



# CONTRA COSTA COLLEGE FOUNDATION

## Endowed Scholarship Agreement Form

Please complete this form to establish a new endowed scholarship with the Contra Costa College (CCC) Foundation. **A signed Agreement Form and a minimum contribution of \$25,000 is required to establish and maintain an endowed scholarship.** Endowment accounts have a permanently, invested corpus from which interest is earned, and only the interest can be released to meet the purposes outlined in this form. Any additional cash contributions received after the inception of the fund will be added to the permanently restricted, interest-earning corpus unless noted otherwise as a short-term gift, to be used to fulfill the original purpose of the fund.

### Donor/Scholarship Information

Donor Name(s): Matt Rodriguez

Full Address: 1000 Gateway Avenue, San Pablo, CA 94806

Email Address: MattR@sanpabloca.gov Phone: 510.215.3016

Name of Scholarship: San Pablo Forward Scholarship

Number of Students Awarded Annually (number of recipients each year): 10

Scholarship Award Amount (amount each recipient will receive): \$ \$1000

### Scholarship Criteria

Answer the questions below to indicate the criteria that students must meet in order to be considered for this scholarship. Please note that CCC and the CCC Foundation follow Title VI of the Civil Rights Act, therefore do not discriminate on the basis of race, color, gender, and national origin. **Skip any question that does not apply.**

Academic Major Required: Any

Student Status (check all that apply): ☐ Incoming Freshman ☐ Continuing Student ☒ Transferring Student

Enrollment Status: ☒ Full-time (12+ units) ☐ Half-time (6+ units) ☐ Less than half-time (under 6 units)

Educational Status (check all that apply):

☒ First-generation (first in their family to attend college)

☒ Re-entry (did not attend college directly after high school)

Minimum GPA Required: 2.5

Is Financial Need Required or Preferred? ☒ No ☐ Yes, required ☐ Yes, preferred

Is School Involvement Required or Preferred (e.g., school clubs, athletics, student government, etc.)?

☐ No ☐ Yes, required ☒ Yes, preferred

Is Community Service Required or Preferred (e.g., volunteerism, activism, etc.)?

☐ No ☐ Yes, required ☒ Yes, preferred

In the space below, briefly describe any other criteria not already indicated above. You may also use this space to provide a description of the scholarship donor, memorial, etc.:

City of San Pablo resident (jurisdictional city boundaries), has community service, volunteerism, civic engagement, mentions equity

#### Donor Certification

By signing below, I, the scholarship donor/custodian, understand all of the following:

- A signed Endowed Scholarship Establishment Form and a minimum contribution and fund balance of \$25,000 is required to establish and maintain an endowed scholarship account.
- Scholarship donation checks should be made payable to the Contra Costa College Foundation noting the name of the scholarship in the memo section of the check. Checks can be mailed to CCCF, 2600 Mission Bell Drive SAB 218, San Pablo, CA 94806. Online donations can be made securely at: <https://tinyurl.com/donate-to-cccf-now> (pick Other and then list the name of scholarship).

**Matt Rodriguez**

Donor/Custodian Name (please print)

Donor/Custodian Signature

Date

Foundation Director Signature

Date

#### Timing of Scholarship Application Cycle and Selection Process

By October 31	New scholarships must be established and funds received
November 1	CCC Foundation Scholarship Application opens
Around February 18	CCC Foundation Scholarship Application deadline
March	Scholarship applications are reviewed and scored by the Scholarship Review Committee
April	Each selected applicant is notified of their scholarship selection
May	Donors learn of student recipients and have chance to connect with students
August	Scholarship funds are disbursed to student recipients after verifying that all scholarship criteria are met and the student is enrolled

For more information, please contact Sara Marcellino, CCC Foundation Executive Director, at [smarcellino@contracosta.edu](mailto:smarcellino@contracosta.edu) or 510-215-3805. CCC Foundation's Tax ID is 94-6135368. A one-time 4% sustainability fee will be assessed on all restricted donations to help provide ongoing support so that the CCC Foundation can continue to support more students.