

RESOLUTION 2026-###

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE ADDENDUM NO. 2 AND ADDENDUM NO. 3 TO MASTER SERVICES AGREEMENT NO. 23507 WITH MCCI, LLC FOR LASERFICHE REPOSITORY TEMPLATE CONSOLIDATION, WORKFLOW DEVELOPMENT, AND REPOSITORY CLEAN UP SERVICES IN AN AMOUNT NOT TO EXCEED \$71,087

WHEREAS, *Strengthen Existing and New Technology Programs, Public Facility/Infrastructure Projects, and Future Workplace Development Programs/Services to Enhance SPPD Crime-Reduction Goals, Community Policing, Mental Health, and Training Programs* is an adopted policy item under the FY 2025-27 City Council Priority Workplan, adopted April 7, 2025;

WHEREAS, the City of San Pablo utilizes Laserfiche as its enterprise content management (ECM) system for electronic document storage and records management, and MCCi, LLC (MCCi) is the City's authorized Laserfiche reseller and service provider under Master Services Agreement (MSA) No. 23507;

WHEREAS, the City's Laserfiche repository requires template consolidation, workflow development, and repository clean up across the City Attorney, City Clerk, and Community Development departments, and MCCi is the sole authorized provider of these specialized Laserfiche configuration services;

WHEREAS, pursuant to San Pablo Municipal Code Section 3.16.110(B), the City may forgo competitive bidding when procuring intellectual property bundled with specialized services that are integral to the use of the product;

WHEREAS, the cumulative value of MSA No. 23507, including the original Laserfiche Licensing Agreement (\$24,364), Change Order 01 (\$3,500), Addendum No. 1 (\$5,220), the proposed Addendum No. 2 (\$18,200), and the proposed Addendum No. 3 (\$19,803) totals \$71,087, which exceeds the City Manager's \$50,000 purchasing authority under Municipal Code Chapter 3.16 and therefore requires City Council approval; and

WHEREAS, the cost of \$18,200 for Addendum No. 2 and the cost of \$19,803 for Addendum No. 3 will be appropriated from the IT Division's operating budget (Account No. 100-1510-42005).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Pablo hereby authorizes the City Manager to execute Addendum No. 2 and Addendum No. 3 to Master Services Agreement No. 23507 with MCCi, LLC in an amount not to exceed \$71,087 for Laserfiche repository template consolidation, workflow development, and repository clean up services; and

BE IT FURTHER RESOLVED that the foregoing recitations are true and correct and are included herein by reference as findings.

ADOPTED this 20th day of April, 2026, by the following votes:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

ATTEST:

APPROVED:

Dorothy Gantt, City Clerk

Elizabeth Pabon-Alvarado, Mayor