

RESOLUTION 2026-###

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO DESIGNATING LCC ENGINEERING & SURVEYING, INC. AS THE CITY OF SAN PABLO'S CITY SURVEYOR THROUGH JUNE 30, 2028

WHEREAS, the California Professional Land Surveyors' Act and related provisions of the California Business and Professions Code require cities to designate a City Surveyor to serve in responsible charge of the land surveying work performed on behalf of the municipality including official surveying, boundary, and mapping functions;

WHEREAS, the City of San Pablo periodically requires the services of a licensed land surveyor for municipal purposes, including but not limited to boundary and lot line determinations, preparation of legal descriptions and plats, right-of-way and easement mapping, construction staking, topographic surveys, and review of private developments survey documents;

WHEREAS, the City does not employ a licensed land surveyor on staff, as the frequency of required surveying services does not justify a full-time position;

WHEREAS, designating a City Surveyor provides improved response time, greater consistency in survey practices, enhanced legal defensibility of boundary determinations, and increased cost efficiency;

WHEREAS, on June 20, 2023, the City Council approved Resolution 2023-101 authorizing an on-call professional services agreement with LCC Engineering & Surveying, Inc. (LCC);

WHEREAS, since that time, LCC has demonstrated responsiveness, technical competence, and familiarity with City standards and procedures, and has no known conflicts of interest with active construction or development projects within the City;

WHEREAS, LCC Engineering & Surveying, Inc. employs Professional Land Surveyors licensed by the State of California and in good standing with the California Board for Professional Engineers, Land Surveyors, and Geologists, and has more than 30 years of experience providing municipal land surveying services;

WHEREAS, designating LCC Engineering & Surveying, Inc. as the City Surveyor will ensure that all official maps and legal descriptions are prepared, reviewed, and certified by qualified licensed professionals, that City records comply with applicable state surveying and mapping laws, and that development projects, capital improvements, and infrastructure projects are properly supported;

WHEREAS, surveying services will continue to be provided on an as-needed basis under the existing on-call professional services agreement, with task orders not to exceed \$125,000 per fiscal year through June 30, 2028, and no additional General Fund appropriation is required as a result of this designation; and

WHEREAS, on-call task orders for surveying services will be approved only when sufficient operating or capital project funds are available to cover the cost of the requested services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of San Pablo that:

- 1) LCC Engineering & Surveying Inc. is hereby designated as the City of San Pablo's City Surveyor, authorized to perform official surveying, boundary, and mapping functions on behalf of the City in accordance with applicable state laws and City standards.
- 2) This designation to be effective upon adoption of this Resolution and shall remain in effect through June 30, 2028, unless earlier terminated by the City.
- 3) This designation does not modify, expand, or create any employment relationship and does not amend the existing on-call professional services agreement, which shall continue to govern the scope of work, compensation, and terms for surveying services.

- 4) Surveying services shall be funded through existing appropriations in the Public Works Engineering & Administration operating budget (Fund 100) and applicable capital project budgets (Fund 320), subject to future City Council approval of annual budgets.

BE IT FURTHER RESOLVED that the foregoing recitations are true and correct and are included herein by reference as findings.

Adopted this 2nd day of February, 2026, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

ATTEST:

APPROVED:

Dorothy Gantt, City Clerk

Elizabeth Pabon-Alvarado, Mayor