



# City of San Pablo

Council Chambers  
1000 Gateway Avenue  
San Pablo, CA 94806  
(510) 215-3000  
[www.SanPabloCA.gov](http://www.SanPabloCA.gov)

## Meeting Agenda

### City Council

**Mayor Patricia Ponce**  
**Vice Mayor Arturo Cruz**  
**Councilmember Elizabeth Pabon-Alvarado**  
**Councilmember Rita Xavier**  
**Councilmember Abel Pineda**

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Monday, December 18, 2023

6:00 PM

City Council Chambers  
Members of the public may view this meeting  
online by using this URL  
<https://us02web.zoom.us/j/83708212256>

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#### CITY COUNCIL/LOCAL SUCCESSOR AGENCY

#### **\*IMPORTANT NOTICE ABOUT PUBLIC COMMENTS AND MEETING PARTICIPATION\***

#### **NOTICE:**

*Members of the public are invited to attend the meeting in-person at Council Chambers.*

*Members of the public may also view the meeting on online at <https://us02web.zoom.us/j/83708212256> or during livestream online at <https://sanpablo.legistar.com/Calendar.aspx>.*

*Please note the following temporary change to the City's public comment procedures: Public comment by zoom or telephone will not be accepted. Public comment may be provided only in-person in Council Chambers or via email as set forth below.*

#### **PUBLIC COMMENT:**

*At each meeting, the public has the opportunity to address the City Council on items appearing on the agenda and, for items not appearing on the agenda but within the purview of the City Council, during ORAL COMMUNICATIONS. Persons addressing the Council must limit their remarks to three (3) minutes unless an extension or decrease of time is set. As allowed by the Brown Act, the Mayor may limit the total time for public comments to facilitate the completion of business on the agenda.*

- **IN-PERSON PUBLIC COMMENT:**

*Any person wishing to make such address Council should first complete and deliver a "Speaker Form" available at the speaker's podium and submit it to the City Clerk identifying the agenda item. The Mayor will invite you to speak at the appropriate time when the matter is being considered.*

- **WRITTEN PUBLIC COMMENT:**

*Public comments may also be submitted via email to [CityClerk@SanPabloCA.gov](mailto:CityClerk@SanPabloCA.gov). Each email must contain in the subject line "PUBLIC COMMENTS NOT ON THE AGENDA" [or] "PUBLIC COMMENTS AGENDA ITEM No.\_\_\_\_". Written comments received by 12:00 noon on the day of the meeting will be provided in advance to the City Council and posted online with the agenda materials. During the meeting, the public may provide written public comments via email to [CityClerk@SanPabloCA.gov](mailto:CityClerk@SanPabloCA.gov). All written comments received after noon the day of the meeting will not be read out loud and will be provided directly to the members upon receipt and distributed with supplemental materials following the meeting.*

*Please note that all information provided in public comments, including email addresses and any other personal information written or stated, is subject to disclosure on the broadcast of the video- or tele-conferenced meeting.*

## **AGENDA MATERIALS**

Copies of this Agenda and non-exempt public records relating to an open session item on this Agenda will be available for public view at the City Clerk's Office, 1000 Gateway Avenue, San Pablo. The full agenda packet may also be viewed on the City website at

<https://www.sanpabloca.gov/1400/City-CouncilLSA-Planning-Comm-AgendasMin>

## **AMERICANS WITH DISABILITIES ACT:**

In accordance with the Americans with Disabilities Act and Brown Act, individuals with disabilities requiring reasonable accommodations, including auxiliary aids or services, in order to participate in the meeting should submit a completed Meeting Accommodation Request Form by email to [CityClerk@SanPabloCA.gov](mailto:CityClerk@SanPabloCA.gov), with "Accommodation Request" listed in the subject line of the email.

Alternatively, completed Meeting Accommodation Request Forms may be submitted to the City Clerk's Office at City Hall, 1000 Gateway Avenue, San Pablo, CA 94806. Meeting Accommodation Request Forms may be found at <https://www.sanpabloca.gov/DocumentCenter/View/15988/FRM-Meeting-Accommodation-Request-Form-FINAL-020823>, or requested by email to [CityClerk@SanPabloCA.gov](mailto:CityClerk@SanPabloCA.gov), or by phone at (510) 215-3000.

Meeting accommodation requests should be submitted to the City as soon possible. The City will attempt to resolve before the meeting begins all accommodation requests received by 10 a.m. on the day of the meeting.

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **PUBLIC ANNOUNCEMENT**

## **ROLL CALL**

## **REPORT ON CLOSED SESSION**

## **ORAL COMMUNICATIONS**

This is the time for comments on any item within the Council's subject matter jurisdiction, if such item is NOT listed on tonight's agenda. The Council may not engage in discussion or take action on any item that is not specifically listed on the agenda. Your item may be referred to city staff for investigation, report or placement on a future agenda. Persons addressing the Council are required to limit their remarks to three (3) minutes unless an extension or decrease of time is ordered. Please file your name and address with the City Clerk on forms available at the speaker's podium.

## **CEREMONIAL MATTERS**

## **PRESENTATIONS**

1. [23-468](#) CONSIDER APPROVING AND PRESENTING PROCLAMATION  
COMMENDING AND CONGRATULATING POLICE CHIEF RON RAMAN  
ON THE OCCASION OF HIS RETIREMENT.

CEQA: This proposed action is not a project as defined by CEQA.

**Recommendation:** Approve and present

## **CITY MANAGER REMARKS**

**CONSENT CALENDAR**

*The Consent Calendar includes routine items that are to be enacted by one motion. There will be no separate discussion of these items. If discussion is requested, the item will be removed from the Consent Calendar and considered separately.*

**MINUTES**

2. [23-448](#) CONSIDER APPROVING MINUTES OF THE MEETING OF NOVEMBER 20, 2023

CEQA: This is not a project as defined by CEQA.

**Recommendation:** Approve by Minute Order

**PERIODIC REPORTS**

3. [23-474](#) RECEIVE AND FILE THE ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2023

CEQA: This proposed action is not a project as defined by CEQA.

**Recommendation:** Receive and File

4. [23-289](#) CONSIDER APPROVING VENDOR CHECK REGISTER REPORT FOR THE MONTH OF NOVEMBER 2023

CEQA: This proposed action is not a project as defined by CEQA.

**Recommendation:** Approve by Minute Order

**CITY COUNCIL AUTHORIZATION**

5. [23-415](#) BOARDS AND COMMISSIONS: AUTHORIZE THE POSTING OF THE LOCAL APPOINTMENTS LIST PURSUANT TO THE MADDY ACT

CEQA: This proposed action is not a project as defined by CEQA

**Recommendation:** Approve by Minute Order

6. [23-422](#) CONSIDER RESOLUTION OF THE CITY COUNCIL AUTHORIZING: (1) THE PURCHASE OF THE SEAGATE STORAGE SYSTEMS DISK ARRAY NETWORK AT A COST OF \$118,081, (2) THE RENEWAL OF 293 CAMERA LICENSES AND PRO SERVICES THROUGH MILESTONE VIDEO MANAGEMENT SOFTWARE AT A COST OF \$64,369, (3) PURCHASE OF DELL POWEREDGE R650 SERVERS AT A COST OF \$31,240, FOR TOTAL ESTIMATED COSTS OF \$213,690 TO SUPPORT PUBLIC SAFETY CAMERA PROGRAM, AND (4) AUTHORIZING WAIVER OF FORMAL BID REQUIREMENTS FOR PURCHASES RELATED TO PUBLIC SAFETY CAMERA INFRASTRUCTURE UPDATE

CEQA: This proposed action is not a project as defined by CEQA

**Recommendation:** Adopt Resolution

7. [23-357](#) CONSIDER RESOLUTION AUTHORIZING THE WAIVER OF FEES FOR USE OF THE RUMRILL SPORTS PARK KIOSK, AND A TWO-THIRDS (2/3) REDUCED FEE AT RUMRILL SPORTS PARK FOR FIELDS 1 AND 2 FOR THE SAN PABLO UNITED YOUTH SOCCER CLUB FOR THE 2024 WINTER/SPRING SEASON

CEQA: The proposed action is not a project as defined by CEQA.

**Recommendation:** Adopt Resolution

8. [23-358](#) CONSIDER RESOLUTION AUTHORIZING THE WAIVER OF FEES FOR USE OF DAVIS PARK SPORTS FIELDS AND CONCESSION STAND FOR THE SAN PABLO BASEBALL ASSOCIATION FOR THE 2024 WINTER / SPRING SEASON

CEQA: The proposed action is not a project as defined by CEQA.

**Recommendation:** Adopt Resolution

9. [23-466](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING THE CITY MANAGER TO SELL POLICE DEPARTMENT VEHICLE 810 (2000 DODGE RAM MAXI VAN) AND VEHICLE 876 (2014 FORD TAURUS) AS SURPLUS PROPERTY AT PUBLIC AUCTION PURSUANT TO SAN PABLO MUNICIPAL CODE SECTION 3.16.120, WITH REVENUE FUNDS RECEIVED TO BE CREDITED TO THE FISCAL YEAR 2023-24 VEHICLE REPLACEMENT FUND ACCOUNT (102-2110-46300)

CEQA: This proposed action is not a project as defined by CEQA.

**Recommendation:** Adopt Resolution

10. [23-470](#) SB 341 AUDIT OF THE LOW- AND MODERATE-INCOME HOUSING ASSET FUND

CEQA: This proposed action is not a project as defined by CEQA.

**Recommendation:** Receive and file

11. [23-465](#) CONSIDER RESOLUTIONS OF THE CITY COUNCIL AND LOCAL SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF SAN PABLO APPROVING THE CITY'S AND LOCAL SUCCESSOR AGENCY'S PROPERTY INVENTORY OF LEASED AND OWNED PROPERTIES PURSUANT TO GOVERNMENT CODE SECTION 50569

CEQA: This proposed action is not a project as defined by CEQA. CEQA Guidelines Section 15378 states that "project" does not include organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

**Recommendation:** Adopt Resolutions

12. [23-475](#) CONSIDER A RESOLUTION AUTHORIZING THE IMPLEMENTATION OF AN 18-MONTH ONE-SEAT RIDE MEDICAL TRIP PILOT PROGRAM ADMINISTERED BY THE PARATRANSIT DIVISION OF SAN PABLO'S COMMUNITY SERVICES DEPARTMENT BEGINNING IN JANUARY, 2024.

CEQA: This proposed action is not a project as defined by CEQA.

**Recommendation:** Adopt Resolution

13. [23-480](#)

CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO INCREASE COMPENSATION BY \$50,000, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$425,000, FOR THE ON-CALL CONSTRUCTION MANAGEMENT SERVICES AGREEMENT BETWEEN THE CITY OF SAN PABLO AND PARK ENGINEERING, INC.; (2) AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO INCREASE COMPENSATION BY \$25,000, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$400,000 FOR THE ON-CALL CIVIL ENGINEERING CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF SAN PABLO AND HARRISON ENGINEERING, INC.; (3) AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO INCREASE COMPENSATION BY \$100,000, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$850,000 FOR THE ON-CALL ELECTRICIAN MAINTENANCE AND SERVICES AGREEMENT BETWEEN THE CITY OF SAN PABLO AND DC ELECTRIC GROUP, INC.; (4) AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO INCREASE COMPENSATION BY \$35,000, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$80,000 FOR THE CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF SAN PABLO AND MERCURIO ENGINEERING; AND (5) REALLOCATING FUNDS IN THE AMOUNT OF \$276,215 IN SALARY SAVINGS FROM THE FISCAL YEAR 2023/24 PUBLIC WORKS DEPARTMENT SALARY OPERATING BUDGETS TO THE FISCAL YEAR 2023/24 PUBLIC WORKS DEPARTMENT PROFESSIONAL SERVICES OPERATING BUDGETS

CEQA: This proposed action is not a project as defined by CEQA.

**Recommendation:** Adopt Resolution

14. [23-483](#) CONSIDER ADOPTING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO ADOPTING THE CITY OF SAN PABLO LOCAL ROADWAY SAFETY PLAN

CEQA: The Local Roadway Safety Plan (LRSP) is exempt from environmental review pursuant to CEQA Guidelines Section 15061(b)(3), the common-sense exemption, “where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment”. The Local Roadway Safety Plan consists of information and recommendations. It identifies, prioritizes, and analyzes roadway safety improvements on the City of San Pablo’s intersections and roadway segments, and provides proposed countermeasures to ultimately reduce collisions in the City’s high collision locations. The Plan does not approve a capital project plan, nor does it approve funding, permits or any other approval for specific or general capital projects within the San Pablo City limits. Future capital projects consistent with the recommendations of the LRSP may require future CEQA analysis to address any effects on the environment.

**Recommendation:** Adopt Resolution

15. [23-486](#) CONSIDER APPROVING THE BUDGET CALENDAR FOR THE FISCAL YEAR 2024-2027 TRIENNIAL BUDGET

CEQA: This proposed action is not a project as defined by CEQA.

**Recommendation:** Approve by Minute Order

## **ORDINANCES**

16. [23-461](#) ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING SAN PABLO ZONING ORDINANCE CHAPTER 17.60, SPECIAL RESIDENTIAL USES, SECTION 17.60.070, ACCESSORY DWELLING UNITS, CONCERNING PROCEDURES AND DEVELOPMENT STANDARDS FOR ACCESSORY DWELLING UNITS (ADUS)

CEQA: This proposed action is statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080.17, which exempts the adoption of local ordinances regulating accessory dwelling units.

**Recommendation:** Waive second reading; adopt Ordinance

**\*\*\* END OF CONSENT CALENDAR \*\*\***

## **PUBLIC HEARINGS**

17. [23-427](#) PUBLIC HEARING TO CONSIDER ADOPTING RESOLUTION ACCEPTING AND APPROPRIATING \$14,922 IN FUNDS TO BE RECEIVED FROM THE 2023 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM, AND AUTHORIZING THE FUNDS TO PAY FOR CONTINUED SUBSCRIPTION SERVICES FOR TWENTY CRADLEPOINT MOBILE ROUTERS TO SUPPORT EXISTING SAN PABLO POLICE DEPARTMENT OPERATIONS.

CEQA: The proposed action is not a project as defined by CEQA.

**Recommendation:** Conduct public hearing; adopt Resolution

18. [23-462](#) CONSIDER AN ORDINANCE ADDING SECTION 1.20.030 TO THE CITY SAN PABLO MUNICIPAL CODE, UNDER TITLE 1, GENERAL PROVISIONS, CHAPTER 1.20, ELECTIONS, RELATING TO THE ELECTRONIC FILING OF FAIR POLITICAL PRACTICES COMMISSION CAMPAIGN DISCLOSURE STATEMENTS

CEQA: This proposed action is not a project as defined by CEQA.

**Recommendation:** Conduct public hearing; waive first reading; introduce Ordinance

19. [23-469](#) CONSIDERATION OF AN ORDINANCE AMENDING THE SAN PABLO ZONING ORDINANCE CHAPTER 17.38, OVERLAY AND SPECIAL DISTRICTS, TO ADD A NEW SECTION 17.38.090, DESIGNATED HOUSING ELEMENT SITES (HE).

CEQA: This is a City-initiated project and the proposed amendments apply to the subject sites listed herein. The proposed amendment is exempt from the California Environmental Quality Act (CEQA) because it is not a "project" pursuant CEQA Guidelines Section 15378(b)(5) because the proposed change to the zoning ordinance is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment; the amendment does not impact the type or intensity of use already allowed on the properties but rather simply recognizes that there is no discretionary permit or review required. Even if the amendment was considered to be a project, it would be exempt from environmental review pursuant to the "common sense exemption" per CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that its adoption would have a significant effect on the environment because it does not allow any different uses or additional density than currently permitted.

**Recommendation:** Conduct public hearing; waive first reading; introduce Ordinance

## **CITY COUNCIL DISCUSSION/CONSIDERATION**

20. [23-467](#) CONSIDER RESOLUTION APPROVING THE CITY OF SAN PABLO SLOGAN “TEAMWORK SAN PABLO 2024 - THE YEAR OF REVITALIZATION” FOR THE JANUARY TO DECEMBER 2024 PERIOD.

CEQA: This proposed action is not a project as defined by CEQA.

**Recommendation:** Adopt Resolution

21. [23-484](#) CONSIDER AUTHORIZATION ON CITY COUNCIL NOMINATION PROCESS TO FILL ONE (1) VACANCY ON THE SAN PABLO ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS FOR A TWO-YEAR STAGGERED TERM FROM FEBRUARY 2024 - JANUARY 2026

CEQA: This proposed action is not a project as defined by CEQA.

### **SUPPLEMENTAL MATERIALS (IF ANY)**

22. [23-282](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

### **MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS**

*(Approved by Resolution 2022-013)*

*Informational reports from Councilmember representatives to the following committees, commissions and organizations; brief reports on meetings attended at the expense of the City or Agency, as required by Government Code section 53232.3(d) (AB 1234); and other reports regarding items of general interest to the City Council. The City Council may take action on other items of interest that are specifically agendized herein:*

#### **(a) Mayor Patricia Ponce**

*Memberships: Contra Costa Mayors' Conference (Alternate); West Contra Costa Mayors & Supervisors Association (Alternate); League of California Cities East Bay League Division (Alternate); MCE Clean Energy Board of Directors (Primary); San Pablo Economic Development Corporation Board of Directors (City Council Appointee); San Pablo-Manzanillo Future Board Member Designation (Primary);*  
*Standing Committees: Budget, Fiscal & Legislative; Economic Development, Housing & Project Management*  
*Ad-Hoc Subcommittees: Casino San Pablo/Lytton Tribe*

#### **(b) Vice Mayor Arturo Cruz**

*Memberships: Association of Bay Area Governments (Alternate); San Pablo Community Grant Foundation Board (Member)*  
*Standing Committees: Budget, Fiscal & Legislative; Public Safety*  
*Ad-Hoc Subcommittees: Smart 5G Policy Projects*

#### **(c) Councilmember Elizabeth Pabon-Alvarado**

*Memberships: MCE Clean Energy Board of Directors (Alternate)*  
*Standing Committees: Budget, Fiscal & Legislative; Public Safety*  
*Ad-Hoc Subcommittees:*

**(d) Councilmember Rita Xavier**

*Memberships: Association of Bay Area Governments (Primary); League of CA Cities East Bay League Division (Primary); San Pablo Community Grant Foundation (Member); West County Integrated Waste Management/RecycleMore JPA Authority (Primary); West Contra Costa Transportation Advisory Committee (Primary)*

*Standing Committees: Public Safety*

*Ad-Hoc Subcommittees: Solid Waste & Recycling Agreements, Programs and Services*

**(e) Councilmember Abel Pineda**

*Memberships: Contra Costa County Mayors Association (Primary); West County Mayors & Supervisors Association (Primary); West County Integrated Waste Management/RecycleMore JPA Authority (Alternative); West Contra Costa Transportation Advisory Committee (Alternate);*

*Standing Committees: Community Services*

*Ad-Hoc Subcommittees: Casino San Pablo/Lytton Tribe; Smart 5G Policy Projects; Solid Waste & Recycling Agreements, Programs and Services*

**ADJOURNMENT**

*Adjourn to Monday, January 16, 2023 at 6:00 pm.*