



City of San Pablo

Council Chambers
1000 Gateway Avenue
San Pablo, CA 94806
(510) 215-3000
www.SanPabloCA.gov

Meeting Agenda - Final

City Council

Mayor Arturo Cruz
Vice Mayor Elizabeth Pabon-Alvarado
Councilmember Rita Xavier
Councilmember Abel Pineda
Councilmember Patricia Ponce

Monday, April 21, 2025

6:00 PM

City Council Chambers

**Members of the public may view this meeting
online by using this URL**

<https://us02web.zoom.us/j/89046076519>

IMPORTANT NOTICE ABOUT PUBLIC COMMENTS AND MEETING PARTICIPATION

PUBLIC COMMENT

At each meeting, the public has the opportunity to address the City Council on items appearing on the agenda and, for items not appearing on the agenda but within the purview of the City Council, during ORAL COMMUNICATIONS. Persons addressing the Council must limit their remarks to three (3) minutes unless an extension or decrease of time is set. As allowed by the Brown Act, the Mayor may limit the total time for public comments to facilitate the completion of business on the agenda.

• IN-PERSON PUBLIC COMMENT:

Any person wishing to make such address Council should first complete and deliver a "Speaker Form" available at the speaker's podium and submit it to the City Clerk identifying the agenda item. The Mayor will invite you to speak at the appropriate time when the matter is being considered.

• WRITTEN PUBLIC COMMENT:

Public comments may also be submitted via email to CityClerk@SanPabloCA.gov. Each email must contain in the subject line "PUBLIC COMMENTS NOT ON THE AGENDA" [or] "PUBLIC COMMENTS AGENDA ITEM No.____". Written comments received by 12:00 noon on the day of the meeting will be provided in advance to the City Council and posted online with the agenda materials. During the meeting, the public may provide written public comments via email to CityClerk@SanPabloCA.gov. All written comments received after noon the day of the meeting will not be read out loud and will be provided directly to the members upon receipt and distributed with supplemental materials following the meeting. Please note that all information provided in public comments, including email addresses and any other personal information written or stated, is subject to disclosure on the broadcast of the video- or tele-conferenced meeting.

AGENDA MATERIALS

Copies of this Agenda and non-exempt public records relating to an open session item on this Agenda will be available for public view at the City Clerk's Office, 1000 Gateway Avenue, San Pablo. The full agenda may also be viewed on the City website at:

<https://www.sanpabloca.gov/1400/City-CouncilLSA-Planning-Comm-AgendasMin>

AMERICANS WITH DISABILITIES ACT:

In accordance with the Americans with Disabilities Act and Brown Act, individuals requesting disability-related accommodations should send a written request to the City Clerk by email, preferably the day prior to the meeting. The e-mail subject line should read "ADA Accommodation Request" and include your name, address, telephone number, and a description of the request. Notification as early as possible in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Requests may also be made by calling the City Clerk's Office at (510) 215-3000.

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****CEREMONIAL MATTERS****ORAL COMMUNICATIONS**

This is the time for comments on any item within the Council's subject matter jurisdiction, if such item is NOT listed on tonight's agenda. The Council may not engage in discussion or take action on any item that is not specifically listed on the agenda. Your item may be referred to city staff for investigation, report or placement on a future agenda. Persons addressing the Council are required to limit their remarks to three (3) minutes unless an extension or decrease of time is ordered. Please file your name and address with the City Clerk on forms available at the speaker's podium.

CEREMONIAL MATTERS**PRESENTATIONS**1. [25-152](#)

PRESENTATION OF PROCLAMATION RECOGNIZING THE WEEK OF MAY 4-10, 2025 AS NATIONAL SMALL BUSINESS WEEK

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Present Proclamation

Attachments: [National Small Business Week Proclamation May 4-10 2025](#)

2. [25-102](#)

UC BERKELEY PUBLIC SERVICE INTERNSHIP ANNUAL PRESENTATION

Recommendation: For Informational Purposes Only

Attachments: [UCB 24_25 Intern Presentation](#)

CITY MANAGER REMARKS

CONSENT CALENDAR

The Consent Calendar includes routine items that are to be enacted by one motion. There will be no separate discussion of these items. If discussion is requested, the item will be removed from the Consent Calendar and considered separately.

LIABILITY CLAIMS

3. [25-173](#) CONSIDER DENYING LIABILITY CLAIM OF KWAME INKABI (DOL 3/03/25)

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Deny the claim per the recommendation of the Municipal Pooling Authority (MPA), the City's joint risk pool.

PERIODIC REPORTS

4. [25-025](#) CONSIDER APPROVING VENDOR CHECK REGISTER REPORT FOR THE MONTH OF MARCH 2025

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

Attachments: [March 2025 Check Register](#)

CITY COUNCIL AUTHORIZATION

5. [25-130](#) REQUEST FOR ISSUANCE OF PROCLAMATION RECOGNIZING THURSDAY, MAY 15, 2025 AS PEACE OFFICERS MEMORIAL DAY AND THE WEEK IN WHICH IT FALLS AS NATIONAL POLICE WEEK

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

Attachments: [Proclamation National Police Week 2025](#)

6. [25-135](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE WEST CONTRA COSTA INTEGRATED WASTE MANAGEMENT AUTHORITY (RECYCLEMORE) TO ENTER INTO POST-COLLECTION AGREEMENTS AND EXERCISE CERTAIN RELATED POWERS PURSUANT TO SECTION 5.4 OF THE JOINT EXERCISE OF POWERS AGREEMENT THAT CREATED THE AUTHORITY

CEQA: This is not a project as defined by CEQA. Prior to final approval of the Post-Collection Agreement, a CEQA review will be completed and filed with the County Recorder's Office.

Recommendation: Adopt Resolution

Attachments: [Att| A. Resolution](#)

7. [25-139](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A FIFTEEN MONTH AGREEMENT WITH SUN RIDGE SYSTEMS, AT A BUDGETED COST NOT TO EXCEED \$147,168 THROUGH JUNE 30, 2026 TO FULFILL THE CONTINUED PROVISION OF CAD-RMS SOFTWARE SUPPORT SERVICES AS OUTLINED WITHIN THE EXISTING TRI-CITY DISPATCH SERVICES AND CAD-RMS AGREEMENT

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att. A - RES 2025-### Police Sun Ridge Systems Agreement](#)
[Att. B - Proposed 2025-26 Sun Ridge Systems Agreement](#)
[Att. C - Tri-City Dispatch Agreement 070123-063028](#)

8. [25-145](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) APPROVING AND AUTHORIZING THE ISSUANCE OF A REQUEST FOR QUALIFICATIONS (RFQ) FOR CANNABIS OPERATOR PERMITS FOR RETAIL SALES AND (2) ADOPTING PROCEDURES GOVERNING APPEALS OF DECISIONS RELATED TO THE "ELIGIBILITY LIST" TO BE ESTABLISHED IN CONNECTION WITH THE RFQ PROCESS

CEQA: This proposed action is not a project as defined by CEQA. CEQA Guidelines Section 15378(b)(5) states that "project" does not include organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Recommendation: Adopt Resolution

Attachments: [Att A. Resolution 25-###](#)
[Exh A. Request for Qualifications \(RFQ\) Cannabis Operator Permits for Retail S](#)
[Exh B. Request for Qualifications \(RFQ\) Cannabis Operator Permits Eligibility L](#)

9. [25-174](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A SIDE LETTER TO THE MEMORANDUM OF UNDERSTANDING FOR THE SAN PABLO POLICE EMPLOYEES ASSOCIATION FOR THE PERIOD OF JULY 1, 2022 TO JUNE 30, 2027 BY REVISING THE SHIFT ASSIGNMENT LANGUAGE TO REMOVE THE TWELVE MONTHS MAXIMUM EMPLOYEE ASSIGNMENT ON ANY ONE SHIFT ON A PILOT BASIS THROUGH THE END OF THE CONTRACT TERM, JUNE 30, 2027

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A - RES SPPEA Shift Assignment SLA](#)
[Side Letter Agreement SPPEA Shift Assignment - Signed 032025](#)

10. [25-162](#) RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) RATIFYING, BY FOUR-FIFTHS VOTE, PRIOR EMERGENCY ACTIONS TAKEN BY THE CITY MANAGER, INCLUDING EXECUTION OF A CONTRACT WITH GOLDEN BAY CONSTRUCTION IN THE AMOUNT OF \$52,360; AND (2) AUTHORIZING, BY FOUR-FIFTHS VOTE, CONTINUATION OF THE EMERGENCY PROCUREMENT ACTIONS UNDERTAKEN BY THE CITY MANAGER, ALL PURSUANT TO PUBLIC CONTRACT CODE SECTION 22050 AND SAN PABLO MUNICIPAL CODE SECTION 3.16.110.D FOR THE STORM DRAIN REPAIR WORK AT 1850 MESA BUENA AVENUE

CEQA: This project was assessed and determined to be Categorically Exempt under CEQA Section 15301(b), which covers the operation, repair, and maintenance of Class 1 existing publicly owned utility facilities. The CEQA Notice of Exemption (NOE) will be filed at the Contra Costa County Clerk's Office.

Recommendation: Adopt Resolution

Attachments: [ATT A - RES ### Emergency Storm Drain Repair Sole Source Justification 4.7.:](#)
[ATT B - Memo for Section 22050 Emergency Procurement](#)
[ATT C - AGR Mesa Buena 0306 Fully executed](#)

11. [25-178](#) CONSIDER EXTENDING THE TEMPORARY SUSPENSION OF REMOTE PUBLIC COMMENT BY ZOOM AND TELEPHONE FOR CITY COUNCIL AND PLANNING COMMISSION MEETINGS THROUGH OCTOBER 31, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

Attachments: [RES 2020-078 CITY DIVERSITY POLICY \(1\)](#)
[MEM - CM TEMP SUSP OF PUBLIC ZOOM PART 04022025 to 10312025](#)

12. [25-164](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING APPROPRIATION OF \$100,000 FROM SUPPLEMENTAL LAW ENFORCEMENT SERVICES GRANT REVENUES (SLESF) 210 FUND FOR CIVICA CODE ENFORCEMENT LEGAL SERVICES, AND (2) AUTHORIZING THE ENCUMBRANCE OF ALL FEES COLLECTED FROM CIVICA-ASSIGNED CASES TO FUND FUTURE CODE ENFORCEMENT INITIATIVES THROUGH THE CIVICA LAW GROUP.

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [ATT A-Resolution](#)
[ATT-B Civica Contract](#)

13. [25-175](#) CONSIDER ADOPTING RESOLUTION APPROPRIATING \$1,920,325 TO THE POLICE HEADQUARTERS BUDGET BY ADJUSTING THE LEASE REVENUE BONDS AMOUNT AND APPROPRIATING THE INTEREST EARNED TO THE SAN PABLO POLICE HEADQUARTERS PROJECT BUDGET (320-0104-43605)

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [RES SPPD HQ RESOLUTION 2025.docx](#)

14. [25-182](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO PURCHASE RUCKUS ICX 8200 NETWORK SWITCHES AND RUCKUS R670 WIFI ACCESS POINTS WITH RUCKUS ONE LICENSES FOR A TOTAL COST NOT TO EXCEED \$81,085.42 USING CMAS CONTRACT #3-24-09-1065

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A - Resolution](#)
[Att B - IT Management Quote](#)
[Att C - CMAS Contract #3-24-09-1065](#)

15. [25-183](#)

CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO PURCHASE THE FOLLOWING USING RESERVE FUND 140: FIVE (5) 2025 DODGE DURANGO POLICE INTERCEPTOR VEHICLES WITH EMERGENCY EQUIPMENT, ONE (1) MADVAC LS125 ELECTRIC LITTER VACUUM SWEEPER, ONE (1) BANDIT 200UC HAND-FED WOOD CHIPPER, ONE (1) 2025 FORD F-150 LIGHTNING ELECTRIC PICKUP TRUCK, AND ONE (1) 2023 FORD F-250 PICKUP TRUCK USING COMPETITIVELY BID COOPERATIVE PURCHASING AGREEMENTS PURSUANT TO SAN PABLO MUNICIPAL CODE SECTION 3.16.110 (E); AND SELL POLICE DEPARTMENT AND PUBLIC WORKS DEPARTMENT VEHICLES AS SURPLUS PROPERTY THROUGH PUBLIC AUCTION PURSUANT TO SAN PABLO MUNICIPAL CODE SECTION 3.16.120

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments:

[Att A Resolution](#)

[Att B Elk Grove Auto Quote](#)

[Att C Priority One Equipment Quote](#)

[Att D ET Sign Quote](#)

[Att E CDGS Fleet Contract](#)

[Att F Exprolink 2025 Madvac LS125 EV Sweeper Quote](#)

[Att G Cal-Line Bandit 200UC Wood Chipper Quote](#)

[Att H National Auto Fleet 31693 R1 Sourcewell F-150 Lightning Quote](#)

[Att I National Auto Fleet 31719 R1 Sourcewell F-250 Pickup Quote](#)

[Att J Exprolink Contract SOURCEWELL](#)

[Att K National Auto Fleet Contract SOURCEWELL](#)

[Att L Bandit Contract SOURCEWELL](#)

[Att M PW Surplus Equipment](#)

16. [25-184](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH SPECTRASYSTEMS, INC. TO REPLACE POUR-IN-PLACE RUBBER PLAY SURFACE PADS AT DAVIS PARK IN THE AMOUNT OF \$50,668 WITH A 15% CONTINGENCY FOR A TOTAL AUTHORIZATION NOT TO EXCEED OF \$58,268

CEQA Compliance Statement

This project was determined to be Categorical Exempt from environmental review under CEQA Guidelines (California Code of Regulations, Title 14, Division 6, Chapter 3, Sections 15000-15387) Section 15301, Existing Facilities since this project involves the rehabilitation of existing facilities (rubber play surface at Davis Park) to meet current standards of public health and safety.

Recommendation: Adopt Resolution

Attachments: [Att A Resolution Spectrasystems, Inc.](#)
[Att B QTE 68309 Davis Park SpectraTurf Opt 1 - Rev 2 03.31.25](#)
[Att C AGR Spectrasystems Inc. DBA Spectraturf Eff 2025-04-22](#)

17. [25-187](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO DECLARING CITY-OWNED PROPERTY LOCATED AT 1820 RUMRILL BOULEVARD WITH APN 411-041-009 TO BE EXEMPT SURPLUS PROPERTY UNDER THE SURPLUS LAND ACT

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Res 2025-### Rumrill Gardens Surplus Land Act Exemption Resolution 04;](#)
[Rumrill Gardens APN 411-041-009 Parcel Map](#)

18. [25-188](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING AN EVENT SPONSORSHIP IN THE AMOUNT OF \$2,500 TO KIWANIS CLUB OF SAN PABLO FOR OUR CHILDREN (WITH THE LATINA CENTER AS NON-PROFIT 501(C)(3) ORGANIZATION AS FISCAL AGENT) FOR A CINCO DE MAYO FESTIVAL EVENT

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A - RES Kiwanis Cinco de Mayo Event 2025-04-21](#)
[Att B - Kiwanis Cinco de Mayo Festival Request](#)

19. [25-193](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR CONSULTING SERVICES WITH SALLY SWANSON ARCHITECTS, INC., FOR AN ADA TRANSITION PLAN UPDATE IN THE AMOUNT OF \$165,525 WITH A 10% CONTINGENCY FOR A TOTAL AUTHORIZATION AMOUNT NOT TO EXCEED \$182,078

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [RES 2025-### ADA TRANSITION PLAN Agreement Sally Swanson](#)
[AGR Sally Swanson Architects, Inc. wExAB Eff 2025-04-21](#)

* * * * **END OF CONSENT CALENDAR** * * * *

CITY COUNCIL DISCUSSION/CONSIDERATION

20. [25-179](#) CONSIDERATION OF THE SAN PABLO CITY COUNCIL TO AUTHORIZE A REQUEST FROM COUNCILMEMBER RITA XAVIER TO FLY A COMMEMORATIVE FLAG AT THE CIVIC CENTER FLAG POLE FOR THE ENTIRE MONTH OF JUNE 2025 RECOGNIZING LESBIAN, GAY, BI-SEXUAL, TRANSGENDER AND QUESTIONING COMMUNITY (LGBTQ) PRIDE MONTH

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: 1. The City Manager recommends formal consideration of this commemorative flag request from Councilmember Xavier in accordance with the adopted City of San Pablo Policy on Display of Flags requirements adopted via Resolution 2020-061 on May 18, 2020; and/or

2. Provide further direction by majority vote.

Attachments: [RES 2020-078 CITY DIVERSITY POLICY \(1\)](#)
[POL Display of Flags at City Facilities 051820](#)

SUPPLEMENTAL MATERIALS (IF ANY)

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

(Approved by Resolution 2025-015)

Informational reports from Councilmember representatives to the following committees, commissions and organizations; brief reports on meetings attended at the expense of the City or Agency, as required by Government Code section 53232.3(d) (AB 1234); and other reports regarding items of general interest to the City Council. The City Council may take action on other items of interest that are specifically agendaized herein:

(a) Mayor Arturo Cruz

Memberships: Contra Costa Mayors' Conference (Primary); West Contra Costa Mayors' & Supervisors' Association (Primary); Association of Bay Area Governments (Alternate); Contra Costa Mayors' Conference (Alternate); San Pablo Community Grant Foundation Board (Member);

Standing Committees: Community Services Standing Committee, Economic Development, Housing & Project Management Standing Committee, Public Health Standing Committee

Ad-Hoc Subcommittees: Casino San Pablo/Lytton Tribe Ad Hoc Subcommittee, Local Business Association/Group/Watch Meetings Ad-Hoc Subcommittee

(b) Vice Mayor Elizabeth Pabon-Alvarado

Memberships: Marin Clean Energy Board of Directors (Primary); City Auditor Review of City Financial Statements (Primary); Contra Costa Mayors' Conference (Alternate); West Contra Costa Mayors' & Supervisors' Association (Alternate);

Standing Committees: Budget, Fiscal & Legislative Standing Committee; Public Safety Standing Committee

Ad-Hoc Subcommittees: Casino San Pablo/Lytton Tribe Ad Hoc Subcommittee, Local Economic and Opportunity Policy Ad-Hoc Subcommittee, Local Business Association/Group/Watch Meetings Ad-Hoc Subcommittee

(c) Councilmember Rita Xavier

Memberships: Association of Bay Area Governments (Primary); League of CA Cities East Bay League Division (Primary); San Pablo Community Grant Foundation Board (Member); West County Integrated Waste Management/Recyclemore JPA Authority (Primary); West Contra Costa Transportation Advisory Committee (Primary)

Standing Committees: Public Safety Standing Committee, Public Health Standing Committee

Ad-Hoc Subcommittees:

(d) Councilmember Abel Pineda

Memberships: West County Integrated Waste Management/Recyclemore JPA Authority (Alternate); West Contra Costa Transportation Advisory Committee (Alternate); Green Empowerment Zone (GEZ) for the Northern Waterfront Area of the County of Contra Costa Board of Directors (Alternate)

Standing Committees: Community Services Standing Committee

Ad-Hoc Subcommittees: Local Economic and Opportunity Policy Ad-Hoc Subcommittee

(e) Councilmember Patricia Ponce

Memberships: League of CA Cities East Bay League Division (Alternate); Marin Clean Energy Board of Directors (Alternate); San Pablo Economic Development Corporation Board of Directors (City Council Appointee); Sister City Manzanillo Future Board Member Designation (Primary); City Auditor Review of City Financial Statements (Alternate); Green Empowerment Zone (GEZ) for the Northern Waterfront Area of the County of Contra Costa Board of Directors (Primary)

Standing Committees: Budget, Fiscal & Legislative Standing Committee; Economic Development, Housing & Project Management Standing Committee

ADJOURNMENT

Adjourn to _____ at 6:00 pm.