

RESOLUTION 2026-###

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN WEST CONTRA COSTA INTEGRATED WASTE MANAGEMENT AUTHORITY (RECYCLEMORE JPA) AND THE CITY OF SAN PABLO REGARDING USE OF SAN PABLO CITY COUNCIL CHAMBERS

WHEREAS, “RecycleMore” is a West Contra Costa County public agency officially known as the West Contra Costa Integrated Waste Management Authority (WCCIWMA) or “Authority”;

WHEREAS, the Authority is a joint powers agency formed in 1991 by its Member Agencies which include the cities of: El Cerrito, Hercules, Pinole, Richmond, and San Pablo, and unincorporated Contra Costa County (i.e., El Sobrante, North Richmond, Tara Hills, Rollingwood, East Richmond Heights, Bayview, Montalvin Manor under a Joint Powers Authority Agreement (JPA), last amended in 2019;

WHEREAS, the Authority manages the processing and disposal of garbage, recyclables and compost generated in its service area and collected by its Member Agencies franchised collection services provider(s). In addition, the Authority manages its Member Agencies Household Hazardous Waste (HHW) collection program;

WHEREAS, the Authority is also responsible for developing and implementing programs to assist its Member Agencies compliance with California State laws such as AB 939, AB 1826, and SB 1383, which mandate reducing the amount of waste materials sent to landfill for disposal;

WHEREAS, on February 12, 2026, during its annual election of Board Officers, San Pablo Vice-Mayor Rita Xavier was selected as the new Authority Board Chair which was affirmed by Authority Board action in accordance with Section 7.4 of the Joint Exercise of Powers Agreement;

WHEREAS, the Authority staff desire to hold monthly scheduled Authority Board meetings at the City Council Chambers of the sitting Chair which is consistent with past practice. As a result, the Authority Executive Director contacted the City Manager’s Office to establish a Memorandum of Understanding (MOU) for using the City Council Chambers for monthly scheduled Authority Board meetings;

WHEREAS, the City Manager and City Attorney have jointly developed a proposed MOU to enable Authority's use of the Council Chambers, with appropriate fees for City support services to support Authority monthly scheduled meetings to occur on the 2nd Thursday each month, after the City's regular business hours beginning at 6:00p.m., with Authority staff access beginning at 5:00p.m. Following MOU development, the MOU was prepared and reviewed mutually by both parties and approved by the Authority's Board on February 12, 2026.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of San Pablo hereby authorizes the following:

1. The City Manager is authorized to execute the Memorandum of Understanding (MOU), including charges for all City support services, with a 3-hour minimum per Authority Board meeting.
2. The MOU, once approved by the City Council, would permit the Authority's use of the Council Chambers to begin on March 12, 2026.
3. Pursuant to the MOU, the Authority shall pay the City for all Authority Board of Director meetings that are conducted after the City's regular business hours, with a 3-hour minimum rate, as follows:
 - a) \$24/hour for the services of a Building Attendant staff, with a three-hour minimum rate of \$72 for each Board meeting;
 - b) \$88/hour for IT support services staff with a three-hour minimum rate of \$264 for each Board meeting; and
 - c) For Authority meetings that go beyond three (3) hours, the Authority shall be charged at the hourly rates set forth above, for any portion of an hour without proration, for both Building Attendant and IT support service staff.

4. The MOU also stipulates the Authority's responsibility for damages and repairs, outlines the necessary insurance provisions, and includes a comprehensive indemnification clause between the two respective agencies.

BE IT FURTHER RESOLVED that the foregoing recitations are true and correct and are included herein by reference as findings.

ADOPTED this 2nd of March 2026, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

ATTEST:

APPROVED:

Dorothy Gantt, City Clerk

Elizabeth Pabon-Alvarado, Mayor