



City of San Pablo

Meeting Minutes - Draft

City Council

Monday, April 21, 2025

6:00 PM

City Council Chambers

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this URL

<https://us02web.zoom.us/j/89046076519>

CALL TO ORDER

The meeting was called to order at 6:00 p.m. in the Council Chambers.

PLEDGE OF ALLEGIANCE

Mayor Cruz led the Pledge of Allegiance

ROLL CALL

** Vice Mayor Elizabeth Pabon-Alvarado arrived at 6:02 p.m.*

Present: 4 - Councilmember Abel Pineda, Councilmember Rita Xavier, Vice Mayor Elizabeth Pabon-Alvarado, and Mayor Arturo Cruz

Absent: 1 - Councilmember Patricia Ponce

ORAL COMMUNICATIONS

One Public Comment was received from Manuel Moran

CEREMONIAL MATTERS

PRESENTATIONS

1. [25-152](#) PRESENTATION OF PROCLAMATION RECOGNIZING THE WEEK OF MAY 4-10, 2025 AS NATIONAL SMALL BUSINESS WEEK

CEQA: This proposed action is not a project as defined by CEQA.

Presented. San Pablo Economic Development & Housing Manager K.Slaughter and EDC Business & Housing Manager A. Betancourt accepted.

2. [25-102](#) UC BERKELEY PUBLIC SERVICE INTERNSHIP ANNUAL PRESENTATION

Presented.

CITY MANAGER REMARKS

City Manager Matt Rodriguez made the following announcements:

Community Services event Eggstravaganza was a success, 718 community members attended.

During the week of April 7, 2025, 326 San Pablo Scholarship applications were received.

San Pablo Foundation Grant Program received 28 applications.

Next Dumpster Day is scheduled for Saturday, May 10, 2025.

CONSENT CALENDAR**LIABILITY CLAIMS****3. [25-173](#) CONSIDER DENYING LIABILITY CLAIM OF KWAME INKABI (DOL 3/03/25)**

CEQA: This proposed action is not a project as defined by CEQA.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this Liability Claim be denied. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

PERIODIC REPORTS**4. [25-025](#) CONSIDER APPROVING VENDOR CHECK REGISTER REPORT FOR THE MONTH OF MARCH 2025**

CEQA: This proposed action is not a project as defined by CEQA.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this be Approved. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

CITY COUNCIL AUTHORIZATION**5. [25-130](#) REQUEST FOR ISSUANCE OF PROCLAMATION RECOGNIZING THURSDAY, MAY 15, 2025 AS PEACE OFFICERS MEMORIAL DAY AND THE WEEK IN WHICH IT FALLS AS NATIONAL POLICE WEEK**

CEQA: This proposed action is not a project as defined by CEQA.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this be Approved. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

6. [25-135](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE WEST CONTRA COSTA INTEGRATED WASTE MANAGEMENT AUTHORITY (RECYCLEMORE) TO ENTER INTO POST-COLLECTION AGREEMENTS AND EXERCISE CERTAIN RELATED POWERS PURSUANT TO SECTION 5.4 OF THE JOINT EXERCISE OF POWERS AGREEMENT THAT CREATED THE AUTHORITY

CEQA: This is not a project as defined by CEQA. Prior to final approval of the Post-Collection Agreement, a CEQA review will be completed and filed with the County Recorder's Office.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: 2025-045

7. [25-139](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A FIFTEEN MONTH AGREEMENT WITH SUN RIDGE SYSTEMS, AT A BUDGETED COST NOT TO EXCEED \$147,168 THROUGH JUNE 30, 2026 TO FULFILL THE CONTINUED PROVISION OF CAD-RMS SOFTWARE SUPPORT SERVICES AS OUTLINED WITHIN THE EXISTING TRI-CITY DISPATCH SERVICES AND CAD-RMS AGREEMENT

CEQA: This proposed action is not a project as defined by CEQA.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: 2025-046

8. [25-145](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) APPROVING AND AUTHORIZING THE ISSUANCE OF A REQUEST FOR QUALIFICATIONS (RFQ) FOR CANNABIS OPERATOR PERMITS FOR RETAIL SALES AND (2) ADOPTING PROCEDURES GOVERNING APPEALS OF DECISIONS RELATED TO THE "ELIGIBILITY LIST" TO BE ESTABLISHED IN CONNECTION WITH THE RFQ PROCESS

CEQA: This proposed action is not a project as defined by CEQA. CEQA Guidelines Section 15378(b)(5) states that "project" does not include organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: 2025-047

9. [25-174](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A SIDE LETTER TO THE MEMORANDUM OF UNDERSTANDING FOR THE SAN PABLO POLICE EMPLOYEES ASSOCIATION FOR THE PERIOD OF JULY 1, 2022 TO JUNE 30, 2027 BY REVISING THE SHIFT ASSIGNMENT LANGUAGE TO REMOVE THE TWELVE MONTHS MAXIMUM EMPLOYEE ASSIGNMENT ON ANY ONE SHIFT ON A PILOT BASIS THROUGH THE END OF THE CONTRACT TERM, JUNE 30, 2027

CEQA: This proposed action is not a project as defined by CEQA.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: 25-048

10. [25-162](#) RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) RATIFYING, BY FOUR-FIFTHS VOTE, PRIOR EMERGENCY ACTIONS TAKEN BY THE CITY MANAGER, INCLUDING EXECUTION OF A CONTRACT WITH GOLDEN BAY CONSTRUCTION IN THE AMOUNT OF \$52,360; AND (2) AUTHORIZING, BY FOUR-FIFTHS VOTE, CONTINUATION OF THE EMERGENCY PROCUREMENT ACTIONS UNDERTAKEN BY THE CITY MANAGER, ALL PURSUANT TO PUBLIC CONTRACT CODE SECTION 22050 AND SAN PABLO MUNICIPAL CODE SECTION 3.16.110.D FOR THE STORM DRAIN REPAIR WORK AT 1850 MESA BUENA AVENUE

CEQA: This project was assessed and determined to be Categorically Exempt under CEQA Section 15301(b), which covers the operation, repair, and maintenance of Class 1 existing publicly owned utility facilities. The CEQA Notice of Exemption (NOE) will be filed at the Contra Costa County Clerk's Office.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this be Approved. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: 2025-049

11. [25-178](#) CONSIDER EXTENDING THE TEMPORARY SUSPENSION OF REMOTE PUBLIC COMMENT BY ZOOM AND TELEPHONE FOR CITY COUNCIL AND PLANNING COMMISSION MEETINGS THROUGH OCTOBER 31, 2025

CEQA: This proposed action is not a project as defined by CEQA.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this be Approved. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

12. [25-164](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING APPROPRIATION OF \$100,000 FROM SUPPLEMENTAL LAW ENFORCEMENT SERVICES GRANT REVENUES (SLESF) 210 FUND FOR CIVICA CODE ENFORCEMENT LEGAL SERVICES, AND (2) AUTHORIZING THE ENCUMBRANCE OF ALL FEES COLLECTED FROM CIVICA-ASSIGNED CASES TO FUND FUTURE CODE ENFORCEMENT INITIATIVES THROUGH THE CIVICA LAW GROUP.

CEQA: This proposed action is not a project as defined by CEQA.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this be Approved. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: 2025-050

13. [25-175](#) CONSIDER ADOPTING RESOLUTION APPROPRIATING \$1,920,325 TO THE POLICE HEADQUARTERS BUDGET BY ADJUSTING THE LEASE REVENUE BONDS AMOUNT AND APPROPRIATING THE INTEREST EARNED TO THE SAN PABLO POLICE HEADQUARTERS PROJECT BUDGET (320-0104-43605)

CEQA: This proposed action is not a project as defined by CEQA.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this be Approved. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: 2025-051

14. [25-182](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO PURCHASE RUCKUS ICX 8200 NETWORK SWITCHES AND RUCKUS R670 WIFI ACCESS POINTS WITH RUCKUS ONE LICENSES FOR A TOTAL COST NOT TO EXCEED \$81,085.42 USING CMAS CONTRACT #3-24-09-1065

CEQA: This proposed action is not a project as defined by CEQA.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: 2025-052

15. [25-183](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO PURCHASE THE FOLLOWING USING RESERVE FUND 140: FIVE (5) 2025 DODGE DURANGO POLICE INTERCEPTOR VEHICLES WITH EMERGENCY EQUIPMENT, ONE (1) MADVAC LS125 ELECTRIC LITTER VACUUM SWEEPER, ONE (1) BANDIT 200UC HAND-FED WOOD CHIPPER, ONE (1) 2025 FORD F-150 LIGHTNING ELECTRIC PICKUP TRUCK, AND ONE (1) 2023 FORD F-250 PICKUP TRUCK USING COMPETITIVELY BID COOPERATIVE PURCHASING AGREEMENTS PURSUANT TO SAN PABLO MUNICIPAL CODE SECTION 3.16.110 (E); AND SELL POLICE DEPARTMENT AND PUBLIC WORKS DEPARTMENT VEHICLES AS SURPLUS PROPERTY THROUGH PUBLIC AUCTION PURSUANT TO SAN PABLO MUNICIPAL CODE SECTION 3.16.120

CEQA: This proposed action is not a project as defined by CEQA.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: 2025-053

16. [25-184](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH SPECTRASYSTEMS, INC. TO REPLACE POUR-IN-PLACE RUBBER PLAY SURFACE PADS AT DAVIS PARK IN THE AMOUNT OF \$50,668 WITH A 15% CONTINGENCY FOR A TOTAL AUTHORIZATION NOT TO EXCEED OF \$58,268

CEQA Compliance Statement

This project was determined to be Categorically Exempt from environmental review under CEQA Guidelines (California Code of Regulations, Title 14, Division 6, Chapter 3, Sections 15000-15387) Section 15301, Existing Facilities since this project involves the rehabilitation of existing facilities (rubber play surface at Davis Park) to meet current standards of public health and safety.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: 2025-054

17. [25-187](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO DECLARING CITY-OWNED PROPERTY LOCATED AT 1820 RUMRILL BOULEVARD WITH APN 411-041-009 TO BE EXEMPT SURPLUS PROPERTY UNDER THE SURPLUS LAND ACT

CEQA: This proposed action is not a project as defined by CEQA.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: 2025-055

18. [25-188](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING AN EVENT SPONSORSHIP IN THE AMOUNT OF \$2,500 TO KIWANIS CLUB OF SAN PABLO FOR OUR CHILDREN (WITH THE LATINA CENTER AS NON-PROFIT 501(C)(3) ORGANIZATION AS FISCAL AGENT) FOR A CINCO DE MAYO FESTIVAL EVENT

CEQA: This proposed action is not a project as defined by CEQA.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this be Approved. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, and Cruz

Recused: 1 - Pabon-Alvarado

Absent: 1 - Ponce

Enactment No: 2025-056

19. [25-193](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR CONSULTING SERVICES WITH SALLY SWANSON ARCHITECTS, INC., FOR AN ADA TRANSITION PLAN UPDATE IN THE AMOUNT OF \$165,525 WITH A 10% CONTINGENCY FOR A TOTAL AUTHORIZATION AMOUNT NOT TO EXCEED \$182,078

CEQA: This proposed action is not a project as defined by CEQA.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: 2025-057

* * * * **END OF CONSENT CALENDAR** * * * *

Mayor Cruz called a recess at 6:35 p.m.

Council re-convened at 6:41 p.m.

ROLL CALL

Present: 4 - Councilmember Abel Pineda, Councilmember Rita Xavier, Vice Mayor Elizabeth Pabon-Alvarado, and Mayor Arturo Cruz

Absent: 1 - Councilmember Patricia Ponce

CITY COUNCIL DISCUSSION/CONSIDERATION

20. [25-179](#) CONSIDERATION OF THE SAN PABLO CITY COUNCIL TO AUTHORIZE A REQUEST FROM COUNCILMEMBER RITA XAVIER TO FLY A COMMEMORATIVE FLAG AT THE CIVIC CENTER FLAG POLE FOR THE ENTIRE MONTH OF JUNE 2025 RECOGNIZING LESBIAN, GAY, BI-SEXUAL, TRANSGENDER AND QUESTIONING COMMUNITY (LGBTQ) PRIDE MONTH

CEQA: This proposed action is not a project as defined by CEQA.

One Public Comment was received from Rich Kinney

A motion was made by Councilmember Xavier, seconded by Councilmember Pineda, that this Action Item be Approved. The motion carried by the following vote:

Aye: 3 - Pineda, Xavier, and Cruz

Noes: 1 - Pabon-Alvarado

Absent: 1 - Ponce

SUPPLEMENTAL MATERIALS (IF ANY)

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

- (a) **Mayor Arturo Cruz**

(b) Vice Mayor Elizabeth Pabon-Alvarado

A motion was made by Vice Mayor Pabon-Alvarado, seconded by Councilmember Pineda, that Council Consider scheduling an updated presentation on resources available through the Contra Costa County A3 Mental Health Program. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

A motion was made by Vice Mayor Pabon-Alvarado, seconded by Mayor Cruz, that Council issue a Proclamation recognizing the National Day of Prayer. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

(c) Councilmember Rita Xavier**(d) Councilmember Abel Pineda****(e) Councilmember Patricia Ponce****ADJOURNMENT**

Adjourned at 6:57 p.m. to the regular meeting on Monday, May 5, 2025 at 6:00 p.m.

Respectfully Submitted,

Dorothy Gantt, City Clerk

Arturo Cruz, Mayor