



City of San Pablo

Meeting Minutes - Draft

Budget, Fiscal & Legislative Standing Committee

Monday, June 23, 2025

5:00 PM

Special Meeting

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:06 p.m. in the Council Chambers.

Vice Mayor Elizabeth Pabon-Alvarado led the Pledge of Allegiance.

Present: 2 - Elizabeth Pabon-Alvarado and Patricia Ponce

Staff Present:

City Manager Matt Rodriguez

Assistant City Manager, Maria Ojeda

Administrative Services Director Arturo Castillo

Administrative Clerk II, Casey Erlenheim

PUBLIC COMMENT

No Public Comments were received.

CONSENT CALENDAR

No Public Comments were received on the Consent Calendar.

APPROVAL OF MINUTES

1. [25-306](#) CONSIDER APPROVING MINUTES OF THE BUDGET, FISCAL & LEGISLATIVE STANDING COMMITTEE MEETING OF AUGUST 26, 2024

CEQA: This is not a project as defined by CEQA.

No Public Comments were received.

A motion was made by Vice Mayor Pabon-Alvarado, seconded by Councilmember Ponce, that these minutes be Approved. The motion carried by the following vote:

Aye: 2 - Ponce, Pabon-Alvarado

*******END OF CONSENT CALENDAR*******

ITEMS FOR COMMITTEE ACTION

2. [25-300](#) PRESENTATION ON THE PROPOSED AMENDMENT OF THE CITY OF SAN PABLO FISCAL RESILIENCY RESERVE POLICY FUND 140 ASSET & VEHICLE REPLACEMENT RESERVE ALLOCATION PROCESS

No Public Comments were received.

A motion was made by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado, that this Action Item be Referred to the City Council. The motion carried by the following vote:

Aye: 2 - Ponce, Pabon-Alvarado

3. [25-301](#) PRESENTATION ON THE PROPOSED AMENDMENT TO THE ADOPTED CITY OF SAN PABLO INVESTMENT POLICY FROM THE CITY'S FIDUCIARY CONSULTANT, SHUSTER ADVISORY GROUP, LLC.

No Public Comments were received

A motion was made by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado, that this Action Item be Referred to the City Council. The motion carried by the following vote:

Aye: 2 - Ponce, Pabon-Alvarado

4. [25-302](#) PRESENTATION ON THE CITY OF SAN PABLO FY 2024/25 GENERAL FUND DESIGNATED RESERVES FUND 110

No Public Comments were received

A motion was made by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado, that this Action Item be Referred to the City Council. The motion carried by the following vote:

Aye: 2 - Ponce, Pabon-Alvarado

5. [25-303](#) PRESENTATION ON THE PROPOSED AMENDMENT TO THE CITY OF SAN PABLO FISCAL POLICIES AND PROCEDURES AND TO INCREASE THE CITY MANAGER SIGNING AUTHORITY FROM \$50,000 TO \$100,000.

No Public Comments were received.

This Action Item was Failed for lack of second.

6. [25-304](#) PRESENTATION ON THE CITY OF SAN PABLO FY 2024/25 AND FY 2025/26 BUILDING, FACILITIES, & PARKS MAINTENANCE RESERVE FUND 130 ALLOCATIONS AND ENCUMBRANCES FOR CRITICALLY NEEDED CAPITAL IMPROVEMENT PROJECTS

No Public Comments were received.

A motion was made by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado, that this Action Item be Referred to the City Council. The motion carried by the following vote:

Aye: 2 - Ponce, Pabon-Alvarado

ADJOURNMENT

Meeting Adjourned at 6:29 PM.

Respectfully Submitted,

Casey Erlenheim, Administrative Clerk II

Elizabeth Pabon-Alvarado, Vice Mayor