



# City of San Pablo

## Meeting Minutes - Draft

### City Council

Tuesday, February 18, 2025

6:00 PM

City Council Chambers

Members of the public may view this meeting online by using  
this URL

<https://us02web.zoom.us/j/89046076519>

#### CALL TO ORDER

*The meeting was called to order at 6:00 p.m. in the Council Chambers.*

#### PLEDGE OF ALLEGIANCE

*Mayor Cruz led the Pledge of Allegiance to the Flag.*

#### ROLL CALL

**Present:** 4 - Councilmember Patricia Ponce, Councilmember Abel Pineda, Councilmember Rita Xavier, and Mayor Arturo Cruz

**Absent:** 1 - Vice Mayor Elizabeth Pabon-Alvarado

Staff Present:

City Manager, Matt Rodriguez

Assistant City Manager, Maria Ojeda

City Attorney, Brian P. Hickey

Police Chief, Brian Bubar

Assistant City Clerk, Leticia I. Miguel

#### REPORT ON CLOSED SESSION

*No Closed Session.*

#### ORAL COMMUNICATIONS

*Public Comment was received by Cordell Hindler and Marco Sandoval.*

#### CEREMONIAL MATTERS

#### PRESENTATIONS

*No items scheduled.*

**CITY MANAGER REMARKS**

*City Manager Rodriguez made the following announcements:*

- The upcoming service of Dumpster Day is scheduled for Saturday, March 29, 2025.
- The San Pablo Scholarship Program applications are now open. Young individuals under the age of 24 are invited to apply by Tuesday, April 15, 2025, for a chance to win a \$1,000 scholarship to support their chosen career path.
- On Tuesday, February 18, 2025, the City of San Pablo Police Department released a community information video showcasing San Pablo's dedication to its residents and offering additional guidance to our immigrant community regarding Immigration Enforcement.

**CONSENT CALENDAR**

No Public Comment was received.

At the request of staff, Item No. 11 was pulled from the agenda.

**Approval of the Consent Agenda**

It was moved by Councilmember Ponce, seconded by Councilmember Xavier, and approved by vote of those present, to adopt all items in the Consent Calendar with the exception of Item 11.

The motion passed as follows:

Aye: 4 - Ponce, Pineda, Xavier, and Cruz

Absent: 1 - Pabon-Alvarado

**MINUTES**

1. [25-079](#) CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF FEBRUARY 3, 2025

CEQA: This is not a project as defined by CEQA.

Approved as Submitted on the Consent Calendar.

**LIABILITY CLAIMS**

2. [25-081](#) CONSIDER DENYING LIABILITY CLAIM OF EDWARD TOVAR (DOL 11/25/24)

CEQA: This proposed action is not a project as defined by CEQA.

Denied Claim as submitted on the Consent Calendar.

**PERIODIC REPORTS**

3. [25-023](#) CONSIDER APPROVING VENDOR CHECK REGISTER REPORT FOR THE MONTH OF JANUARY 2025

CEQA: This proposed action is not a project as defined by CEQA.

Approve by Minute Order.

**BOARDS AND COMMISSIONS**

4. [24-421](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO REAPPOINTING SARA ORTEGA, GENOVEVA CALLOWAY, AND VICKY CHONG FOR A TWO-YEAR TERM TO THE SAN PABLO COMMUNITY FOUNDATION GRANTS REVIEW COMMITTEE

CEQA: This proposed action is not a project as defined by CEQA.

**Adopted.**

Enactment No: RES 2025-021

**CITY COUNCIL AUTHORIZATION**

5. [25-087](#) CONSIDER CITY COUNCIL AUTHORIZATION TO RATIFY A 2025-26 STATE OF CALIFORNIA FUNDING REQUEST LETTER FOR CITY PRIORITY PROJECTS TRANSMITTED ON FEBRUARY 1, 2025 FROM SAN PABLO MAYOR CRUZ TO THE CITY'S STATE REPRESENTATIVES (STATE SENATOR JESSE ARREQUIN (D-7TH) AND STATE ASSEMBLYMEMBER BUFFY WICKS (D-14TH))

CEQA: This proposed action is not a project as defined by CEQA.

**Approve by Minute Order.**

6. [25-066](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO ESTABLISHING THE STORMWATER UTILITY ASSESSMENT RATE FOR FY 2025-26 AND REQUESTING THE CONTRA COSTA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT TO ADOPT AN ANNUAL PARCEL ASSESSMENT FOR DRAINAGE MAINTENANCE AND THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PROGRAM

CEQA: Establishing the Stormwater Utility Assessment (SUA) does not trigger CEQA since it is not a project per State CEQA Guidelines Section 15378. This section of the CEQA Guidelines states that a project does not include continuing administrative or maintenance activities, or the creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Adopted.**

Enactment No: RES 2025-022

7. [24-389](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING THE WAIVER OF FEES FOR USE OF DAVIS PARK SPORTS FIELDS AND CONCESSION STAND FOR THE SAN PABLO BASEBALL ASSOCIATION FOR THE 2025 WINTER/SPRING SEASON

CEQA: This proposed action is not a project as defined by CEQA.

**Adopted.**

Enactment No: RES 2025-023

8. [25-082](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO APPROVING A RATE STABILIZATION EXPENDITURE OF \$243,000 FROM FUNDS RECEIVED FROM WEST CONTRA COSTA INTEGRATED WASTE MANAGEMENT AUTHORITY (SPECIAL REVENUE FUND 209) TO OFFSET SOLID WASTE COLLECTION INCREASES FROM JULY 1, 2025 THROUGH DECEMBER 31, 2026

CEQA: This proposed action is not a project as defined by CEQA.

**Adopted.**

Enactment No: RES 2025-024

9. [25-085](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A SECOND AMENDMENT TO THE CONSULTING SERVICES AGREEMENT WITH KRISCH & COMPANY, AN ACCOUNTANCY CORPORATION, INCREASING MAXIMUM COMPENSATION BY \$69,799, FOR A NOT-TO-EXCEED AMOUNT OF \$109,489, AND EXTENDING THE AGREEMENT TERM THROUGH JUNE 30, 2026

CEQA: This proposed action is not a project as defined by CEQA.

**Adopted.**

Enactment No: RES 2025-025

10. [25-093](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE MASTER AGREEMENTS ADMINISTERING AGENCY-STATE AGREEMENT FOR STATE-FUNDED AND FEDERAL-AID PROJECTS WITH CALTRANS

CEQA: This proposed action is not a project as defined by CEQA.

**Adopted.**

Enactment No: RES 2025-026

11. [25-094](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING THE APPROPRIATION OF \$49,762.83 FROM THE ASSET & VEHICLE REPLACEMENT INTERNAL SERVICE FUND (ISF FUND 140) FOR THE PURCHASE OF ONE (1) TESLA MODEL 3

CEQA: This proposed action is not a project as defined by CEQA.

At the request of staff, this item was pulled from the agenda.

12. [25-104](#) CONSIDER FORMAL CITY COUNCIL AUTHORIZATION TO ACTIVATE THE TEMPORARY AD-HOC SUBCOMMITTEE RELATED TO POLICY MATTERS REGARDING THE CASINO SAN PABLO/LYTTON RANCHERIA BAND OF POMO INDIANS FOR CALENDAR YEAR 2025 PURSUANT TO RALPH M. BROWN ACT REQUIREMENTS; AND RECOGNIZE THE PREVIOUS COUNCIL ASSIGNMENT OF MAYOR CRUZ AND VICE MAYOR PABON-ALVARADO PURSUANT TO ADOPTED RESOLUTION 2025-012

CEQA: This proposed action is not a project as defined by CEQA.

Approve by Minute Order.

### **PUBLIC HEARINGS**

13. [25-038](#) CONSIDER AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING THE SAN PABLO MUNICIPAL CODE (TITLE 17 - ZONING ORDINANCE) TO REVISE EXISTING REGULATIONS PERTAINING TO THE PERSONAL CULTIVATION OF CANNABIS AND TO ESTABLISH LAND USE STANDARDS APPLICABLE TO CERTAIN PERMITTED COMMERCIAL CANNABIS BUSINESSES IN THE CITY OF SAN PABLO.

CEQA: The proposed amendment is exempt from the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no potential for causing a significant effect on the environment.

*The public hearing opened at 6:48 p.m.*

*Public Comment was received by Isaac Kos-Read and Jorge Flores.*

*The public hearing closed at 6:49 p.m.*

**A motion was made by Councilmember Ponce, seconded by Mayor Cruz, that this ORDINANCE NO. 2025-001 be Waived First Reading and Introduced.**

**The motion carried by the following vote:**

**Aye:** 4 - Ponce, Pineda, Xavier, and Cruz

**Absent:** 1 - Pabon-Alvarado

Enactment No: ORD 2025-001

**CITY COUNCIL DISCUSSION/CONSIDERATION**

14. [25-096](#) CONSIDER AUTHORIZING THE CITY MANAGER TO RESCHEDULE A CITY COUNCIL STRATEGIC PLANNING & PRIORITY-SETTING WORKSHOP FOR THE PROPOSED FY 2025-27 CITY COUNCIL PRIORITY WORKPLAN UPDATE TO A PROPOSED DATE IN MARCH 2025

CEQA: This proposed action is not a project as defined by CEQA.

*Public Comment was received by Cordell Hindler.*

A motion was made by Councilmember Ponce, seconded by Councilmember Pineda, proposed rescheduling the City Council Strategic Planning & Priority-Setting Workshop to Monday, March 24, 2025, from 5:00 PM to 7:30 PM.

The motion carried by the following vote:

Aye: 4 - Ponce, Pineda, Xavier, and Cruz

Absent: 1 - Pabon-Alvarado

**SUPPLEMENTAL MATERIALS (IF ANY)**

15. [25-080](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

**MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS**

*City Councilmembers reported on attendance at intergovernmental agency meetings, conferences, and seminars since the last meeting.*

*City Councilmembers announced calendar of upcoming events and coordinated attendance; reported on local events attended since the last meeting.*

**ADJOURNMENT**

*Adjourned at 7:14 p.m. to the regular meeting on Monday, March 3, 2025 at 6:00 p.m., in memory of Reverend Phillip Lawson, Pastor Emeritus at Easter Hill United Methodist Church in Richmond, CA.*

**Respectfully Submitted,**

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**Dorothy Gantt, City Clerk**

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**Arturo Cruz, Mayor**