



CITY OF SAN PABLO

City of New Directions

2025 YEAR OF EMPOWERMENT

SAN PABLO CITY COUNCIL

ARTURO CRUZ, Mayor

ELIZABETH PABON-ALVARADO, Vice-Mayor

RITA XAVIER, Councilmember

ABEL PINEDA, Councilmember

PATRICIA PONCE, Councilmember

CITY COUNCIL, BUDGET & FISCAL ACCOMPLISHMENTS

FINANCIAL REPORTING, RESERVES AND FISCAL STABILITY

- Adopted the Annual Comprehensive Financial Report for the fiscal year ending June 30, 2024. *(January)*
- Approved the following amendments to the General Fund Designated Reserves (GFDR):
 - Amendment No. 2: Total fund balance of \$6,671,279 *(January)*
 - Amendment No. 3: Total fund balance of \$8,698,050 *(March)*
 - Amendment No. 4: Total fund balance of \$6,655,065 *(July)*
- Amended the Fiscal Resiliency Reserve Policy to formally establish Funds 103, 104 and 105, maintain Funds 130 and 140, and approve a one-time appropriation for Fiscal Year 2024–2025. *(January; March)*
- Revised the Fund 140 Asset and Vehicle Replacement Reserve allocation process for Fiscal Year 2025–2026. *(July)*
- Adopted the Annual Appropriations (Gann) Limit for Fiscal Year 2025–2026. *(June)*
- Approved Mid-Cycle Budget Amendments totaling \$593,508 to the Fiscal Years 2024–2026 Biennial Budget. *(August)*
- Maintained fiscal stability indicators, including:
 - A-/A- financial credit rating
 - GOFA Excellence in Financial Reporting Award *(28th consecutive year)*
 - Zero full-time employee layoffs *(16th consecutive year)*

STRATEGIC PLANNING, POLICY DIRECTION AND LEGISLATIVE ACTIONS

- Authorized the official 2025 City slogan: “Teamwork San Pablo 2025 – The Year of Empowerment.” *(January)*
- Affirmed appointments to City Council standing committees and regional/local assignments for Calendar Year 2025. *(January)*
- Conducted the Strategic Priority-Setting Workshop and adopted the Fiscal Years 2025–2027 Council Priority Workplan. *(March; April)*

Visit: www.tinyurl.com/SPCCAP2025

- Adopted procedures for public hearings on City vacancies pursuant to Assembly Bill 2561. *(May)*
- Conducted the required public hearing on job vacancies, recruitment and retention efforts under Government Code Section 3502.3 for Calendar Year 2024. *(June)*
- Extended the temporary suspension of remote public comment for Council and Planning Commission meetings through:
 - October 31, 2025 *(April)*
 - June 30, 2026 *(October)*
- Amended the City’s Conflict of Interest Code by updating filing instructions (§87200 filers) and list of designated positions. *(November)*

STATE AND FEDERAL ADVOCACY *(Letters, Funding Requests and Earmarks)*

- Ratified State of California funding requests for City priority projects for Fiscal Years 2025–2026. *(February; March)*
- Ratified federal Community Funding Program (Earmark) requests for priority capital projects for Fiscal Years 2025–2026. *(April)*
- Supported statewide and regional funding for public transit, including Senate Bill 63 (Wiener/Arreguin). *(June)*
- Ratified:
 - An opposition letter to Senate Bill 707 regarding open meetings and teleconference requirements. *(September)*
 - Letters of support for H.R. 4696 and S. 2468 relating to the Renewing Immigration Provisions of the Immigration Act of 1929. *(October)*
- Received the Bay Area Air District Community Investments presentation. *(September)*

ORGANIZATION & PERSONNEL MANAGEMENT

- Adopted the Fiscal Year 2025–2026 Classification and Compensation Plan and the Organizational Chart. *(June)*
- Established Special Designation Pay (up to 5 percent of hourly rate) for employees assigned to special projects and City initiatives for a limited duration not to exceed two years. *(July)*
- Authorized the temporary appointment of Jill Mercurio to the position of Public Works Director/City Engineer under Government Code Section 21221(g). *(November)*

PENSION, RETIREMENT AND TRUST ADMINISTRATION

- Authorized the transfer of administration of the Pension and Other Post-Employment Benefits (OPEB) Section 115 Trusts to Shuster Advisory Group, Charles Schwab Trust Bank and Alta Trust Company. *(June)*
- Appointed the City Manager as Plan Administrator for the 457(B) Deferred Compensation Plan and Retiree Health Savings Plan, with authority to execute required service provider agreements and delegate administrative duties. *(June)*

INVESTMENT MANAGEMENT AND FINANCIAL SYSTEMS

- Authorized a Professional Financial Services Agreement with Eide Bailly LLP for an amount not to exceed \$100,000. *(June)*
- Adopted the revised Investment Policy for Fiscal Year 2025–2026. *(July)*
- Authorized a Professional Services Agreement with Shuster Advisory Group for investment advisory services. *(July)*
- Authorized a Consulting Services Agreement with GovInvest, Inc. (dba True Comp) for financial forecasting software and actuarial reporting services in the amount of \$53,496. *(August)*
- Declared information technology equipment as surplus property pursuant to San Pablo Municipal Code Section 3.16.120. *(October)*



CITYWIDE PROGRAMS, REPORTS AND OPERATIONAL POLICIES

- Received the 2024 Year-End Annual Survey Results from Strategy Research Institute, Inc. *(March)*
- Received the San Pablo Economic Development Corporation Annual Services Presentation for Fiscal Year 2024–2025. *(September)*
- Certified the Measure Q and Measure K Citizens' Oversight Committee Annual Report for the period ending June 30, 2024. *(June)*
- Presented a Certificate of Recognition to Salvador Valle for continuous volunteerism and environmental stewardship. *(September)*

COMMUNITY GRANTS, SPONSORSHIPS AND PUBLIC ENGAGEMENT SUPPORT

- Approved the following event sponsorships:
 - \$2,000 – Helms Middle School Reading Carnival *(January)*
 - \$1,000 – Bike East Bay “Bike-to-Wherever Day” *(January)*
 - \$2,500 – Kiwanis Club Cinco de Mayo Festival *(April)*
 - \$1,500 – Organización de Negocios Unidos Mother's Day Celebration *(May)*
 - \$2,500 – The Latina Center 25th Anniversary Gala *(August)*
 - \$5,000 – San Pablo Police Employees' Association Sierra Two Charity Golf Tournament *(September)*
 - \$2,500 – Organización de Negocios Unidos Fiestas Patrias Peace and Unity Festival *(September)*
 - \$5,000 – Contra Costa College Foundation San Pablo Forward Scholarship Program *(October)*
 - \$2,500 – Contra Costa College Foundation *(October)*
 - \$2,500 – West County Salesian Youth Club Annual Golf Tournament *(July)*
 - \$5,000 – Lytton Casino Golf Tournament benefiting Lifelong Medical Care *(July)*
- Approved a commemorative flag display at City Hall for LGBTQ Pride Month (June 2025). *(April)*

COMMUNITY DEVELOPMENT, ECONOMIC DEVELOPMENT & HOUSING ACCOMPLISHMENTS

LAND USE, ZONING AND REGULATORY ACTIONS

- Conducted a public hearing for the appeal of the Planning Commission's denial of a Conditional Use Permit to add off-sale general alcohol sales to an existing beer and wine license, and to revoke Conditional Use Permit No. 1212, for property located at 14701 San Pablo Avenue (APN 413-310-017). *(January)*
- Adopted an ordinance amending the San Pablo Municipal Code (Title 17 – Zoning Ordinance) to revise regulations for personal cannabis cultivation and to establish land use standards for permitted commercial cannabis businesses. *(March)*
- Adopted an ordinance amending Title 17 (Chapters 17.32, 17.34 and 17.38) and approved amendments to:
 - The San Pablo Zoning Map to redesignate 139 parcels, and
 - The San Pablo Avenue Specific Plan Figure 2-4 to redesignate 18 parcels,
 ensuring consistency with the San Pablo General Plan 2035. *(July)*
- Conducted a public hearing and repealed the 23rd Street Specific Plan and the San Pablo General Plan 2030 (excluding the 2023–2031 Housing Element), and adopted the San Pablo General Plan 2035, including addition of the Rumrill Corridor Plan as an appendix. *(July)*
- Approved a Ranked Eligibility List for cannabis retail operator permits pursuant to the City's Request for Qualifications. *(September)*

HOUSING, GENERAL PLAN AND COMPLIANCE REPORTING

- Certified the Growth Management Program Compliance Checklist for Calendar Years 2022 and 2023, as required by the Contra Costa Transportation Authority. *(March)*
- Authorized submittal of the Housing Element Annual Progress Report for Calendar Year 2024 to the California Department of Housing and Community Development and the Governor's Office of Planning and Research. *(March)*

- Authorized submittal of the General Plan Annual Progress Report for Calendar Year 2024 to the California Department of Housing and Community Development and the Governor's Office of Planning and Research. *(March)*
- Authorized an Amended Development and Disposition Agreement with Novin Development Corporation for a proposed 40-unit affordable housing development (San Pablo Commons Project) at 1820 Rumrill Boulevard. *(November)*

ECONOMIC DEVELOPMENT, BRANDING AND BUSINESS-RELATED INITIATIVES

- Authorized a Consulting Services Agreement with Tripepi Smith and Associates for marketing and branding consulting in an amount not to exceed \$150,000, funded by a \$50,000 appropriation from the City Manager Contingency Reserve and \$100,000 from the General Fund Designated Reserves. *(March)*

PROPERTY DISPOSITION AND SURPLUS LAND ACTIONS

- Declared City-owned property at 1820 Rumrill Boulevard (APN 411-041-009) to be exempt surplus property under the Surplus Land Act. *(April)*
- Declared City-owned property at 1411 Rumrill Boulevard (APNs 410-021-021, 410-021-026 and 410-021-028) to be surplus land under the Surplus Land Act. *(October)*
- Declared City-owned property at 3400 San Pablo Dam Road (APN 420-120-012) to be surplus land under the Surplus Land Act. *(October)*



ENVIRONMENTAL, HAZARD MITIGATION AND REGIONAL COORDINATION

- Adopted the San Pablo Annex of the Contra Costa County 2024 Local Hazard Mitigation Plan Update. *(April)*
- Authorized issuance of a Request for Qualifications for cannabis operator permits and adopted procedures for appeals related to the Eligibility List. *(April)*
- Authorized designation of the following properties as Priority Conservation Areas and authorized submittal to the Association of Bay Area Governments:
 - Wildcat Creek-University Avenue
 - Wanlass Park
 - Davis Park
 - McNeil Park
 - San Pablo Dam Road-Hillcrest Hillside City-Owned Parcels
 - El Portal Creekside County Property *(June)*
- Adopted user fee increases for Building, Planning and Public Works effective July 1, 2025, based on the Bureau of Labor Statistics Employment Cost Index, and applied the West Contra Costa Transportation Advisory Committee inflationary factor to related fees. *(June)*
- Authorized a Memorandum of Understanding with Contra Costa County and shoreline cities to participate as a sub-grantee in development of a Contra Costa Resilient Shoreline Plan through the Ocean Protection Council Senate Bill 1 Grant Program. *(July)*



COMMUNITY SERVICES ACCOMPLISHMENTS

YOUTH & COMMUNITY PROGRAMS

- Appointed thirteen Commissioners to the San Pablo Youth Commission for terms beginning February 2025. *(January)*
- Appointed fifteen Commissioners to the San Pablo Youth Commission (SPYC). *(August)*
- Received bi-annual update from the San Pablo Youth Commission. *(August)*
- Received presentation on the San Pablo Summer 2025 Internship Program. *(August)*

FEE WAIVERS, USE AGREEMENTS AND PROGRAM SUPPORT

- Authorized a waiver of fees for use of the Rumrill Sports Park kiosk and a two-thirds reduced fee for Fields 1 and 2 for the San Pablo United Youth Soccer Club for the 2025 Winter/Spring Season. *(January)*
- Authorized a waiver of fees for use of Davis Park sports fields and concession stand for the San Pablo Baseball Association for the 2025 Winter/Spring Season. *(February)*
- Authorized a waiver of fees for use of Davis Park sports fields and concession stand for the San Pablo Cowboys Youth Association for the 2025 Summer and Fall Season. *(June)*
- Authorized a waiver of fees and a two-thirds reduced fee at Rumrill Sports Park for Fields 1 and 2 for the San Pablo United Youth Soccer Club for the 2025 Summer and Fall Season. *(June)*

PARTNERSHIPS, AGREEMENTS & GRANTS

- Authorized Amended Sub-Lease Supplement No. 8 between the City of San Pablo and Contra Costa County for 52 hours per week of library services at the San Pablo Library for FY 2025–26 at \$134,544, including a five-year leased specialized equipment cost allocation of \$14,250.88 and security services cost allocation of \$18,000, for a total cost not to exceed \$166,795, effective July 1, 2025. *(June)*
- Authorized an Operational Agreement with the San Pablo Historical and Museum Society for the operation of the Alvarado Adobe Museum, Blume House, and Bunk House for cultural and educational purposes, effective July 1, 2025. *(June)*

- Adopted FY 2025–26 final grant awards for the Annual San Pablo Community Foundation Grant Program; accepted/appropriated \$45,000 in external funding and FY 2024/25 GFDR Fund 110 fund balance to fully fund the FY 2025–26 program for a total one-time grant appropriation of \$100,000. *(June)*
- Authorized a software license agreement with TripSpark Technologies for paratransit scheduling and dispatch software (Novus) in an amount not to exceed \$130,000, including purchase, installation, and training. *(August)*
- Authorized event sponsorship and support for the 2025 Fiestas Patrias / Latin American Independence Day Parade, including \$5,000 sponsorship, temporary street closure, waiver of traffic control fees, and provision of City staff support valued at approximately \$25,000, for a total sponsorship not to exceed \$30,000. *(July)*

COMMUNITY EVENTS & PUBLIC CELEBRATIONS

- Successfully planned and conducted the 2025 Spring Eggstravaganza on March 28, 2025. *(March)*
- Successfully planned and conducted the 2025 Fourth of July and Multi-Cultural Celebration and Drone Show at the San Pablo Community Center. *(July)*
- Successfully planned and conducted the 2025 City Halloween Trunk & Treat Event at San Pablo City Hall. *(October)*
- Successfully planned and conducted the 2025 Veteran's Day Celebration at the San Pablo Senior Center. *(November)*
- Successfully planned and conducted the 2025 Annual Holiday Tree Lighting Celebration and Winter Wonderland Event at the San Pablo Community Center. *(December)*

REPORTS, PRESENTATIONS AND COMMISSION APPOINTMENTS

- Received presentation from West Contra Costa Unified School District Superintendent Cheryl Cotton. *(October)*
- Received presentation from Public Profit on the Annual San Pablo Beacon Community Schools Initiative evaluation for FY 2024–25. *(November)*

CAPITAL PROJECTS / PUBLIC WORKS ACCOMPLISHMENTS

CAPITAL PROJECT COMPLETIONS & CONSTRUCTION ACTIONS

- Accepted work by Michael Paul Company, Inc. for the Happy Friday Park Project (0502); filed Notice of Completion; reallocated \$105,234.14 to the McNeil Park Project (0501) and the San Pablo Avenue Bridge Project (0202). *(January)*
- Accepted work by Central Roofing, Inc. for the Community Center Roof Replacement Project (0107) and filed Notice of Completion. *(January)*
- Accepted work by Cal Pro Service Corp. for the San Pablo Police Annex Project (SPPD21) and filed Notice of Completion. *(January)*
- Accepted work by United Storm Water, Inc. for the Citywide Trash Capture Device Installation Project (0305); filed Notice of Completion; reallocated \$33,300 to the Leroy Heights Storm Drain Project (0306) and McNeil Park Project (0501). *(January)*
- Accepted work by Golden Bay Construction, Inc. for emergency storm drain repairs at 1850 Mesa Buena Avenue for the Leroy Heights Storm Drain Repair Project (0306) as complete and directed filing of the Notice of Completion. *(May)*
- Accepted work by Kerex Engineering Inc. for the Sutter Avenue Green Street Project (CIP 0300) and filed Notice of Completion. *(June)*



CAPITAL FUNDING, BUDGET ADJUSTMENTS & APPROPRIATIONS

- Appropriated \$100,000 in RMRA funds to the Sutter Avenue Urban Greening Project (CIP 0300), increased the Kerex Engineering, Inc. contract to \$4,534,652 including contingency, and authorized additional pavement restoration work. *(March)*
- Appropriated \$36,933 from the General Fund Designated Reserve and transferred \$36,932 from the FY 2024–25 Public Works Operating Budget to the Electric Vehicle Charging Hub Project (0108). *(March)*
- Appropriated \$1,920,325 to the Police Headquarters Project Budget (0104) by adjusting Lease Revenue Bond funding and applying earned interest. *(April)*
- Approved SB 1 Road Maintenance and Rehabilitation Account funding and the FY 2025–26 project list consisting of the Giant Road Pavement Rehabilitation Project (0601) and the San Pablo Dam Road I-80 Gateway Improvements Project (0605). *(May)*
- Reallocated remaining general funds from the Rumrill Boulevard Complete Streets Project (0700) to the San Pablo Dam Road I-80 Gateway Improvements Project (0605); transferred \$500,000 in Caltrans Alternative Compliance Funds and \$32,945 in Tesoro Refinery Alternative Compliance Funds for post-construction maintenance; and reverted unused RMRA and Measure J LSM funds to their respective balances. *(May)*
- Appropriated \$40,478 from the FY 2024–25 General Fund Designated Reserve to the Public Works Operating Budget and ratified payment for acquisition and repair of City Hall EV charging cables due to vandalism and theft. *(June)*
- Appropriated FY 2025–26 CIP General Fund allocations; appropriated \$242,985 from the General Fund Designated Reserve to the San Pablo Dam Road I-80 Gateway Improvements Project (0605); appropriated \$670,000 in RMRA funds to the same project and \$250,000 to the Giant Road Paving Rehabilitation Project (0601); and appropriated \$220,000 in Measure J LSM funds each to the CCTA Smart Signals Project (0708) and the I-80 San Pablo Dam Road Interchange Phase 2 Project (0709). *(October)*

AGREEMENTS, CONTRACTS & AMENDMENTS

- Authorized agreement with Francisco and Associates, Inc. in the amount of \$50,500 for levy of annual assessments for FY 2025–26 for the San Pablo Street Lighting and Landscape Assessment District No. 1982-1. *(January)*
- Authorized funding agreements and any amendments with the California Department of Transportation for the Broadway El Portal Safe Routes Project (CIP 0704). *(January)*
- Authorized execution of Master Agreements for State-Funded and Federal-Aid Projects with Caltrans. *(February)*
- Authorized agreement with Kittelson & Associates, Inc. for an Electric Vehicle City Fleet Transition Plan and Public Charging Hub Analysis and Design in the amount of \$73,865. *(March)*
- Authorized amendment to increase compensation to DC Electric Group, Inc. by up to \$100,000 for FY 2024–25 on-call electrician maintenance and trade services, for a total contract amount not to exceed \$1,433,320. *(April)*
- Authorized agreement for the ADA Transition Plan Update in the amount of \$165,525, with a 10% contingency for a total not to exceed \$182,078. *(April)*
- Authorized a Third Amendment with Mack5 for project and construction management services for the new San Pablo Police Headquarters and Training Facility, increasing compensation by \$94,813 for a total contract amount of \$1,197,206. *(July)*
- Authorized pavement rehabilitation agreement with EBMUD; authorized issuance of a \$133,922 invoice for pavement restoration; and accepted/appropriated said funds to the FY 2026–27 Pavement Repair Project (0606). *(October)*
- Authorized a Fourth Amendment with Mack5 for project and construction management services for the new Police Headquarters, increasing compensation by \$140,142 and adding a contingency of \$57,000, for a total not to exceed \$1,394,348. *(October)*
- Authorized agreement with Bay Area Community Resources (BACR) for an eleven-month full-time fellow in the Public Works Environmental Programs Division in the amount of \$31,000. *(September)*

FEDERAL, STATE AND REGIONAL GRANTS & AGREEMENTS

- Accepted and appropriated \$8,000,000 from the EPA San Francisco Bay Water Quality Improvement Fund for the PCB TMDL Special Studies and Implementation Project and authorized related agreements. *(January)*
- Authorized submission of the City's grant application to the National Park Service ORLP Program for the McNeil Park Project (0501) and authorized execution of related documents. *(March)*
- Authorized agreement with Larry Walker Associates, Inc. to oversee the EPA-funded PCB TMDL Special Studies and Implementation Project in the amount of \$7,830,000 for the Bay Area Municipal Stormwater Collaborative (BAMSC). *(June)*
- Approved the City's application for the Land and Water Conservation Fund for the McNeil Park Project (0501). *(July)*
- Authorized inclusion of an 8% contingency in the amount of \$3,079,320 to the San Pablo Police Headquarters Design-Build Contract; allocated \$11,750 in 2022 Lease Revenue Bond interest; and adjusted the project budget to \$47,993,602. *(September)*
- Accepted and appropriated \$850,000 in CPFCDs federal funds to the San Pablo Avenue Bridge Replacement Project (0202); recognized a required local match of \$110,127 to be allocated during the FY 2025-26 CIP Mid-Cycle Amendment; and authorized execution of grant agreements. *(September)*
- Authorized annual submission of CalRecycle Payment Program applications, acceptance of awarded funds, and execution of all required documents. *(October)*
- Authorized submission of the City's grant application to the Caltrans Community Cleanup and Employment Pathways Grants for approximately \$120,000 and authorized execution of related documents. *(November)*

EMERGENCY REPAIRS & PUBLIC CONTRACT CODE ACTIONS

- Ratified an emergency contract for storm drain repair at 1850 Mesa Buena Avenue and authorized continuation of emergency procurement actions by four-fifths vote under Public Contract Code §22050 and San Pablo Municipal Code §3.16.110. *(April)*

- Authorized continuation and subsequent termination of emergency procurement for storm drain repairs at 1850 Mesa Buena Avenue by four-fifths vote following completion of work. *(May)*
- Terminated emergency procurement actions by four-fifths vote following completion of storm drain repairs. *(May)*

SOLID WASTE, RECYCLING & ASSESSMENT DISTRICT ACTIONS

- Conducted a public hearing on Richmond Sanitary Services' request to increase maximum solid waste collection service rates, effective July 1, 2025. *(January)*
- Established the Stormwater Utility Assessment Rate for FY 2025-26 and requested the Contra Costa County Flood Control and Water Conservation District adopt annual parcel assessments for drainage maintenance and NPDES compliance. *(February)*
- Approved a rate stabilization expenditure of \$243,000 from West Contra Costa Integrated Waste Management Authority funds to offset solid waste collection increases from July 1, 2025 through December 31, 2026. *(February)*
- Directed preparation and filing of the Engineer's Report for the FY 2025-26 assessments for the San Pablo Street Lighting and Landscape Assessment District No. 1982-1. *(April)*
- Adopted the Preliminary Engineer's Report, declared intention to levy and collect assessments for FY 2025-26, and set the public hearing for June 16, 2025. *(May)*
- Confirmed the Diagram and Assessments for FY 2025-26 for the San Pablo Street Lighting and Landscape Assessment District No. 1982-1; directed filing with the County Auditor; and levied assessments. *(June)*
- Authorized RecycleMore to enter into post-collection agreements and exercise related powers under the Joint Exercise of Powers Agreement. *(April)*
- Expressed support for the proposed Post-Collection Agreement between RecycleMore and directed the City's representatives to vote in favor of approval. *(November)*
- Authorized execution of an MOU with Richmond Sanitary Services, Inc. to provide a one-time residential customer credit for single-family and qualifying multi-family dwellings affected by missed pickups during the July 2025 work stoppage. *(November)*

ADDITIONAL ACTIONS

- Recognized the previously titled "Sutter Avenue Urban Greening" Project as the "Sutter Avenue Green Street" Project. *(June)*
- Appropriated \$3,383,822 from the Building, Facilities & Parks Maintenance Reserve Fund (Fund 130) for the following capital improvement projects: Rumrill Sports Park Turf Replacement Project (0503) in the amount of \$2,272,200; Senior Center HVAC Replacement Project (0106) in the amount of \$382,990; and Police Department Headquarters Tier 4 Emergency Generator (0104) in the amount of \$728,632. *(July)*
- Authorized Change Order (CCCO) No. 1 with SpectraSystems, Inc. for replacement of pour-in-place rubber play surface pads at the San Pablo Community Center Tot Lot in the amount of \$35,440, for a revised contract authorization not to exceed \$93,708. *(September)*
- Recognized Jimmie Zhou, Public Works Associate Engineer, for outstanding service and receipt of the APWA Northern California Chapter's 2025 Chrysalis Award. *(October)*

PUBLIC SAFETY ACHIEVEMENTS

GRANT FUNDING, ALLOCATIONS & EQUIPMENT PROCUREMENT

- Appropriated \$29,749 from the Supplemental Law Enforcement Services Grant Fund (SLESF 210) for purchase and procurement of a BRINC Exterior Drone System. *(February)*
- Appropriated \$20,000 from SLESF Fund 210 for consulting services from Barricade AI, Inc. *(March)*
- Appropriated \$100,000 from SLESF 210 for Civica Code Enforcement legal services and authorized encumbrance of all fees collected from Civica-assigned cases to support future code enforcement initiatives. *(April)*
- Authorized purchase (using Reserve Fund 140) of:
 - **Five 2025 Dodge Durango Police Interceptor Vehicles**
 - **One Madvac LS125 Electric Litter Vacuum Sweeper**
 - **One Bandit 200UC Hand-Fed Wood Chipper**

- **One 2025 Ford F-150 Lightning Electric Pickup Truck**
- **One 2023 Ford F-250 Pickup Truck**
Authorized sale of Police Department and Public Works vehicles as surplus property under San Pablo Municipal Code Section 3.16.120. *(April)*
- Authorized purchase of one 2025 Dodge Durango Police Interceptor Vehicle for \$49,470 and transferred/appropriated funds to Reserve Fund 140; authorized sale of Vehicle Unit #701 as surplus property. *(June)*
- Appropriated \$246,572 from SLESF Fund 210 for 20 replacement Motorola Automated License Plate Readers, including a 10% contingency. *(November)*

AGREEMENTS, SERVICES & OPERATIONAL SUPPORT

- Authorized agreement with Sun Ridge Systems for CAD-RMS software support for a total not to exceed \$147,168 through June 30, 2026. *(April)*
- Authorized an agreement with Contra Costa Health Services for CORE Homeless Outreach Team services from July 1, 2025 through June 30, 2026, at a cost not to exceed \$97,930, and authorized related services on County-owned property at APN 416-102-007. *(May)*
- Authorized an MOU with Contra Costa County for code enforcement and homeless outreach services on County-owned property (APN 416-102-007). *(May)*
- Authorized a Five-Year Emergency Services Agreement with Contra Costa County Fire Protection District for enhanced EMS services (total not to exceed \$10,832,273); ratified letter of support submitted May 19, 2025. *(June)*
- Authorized agreement with the California Office of Traffic Safety for the Selective Traffic Enforcement Program (STEP) and accepted reimbursement funding not to exceed \$55,000. *(October)*

CODE ENFORCEMENT, HOMELESS OUTREACH & COMMUNITY SAFETY INITIATIVES

- Authorized an MOU with Contra Costa County for code enforcement and homeless outreach services on County-owned property near Fordham Street and El Portal Drive. *(May)*

COMPLIANCE REPORTS, REQUIRED HEARINGS & POLICY ACTIONS

- Authorized sale of Police Department vehicles as surplus property under San Pablo Municipal Code Section 3.16.120; proceeds credited to FY 2024-2025 Vehicle Replacement Fund (102-2110-46300). *(March)*
- Accepted the 2024 Annual Military Equipment Report; determined compliance with Policy 709 and State law; continued Policy 709 without change. *(March)*
- Conducted Public Hearing to adopt resolution accepting/appropriating \$13,318 in JAG grant funds and authorizing equipment purchases. *(September)*
- Adopted ordinance amending Title 8, Chapter 8.42 of the San Pablo Municipal Code regarding Possession, Sale, and Use of Fireworks. *(October)*
- Approved the Revised Comprehensive Emergency Management Plan. *(November)*

SPECIAL RECOGNITIONS, EVENTS & COMMUNITY ENGAGEMENT

- Authorized special recognition of Police Officer Brian Ashley for receipt of the Life Saving Medal. *(March)*
- Received the San Pablo Police Department’s FY 2024-25 Annual Report. *(August)*
- Successfully planned and conducted the 2025 National Night Out event at San Pablo Community Center. *(August)*

POLICE DEPARTMENT ACHIEVEMENTS

CALLS FOR SERVICE, ENFORCEMENT & TRAFFIC SAFETY

- Responded to more than 30,941 calls for service. *(January–October 2024)*
- Priority-Oriented Policing and Code Enforcement issued 7,169 citations and removed 462 abandoned vehicles.
- Conducted 24 targeted traffic operations including DUI saturation patrols, primary collision factor enforcement, distracted driving details, bicycle/pedestrian safety, and community traffic safety presentations.
- Achieved (-27%) reduction in DUI-related traffic collisions and (-12%) reduction in DUI injury collisions.
- Awarded \$30,000 ABC grant to reduce alcohol access to minors and ensure compliance.



BUSINESS & COMMUNITY ENGAGEMENT

- Continued implementation of the **Listening Sessions with the Chief Program**, engaging 25+ businesses.
 - Focus areas: San Pablo Dam Road corridor, San Pablo Towne Center, 23rd Street.

Type of Crime	2024*	2025*	% Change
Murder	2	1	- 50%
Rape	10	8	- 20%
Robbery	55	38	- 30%
Assault	291	247	- 15%
Burglary	76	62	- 18%
Larceny	326	320	- 2%
Auto Theft	263	108	- 58%
Total	1,023	784	- 23%

*Data comparison reflects January - October NIBRS reporting period | 2025 data accessed 11/12/25

- Results: **(-21%) decrease in calls for service** and **(-30%) decrease in burglary/theft** in these areas.
- Conducted **10 Neighborhood Watch** and **25 Business Watch** meetings.
- Outreach & Engagement Unit delivered:
 - 3 CERT classes**
 - 1 Listos class**
 - 1 Community Police Academy**
 - 5 DMV workshops**
 - 3 Immigration Enforcement townhalls**
 - 150+ participants total**
- Reached **21,000+ followers** across Facebook, Instagram, X, and Nextdoor.
- Published the **8th Annual Police Department Report** for public distribution. *(August)*

YOUTH & SCHOOL PREVENTION PROGRAMS

- JEWL Officers:
 - Delivered **Opioid Outreach & NARCAN training** to **300+ students** and faculty across 7 school sites + Richmond High School.
 - Taught **112 G.R.E.A.T. presentations** to nearly **310 sixth graders** over 12 weeks.
 - Conducted **35 mentoring sessions**.
 - Participated in **650+ mediations**.
 - Delivered **10 Active Shooter presentations**.
 - Organized **6 Fentanyl Outreach educational presentations**.
- Chris Herren opioid awareness presentation** held for students at Salesian College Prep and Richmond High School. *(October)*



- Tobacco Unit achievements:
 - Conducted **132 retail inspections**.
 - Issued **43 citations** and **14 violation notices**.
 - Achieved **87% compliance** with the multi-unit rental smoking ordinance.

CRISIS RESPONSE, HOMELESS OUTREACH & MENTAL HEALTH PARTNERSHIPS

- Crisis Response Team (CRT) provided services for individuals experiencing homelessness and mental health crises.
- In partnership with county resources such as CORE and A3, CRT achieved:
 - 63 crisis referrals**.
 - (-63%) reduction** of individuals experiencing homelessness in San Pablo.



EVENTS, UPDATES & COMMUNITY ENGAGEMENT

- Partnered with **Vigilife** to develop training and wellness applications using wearable technology, planned for deployment with the new Police HQ.
- Life Saving Medal:** Officer Brian Ashley for resuscitating an overdose victim *(March 17)*.
- Successfully coordinated the 2025 National Night Out event at the San Pablo Community Center *(August)*.
- Community Policing continued as a core operational strategy supporting major business districts in partnership with San Pablo EDC and business entities.
- Continued utilization of virtual engagement platforms to increase public communication and transparency.

PERSONNEL DEVELOPMENT & RECOGNITION

Professional Development:

- Lt. Bradley Lindblom — California POST Command College (14-month).
- Sgt. Tyler Hannis — POST Sherman Block Leadership Institute.
- Katrinia Jones — Contra Costa County Government Leadership Academy.
- Officer J. Spiegel selected as next Detective (starting Spring 2025).
- Officer R. Arguello selected as next CRT Officer (starting Spring 2025).

Retirements:

- PST Jo Anna Rodriguez – 32 years of service**
- Lt. Dan Wiegers – 26 years of service**

Promotions:

- Captain Shawn Ray
- Lieutenant Melvin Smith
- Lieutenant Danielle Bowler
- Sergeant Bryan Biama
- Sergeant Javier Rios

New Hires:

- Officer Austin McCarty
- Officer Joseph Soriano
- Officer Jesse Lopez
- Officer J. Rocchi
- PST Josee Antcl
- PST Courtney Munoz
- PST Steven Preciado
- Clerk Kathy Phan

Landmark Staff Anniversaries:

- PST Alma Gil – 25 years
- Sgt. Robert Brady – 20 years
- Lt. Danielle Bowler – 20 years
- Sgt. Robert Downey – 20 years
- PST Andrea Barte – 20 years
- PST Kim Chenevert – 20 years
- Sgt. Amar Kullar – 10 years
- Officer Cameron Banayat – 10 years
- PST Jena Laguna – 10 years

