



# City of San Pablo

## Meeting Minutes - Final

### City Council

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Monday, October 20, 2025

6:00 PM

City Council Chambers

Members of the public may view this meeting online by using  
this URL

<https://us02web.zoom.us/j/89046076519>

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#### CITY COUNCIL/LOCAL SUCCESSOR AGENCY/JOINT POWERS FINANCING AUTHORITY

#### **CALL TO ORDER**

*The meeting was called to order at 6:00 PM in the Council Chambers.*

#### **PLEDGE OF ALLEGIANCE**

*Mayor Cruz led the Pledge of Allegiance.*

#### **ROLL CALL**

**Present:** 5 - Councilmember Patricia Ponce, Councilmember Abel Pineda, Councilmember Rita Xavier, Vice Mayor Elizabeth Pabon-Alvarado, and Mayor Arturo Cruz

#### Staff Present:

City Manager, Matt Rodriguez  
Assistant City Manager, Maria Ojeda  
City Attorney, Brian P. Hickey  
Police Captain, James Laughter  
Senior Engineer, Matt Brown  
City Clerk, Dorothy Gantt  
Administrative Clerk II, Casey Erlenheim

#### **ORAL COMMUNICATIONS**

*One Oral Communication was received from the following: Denise Wallace*

#### **CEREMONIAL MATTERS**

#### **PRESENTATIONS**

1. [25-411](#) PRESENTATION AND UPDATE BY CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comments were received.*

**Presented.**

2. [25-393](#) PRESENTATION AND UPDATE BY THE CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comments were received.

Presented.

3. [25-428](#) RECOGNITION BY THE SAN PABLO CITY COUNCIL OF JIMMIE ZHOU FOR OUTSTANDING SERVICE TO THE PUBLIC WORKS DEPARTMENT AND RECEIPT OF THE AMERICAN PUBLIC WORKS ASSOCIATION (APWA) NORTHERN CALIFORNIA CHAPTER'S 2025 CHRYSALIS AWARD

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comments were received.

Presented.

**CITY MANAGER REMARKS**

City Manager Matt Rodriguez made the following announcements:

City Hall-O-Ween event will October 23, 2025 4:00 PM - 6:00 PM at City Hall

The Election Ballot Drop Off Boxes at City Hall and Contra Costa College are open and ready to accept voter ballots.

Next Dumpster Day is November 1, 2025

City Offices will be closed Tuesday, November 11, 2025 in observance of Veteran's Day.

**Mayor Cruz Called a Recess at 7:36 PM**

**Meeting Reconvened at 7:43 PM**

**ROLL CALL**

Present: 5 - Councilmember Patricia Ponce, Councilmember Abel Pineda, Councilmember Rita Xavier, Vice Mayor Elizabeth Pabon-Alvarado, and Mayor Arturo Cruz

**CONSENT CALENDAR**

No Public Comments were received on the Consent Calendar.

**MINUTES**

4. [25-435](#) CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF OCTOBER 6, 2025

CEQA: This proposed action is not a project as defined by CEQA

Approved.

**PERIODIC REPORTS**

- 5. [25-031](#) CONSIDER APPROVING VENDOR CHECK REGISTER REPORT FOR THE MONTH OF SEPTEMBER 2025

CEQA: This proposed action is not a project as defined by CEQA.

Approved.

**CITY COUNCIL AUTHORIZATION**

- 6. [25-035](#) PROPOSED 2026 CALENDAR OF CITY COUNCIL / LOCAL SUCCESSOR AGENCY / JOINT POWERS FINANCING AUTHORITY REGULAR MEETING DATES

CEQA: This proposed action is not a project as defined by CEQA.

Approved.

- 7. [25-443](#) CONSIDER APPROVING REQUEST FOR ISSUANCE OF PROCLAMATION RECOGNIZING THE MONTH OF OCTOBER 2025 AS NATIONAL BREAST CANCER AWARENESS MONTH

CEQA: This proposed action is not a project as defined by CEQA.

Approved.

- 8. [25-445](#) CONSIDER APPROVING REQUEST FOR ISSUANCE OF PROCLAMATION RECOGNIZING THE MONTH OF OCTOBER 2025 AS NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH

CEQA: This proposed action is not a project as defined by CEQA.

Approved.

- 9. [25-399](#) CONSIDER APPROVING REQUEST FOR ISSUANCE OF PROCLAMATION RECOGNIZING NOVEMBER 2025 AS HOMELESSNESS AWARENESS MONTH IN THE CITY OF SAN PABLO AND RECOGNIZING DECEMBER 21, 2025 AS HOMELESS PERSONS' MEMORIAL DAY, TO HONOR THOSE INDIVIDUALS WHO HAVE LOST THEIR LIVES WHILE EXPERIENCING HOMELESSNESS.

CEQA: This proposed action is not a project as defined by CEQA.

Approved.

- 10. [25-400](#) CONSIDER APPROVING REQUEST FOR ISSUANCE OF PROCLAMATION FROM CONTRA COSTA CAER (COMMUNITY AWARENESS EMERGENCY RESPONSE) RECOGNIZING WEDNESDAY, NOVEMBER 5, 2025 AS

## SHELTER-IN-PLACE EDUCATION DAY

CEQA: This proposed action is not a project as defined by CEQA.

Approved.

11. [25-440](#) CONSIDER EXTENDING THE TEMPORARY SUSPENSION OF REMOTE PUBLIC COMMENT BY ZOOM AND TELEPHONE FOR CITY COUNCIL AND PLANNING COMMISSION MEETINGS THROUGH JUNE 30, 2026

CEQA: This proposed action is not a project as defined by CEQA.

Approved.

12. [25-441](#) CONSIDER CITY COUNCIL AUTHORIZATION TO RATIFY A LETTER FROM SAN PABLO MAYOR TRANSMITTED ON OCTOBER 15, 2025 TO U.S. CONGRESSIONAL REPRESENTATIVE JOHN GARAMENDI (D-8TH) REQUESTING CO-SPONSORSHIP AND SUPPORT FOR H.R. 4696, THE RENEWING IMMIGRATION PROVISIONS OF THE IMMIGRATION ACT OF 1929 ACT, INTRODUCED BY U.S. CONGRESSIONAL REPRESENTATIVE ZOE LOFGREN (D-18th) AND U.S. SENATOR ALEX PADILLA (D-CA)

CEQA: This proposed action is not a project as defined by CEQA.

Approved.

13. [25-385](#) CONSIDER CITY COUNCIL AUTHORIZATION TO RATIFY LETTER OF SUPPORT FROM SAN PABLO MAYOR TRANSMITTED ON OCTOBER 15, 2025 TO U.S. SENATOR ALEX PADILLA (D-CA) REGARDING S. 2468, THE RENEWING IMMIGRATION PROVISIONS OF THE IMMIGRATION ACT OF 1929 ACT

CEQA: This proposed action is not a project as defined by CEQA.

Approved.

14. [25-442](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO DECLARE CERTAIN INFORMATION TECHNOLOGY EQUIPMENT AS SURPLUS PROPERTY PURSUANT TO SAN PABLO MUNICIPAL CODE SECTION 3.16.120 AUTHORIZING THE DISPOSITION OF SURPLUS ITEMS

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2025-121

15. [25-434](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A FOURTH AMENDMENT TO AGREEMENT WITH MACK5 FOR PROJECT AND CONSTRUCTION MANAGEMENT

SERVICES FOR THE NEW SAN PABLO POLICE HEADQUARTERS AND TRAINING FACILITY INCREASING COMPENSATION BY \$140,142 TO COVER ADDITIONAL SERVICES WITH AN INCLUSION OF A CONTINGENCY AMOUNT OF \$57,000 FOR A TOTAL AUTHORIZATION NOT TO EXCEED \$1,394,348

CEQA: The City with the assistance of Michael Baker and Associates (MBA) concluded that the proposed Police Department Headquarters and Public Safety Training Project ("project") is consistent with the existing land use and zoning designations for the site and will not result in an increase in the severity of impacts identified in the prior Environmental Impact Reports (EIR's) or Mitigated Negative Declaration (MND) or in any new impacts not previously considered in the prior EIRs and MND. In accordance with this analysis, MDA prepared addenda to the two EIRs and the MND, which the City Council considered and approved on December 20, 2021.

**Adopted.**

Enactment No: RES 2025-122

16. [25-381](#) CONSIDER ADOPTING RESOLUTION AMENDING THE CITY'S CLASSIFICATION AND COMPENSATION PLAN FOR FY 2025-26 BY (1) CORRECTING THE PUBLICLY POSTED ASSOCIATION OF INTERMEDIATE EMPLOYEES FY 2025-26 SALARY SCHEDULE DUE TO AN ADMINISTRATIVE ROUNDING ERROR; AND (2) RE-ESTABLISHING ONE (1) FTE DEPUTY CITY CLERK POSITION IN THE CITY MANAGER'S OFFICE IN SUPPORT OF THE CITY CLERK FUNCTION

CEQA: This proposed action is not a project as defined by CEQA.

**Adopted.**

Enactment No: RES 2025-123

17. [25-423](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO (1) SUBMIT APPLICATIONS ANNUALLY FOR CALRECYCLE'S PAYMENT PROGRAMS; (2) ACCEPT GRANT FUNDING, IF AWARDED, TO THE ENVIRONMENTAL SOLID WASTE STATE GRANT REVENUES ACCOUNT AND TO APPROPRIATE SAID FUNDING TO FUND STAFF TIME SPENT ON ENGAGEMENT IN RECYCLING AND LITER CLEANUP ACTIVITIES RELATED TO THE GRANT FUNDING; AND (3) EXECUTE ALL DOCUMENTS WITH CALRECYCLE NECESSARY FOR AWARD OF THESE PAYMENT PROGRAMS

CEQA: This proposed action is not a project as defined by CEQA.

**Adopted.**

Enactment No: RES 2025-124

18. [25-425](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO REAPPOINTING JONATHAN OWENS TO THE PLANNING COMMISSION FOR THE TERM OCTOBER 2025 THROUGH OCTOBER 2029

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2025-125

19. [25-429](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO DECLARING CITY-OWNED PROPERTY LOCATED AT 1411 RUMRILL BOULEVARD (ASSESSOR'S PARCEL NO. 410-021-021) TO BE SURPLUS land UNDER THE SURPLUS LAND ACT

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2025-126

20. [25-430](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO DECLARING CITY-OWNED PROPERTY LOCATED AT 1411 RUMRILL BOULEVARD (ASSESSOR'S PARCEL NO. 410-021-026) TO BE SURPLUS LAND UNDER THE SURPLUS LAND ACT

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2025-127

21. [25-431](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO DECLARING CITY-OWNED PROPERTY LOCATED AT 1411 RUMRILL BOULEVARD (ASSESSOR'S PARCEL NO. 410-021-028) TO BE SURPLUS LAND UNDER THE SURPLUS LAND ACT

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2025-128

22. [25-426](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO DECLARING CITY-OWNED PROPERTY LOCATED AT 3400 SAN PABLO DAM ROAD (ASSESSOR'S PARCEL NO. 420-120-012) TO BE SURPLUS LAND UNDER THE SURPLUS LAND ACT

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2025-129

23. [25-437](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT WITH THE CALIFORNIA OFFICE OF TRAFFIC SAFETY FOR THE SELECTIVE TRAFFIC ENFORCEMENT PROGRAM, TO CONDUCT TRAFFIC SAFETY ENFORCEMENT OPERATIONS TO REDUCE THE NUMBER OF TRAFFIC COLLISIONS INVOLVING ALCOHOL OR OTHER PRIMARY COLLISION FACTORS, AND (2) ACCEPTING GRANT FUNDING REIMBURSEMENT IN AN AMOUNT NOT TO EXCEED \$55,000 OVER THE DURATION OF THE GRANT PERIOD FROM OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026, TO FUND GRANT-APPROVED TRAFFIC SAFETY ENFORCEMENT OPERATIONS, EQUIPMENT ACQUISITION, AND SPECIALIZED TRAINING FOR SAN PABLO POLICE PERSONNEL

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2025-130

24. [25-438](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING SUBMISSION OF THE CITY OF SAN PABLO'S GRANT APPLICATION TO THE CALTRANS COMMUNITY CLEANUP AND EMPLOYMENT PATHWAYS GRANTS FOR LITTER ABATEMENT PROGRAMS AND WORKFORCE DEVELOPMENT FOR APPROXIMATELY \$120,000; AND (2) AUTHORIZING THE CITY MANAGER TO EXECUTE THE GRANT APPLICATION AND TO TAKE OTHER NECESSARY ACTIONS TO RECEIVE SUCH GRANT FUNDING

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2025-131

**ORDINANCES**

25. [25-439](#) ADOPTION OF ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING TITLE 8, CHAPTER 8.42, OF THE SAN PABLO MUNICIPAL CODE TO REVISE EXISTING REGULATIONS PERTAINING TO THE POSSESSION, SALE, AND USE OF FIREWORKS WITHIN THE CITY OF SAN PABLO

CEQA: The proposed amendment is exempt from the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no potential for causing a significant effect on the environment.

No Public Comments were received.

**Waive second reading; adopt Ordinance**

Enactment No: ORD 2025-003

**Approval of the Consent Agenda**

It was moved by Councilmember Xavier, seconded by Councilmember Ponce, and approved by vote of those present, to adopt all items in the Consent Calendar. The motion passed as follows:

Aye: 5 - Ponce, Pineda, Xavier, Pabon-Alvarado and Cruz

\*\*\* END OF CONSENT CALENDAR \*\*\*

**CITY COUNCIL DISCUSSION/CONSIDERATION**

- 26. [25-436](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE TEMPORARY APPOINTMENT OF JILL MERCURIO TO FILL THE POSITION OF PUBLIC WORKS DIRECTOR/CITY ENGINEER PURSUANT TO GOVERNMENT CODE SECTION 21221(G); AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A RETIRED ANNUITANT EMPLOYMENT AGREEMENT WITH JILL MERCURIO PURSUANT TO APPLICABLE CALPERS' POST-RETIREMENT WORK RESTRICTIONS

ceqa: This proposed action is not a project as defined by CEQA.

No Public Comments were received.

A motion was made by Councilmember Ponce, seconded by Councilmember Pineda, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 5 - Ponce, Pineda, Xavier, Pabon-Alvarado, and Cruz

Enactment No: RES 2025-132

**SUPPLEMENTAL MATERIALS (IF ANY)**

- 27. [25-357](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

**MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS**

(a) Mayor Arturo Cruz

(b) Vice Mayor Elizabeth Pabon-Alvarado

- (c) Councilmember Rita Xavier
- (d) Councilmember Abel Pineda
- (e) Councilmember Patricia Ponce

**ADJOURNMENT**

*Adjourned at 7:53 PM to the Regular City Council meeting of November 3, 2025*

**Respectfully Submitted,**

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**Casey Erlenheim, Interim Deputy City Clerk**