



City of San Pablo

Meeting Minutes - Draft

City Council

Monday, November 4, 2024

6:00 PM

City Council Chambers

Members of the public may view this meeting online by using
this URL

<https://us02web.zoom.us/j/83708212256>

CALL TO ORDER

The meeting was called to order at 6:04 p.m. in the Council Chambers.

PLEDGE OF ALLEGIANCE

Vice Mayor Cruz led the Pledge of Allegiance to the Flag.

ROLL CALL

Present: 3 - Councilmember Abel Pineda, Councilmember Rita Xavier, and Vice Mayor Arturo Cruz

Absent: 2 - Councilmember Elizabeth Pabon-Alvarado, and Mayor Patricia Ponce

Staff Present:

City Manager, Matt Rodriguez

City Attorney, Brian P. Hickey

Police Chief, Brian Bubar

City Clerk, Dorothy Gantt

Assistant City Clerk, Leticia I. Miguel

REPORT ON CLOSED SESSION

No Closed Session.

ORAL COMMUNICATIONS

Public Comment was received by Cordell Hindler.

CEREMONIAL MATTERS

PRESENTATIONS

1. [24-368](#) PRESENTATION TO THE CITY COUNCIL BY PUBLIC PROFIT ON THE ANNUAL SAN PABLO BEACON COMMUNITY SCHOOLS INITIATIVE FOR FY 2023-24 EVALUATION

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comment was received.

Presented.

CITY MANAGER REMARKS

City Manager Rodriguez made the following announcements:

- *For the November 5, 2024 General Election the City of San Pablo is hosting two 24-hour Dropboxes locations. One at the San Pablo City Hall and two, and also at the Contra Costa College Campus. The Dropboxes will accept completed ballots 24 hours a day, until 8:00 PM on Election Day, November 5. The City of San Pablo will be hosting six live polling sites for the Tuesday, November 5, 2024, Presidential General Election from 7:00 a.m. – 8:00 p.m.*
- *In recognition of Veterans' Holiday, Community Services Department is hosting the 2024 Veteran's Day Celebration event, scheduled for Thursday, November 7, 2024 from 11:30 am – 12:30 pm, at San Pablo Senior Center.*
- *The last Dumpster Day of the calendar year will be Saturday, December 7, 2024.*
- *In observance of Veterans Day, Monday, November 11, 2024, all city Administration Offices and lobby will be closed and will resume regular hours on Tuesday, November 12, 2024.*

The City Council Meeting recessed at 6:55 p.m. and reconvened at 6:57 p.m.

CONSENT CALENDAR

Approval of the Consent Agenda

It was moved by Councilmember Pineda, seconded by Councilmember Xavier, and approved by vote of those present, to adopt all items in the Consent Calendar. The motion passed as follows:

Aye: 3 - Pineda, Xavier, and Cruz

Absent: 2 - Pabon-Alvarado, and Ponce

MINUTES

2. [24-380](#) CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF OCTOBER 21, 2024

CEQA: This is not a project as defined by CEQA.

Approved as Submitted on the Consent Calendar.

PERIODIC REPORTS

3. [24-378](#) TREASURER'S REPORT FOR THE QUARTER ENDED SEPTEMBER 30, 2024

CEQA: This proposed action is not a project as defined by CEQA.

Approve by Minute Order.

CLAIMS

4. [24-381](#) CONSIDER DENYING LIABILITY CLAIM OF ALEX FLORES (DOL 9/23/24)

CEQA: This proposed action is not a project as defined by CEQA.

Denied Claim as submitted on the Consent Calendar.

CITY COUNCIL AUTHORIZATION

5. [24-384](#) PROPOSED 2025 CALENDAR OF CITY COUNCIL / LOCAL SUCCESSOR AGENCY / JOINT POWERS FINANCING AUTHORITY REGULAR MEETING DATES

CEQA: This proposed action is not a project as defined by CEQA.

Approve by Minute Order.

6. [24-379](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY OF SAN PABLO POLICE DEPARTMENT TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE CONTRA COSTA COUNTY DISTRICT ATTORNEY'S OFFICE AS A PARTICIPATING AGENCY IN THE CONTRA COSTA COUNTY MAJOR CRIMES INVESTIGATION TASK FORCE

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-133

7. [24-342](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH THE KENSINGTON POLICE PROTECTION AND COMMUNITY SERVICES DISTRICT TO PROVIDE THE DISTRICT ONGOING MANAGED INFORMATION TECHNOLOGY (IT) SERVICES FROM NOVEMBER 5, 2024, THROUGH JUNE 30, 2026 WITH A TOTAL VALUE OF \$60,165, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-134

8. [24-366](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL TO REDUCE YOUTH ACCESS TO ALCOHOL AND INCREASE SAFETY IN THE COMMUNITY, AND (2) ACCEPTING GRANT FUNDING REIMBURSEMENT IN AN AMOUNT NOT TO EXCEED \$32,700 OVER THE DURATION OF THE GRANT PERIOD, TO FUND GRANT-APPROVED ALCOHOL SAFETY ENFORCEMENT OPERATIONS AND MATERIAL ACQUISITION

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-135

9. [24-319](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH SOS RICHMOND FOR CREEK CLEAN UP, HOUSING ASSISTANCE, JOB COUNSELING, AND OTHER SERVICES, FROM FISCAL YEAR 2024-25 THROUGH FISCAL YEAR 2026-27, SUBJECT TO FUNDING AVAILABILITY, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$31,525 OVER THE THREE (3) YEAR PERIOD.

CEQA: Creek cleanup services are categorically exempt from CEQA pursuant to CEQA Guidelines Section 15308 for actions by regulatory agencies to protect the environment. Housing assistance, job counseling and other services are not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-136

10. [24-372](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BAY AREA COMMUNITY RESOURCES (BACR) FOR AN EIGHT-MONTH FULL-TIME FELLOW IN THE ENVIRONMENTAL PROGRAMS DIVISION IN THE AMOUNT OF \$21,000

QEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-137

11. [24-377](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A FOURTH AMENDMENT TO AN EXISTING AGREEMENT WITH INTERWEST CONSULTING GROUP, INC. FOR ON-CALL BUILDING INSPECTION SERVICES TO ADD \$50,000, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$230,000

CEQA: This proposed action is not a project as defined by CEQA. CEQA Guidelines Section 15378(b)(4) states that a “project” does not include the creation of government funding mechanisms or other governmental fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

Adopted.

Enactment No: RES 2024-138

PUBLIC HEARINGS

No items scheduled.

CITY COUNCIL DISCUSSION/CONSIDERATION

No items scheduled.

SUPPLEMENTAL MATERIALS (IF ANY)

12. [24-035](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

City Councilmembers reported on attendance at intergovernmental agency meetings, conferences, and seminars since the last meeting.

City Councilmembers announced calendar of upcoming events and coordinated attendance; reported on local events attended since the last meeting.

-A motion was made by Councilmember Pineda, seconded by Vice Mayor Cruz, and passed by vote of those present for direction to place on an upcoming City Council meeting a presentation by the West Contra Costa Unified School District Interim Superintendent, to provide an updated presentation to the City Council.

The motion carried by the following vote:

Aye: 3 – Pineda, Xavier, and Cruz

Abstain: 2 - Pabon-Alvarado, and Ponce

ADJOURNMENT

Adjourned at 7:04 p.m. to the regular meeting on Monday, November 18, 2024 at 6:00 p.m., in memory of Ana Espinoza, cousin to Vice Mayor Cruz.

Respectfully Submitted,

Dorothy Gantt, City Clerk

Arturo Cruz, Vice Mayor