

**RESOLUTION 2026-###**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR HVAC EQUIPMENT THROUGH THE CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS) COOPERATIVE PURCHASING PROGRAM, ESTABLISHED BY THE STATE OF CALIFORNIA, IN ACCORDANCE WITH SAN PABLO MUNICIPAL CODE SECTION 3.16.110(E), IN AN AMOUNT NOT TO EXCEED \$32,362, WITH A 10% CONTINGENCY, FOR A TOTAL AUTHORIZATION OF \$35,600, FOR THE SENIOR CENTER HVAC AND FLOORING REPLACEMENT PROJECT (CIP 0106); (2) AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE ON-CALL MAINTENANCE AND TRADE SERVICE AGREEMENT WITH ACCO ENGINEERED SYSTEMS, INC. TO REMOVE THE NOT-TO-EXCEED AMOUNTS PER FISCAL YEAR, BUT WITH NO CHANGE TO THE TOTAL NOT-TO-EXCEED AMOUNT OF THE AGREEMENT OVER THE FIVE FISCAL YEAR TERM; (3) AUTHORIZING THE CITY MANAGER TO EXECUTE A TASK ORDER FOR THE HVAC EQUIPMENT INSTALLATION IN AN AMOUNT NOT TO EXCEED \$206,186 WITH A 10% CONTINGENCY FOR A TOTAL AUTHORIZATION OF \$226,800 FOR THE SENIOR CENTER HVAC AND FLOORING REPLACEMENT PROJECT; AND (4) AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER THROUGH CMAS FOR THE PURCHASE AND INSTALLATION OF RESILIENT FLOORING, IN ACCORDANCE WITH CALIFORNIA PUBLIC CONTRACT CODE SECTION 10298.5, IN AN AMOUNT NOT TO EXCEED \$87,700 WITH A 10% CONTINGENCY FOR A TOTAL AUTHORIZATION OF \$96,600**

WHEREAS, the City of San Pablo is undertaking the Senior Center HVAC and Flooring Replacement Project (CIP 0106) to improve facility conditions and ensure continued service to the community;

WHEREAS, the existing HVAC system at the San Pablo Senior Center has been experiencing inadequate ventilation and requires replacement;

WHEREAS, ACCO Engineered Systems, Inc. (ACCO), an HVAC and mechanical firm under the City's current on-call Maintenance and Trade Services contract, was identified as qualified to perform the evaluation and any necessary repair or replacement work;

WHEREAS, ACCO completed an initial assessment and prepared design documents, which have been approved;

WHEREAS, the California Multiple Award Schedules (CMAS) cooperative purchasing program, established by the State of California, provides a competitive procurement process consistent with San Pablo Municipal Code Section 3.16.110(E);

WHEREAS, staff solicited three quotes through the CMAS program and determined that ACCO Engineered Systems, Inc. submitted a responsive proposal for HVAC equipment in the amount of \$32,362;

WHEREAS, due to the unanticipated scope of the HVAC system failure, the cost of replacement exceeds the per-fiscal year task limit of \$50,000 under the existing on-call Maintenance and Trade Service Agreement with ACCO;

WHEREAS, staff recommends amending the Agreement to the remove the not-to-exceed amounts per fiscal year, but with no change to the total not-to-exceed amount of \$250,000 over the five fiscal year term;

WHEREAS, as a qualified and City's on-call HVAC and mechanical firm, staff recommends a task order to be issued to ACCO for the HVAC replacement work under the existing Maintenance and Trade Service Agreement;

WHEREAS, the existing flooring at the Senior Center is deteriorated and replacement is recommended to occur concurrently with HVAC improvements to minimize disruption;

WHEREAS, pursuant to California Public Contract Code Section 10298.5, staff utilized the CMAS program to obtain a cost proposal from Harry L. Murphy Inc. for flooring purchase and installation in the amount of \$87,700;

WHEREAS, it is anticipated that the San Pablo Senior Center will be closed for approximately four weeks to complete both the HVAC replacement and the flooring replacement;

WHEREAS, Building, Facility & Parks Maintenance Reserve Fund (Fund 130) was previously appropriated to the Senior Center HVAC and Flooring Replacement Project in the amount of \$382,990;

WHEREAS, the cost estimate for Senior Center HVAC and Flooring Replacement Project is as follows;

<b>Project Cost Estimate</b>	
HVAC Equipment (including 10% contingency)	\$35,600
HVAC Installation (including 10% contingency)	\$226,800
Flooring Purchase and Installation (including 10% contingency)	\$96,600
<b>Total</b>	<b>\$359,000</b>

WHEREAS, sufficient funds have been appropriated for the Senior Center HVAC and Flooring Replacement Project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Pablo hereby:

(1) Authorizes the City Manager to execute a purchase order for HVAC equipment through the California Multiple Award Schedules (CMAS) cooperative purchasing program, established by the State of California, in accordance with San Pablo Municipal Code Section 3.16.110(E), in an amount not to exceed \$32,362, with a 10% contingency, for a total authorization of \$35,600, for the Senior Center HVAC and Flooring Replacement Project (CIP 0106);

(2) Authorizes additional compensation not to exceed \$200,000 for the current maintenance and trade service agreement with ACCO Engineered Systems, Inc. for Fiscal Year 25-26;

(3) Authorizes the City Manager to execute a task order for the HVAC equipment installation in the amount not to exceed \$206,186 with a 10% contingency for a total authorization of \$226,800 for the Senior Center HVAC and Flooring Replacement Project; and

(4) Authorizes the City Manager to approve a purchase order through CMAS for the purchase and installation of resilient flooring, in accordance with California Public Contract Code Section 10298.5, in the amount not to exceed \$87,700 with a 10% contingency for a total authorization of \$96,600.

BE IT FURTHER RESOLVED that the City Council of the City of San Pablo hereby authorizes the City Manager to execute a first amendment to the on-call Maintenance and Trade Service Agreement with ACCO in a form to be approved by the City Attorney that does not substantially alter the City's rights or responsibilities from those set forth in the attached draft first amendment.

BE IT FURTHER RESOLVED that the foregoing recitations are true and correct and are included herein by reference as findings.

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ADOPTED this 20<sup>th</sup> day of April, 2026, by the following votes:

AYES: COUNCILMEMBERS:  
NOES: COUNCILMEMBERS:  
ABSENT: COUNCILMEMBERS:  
ABSTAIN: COUNCILMEMBERS:

ATTEST:

APPROVED:

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Dorothy Gantt, City Clerk

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Elizabeth Pabon-Alvarado, Mayor