



# City of San Pablo

## Meeting Minutes - Draft

### City Council

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Monday, August 4, 2025

6:00 PM

City Council Chambers

Members of the public may view this meeting online by using  
this URL

<https://us02web.zoom.us/j/89046076519>

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#### **CALL TO ORDER**

*The meeting was called to order at 6:00 PM in the Council Chambers.*

#### **PLEDGE OF ALLEGIANCE**

*Mayor Cruz led the Pledge of Allegiance.*

#### **ROLL CALL**

**Present:** 5 - Councilmember Patricia Ponce, Councilmember Abel Pineda, Councilmember Rita Xavier, Vice Mayor Elizabeth Pabon-Alvarado, and Mayor Arturo Cruz

#### **Staff Present:**

Assistant City Manager, Maria Ojeda  
Guest/Acting City Attorney, Christine Crowl  
Police Chief, Brian Bubar  
City Clerk, Dorothy Gantt  
Administrative Clerk II, Casey Erlenheim

#### **ORAL COMMUNICATIONS**

*There was one Public Comment received on the Consent Calendar from the following: Sue Plath*

#### **CEREMONIAL MATTERS**

#### **PROCLAMATIONS**

1. [25-290](#) CONSIDER APPROVING AND PRESENTING PROCLAMATION COMMENDING AND CONGRATULATING POLICE LIEUTENANT DANIEL WIEGERS ON THE OCCASION OF HIS RETIREMENT.

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comments were received.*

**This Proclamation was Presented.**

2. [25-340](#) PRESENTATION PROCLAMATION FOR NATIONAL NIGHT OUT ON AUGUST 5, 2025

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comments were received.*

**This Proclamation was Presented.**

### **PRESENTATIONS**

3. [25-132](#) PRESENTATION TO CITY COUNCIL REGARDING THE SAN PABLO SUMMER 2025 INTERNSHIP PROGRAM

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comments were received.*

**Presented**

4. [25-144](#) BI-ANNUAL UPDATE FROM SAN PABLO YOUTH COMMISSION (SPYC).

*No Public Comments were received.*

**Presented**

**Meeting went into Recess at 7:23 PM**

**Meeting Reconvened 7:33 PM**

### **ROLL CALL**

*Present: 5 - Councilmember Patricia Ponce, Councilmember Abel Pineda, Councilmember Rita Xavier, Vice Mayor Elizabeth Pabon-Alvarado, and Mayor Arturo Cruz*

5. [25-315](#) PRESENTATION OF THE SAN PABLO POLICE DEPARTMENT'S FY 24-25 ANNUAL REPORT

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comments were received.*

**Presented.**

### **CITY MANAGER REMARKS**

*Assistant City Manager Maria Ojeda made the following announcements: National Night Out event is Tuesday, August 5, 2025 at 5:00 PM. The next Dumpster Day is Saturday, September 20, 2025. CERT (Community Emergency Response Training) classes begin in either English or Spanish in August.*

**CONSENT CALENDAR**

*Note: There were three separate Consent Calendar votes. Items 9 and 14 were voted on separately.*

*First vote was for all Consent Calendar items except items 9 and 14. Then a vote for item 9, followed by a vote for item 14.*

**MINUTES**

6. [25-335](#) CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF JULY 7, 2025.

CEQA: This proposed action is not a project as defined by CEQA

A motion was made by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado, that this Minutes be Approved. The motion carried by the following vote:

Aye: 5 - Ponce, Pineda, Xavier, Pabon-Alvarado, and Cruz

7. [25-330](#) CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF JULY 21, 2025.

CEQA: This proposed action is not a project as defined by CEQA

A motion was made by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado, that this Minutes be Approved. The motion carried by the following vote:

Aye: 5 - Ponce, Pineda, Xavier, Pabon-Alvarado, and Cruz

**PERIODIC REPORTS**

8. [25-235](#) TREASURER'S REPORT FOR THE QUARTER ENDED JUNE 30, 2025

CEQA: This proposed action is not a project as defined by CEQA.

This Periodic Report was Received and Filed.

**ORDINANCES**

9. [25-331](#) CONSIDER AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING THE SAN PABLO MUNICIPAL CODE (TITLE 17 - ZONING ORDINANCE) CHAPTER 17.32, RESIDENTIAL DISTRICTS, ALLOWED USES, AND DEVELOPMENT STANDARDS, CHAPTER 17.34, COMMERCIAL AND INDUSTRIAL DISTRICTS, ALLOWED USES, AND DEVELOPMENT STANDARDS AND CHAPTER 17.38, OVERLAY AND SPECIAL DISTRICTS, SECTION 17.38.080, SPECIFIC PLAN DISTRICTS; AMENDMENTS TO THE SAN PABLO ZONING MAP TO REDESIGNATE 139 LAND PARCELS TO BE CONSISTENT WITH THE LAND USE DESIGNATIONS OF THE SAN PABLO GENERAL PLAN UPDATE 2035; AND AMENDMENTS TO THE SAN PABLO AVENUE SPECIFIC PLAN FIGURE 2-4, LAND USE DIAGRAM, TO REDESIGNATE 18 PARCELS TO

BE CONSISTENT WITH THE LAND USE DESIGNATIONS OF THE SAN PABLO GENERAL PLAN 2035.

CEQA: The proposed zoning text amendments, zoning map amendments, and San Pablo Avenue Specific Plan amendments implement the updated land use map and policies of the San Pablo General Plan Update 2035. An Addendum to the General Plan 2030 EIR (certified on April 18, 2011) has been prepared for the proposed San Pablo General Plan Update 2035, which found that there would not be any new or additional significant environmental impacts that have not been previously evaluated.

*There was one Public Comment received on the Consent Calendar item 9 from the following: Ruben Galvan, NorCal Carpenters Union*

**This item was voted on separately from the Consent Calendar, Pineda recused and exited Council Chambers at 8:19 PM.**

**It was moved by Mayor Cruz, seconded by Councilmember Xavier, to adopt this Ordinance. The motion passed as follows:**

**Aye: 4 - Ponce, Xavier, Pabon-Alvarado, and Cruz  
Recused: 1 - Pineda**

**Councilmember Pineda returned to Chambers at 8:22 PM**

Enactment No: ORD 2025-002

## **CITY COUNCIL AUTHORIZATION**

- 10. [25-326](#)** CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO RESCINDING RESOLUTION 2025-072 AND FURTHER AUTHORIZING THE CITY MANAGER TO TRANSFER ADMINISTRATION OF THE CITY'S 115 OPEB IRC SECTION 115 PARS TRUSTS TO SHUSTER ADVISORY GROUP, LLC, TO TRANSFER THE TRUST ASSETS TO CHARLES SCHWAB TRUST BANK, AND TO NAME ALTA TRUST COMPANY AS DIRECTED TRUSTEE

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comments were received.*

**It was moved by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado to adopt this Resolution. The motion passed as follows:**

**Aye: 5 - Ponce, Pineda, Xavier, Pabon-Alvarado, and Cruz**

Enactment No: RES 2025-101

11. [25-133](#) CONSIDER ADOPTING RESOLUTION APPOINTING FIFTEEN COMMISSIONERS TO THE SAN PABLO YOUTH COMMISSION

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comments were received.*

It was moved by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado, to adopt this Resolution. The motion passed as follows:

**Aye: 5 - Ponce, Pineda, Xavier, Pabon-Alvarado, and Cruz**

Enactment No: RES 2025-102

12. [25-062](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A SOFTWARE LICENSE AGREEMENT WITH TRIPSPARK TECHNOLOGIES FOR PARATRANSIT SOFTWARE IN AN AMOUNT NOT TO EXCEED \$130,000 FOR PURCHASING, INSTALLATION, AND TRAINING OF NOVUS TRANSPORTATION SCHEDULING AND DISPATCHING SOFTWARE

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comments were received.*

It was moved by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado to adopt this Resolution. The motion passed as follows:

**Aye: 5 - Ponce, Pineda, Xavier, Pabon-Alvarado, and Cruz**

Enactment No: RES 2025-103

13. [25-327](#) CONSIDER ADOPTING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO APPROVING THE MID-CYCLE BUDGET AMENDMENT TO THE BIENNIAL 2024-26 ADOPTED BUDGET TOTALING \$593,508

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comments were received.*

It was moved by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado to adopt this Resolution. The motion passed as follows:

**Aye: 5 - Ponce, Pineda, Xavier, Pabon-Alvarado, and Cruz**

Enactment No: RES 2025-104

14. [25-329](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING AN EVENT SPONSORSHIP OF \$2,500 FOR THE LATINA CENTER'S 25th ANNIVERSARY GALA ON SATURDAY, SEPTEMBER 27, 2025

CEQA: This proposed action is not a project as defined by CEQA.

*No Public Comments were received.*

This item was voted on separately from the Consent Calendar, Pabon-Alvarado recused.

It was moved by Councilmember Ponce, seconded by Councilmember Xavier to adopt this Resolution. The motion passed as follows:

**Aye:** 4 - Ponce, Pineda, Xavier, and Cruz

**Recused:** 1 - Pabon-Alvarado

Enactment No: RES 2025-105

15. [25-332](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSULTING SERVICES AGREEMENT WITH GOVINVEST, INC. (DBA TRUE COMP) FOR FINANCIAL FORECASTING SOFTWARE AND ACTUARIAL REPORTING SERVICES IN THE AMOUNT OF \$53,496

ceqa: This proposed action is not a project as defined by CEQA.

*No Public Comments were received.*

It was moved by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado to adopt this Resolution. The motion passed as follows:

**Aye:** 5 - Ponce, Pineda, Xavier, Pabon-Alvarado, and Cruz

\*\*\*\*\* END OF CONSENT CALENDAR \*\*\*\*\*

#### **SUPPLEMENTAL MATERIALS (IF ANY)**

16. [25-336](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

CEQA: This is not a project as defined by CEQA.

#### **MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS**

(a) Mayor Arturo Cruz

(b) Vice Mayor Elizabeth Pabon-Alvarado

- (c) Councilmember Rita Xavier
- (d) Councilmember Abel Pineda
- (e) Councilmember Patricia Ponce

**ADJOURNMENT**

*Adjourned at 8:29 PM to the Regular City Council meeting of Sept 2, 2025, in memory of Ricardo Berumen, father to Maintenance Supervisor Victor Berumen.*

**Respectfully Submitted,**

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**Dorothy Gantt, City Clerk**

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**Arturo Cruz, Mayor**