into an Agreement for design and engineering consulting services on a time and materials basis in an amount not to exceed \$545,140, with a term expiring February 28, 2026 ("Agreement"); and

**WHEREAS**, effective February 16, 2026, the parties executed a First Amendment to the Agreement for the McNeil Park Project to extend the term of the Agreement through and including July 31, 2026; and

**WHEREAS**, the parties have agreed to further modify the terms of that Agreement related to Scope of Services, Compensation, and Term;

### **NOW, THEREFORE, THE PARTIES DO MUTUALLY AGREE AS FOLLOWS:**

**1. SCOPE OF SERVICES.** Pursuant to Section 3 of the Agreement, entitled "Additional Services," certain Additional Services shall be added to the "Scope of Services" identified in Section 1 of the Agreement. Section 1, "Scope of Services" is hereby amended to add the following provision:

"Consultant agrees to provide to the City the Additional Services as specified in Consultant's Amendment Proposal dated March 6, 2026, attached hereto as **Exhibit C** and incorporated herein. In the event of any conflict or inconsistency between any of the terms of the Exhibits and the Agreement as amended, the terms most favorable to the City shall prevail."

Additional Services shall include both Task 1, 'McNeil Park (Grant-Funded) Scope,' including all delineated subtasks, except items related to traditional bid procurement; and Task 2, 'Rumrill Sports Park (City-Funded) Scope,' including all delineated subtasks, except items related to traditional bid procurement."

**2. COMPENSATION** Section 2 of the Agreement, "Compensation," is amended to include the following provision:

"For the additional services rendered pursuant to this Agreement as amended, CITY shall pay Consultant an additional amount not to exceed **Two Hundred Nineteen Thousand Thirteen Dollars (\$219,013)**, broken down as follows:

Task 1: McNeil Park Project Services	Total fee full CMAS procurement: \$129,353
Task 2: Rumrill Sports Park Services	Total fee full CMAS procurement: \$89,660

Total compensation under this Agreement, as amended, shall not to exceed **Seven Hundred Sixty-Four Thousand One Hundred Fifty-Three Dollars (\$764,153).**”

**3. EFFECTIVE DATE AND TERM.** Section 4 of the Agreement, “Effective Date and Term,” is amended to include the following provision(s):

“The term of this Agreement (“Term”) begins on the Effective Date set forth above, and expires on **July 31, 2028**. If the Term expires later than the end of the City’s fiscal year, the continuation of the Term into the next fiscal year will be contingent upon the City’s lawful encumbrance or appropriation of new funds for the Agreement.”

2. All other terms and conditions of the Agreement shall remain in full force and effect.

**APPROVED AS TO FORM:**

**CITY OF SAN PABLO**  
A Municipal Corporation

By \_\_\_\_\_  
Brian P. Hickey, City Attorney

By \_\_\_\_\_  
Matt Rodriguez, City Manager

Date signed \_\_\_\_\_

Date signed \_\_\_\_\_

**CSWST2 dba CSW/Stuber-Stroeh  
Engineering Group**

By \_\_\_\_\_  
Robert Stevens, PE, TE, Principal

Date signed \_\_\_\_\_

**ATTEST:**

By \_\_\_\_\_  
Dorothy Gantt, City Clerk

Date signed \_\_\_\_\_

Attachment:  
Exhibit C - Consultant’s Amendment Proposal dated March 6, 2026

**Exhibit C**  
**Consultant's Amendment Proposal dated March 6, 2026**



March 6, 2026  
CSWST2 Project Number: 2300332

Ms. Amanda Booth, Environmental Program Manager  
Mr. Jimmie Zhou, Associate Engineer  
City of San Pablo, Public Works Department  
1000 Gateway Avenue  
San Pablo, CA 94806

## **SUBJECT: MCNEIL PARK AND RUMRILL SPORTS COMPLEX SYNTHETIC TURF**

Dear Amanda and Jimmy:

CSWST2 appreciates the opportunity to present our proposal to support the City of San Pablo (City) in evaluating artificial turf options, selecting and procuring artificial turf for the City's future field at McNeil Park. We have also included tasks and separate fee for supporting the renovation of the existing artificial turf fields and site amenities at Rumrill Park. This proposal describes our approaches to the requested scopes and estimated fees by funding source.

### **TASK 1. MCNEIL PARK (GRANT-FUNDED) SCOPE**

#### **Task 1.1. Artificial Turf Study.**

We will research and evaluate artificial turf options currently available in the market, considering purchase and operating cost, maintenance rotations, sustainability, base design and infill type, longevity, and other factors to identify preferred turf options for installation at the McNeil Park site. Our assessment will discuss the suitability of the recommended system for application in other new or renovated artificial turf facilities, seeking to establish a standard that can be adopted. We will lead up to four (4) meetings with City staff, including Maintenance staff. All meetings are estimated to be one hour in length. A draft study will be presented for review within 30 days of authorization. Following receipt of City comments on the draft Study, we will refine the Study and submit a final report in PDF format.

#### Deliverables

- Meeting agenda and notes
- Four (4) meetings with City staff – kick-off, draft report reviews (2), final report presentation
- Draft and Final Study

#### **Task 1.2. Section 106 NEPA Support to support LWCF grant requirements.**

Subconsultant team member ALTA Archeological Consulting (ALTA) will support the City's compliance with Section 106 requirements as outlined in the Land and Water Conservation Fund Post-Selection Federal Requirements for development projects. ALTA will complete a Section 106 cultural resource study for the McNeil Park project, including the following tasks:

- Determine and document the project’s Area of Potential Effect
- Conduct Background Research and Literature Review
- Conduct Native American Outreach
- Conduct Phase I/Extended Phase I Field Survey
- Prepare an Archaeological Survey Report

Deliverables

- Draft and Final Extended Phase I Archaeological Survey Report (See Attached Alta Proposal)

**Task 1.3. Conceptual Drawings.**

Based on the findings of the Artificial Turf Study, we will develop a conceptual site plan and utility assessment in sufficient detail to support either the development of a traditional bid package or CMAS procurement for the artificial turf. The drawings will direct the following work:

- Design, grading and compacting of the base to ensure proper planarity and drainage
- Installation of new drainage system, base material, turf and infill

Deliverables

- Meeting agenda and notes
- Two (2) meetings with City staff – draft (1) and final (1) approach
- 30% Conceptual Plans

**Task 1.4a. Artificial Turf Traditional Bid Documents, Bidding Support.**

Should the City choose to pursue a traditional bid procurement path at McNeal Park, we will prepare preliminary, 95% PSE plans, including base design, edge details, drainage system design and plans, turf type, striping and layout, utility coordination and permitting support. We will define strict qualifications in the bid specifications and documents for the installer and for the turf product to ensure the quality of both. During bidding, we will respond to contractor questions and issue addenda as required. Following contractor selection, we will confirm qualifications and turf selection.

Deliverables

- 95% and Final PS&E

**Task 1.4b. Artificial Turf CMAS Procurement Support**

Should the City choose to pursue a CMAS procurement path, we will assist the City with procurement of the turf via CMAS for supply and installation of artificial turf at McNeal Park. The turf design will be based on the selected material, base and infill as defined in the conceptual design phase. We will prepare preliminary, 65%, 95% PSE plans for the base design, edge details, drainage system design and plans, utility coordination and permitting support in conjunction with the bid documents for the overall park construction. We will define strict qualifications in the bid specifications and documents for the park contractor to ensure they have constructed artificial turf projects including the type of base and edgers in the design. We will carefully define bid-contractor responsibilities including check lists and required coordination meetings with the turf manufacturer to synchronize the work between the two entities. We will assist the City with CMAS procurement for supply and installation of the turf. The selected CMAS vendor will supply the City with a proposal and will be bound by the City’s standard contract and insurance requirements.

**Deliverables**

- Meeting agenda and notes
- Turf procurement assistance
- Contractor qualifications review and recommendations for award
- Contracting assistance
- Modifications to the standard contract documents, plans and specifications to define scope, coordination and responsibilities for and between bid contractor and CMAS vendor

**Task 1.5. Site Facilities & Equipment Procurement Support.**

CSW will assist the City with CMAS procurement for supply and installation of new restroom structure, resilient surfacing, play structures for ages 2 to 5 and 5 to 12 years, and fitness equipment at McNeil Park. We will participate in up to three (3) meetings with City project staff and legal team to support identification of City-specific requirements for restroom, playground and fitness equipment installation. We will work with up to (3) vendors to solicit pricing for each site element. We will work with City staff to select the preferred vendors and determine whether the deliverables will be vendor supplied and bid-contractor installed or vendor supplied and installed. We will tailor contractor bid documents to accommodate the selected approach. Again, we will define strict qualifications in the bid specifications and documents for the park contractor to ensure they have constructed the base for play and fitness equipment and surfacing. The selected CMAS vendors will supply the City with a proposal for the product and will be bound by the City's standard contract and insurance requirements.

High mast field lighting may also be procured during this phase if desired by the City and if funding is available. One vendor will be solicited for this task if added by the City.

**Deliverables**

- Modifications to the standard contract documents, plans and specifications to define scope, coordination and responsibilities for and between bid contractor and CMAS vendors
- Meeting agenda and notes
- Procurement bids
- Contracting assistance

### TASK 1. MCNEIL PARK (GRANT-FUNDED) FEE

CSWST2 agrees to provide the services described above for a total fixed fee of \$129,353 if CMAS is the selected the procurement path or \$172,867 if Traditional Bid is the selected procurement path. We include Miller Pacific Engineering Group and ALTA Archaeological Consulting for Section 106 NEPA support.

Task #	Tasks	CSWST2 Labor					Miller Pacific	ALTA	Total Fee	Total Fee
		Sr. Project Manager	LA	Engineer 2	Total Hours	Total Labor Costs				
		\$254	\$166	\$185						
<b>Task 1 - McNeil Park (Grant-Funded) Scope</b>										
<b>1.1</b>	<b>Artificial Turf Study</b>	<b>48</b>	<b>80</b>	<b>14</b>	<b>142</b>	<b>\$28,062</b>			<b>\$28,062</b>	<b>\$28,062</b>
	Meetings with Staff	6	6		12	\$2,520				
	Draft Artificial Turf Study	38	66	14	118	\$23,198				
	Final Artificial Turf Study	4	8		12	\$2,344				
<b>1.2</b>	<b>Section 106 NEPA Support</b>	<b>2</b>				<b>\$508</b>		<b>\$46,245</b>	<b>\$46,753</b>	<b>\$46,753</b>
	Define Area of Potential Effect	2				\$508		\$7,137		
	Background Research							\$7,484		
	Tribal Outreach							\$10,589		
	Field Survey / Ext. Ph. I Field Survey							\$9,480		
	Reporting							\$11,555		
<b>1.3</b>	<b>Conceptual Drawings</b>	<b>18</b>	<b>42</b>	<b>10</b>	<b>70</b>	<b>\$13,394</b>	<b>\$2,000</b>		<b>\$15,394</b>	<b>\$15,394</b>
	Geotechnical Investigation	4			4	\$1,016	\$1,000			
	Site Plan	8	32		40	\$7,344				
	Field Surfacing	4	8	8	20	\$3,824	\$1,000			
	Meetings with Staff	2	2	2	6	\$1,210				
<b>1.4a</b>	<b>Artificial Turf Traditional Bidding</b>	<b>61</b>	<b>95</b>	<b>50</b>	<b>206</b>	<b>\$40,514</b>	<b>\$3,000</b>			<b>\$43,514</b>
	95% PSE	30	40	20	90	\$17,960	\$1,500			
	Final Construction Documents	12	16	16	44	\$8,664	\$1,500			
	Bidding Support	16	24	8	48	\$9,528				
	Meetings with Staff	3	15	6	24	\$4,362				
<b>1.4b</b>	<b>Artificial Turf CMAS Procurement</b>	<b>45</b>	<b>29</b>	<b>10</b>	<b>84</b>	<b>\$18,094</b>	<b>\$0</b>		<b>\$18,094</b>	<b>\$18,094</b>
	Procurement Support	40	24	8	72	\$15,624				
	Meetings with Staff	5	5	2	12	\$2,470				
<b>1.5</b>	<b>Site Facilities &amp; Equip. CMAS Procurement</b>	<b>35</b>	<b>35</b>	<b>10</b>	<b>80</b>	<b>\$16,550</b>	<b>\$0</b>		<b>\$16,550</b>	<b>\$16,550</b>
	Procurement Support	30	20	8	58	\$12,420				
	Meetings with Staff	5	15	2	22	\$4,130				
	<b>Total Labor Costs</b>	<b>207</b>	<b>274</b>	<b>93</b>	<b>571</b>	<b>\$ 117,122</b>	<b>\$ 5,000</b>	<b>\$ 46,245</b>	<b>\$ 124,853</b>	<b>\$ 168,367</b>
	<b>Total Reimbursable Expenses</b>					<b>\$500</b>	<b>\$3,000</b>	<b>\$1,000</b>	<b>\$4,500</b>	<b>\$4,500</b>
	<b>Total Fee</b>					<b>\$117,622</b>	<b>\$8,000</b>	<b>\$47,245</b>	<b>\$129,353</b>	<b>\$172,867</b>

## TASK 2. RUMRILL SPORTS PARK (CITY-FUNDED) SCOPE

### Task 2.1. Existing Conditions Assessment.

We understand that the existing turf at the three Rumrill Sports Park artificial turf fields is a 2"-2.25" monofilament with crumb rubber infill that has deteriorated due to general wear from constant play and needs replacement. We will conduct site visits, geotechnical assessments, turf, base, edge and drainage system inspections, staff interviews, and coordinate to assess existing conditions, requirements, and needs for replacement of the existing artificial turf in alignment with City standards established by the Artificial Turf Study outlined in Task 1.1 to ensure commonalities in product and maintenance between McNeal Park and the Rumrill fields. We will participate in (3) meetings and coordinate with City's environmental consultant when evaluating options as related to the cap and Department of Toxic Substance (DTSC) requirements. We anticipate repairs to the base and drainage system but no modification that may impact on the cap. We will present options for replacement turf and infill and coordinate in a series of three (3) meetings with City staff to review conditions assessment, maintenance issues and identify the preferred selection and approach.

#### Deliverables

- Meeting agenda and notes
- Existing Conditions memo including Geotechnical, edge, base and drainage information
- Three (3) meetings with City's environmental consultant  
Three (3) meetings with City staff – kick-off (1), preliminary findings (1) and final (1) approach
- Preferred artificial turf product and approach

### Task 2.3a. Artificial Turf Traditional Bid Documents, Bidding and Construction Support.

Should the City choose to pursue a traditional bid procurement path, we will prepare preliminary, 65%, 95% PSE plans, including utility coordination and permitting support. We will coordinate with the City via email and phone during development of the plans. We will attend three (3) meetings to present 65%, 95% and final bid drawings. During bidding, we will respond to contractor questions and issue addenda as required. Following contractor selection, we will provide support during installation of artificial turf to include attendance at construction management meetings, submittal review, response to questions and up to six (6) field visits. We will attend bi-weekly construction meetings as needed during construction for up to six (6) meetings.

#### Deliverables

- 65%, 95%, and Final PS&E with three (3) meetings with City at each stage
- Construction administration assistance during construction
- Six (6) field visits
- Six (6) bi-weekly construction meetings

### Task 2.3b. CMAS Procurement Support

Based on Conceptual Drawings, we will assist the City with procurement via CMAS for supply and installation of artificial turf at the Rumrill Sports Complex. We will prepare CMAS bid documents for turf replacement outlining all repairs and new work. We will work with up to (3) vendors to solicit pricing based on the City-selected preferred turf product. The proposal will include repairs, supply of turf and infill, and installation. CSW will provide support during installation of artificial turf to include, as needed, attendance at construction management meetings, submittal review, response to questions and up to six (6) field visits.

Deliverables

- CMAS bid documents with three (2) meetings with City to present scope and bids
- Construction administration assistance during construction
- Six (6) field visits
- Six (6) bi-weekly construction meetings

**TASK 2. RUMRILL SPORTS PARK (CITY-FUNDED) FEE ESTIMATE**

CSWST2 agrees to provide the services described above for a total fixed fee of \$89,660 if CMAS is the selected procurement path or \$127,530 if Traditional Bid is the selected procurement path. We include Miller Pacific Engineering Group and TD Sports Group for geotechnical engineers.

Task #	Tasks	CSWST2 Labor					Total Labor Costs	Miller Pacific Geotechnical Engineer	TD Sports Group Turf Assessment	Total Fee Full CMAS Procurement	Total Fee Traditional Bid Artificial Turf Field
		Sr. Project Manager	LA	Engineer 2	Total Hours	Total Labor					
		\$254	\$166	\$185							
<b>Task 2 - Rumrill Sports Park (City-Funded) Scope</b>											
<b>2.1</b>	<b>Existing Conditions Assessment</b>	<b>38</b>	<b>22</b>	<b>2</b>	<b>62</b>	<b>\$13,674</b>	<b>\$2,500</b>	<b>\$10,000</b>	<b>\$26,174</b>	<b>\$26,174</b>	
	Meetings with Staff	6	6	2	14	\$2,890					
	Meetings with Environmental Consul	12			12	\$3,048					
	Existing Conditions Assessment	8			8	\$2,032		\$10,000			
	Background Data Collection	4	4		8	\$1,680					
	Existing Conditions Mapping	4	12		16	\$3,008					
	Geotechnical Assessment	4			4	\$1,016	\$2,500				
<b>2.2a</b>	<b>Artificial Turf Traditional Bidding</b>	<b>141</b>	<b>227</b>	<b>56</b>	<b>424</b>	<b>\$83,856</b>	<b>\$12,000</b>	<b>\$1,000</b>		<b>\$96,856</b>	
	65% PSE	40	80	20	140	\$27,140	\$1,500				
	95% PSE	30	40	10	80	\$16,110	\$1,500	\$1,000			
	Final Construction Documents	20	24	8	52	\$10,544	\$1,500				
	Bidding Support	8	16	4	28	\$5,428					
	Construction Support	40	52	8	100	\$20,272	\$7,500				
	Meetings with Staff	3	15	6	24	\$4,362					
<b>2.2b</b>	<b>Artificial Turf CMAS Procurement</b>	<b>91</b>	<b>127</b>	<b>34</b>	<b>230</b>	<b>\$50,486</b>	<b>\$7,500</b>	<b>\$1,000</b>	<b>\$58,986</b>		
	Procurement Support	40	60	12	112	\$22,340		\$1,000			
	Construction Support	50	52	16	118	\$24,292	\$7,500				
	Meetings with Staff	1	15	6	22	\$3,854					
	<b>Total Labor Costs</b>	<b>270</b>	<b>369</b>	<b>89</b>	<b>716</b>	<b>\$ 146,089</b>	<b>\$ 22,000</b>	<b>\$ 12,000</b>	<b>\$ 85,160</b>	<b>\$ 123,030</b>	
	<b>Total Reimbursable Expenses</b>					<b>\$500</b>	<b>\$3,000</b>	<b>\$1,000</b>	<b>\$4,500</b>	<b>\$4,500</b>	
	<b>Total Fee</b>					<b>\$146,589</b>	<b>\$25,000</b>	<b>\$13,000</b>	<b>\$89,660</b>	<b>\$127,530</b>	

**COMPENSATION**

Compensation will be determined by the procurement pathway selected for each task.

**SCHEDULE**

CSWST2’s landscape team can begin work immediately after receiving approval. We will track our work according to the team’s project schedule. We anticipate start of work in March 2026 with completion by June 2028.

**SERVICES AND STANDARD OF CARE**

CSWST2's services shall be limited to those expressly set forth above. We shall have no other obligations or responsibilities for the project except as agreed to in writing or as provided in this agreement. CSWST2's services shall be provided consistent with, and limited to, the standard of care applicable to such services. CSWST2 shall provide its services consistent with the professional skill and care ordinarily provided by consultants practicing in the same or similar locality under the same or similar circumstances.

Thank you for the opportunity to support the these projects. We look forward to continued work with you and your team. If I can provide any additional information, please contact me at (510) 932-5963 or by email at [jmaran@cswst2.com](mailto:jmaran@cswst2.com).

Sincerely,  
**CSWST2**



Jessie Maran  
Senior Project Manager

ENC.: Alta Proposal



# Section 106 Cultural Resource Study

## Land and Water Conservation Fund Grant for McNeil Park San Pablo, Contra Costa County, California

27 February 2026

Alta Archaeological Consulting (ALTA) is pleased to present a scope of work and cost estimate for completing a Section 106 cultural resource study for the proposed approximately 3.6-acre McNeil Park project. This archaeological study is designed to comply with Section 106 of the National Historic Preservation Act (NHPA) (36 CFR Part 800) and meet the federal requirements of the Land and Water Conservation Fund (LWCF) Grant program, which is administered by the National Park Service (NPS) at the federal level. NPS is the lead federal agency.

### 1.0 SCOPE OF WORK

At a minimum, the scope of work includes five tasks: (1) defining the Area of Potential Effects (APE), (2) background research and literature review, (3) Native American outreach, (4) Phase I/Extended Phase I field survey, and (5) preparation of an Extended Phase I Archaeological Survey Report.

#### Task 1: Determine and Document the Project's Area of Potential Effect

ALTA will work with CSWST2 to determine the project's APE in compliance with §800.4(a)(1). The APE is the geographic area or areas within which an undertaking may directly or indirectly cause alterations in the character or use of historic properties, if any such properties exist. The APE will be based on project design and will include both horizontal and subsurface vertical impacts. Based on the nature of the project, we assume the APE for indirect effects will be congruent with the project footprint, and impacts to surrounding buildings will not need to be assessed. A brief internal kickoff between ALTA staff is included in this task.

#### Task 2: Background Research and Literature Review

To meet the requirements of §800.4(a)(2), ALTA will conduct a records search at the California Historical Resources Information System, Northwest Information Center (NWIC). The Information Center is the primary repository for cultural resources information that covers an 18-county area, including Contra Costa County. The purpose of archival research is to identify previously conducted archaeological surveys or known archaeological sites located on the APE and within a one-half-mile radius. In addition, ethnographic and historical literature will be reviewed to provide background context relevant to the project area. It is our understanding, based on discussions with CSWST2, that archaeological material was unearthed during the construction of Extra Space Storage, which abuts the project's southern boundary.

Task 3: Native American Outreach

ALTA will submit a letter to the Native American Heritage Commission (NAHC) requesting a review of the Sacred Lands File and a list of Tribes with cultural ties to the APE and its vicinity. While NPS is responsible for Tribal consultation under §800.4(a)(4), in order to meet the requirements of §800.4(a)(3), ALTA will send emails or letters to the Tribes listed by the NAHC (considered interested parties) to solicit knowledge or concerns they may have related to the project’s potential to affect historic properties. In addition, a Tribal representative from the Lisjan Ohlone Tribe will be invited to participate in the field surveys. Comments and information provided by the Native American community will be included in the draft and final reports.

Task 4: Phase I/Extended Phase I Field Survey

ALTA staff will conduct an on-site field reconnaissance of the 3.6-acre APE. The APE will be intensively examined for cultural resources. A complete inventory entails systematic pedestrian examination of the ground surface. In accordance with established standards, field reconnaissance will be conducted using transects spaced no more than 20 meters apart. A shovel will be used to scrape the surface and expose mineral soil to examine sediments for evidence of cultural materials, as appropriate. Any artifacts or cultural materials identified will be logged in the field. No materials will be collected.

Given the high archaeological sensitivity of the APE and vicinity and the previous disturbance to the ground surface, exploratory mechanical testing using a backhoe will be conducted. The goal of this testing is to determine if cultural material is present in the project’s vertical APE. An independent comparison of the overall success, efficacy, and cost/benefit of various subsurface testing techniques found that backhoe trenching is the most effective method for identifying buried archaeological sites.<sup>1</sup>

Up to eight backhoe trenches will be excavated in locations where the project will cause subsurface disturbance. The trenches will measure approximately 3 meters long by 1 meter wide and will extend to the maximum depth of project disturbance or the backhoe’s maximum reach. The trenches will be excavated in shallow lifts using a flat-edged, 3-foot bucket to remove fill/overburden and expose cultural materials. A representative sample of sediments from each identified stratigraphic unit will be screened through 1/4-inch hardware mesh. Backhoe excavation will cease if cultural materials are encountered, and the trench will be backfilled. No cultural materials will be collected. Trenches will not be left open overnight and will be backfilled and compacted upon completion using the backhoe wheels and bucket.

If human remains are encountered during excavations, work will cease at the discovery location, the remains will be protected, and their horizontal and vertical locations will be documented in consultation with the on-site Native American representative. The Contra Costa County Coroner will be immediately notified. If the human remains are of Native American origin, the Coroner must notify the NAHC within 24 hours of the identification. The NAHC will identify a Native American Most Likely Descendant (MLD) to inspect the site and provide recommendations for the proper treatment of the remains and associated grave goods.

The field crew will maintain daily field notes, and the findings will be made available immediately following the field investigation. All resources identified within the APE will be recorded using the standard *State of California Department of Parks and Recreation Archaeological Site Forms*. A cultural resource shall have a minimum age of 50 years. As cultural resources are located, approximate boundaries will be delineated, and their locations plotted on topographic maps. A Global Positioning System (GPS) capable of map-grade accuracy will be used to record cultural resources. Site

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<sup>1</sup> Monaghan, G. William, Kathryn C. Egan-Bruhy, Michael J. Hambacher, Daniel R. Hayes, Michael F. Kolb, Steve R. Kuehn, Staffan Peterson, James A. Robertson, and Nelson R. Shaffer. 2006. *Minnesota Deep Test Protocol Project*. Commonwealth Cultural Resources Group, Inc., Jackson, Michigan. Prepared for the Minnesota Department of Transportation and Federal Highway Administration.

recordation will include site and feature mapping, completion of site record forms, and photography. All photographs will be done in a digital format. An assessment of the impact agents and condition will be noted for each resource in the APE. As appropriate, a limited narrative will be provided to further describe the nature, extent, and location of resources.

**Task 5: Archaeological Survey Report**

ALTA will prepare an Extended Phase I Archaeological Survey Report in accordance with the standard guidelines in *Archaeological Resource Management Reports*.<sup>2</sup> The report will include a summary of the identification efforts undertaken in the study, a description of Tribal outreach efforts, a summary of archaeological testing methods and findings, and make preliminary recommendations for the appropriate treatment and/or evaluation of resources. The report will be sufficient to satisfy the requirements defined in 36 CFR §800.4. One draft copy will be submitted to the CSWST2 in a digital format for submission to NPS. ALTA will respond to one round of comments from NPS and assumes new data acquisition will not be required.

**2.0 PROJECT SCHEDULE**

Table 2-1 provides an estimated timeline for each task of the Section 106 archaeological study. The project shall be completed within approximately 60 business days of receipt of an executed Services Agreement.

*Table 2-1. Proposed Schedule*

Task 1 – Determine and Document the Project’s APE	20 days
Task 2 – Background Research and Literature Review	15 days
Task 3 – Native American Outreach (concurrent with other tasks)	45 days
Task 4 – Phase I / Extended Phase I Field Survey	3 days
Task 5 – Extended Phase I Archaeological Survey Report	20 days
<u>Total</u>	<u>60 days</u>

**3.0 DELIVERABLES**

The following deliverables will be provided: One digital copy of the draft Extended Phase I Archaeological Survey Report will be submitted to the CSWST2 for submission to NPS. Following review and revision to the draft, a digital version of the final Extended Phase I Archaeological Survey Report in a PDF format will be submitted to the CSWST2 and the NWIC.

**4.0 BUDGET**

The cost estimate to complete Tasks 1 through 6 of this scope of work is **\$46,245.31**, as provided in Attachment A.

<sup>2</sup> California Office of Historic Preservation, “Archaeological Resource Management Reports (ARMR): Recommended Contents and Format,” California Office of Historic Preservation, 1990.

## 5.0 ASSUMPTIONS

This budget assumes that:

- A project description, including depth of disturbance for project elements and geospatial data for the project components, will be provided by the client.
- One Native American cultural resource will be present in the APE that requires formal documentation on DPR forms.
- The cost of documenting additional cultural resources, additional site visits, or extensive project changes resulting in multiple report revisions will be billed on a time and materials basis and covered under an augmented agreement.
- Resource(s) identified in the APE can be avoided through project redesign. If resources cannot be avoided, additional fieldwork may be required to evaluate the resource(s) for listing in the National Register of Historic Places. If a resource is determined to be eligible, adverse effects must be minimized in consultation with the State Historic Preservation Officer and culturally affiliated Tribes. This is beyond the current scope of services.
- Phase I / Extended Phase I testing can be completed by two archaeologists in three 8-hour days, including travel to and from the site. Additional field hours are required for utility marking and are included in the budget.
- The cost of the records search will not exceed \$800.
- The cost of the backhoe and operator will not exceed \$3,600.
- Meetings with Native American representatives, other than the Lisjan Ohlone Tribe, during the fieldwork will not be required.

ALTA ARCHAEOLOGICAL CONSULTING, LLC  
2681 Cleveland Ave  
Santa Rosa, CA 95403

Date: February 27, 2026



Kat Kubal, Principal Investigator  
Office: 707 544 4206  
kat@AltaAC.com

*\*This scope of work and cost estimate is valid for a period of 60 business days from the date provided.*

## Attachment A: McNeil Park Section 106 Study

COST ITEM	Rates	Task 1	Task 2	Task 3	Task 4	Task 5	Subtotal Cost	Total Hours
		Define APE	Background Research	Tribal Outreach	Field Survey / XPI Field Survey	Reporting		
<b>Labor Costs</b>								
Principal Investigator B	\$201.23	20	16		28	30	\$18,915.62	94.00
Senior Archaeologist C	\$110.54	2	25	16	24	30	\$10,722.38	97.00
GIS Specialist B	\$110.11	25	6		4	20	\$6,056.05	55.00
Safety Manager	\$138.67	1			3		\$554.68	4.00
Administrative Assistant	\$89.54				2		\$179.08	2.00
<b>Total Labor Hours by Task</b>		<b>48</b>	<b>47</b>	<b>16</b>	<b>61</b>	<b>80</b>	<b>252</b>	
<b>Total Labor Cost by Task</b>		<b>\$7,137.10</b>	<b>\$6,643.84</b>	<b>\$1,768.64</b>	<b>\$9,322.93</b>	<b>\$11,555.30</b>	<b>\$36,427.81</b>	
<b>Other Direct Costs (ODCs)</b>								
Tribal Representative	\$200.00			24			\$4,800.00	
NWIC	\$800.00		1				\$800.00	
Backhoe and Operator	\$3,600.00			1			\$3,600.00	
GPS	\$50.00				3		\$150.00	
Mileage	\$0.725							
<b>Subtotal ODCs</b>			<b>\$800.00</b>	<b>\$8,400.00</b>	<b>\$150.00</b>		<b>\$9,350.00</b>	
ODC Markup per Schedule of Fees/Charges	5%		\$40.00	\$420.00	\$7.50		\$467.50	
<b>Total ODCs</b>			<b>\$840.00</b>	<b>\$8,820.00</b>	<b>\$157.50</b>		<b>\$9,817.50</b>	
<b>TOTAL BY TASK</b>		<b>\$7,137.10</b>	<b>\$7,483.84</b>	<b>\$10,588.64</b>	<b>\$9,480.43</b>	<b>\$11,555.30</b>	<b>\$46,245.31</b>	