



# City of San Pablo

## Meeting Minutes

### City Council

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Monday, December 1, 2025

6:00 PM

City Council Chambers

Members of the public may view this meeting online by using  
this URL

<https://us02web.zoom.us/j/89046076519>

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#### CITY COUNCIL/LOCAL SUCCESSOR AGENCY/JOINT POWERS FINANCING AUTHORITY

#### CALL TO ORDER

*The meeting was called to order at 6:00 PM in the Council Chambers.*

#### PLEDGE OF ALLEGIANCE

*Mayor Cruz led the Pledge of Allegiance.*

#### ROLL CALL

**Present:** 4 - Councilmember Patricia Ponce, Councilmember Abel Pineda, Mayor Elizabeth Pabon-Alvarado, and Councilmember Arturo Cruz

**Absent:** 1 - Vice Mayor Rita Xavier

\*Note Councilmember Pineda arrived at 6:01 PM

#### Staff Present:

City Manager, Matt Rodriguez

Assistant City Manager, Maria Ojeda

City Attorney, Brian P. Hickey

Police Chief, Brian Bubar

City Clerk, Dorothy Gantt

Interim Deputy City Clerk, Casey Erlenheim

#### ORAL COMMUNICATIONS

*Eight Oral Communications were received from the following: Elia Montano, Clara Faria, Carmen Sanchez, Ana, Linda Jackson, Tomasa Espinoza, Rhea E. Laughlin and Grace Kearns*

*Mayor Cruz called a Recess at 6:26 PM*

*Meeting Reconvened at 6:35 PM*

#### ROLL CALL

**Present:** 4 - Councilmember Patricia Ponce, Councilmember Abel Pineda, Mayor Elizabeth Pabon-Alvarado, and Councilmember Arturo Cruz

**Absent:** 1 - Vice Mayor Rita Xavier

**CITY MANAGER REMARKS**

City Manager Matt Rodriguez made the following announcements:

- 1. The next Dumpster Day is Saturday, December 13, 2025.
- 2. Community Services Department invites residents to attend a Winter Wonderland event on December 4, 2025 from 5:00 PM to 7:00 PM, note that it has moved to a new location: Community Center, 2450 Road 20, San Pablo.

**CONSENT CALENDAR**

**MINUTES**

- 1. [25-489](#) CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF NOVEMBER 17, 2025

CEQA: This proposed action is not a project as defined by CEQA.

A motion was made by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado, to approve all items on the Consent Calendar. The motion carried by the following vote:

**Aye:** 4 - Ponce, Pineda, Pabon-Alvarado, and Cruz

**Absent:** 1 - Xavier

**\* \* \* \* END OF CONSENT CALENDAR \* \* \* \***

**CEREMONIAL MATTERS**

- 2. [25-483](#) CITY COUNCIL / LOCAL SUCCESSOR AGENCY / JOINT POWERS FINANCING AUTHORITY SWEARING IN AND REORGANIZATION

A. OUTGOING MAYOR REMARKS

B. SELECTION OF NEW MAYOR OF THE CITY OF SAN PABLO AND CHAIR OF THE SAN PABLO LOCAL SUCCESSOR AGENCY AND JOINT POWERS FINANCING AUTHORITY

C. SELECTION OF NEW VICE MAYOR OF THE CITY OF SAN PABLO AND VICE CHAIR OF THE SAN PABLO LOCAL SUCCESSOR AGENCY AND JOINT POWERS FINANCING AUTHORITY

D. COMMENTS BY INCOMING MAYOR

CEQA: This is not a project as defined by CEQA.

**Selection of New Mayor**

Mayor Cruz made a motion, seconded by Councilmember Ponce, to nominate Elizabeth Pabon-Alvarado to serve as Mayor for the 2025-2026 Term. The motion passed as follows:

Aye: 4 - Pineda, Ponce, Pabon-Alvarado and Cruz

Absent: 1 - Xavier

**Administer Oath of Office to Incoming Mayor**

Pastor Linda Vannoy Castillo administered the Oath of Office to Elizabeth Pabon-Alvarado

**Selection of New Vice Mayor**

Mayor Pabon-Alvarado made a motion, seconded by Councilmember Ponce, to nominate Rita Xavier to serve as Vice Mayor for the 2025-2026 Term. The motion passed as follows:

Aye: 4 - Pineda, Ponce, Pabon-Alvarado and Cruz

Absent: 1 - Xavier

A motion was made by Councilmember Pineda, seconded by Councilmember Ponce to direct City Staff to draft and add an Urgency Ordinance to place a temporary moratorium on mobile home residents' rent increases on the December 15, 2025 City Council Meeting Agenda. The motion failed as follows:

Aye: 2 - Pineda, Ponce

Nay: 2 - Cruz, Pabon-Alvarado

Absent: 1 - Xavier

**SUPPLEMENTAL MATERIALS (IF ANY)**

3. [25-360](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

**ADJOURNMENT**

*Adjourned at 7:05 PM to the Regular City Council meeting of December 15, 2025 in memory of Robert G. Ruiz, Uncle to Councilmember Arturo Cruz.*

*Respectfully Submitted,*

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*Casey Erlenheim, Interim Deputy City Clerk*