



City of San Pablo

Meeting Minutes

Budget, Fiscal & Legislative Standing Committee

Wednesday, February 25, 2026

5:00 PM

Council Chambers
1000 Gateway Avenue
San Pablo, Ca 94806

Special Meeting

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

*The meeting was called to order at 5:01 PM in the Council Chambers.
Chair Pabon-Alvarado led the Pledge of Allegiance.*

Present: 2 - Elizabeth Pabon-Alvarado and Patricia Ponce

Staff Present:

City Manager, Matt Rodriguez
Assistant City Manager, Maria Ojeda
City Attorney, Brian P. Hickey
Administrative Services Director, Arturo Castillo
Interim Deputy City Clerk, Casey Erlenheim

PUBLIC COMMENT

No Public Comments were received.

CONSENT CALENDAR

APPROVAL OF MINUTES

1. [26-061](#) CONSIDER APPROVING MINUTES OF THE BUDGET, FISCAL & LEGISLATIVE STANDING COMMITTEE MEETING OF JANUARY 14, 2026

CEQA: This is not a project as defined by CEQA.

No Public Comments were received.

Approved.

A motion was made by Vice Chair Ponce, seconded by Chair Pabon-Alvarado, that this Action Item be Referred to the City Council. The motion carried by the following vote:

Aye: 2 - Chair Pabon-Alvarado and Vice Chair Ponce

****** END OF CONSENT CALENDAR ******

ITEMS FOR COMMITTEE ACTION

2. [26-080](#) PRESENTATION ON THE PROPOSED FY 2025-26 MID-YEAR BUDGET AMENDMENT

No Public Comments were received.

A motion was made by Vice Chair Ponce, seconded by Chair Pabon-Alvarado, to:

Direct the City Manager to monitor all revised General Fund expenditures during FY 2025–2026 and explore all fiscal measures to ensure adopted revenues align with revised budgeted expenditures for the fiscal year ending June 2026;

Recommend that the City Council approve the FY 2025–2026 mid-year budget adjustments for the General Fund and Special Revenue Funds; and

Authorize the City Manager to prepare a year-end budget reconciliation adjustment for FY 2025–2026, if fiscally necessary to address unforeseen contingencies. The motion carried by the following vote:

Aye: 2 - Chair Pabon-Alvarado and Vice Chair Ponce

SUPPLEMENTAL MATERIALS (IF ANY)

3. [26-059](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

ADJOURNMENT

Adjourned at 5:33 PM

Respectfully Submitted,

Casey Erlenheim, Interim Deputy City Clerk