

RESOLUTION 2025-080

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDED SUB-LEASE SUPPLEMENT NO. 8 BY AND BETWEEN THE CITY OF SAN PABLO AND CONTRA COSTA COUNTY FOR A TOTAL OF 52 HOURS PER WEEK OF LIBRARY SERVICES RENDERED AT THE SAN PABLO LIBRARY FOR FISCAL YEAR 2025-26 AT \$134,544, AND INCLUDING ONGOING 5-YEAR LEASED SPECIALIZED EQUIPMENT COST ALLOCATION OF \$14,250.88, AND SECURITY SERVICES COST ALLOCATION OF \$18,000 FOR A COMBINED TOTAL COST NOT TO EXCEED \$166,795, EFFECTIVE JULY 1, 2025

WHEREAS, the City of San Pablo ("City") has long partnered with County of Contra Costa ("County") to provide its citizens with a local branch of the County library system;

WHEREAS, execution of the Sublease Supplement No. 8 is not subject to environmental review under the California Environmental Quality Act because it would not result in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and therefore are not considered a "project" subject to CEQA review. (Pub. Resources Code, § 21065; 14 Cal. Code Regs. § 15378.);

WHEREAS, the City has been responsible for securing space for a local library branch and paying rent, maintenance and operational costs related to the space, while the County provides all library services at that location at 13751 San Pablo Avenue in San Pablo;

WHEREAS, operation of the San Pablo Library ("Library") is governed under a Library Sublease and Service Agreement ("Sublease") with the County, and under the Sublease, the County Librarian provides a Sublease Supplement ("Supplement") to the City by March 31 of each year which sets forth (i) the number of weekly baseline hours of library service the County will provide in the upcoming Fiscal Year (FY) 2025-26 (40 hours); (ii) the number of "extra or supplemental hours" of library service the City has requested the County to provide for the upcoming fiscal year; (iii) the resulting number of actual hours during which library services will be conducted at the Library for the upcoming fiscal year; and (iv) the cost of the extra hours to the City;

WHEREAS, the proposed Sublease Supplement No. 8, dated March 26, 2025, outlined that the County would provide 40 base hours per week for FY 2025-26 plus 12 extra hours per week at the City's expense under OPTION B service level, bringing the actual total hours to 52 per week, which amount has proven sufficient and is proposed for FY 2025-26, at a total cost of \$134,544 which will be invoiced quarterly to the City;

WHEREAS, as a result, the City Manager requests the City Council affirm by said Resolution a request for contract service level modification to the County's proposed Sublease Supplement No. 8 for FY 2025-26, and authorize a 40 Base Hours per week

plus OPTION B providing +12 extra supplement hours per week at City's expense for County services at the San Pablo Library, effective July 1, 2025;

WHEREAS, the City Manager is hereby authorized to execute the ongoing New 5-year Specialized Leased Equipment Cost Allocation for FY 2025-26 period for the San Pablo Library agreement with the County who have agreed through previous Contra Costa Public Manager's Association deliberations during Spring 2024 to integrate new, leased self-check equipment machines to be acquired for operational use at certain Contra Costa Libraries for the next 5-year period from FY 2024-25 through FY 2028-29;

WHEREAS, the San Pablo Library costs associated with four (4) leased self-check equipment and one-time pedestal costs are proposed at \$14,250.88 listed under Attachment B to integrate this new, specialized equipment during FY 2025-26 period;

WHEREAS, the City also agrees to fund the Security Services Cost Allocation for FY 2025-26 period which totals \$18,000; and

WHEREAS, all proposed annual operational expenses associated with FY 2025-26 County Library Services Sublease Supplemental No. 8, and including the New Leased Specialized Equipment Cost Allocation (Attachment B) for a combined total of \$166,795 are budgeted under the Adopted Two-Year Biennial GF Operating Budget under the City Council Departmental Budget for FY 2024-25 and FY 2025-26 periods as approved on May 20, 2024 via Resolution 2024-064.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Pablo hereby resolves as follows:

Section 1. Recitals. The Recitals set forth above are true and correct and incorporated herein.

Section 2. The City Manager is authorized to execute the Amended Sublease Supplement No. 8 and Attachment B to include: Contra Costa Library Services at the San Pablo Library for FY 2025-26 at a total cost of \$134,544 for 52 total weekly service hours; to include FY 2025-26 ongoing 5-year Specialized Lease Equipment Cost Allocation of \$14,250.88; and to include new Security Services Cost Allocation of \$18,000, for a combined total cost allocation of \$166,795 for FY 2025-26 period, effective July 1, 2025, and to make all necessary changes or additions thereto with the concurrence of the City Attorney as are necessary or appropriate and which do not substantially alter the rights and obligations of the City thereunder.

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BE IT FURTHER RESOLVED that the foregoing recitations are true and correct, and are included herein by reference as findings.

ADOPTED this 16th of June, 2025, by the following vote:

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| AYES: | COUNCILMEMBERS: | Ponce, Xavier, Pabon-Alvarado, Cruz |
| NOES: | COUNCILMEMBERS: | None |
| ABSENT: | COUNCILMEMBERS: | Pineda |
| ABSTAIN: | COUNCILMEMBERS: | None |

ATTEST:

APPROVED:

/s/Dorothy Gantt
Dorothy Gantt, City Clerk

/s/ Arturo Cruz
Arturo Cruz, Mayor