



City of San Pablo

Meeting Minutes - Final

City Council

Monday, December 18, 2023

6:00 PM

City Council Chambers

Members of the public may view this meeting online by using
this URL

<https://us02web.zoom.us/j/83708212256>

CITY COUNCIL/LOCAL SUCCESSOR AGENCY

CALL TO ORDER

The meeting was called to order at 6:00 p.m. in the Council Chambers.

PLEDGE OF ALLEGIANCE

Mayor Ponce led the Pledge of Allegiance to the Flag.

PUBLIC ANNOUNCEMENT

ROLL CALL

Present: 5 - Councilmember Abel Pineda, Mayor Patricia Ponce, Vice Mayor Arturo Cruz,
Councilmember Elizabeth Pabon-Alvarado, and Councilmember Rita Xavier

Staff Present:

City Manager, Matt Rodriguez
Assistant City Manager, Charles Ching
City Attorney, Brian P. Hickey
Police Chief Ron Roman
City Clerk, Dorothy Gantt
Assistant City Clerk, Leticia I. Miguel

REPORT ON CLOSED SESSION

No Closed Session scheduled.

ORAL COMMUNICATIONS

There were approximately 6 public speakers.

Comments were made by the following individuals:

Cordell Hinder, Ignacio Mendoza, Camille Santana, Hope Dixon, Joy Diaz, and Jonathan Gonzalez.

CEREMONIAL MATTERS

PRESENTATIONS

- 1. [23-468](#) CONSIDER APPROVING AND PRESENTING PROCLAMATION COMMENDING AND CONGRATULATING POLICE CHIEF RON RAMAN ON THE OCCASION OF HIS RETIREMENT.

CEQA: This proposed action is not a project as defined by CEQA.

There were approximately 5 public speakers.

Comments were made by the following individuals:

Nikhil Masand and Angela Loera, Roberto Hernandez, Sonia Eskridge, and Harpreet Sandhu.

Presented.

CITY MANAGER REMARKS

City Manager Rodriguez made the following announcements:

•All city Administration Offices and lobby be closed starting Friday, December 22, 2023 for the Holiday Season and will resume to regular hours on Wednesday, January 03, 2024.

•Announced free sand bags are available to members of the public. Sand bags for residents are available at the entrance of Davis Park at Folsom Avenue.

CONSENT CALENDAR

No Public Comment was received.

Approval of the Consent Agenda

It was moved by Councilmember Xavier, seconded by Vice Mayor Cruz ,and approved by vote of those present, to adopt all items in the Consent Calendar. The motion passed as follows:

Aye: 5 - Pineda, Ponce, Cruz, Pabon-Alvarado, and Xavier

MINUTES

- 2. [23-448](#) CONSIDER APPROVING MINUTES OF THE MEETING OF NOVEMBER 20, 2023

CEQA: This is not a project as defined by CEQA.

Approved as Submitted on the Consent Calendar.

PERIODIC REPORTS

- 3. [23-474](#) RECEIVE AND FILE THE ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2023

CEQA: This proposed action is not a project as defined by CEQA.

Receive and File.

- 4. [23-289](#) CONSIDER APPROVING VENDOR CHECK REGISTER REPORT FOR THE MONTH OF NOVEMBER 2023

CEQA: This proposed action is not a project as defined by CEQA.

By adoption of the Consent Calendar the Periodic Reports was Approved.

CITY COUNCIL AUTHORIZATION

- 5. [23-415](#) BOARDS AND COMMISSIONS: AUTHORIZE THE POSTING OF THE LOCAL APPOINTMENTS LIST PURSUANT TO THE MADDY ACT

CEQA: This proposed action is not a project as defined by CEQA

Approve by Minute Order.

- 6. [23-422](#) CONSIDER RESOLUTION OF THE CITY COUNCIL AUTHORIZING: (1) THE PURCHASE OF THE SEAGATE STORAGE SYSTEMS DISK ARRAY NETWORK AT A COST OF \$118,081, (2) THE RENEWAL OF 293 CAMERA LICENSES AND PRO SERVICES THROUGH MILESTONE VIDEO MANAGEMENT SOFTWARE AT A COST OF \$64,369, (3) PURCHASE OF DELL POWEREDGE R650 SERVERS AT A COST OF \$31,240, FOR TOTAL ESTIMATED COSTS OF \$213,690 TO SUPPORT PUBLIC SAFETY CAMERA PROGRAM, AND (4) AUTHORIZING WAIVER OF FORMAL BID REQUIREMENTS FOR PURCHASES RELATED TO PUBLIC SAFETY CAMERA INFRASTRUCTURE UPDATE

CEQA: This proposed action is not a project as defined by CEQA

Adopted.

Enactment No: RES 2023-168

- 7. [23-357](#) CONSIDER RESOLUTION AUTHORIZING THE WAIVER OF FEES FOR USE OF THE RUMRILL SPORTS PARK KIOSK, AND A TWO-THIRDS (2/3) REDUCED FEE AT RUMRILL SPORTS PARK FOR FIELDS 1 AND 2 FOR THE SAN PABLO UNITED YOUTH SOCCER CLUB FOR THE 2024 WINTER/SPRING SEASON

CEQA: The proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2023-169

- 8. [23-358](#) CONSIDER RESOLUTION AUTHORIZING THE WAIVER OF FEES FOR USE OF DAVIS PARK SPORTS FIELDS AND CONCESSION STAND FOR THE SAN PABLO BASEBALL ASSOCIATION FOR THE 2024 WINTER / SPRING SEASON

CEQA: The proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2023-170

- 9. [23-466](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING THE CITY MANAGER TO SELL POLICE DEPARTMENT VEHICLE 810 (2000 DODGE RAM MAXI VAN) AND VEHICLE 876 (2014 FORD TAURUS) AS SURPLUS PROPERTY AT PUBLIC AUCTION PURSUANT TO SAN PABLO MUNICIPAL CODE SECTION 3.16.120, WITH REVENUE FUNDS RECEIVED TO BE CREDITED TO THE FISCAL YEAR 2023-24 VEHICLE REPLACEMENT FUND ACCOUNT (102-2110-46300)

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2023-171

- 10. [23-470](#) SB 341 AUDIT OF THE LOW- AND MODERATE-INCOME HOUSING ASSET FUND

CEQA: This proposed action is not a project as defined by CEQA.

By adoption of the Consent Calendar the Item was Approved.

- 11. [23-465](#) CONSIDER RESOLUTIONS OF THE CITY COUNCIL AND LOCAL SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF SAN PABLO APPROVING THE CITY'S AND LOCAL SUCCESSOR AGENCY'S PROPERTY INVENTORY OF LEASED AND OWNED PROPERTIES PURSUANT TO GOVERNMENT CODE SECTION 50569

CEQA: This proposed action is not a project as defined by CEQA. CEQA Guidelines Section 15378 states that "project" does not include organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Adopted.

Enactment No: RES 2023-172
RES LSA 2023-002

12. [23-475](#) CONSIDER A RESOLUTION AUTHORIZING THE IMPLEMENTATION OF AN 18-MONTH ONE-SEAT RIDE MEDICAL TRIP PILOT PROGRAM ADMINISTERED BY THE PARATRANSIT DIVISION OF SAN PABLO'S COMMUNITY SERVICES DEPARTMENT BEGINNING IN JANUARY, 2024.

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2023-173

13. [23-480](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO INCREASE COMPENSATION BY \$50,000, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$425,000, FOR THE ON-CALL CONSTRUCTION MANAGEMENT SERVICES AGREEMENT BETWEEN THE CITY OF SAN PABLO AND PARK ENGINEERING, INC.; (2) AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO INCREASE COMPENSATION BY \$25,000, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$400,000 FOR THE ON-CALL CIVIL ENGINEERING CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF SAN PABLO AND HARRISON ENGINEERING, INC.; (3) AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO INCREASE COMPENSATION BY \$100,000, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$850,000 FOR THE ON-CALL ELECTRICIAN MAINTENANCE AND SERVICES AGREEMENT BETWEEN THE CITY OF SAN PABLO AND DC ELECTRIC GROUP, INC.; (4) AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO INCREASE COMPENSATION BY \$35,000, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$80,000 FOR THE CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF SAN PABLO AND MERCURIO ENGINEERING; AND (5) REALLOCATING FUNDS IN THE AMOUNT OF \$276,215 IN SALARY SAVINGS FROM THE FISCAL YEAR 2023/24 PUBLIC WORKS DEPARTMENT SALARY OPERATING BUDGETS TO THE FISCAL YEAR 2023/24 PUBLIC WORKS DEPARTMENT PROFESSIONAL SERVICES OPERATING BUDGETS

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2023-174

14. [23-483](#) CONSIDER ADOPTING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO ADOPTING THE CITY OF SAN PABLO LOCAL ROADWAY SAFETY PLAN

CEQA: The Local Roadway Safety Plan (LRSP) is exempt from environmental review pursuant to CEQA Guidelines Section 15061(b)(3), the common-sense exemption, “where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment”. The Local Roadway Safety Plan consists of information and recommendations. It identifies, prioritizes, and analyzes roadway safety improvements on the City of San Pablo’s intersections and roadway segments, and provides proposed countermeasures to ultimately reduce collisions in the City’s high collision locations. The Plan does not approve a capital project plan, nor does it approve funding, permits or any other approval for specific or general capital projects within the San Pablo City limits. Future capital projects consistent with the recommendations of the LRSP may require future CEQA analysis to address any effects on the environment.

Adopted.

Enactment No: RES 2023-175

15. [23-486](#) CONSIDER APPROVING THE BUDGET CALENDAR FOR THE FISCAL YEAR 2024-2027 TRIENNIAL BUDGET

CEQA: This proposed action is not a project as defined by CEQA.

By adoption of the Consent Calendar the Item was Approved.

ORDINANCES

16. [23-461](#) ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING SAN PABLO ZONING ORDINANCE CHAPTER 17.60, SPECIAL RESIDENTIAL USES, SECTION 17.60.070, ACCESSORY DWELLING UNITS, CONCERNING PROCEDURES AND DEVELOPMENT STANDARDS FOR ACCESSORY DWELLING UNITS (ADUS)

CEQA: This proposed action is statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.17, which exempts the adoption of local ordinances regulating accessory dwelling units.

Waive second reading; adopt Ordinance.

Enactment No: ORD 2023-004

PUBLIC HEARINGS

17. [23-427](#) PUBLIC HEARING TO CONSIDER ADOPTING RESOLUTION ACCEPTING AND APPROPRIATING \$14,922 IN FUNDS TO BE RECEIVED FROM THE 2023 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM, AND AUTHORIZING THE FUNDS TO PAY FOR CONTINUED SUBSCRIPTION SERVICES FOR TWENTY CRADLEPOINT MOBILE ROUTERS TO SUPPORT EXISTING SAN PABLO POLICE DEPARTMENT OPERATIONS.

CEQA: The proposed action is not a project as defined by CEQA.

The public hearing opened at 6:52 pm and there were no public comments. The public hearing closed at 6:52 pm.

A motion was made by Councilmember Pabon-Alvarado, seconded by Vice Mayor Cruz, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 5 - Pineda, Ponce, Cruz, Pabon-Alvarado, and Xavier

Enactment No: RES 2023-176

18. [23-462](#) CONSIDER AN ORDINANCE ADDING SECTION 1.20.030 TO THE CITY SAN PABLO MUNICIPAL CODE, UNDER TITLE 1, GENERAL PROVISIONS, CHAPTER 1.20, ELECTIONS, RELATING TO THE ELECTRONIC FILING OF FAIR POLITICAL PRACTICES COMMISSION CAMPAIGN DISCLOSURE STATEMENTS

CEQA: This proposed action is not a project as defined by CEQA.

The public hearing opened at 7:03 pm and there were no public comments. The public hearing closed at 7:03 pm.

A motion was made by Vice Mayor Cruz, seconded by Councilmember Pineda, that this ORDINANCE be Waived First Reading and Introduced. The motion carried by the following vote:

Aye: 5 - Pineda, Ponce, Cruz, Pabon-Alvarado, and Xavier

Enactment No: ORD 2023-005

19. [23-469](#) CONSIDERATION OF AN ORDINANCE AMENDING THE SAN PABLO ZONING ORDINANCE CHAPTER 17.38, OVERLAY AND SPECIAL DISTRICTS, TO ADD A NEW SECTION 17.38.090, DESIGNATED HOUSING ELEMENT SITES (HE).

CEQA: This is a City-initiated project and the proposed amendments apply to the subject sites listed herein. The proposed amendment is exempt from the California Environmental Quality Act (CEQA) because it is not a “project” pursuant CEQA Guidelines Section 15378(b)(5) because the proposed change to the zoning ordinance is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment; the amendment does not impact the type or intensity of use already allowed on the properties but rather simply recognizes that there is no discretionary permit or review required. Even if the amendment was considered to be a project, it would be exempt from environmental review pursuant to the “common sense exemption” per CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that its adoption would have a significant effect on the environment because it does not allow any different uses or additional density than currently permitted.

The public hearing opened at 7:21 pm and there were no public comments. The public hearing closed at 7:21 pm.

A motion was made by Vice Mayor Cruz, seconded by Councilmember Pabon-Alvarado, that this ORDINANCE be Waived First Reading and Introduced. The motion carried by the following vote:

Aye: 5 - Pineda, Ponce, Cruz, Pabon-Alvarado, and Xavier

Enactment No: ORD 2023-006

CITY COUNCIL DISCUSSION/CONSIDERATION

20. [23-467](#) CONSIDER RESOLUTION APPROVING THE CITY OF SAN PABLO SLOGAN “TEAMWORK SAN PABLO 2024 - THE YEAR OF REVITALIZATION” FOR THE JANUARY TO DECEMBER 2024 PERIOD.

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comment was received.

A motion was made by Vice Mayor Cruz, seconded by Mayor Ponce, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 5 - Pineda, Ponce, Cruz, Pabon-Alvarado, and Xavier

Enactment No: RES 2023-177

21. [23-484](#) CONSIDER AUTHORIZATION ON CITY COUNCIL NOMINATION PROCESS TO FILL ONE (1) VACANCY ON THE SAN PABLO ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS FOR A TWO-YEAR STAGGERED TERM FROM FEBRUARY 2024 - JANUARY 2026

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comment was received.

A motion was made by Councilmember Xavier, seconded by Vice Mayor Cruz, to nominate Mayor Patricia Ponce for a Two-Year Term position on the San Pablo Economic Development Corporation Board of Directors.

The motion carried by the following vote:

Aye: 4 - Pineda, Cruz, Pabon-Alvarado, and Xavier

Recused: 1 - Ponce

SUPPLEMENTAL MATERIALS (IF ANY)

22. [23-282](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

City Councilmembers reported on attendance at intergovernmental agency meetings, conferences, and seminars since the last meeting.

City Councilmembers announced calendar of upcoming events and coordinated attendance; reported on local events attended since the last meeting.

ADJOURNMENT

Adjourned at 7:43 p.m. to the regular meeting on Tuesday, January 16, 2024 at 6:00 p.m.

Respectfully Submitted,

Dorothy Gantt, City Clerk

Patricia Ponce, Mayor