



City of San Pablo

Meeting Minutes - Final

City Council

Monday, October 6, 2025

6:00 PM

City Council Chambers

Members of the public may view this meeting online by using
this URL

<https://us02web.zoom.us/j/89046076519>

CALL TO ORDER

The meeting was called to order at 6:01 PM in the Council Chambers.

PLEDGE OF ALLEGIANCE

Mayor Cruz led the Pledge of Allegiance.

ROLL CALL

Present: 4 - Councilmember Abel Pineda, Councilmember Rita Xavier, Vice Mayor Elizabeth Pabon-Alvarado, and Mayor Arturo Cruz

Absent: 1 - Councilmember Patricia Ponce

Staff Present:

City Manager, Matt Rodriguez

Assistant City Manager, Maria Ojeda

City Attorney, Brian P. Hickey

Police Chief, Brian Bubar

City Clerk, Dorothy Gantt

Administrative Clerk II, Casey Erlenheim

ORAL COMMUNICATIONS

No Public Comments were received for Oral Communications.

CEREMONIAL MATTERS

PRESENTATIONS

2. [25-382](#) INTRODUCTION OF NEW EMPLOYEES AND ANNOUNCEMENT OF EMPLOYEES WHO HAVE BEEN PROMOTED FOR JULY 2025 - SEPTEMBER 2025

POLICE

- KATHEY PHAN - POLICE ADMINISTRATIVE CLERK

PROMOTIONS

- MEL MACKSON - ASSOCIATE PLANNER

- SANDRA CASTANEDA MARQUEZ - PLANNING MANAGER
- SYLVIA FLORES - COMMUNITY SERVICES COORDINATOR II

No Public Comments were received.

Due to initial absence of guest Presenter, this item #2 was heard first.

Presented.

1. [25-352](#) PRESENTATION AND INTRODUCTION OF RECENTLY APPOINTED WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT (WCCUSD) SUPERINTENDENT CHERYL COTTON

CEQA: This is not a project as defined by CEQA.

No Public Comments were received.

Guest Presenter arrived, this item #1 was heard second.

Presented.

CITY MANAGER REMARKS

City Manager Matt Rodriguez made the following announcements:

1. Saturday, Oct 11, 2025 is the 31st Annual Wildcat Creek Clean-Up event, the Community is invited to participate.
2. City Hall Offices will be closed in observance of Columbus/Indigenous People's Day on Monday, October 13, 2025.
3. The Next scheduled Dumpster Day is Saturday, November 1, 2025.

CONSENT CALENDAR

No Public Comments were received on the Consent Calendar.

MINUTES

3. [25-392](#) CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF SEPTEMBER 15, 2025

CEQA: This proposed action is not a project as defined by CEQA

Approved.

PERIODIC REPORTS

4. [25-419](#) CONSIDER APPROVING THE BUDGET CALENDAR FOR THE FY 2026-27 AND FY 2027-28 BIENNIAL BUDGET

CEQA: This proposed action is not a project as defined by CEQA.

Approved.

LIABILITY CLAIMS

- 5. [25-389](#) CONSIDER DENYING LIABILITY CLAIM OF JOHN ESPEJO (DOL 03/29/25)

CEQA: This proposed action is not a project as defined by CEQA.

Denied.

CITY COUNCIL AUTHORIZATION

- 6. [25-397](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING A SPONSORSHIP IN THE AMOUNT OF \$5,000 FOR THE CONTRA COSTA COLLEGE FOUNDATION SAN PABLO FORWARD SCHOLARSHIP PROGRAM AND \$2,500 FOR THE CONTRA COSTA COLLEGE FOUNDATION

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2025-118

- 7. [25-420](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) ADOPTING THE FY 2025-26 CAPITAL IMPROVEMENT PROGRAM (CIP) GENERAL FUND BUDGET ALLOCATIONS; (2) APPROPRIATING \$242,985 FROM GENERAL FUND DESIGNATED RESERVE (FUND 110) TO THE SAN PABLO DAM ROAD I-80 ROAD GATEWAY IMPROVEMENTS PROJECT (0605) FOR ADA IMPROVEMENTS; (3) APPROPRIATING SENATE BILL 1 (SB 1) ROAD MAINTENANCE AND REHABILITATION ACCOUNT (RMRA) FUNDS IN THE AMOUNT OF \$670,000 TO THE SAN PABLO DAM ROAD I-80 GATEWAY IMPROVEMENTS PROJECT (0605) AND RMRA FUNDS IN THE AMOUNT OF \$250,000 TO THE GIANT ROAD PAVING REHABILITATION PROJECT (0601); AND (4) APPROPRIATING MEASURE J LOCAL STREET MAINTENANCE (LSM) FUNDS IN THE AMOUNT OF \$220,000 TO THE CONTRA COSTA TRANSIT AUTHORITY (CCTA) SMART SIGNALS PROJECT (0708) AND MEASURE J LSM FUNDS IN THE AMOUNT OF \$220,000 TO THE CCTA I-80 SAN PABLO DAM ROAD INTERCHANGE PHASE 2 PROJECT (0709).

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2025-119

- 8. [25-422](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE CITY MANAGER TO EXECUTE AND ACCEPT AN AGREEMENT BETWEEN THE CITY OF SAN PABLO AND EAST BAY MUNICIPAL UTILITY DISTRICT (EBMUD) FOR PAVEMENT REHABILITATION; (2) AUTHORIZING THE CITY MANAGER TO ISSUE AN INVOICE TO EBMUD IN THE AMOUNT OF \$133,922 FOR PAVEMENT RESTORATION; AND (3) ACCEPTING AND APPROPRIATING SAID FUNDS TO THE FY 2026-27 PAVEMENT REPAIR PROJECT (0606)

CEQA: An environmental review analysis consistent with California Environmental Quality Act (CEQA) requirements will be prepared for the design and construction plans at time of implementation.

Adopted.

Enactment No: RES 2025-120

- 9. [25-409](#) CONSIDER AUTHORIZATION TO RATIFY A THANK YOU LETTER FROM SAN PABLO MAYOR CRUZ TRANSMITTED ON SEPTEMBER 18, 2025 TO STATE SENATOR JESSE ARREGUIN (D-7TH DISTRICT) FOR STATE GRANT FUNDING IN THE AMOUNT OF \$1M FOR THE CITY'S MCNEIL PARK PROJECT, UNDER THE ADOPTED SB 105 - STATE OF CALIFORNIA STATE BUDGET BILL, UNDER SECTION 23 (ITEM #14) SECRETARY OF NATURAL RESOURCES AGENCY ALLOCATION, SIGNED BY THE GOVERNOR

CEQA: This proposed action is not a project as defined by CEQA.

Approved.

Approval of the Consent Agenda

It was moved by Vice Mayor Pabon-Alvarado, seconded by Councilmember Xavier, and approved by vote of those present, to adopt all items in the Consent Calendar. The motion passed as follows:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado and Cruz

Absent: 1 - Ponce

****** END OF CONSENT CALENDAR ******

ORDINANCES

10. [25-395](#) CONSIDER AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING TITLE 8, CHAPTER 8.42, OF THE SAN PABLO MUNICIPAL CODE TO REVISE EXISTING REGULATIONS PERTAINING TO THE POSSESSION, SALE, AND USE OF FIREWORKS WITHIN THE CITY OF SAN PABLO.

CEQA: The proposed amendment is exempt from the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no potential for causing a significant effect on the environment.

One Public Comment was received by the following: Genoveva Calloway.

A motion was made by Councilmember Pineda, seconded by Mayor Cruz, to Waive the First Reading and Introduce this Ordinance. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Cruz

Absent: 1 - Ponce

Enactment No: ORD 2025-003

SUPPLEMENTAL MATERIALS (IF ANY)

11. [25-356](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS**(a) Mayor Arturo Cruz****(b) Vice Mayor Elizabeth Pabon-Alvarado**

Vice Mayor Pabon-Alvarado made a request to agendize and process 2 (two) Proclamations in the next regular City Council Meeting on October 20, 2025 as follows:

That the Month of October, 2025 be recognized as (1) Breast Cancer Awareness Month and (2) Domestic Violence Awareness Month

It was moved by Councilmember Pineda, and seconded by Vice Mayor Pabon-Alvarado, and approved by vote of those present to Approve the processing of Proclamations for (1) Breast Cancer Awareness Month and (2) Domestic Violence Awareness Month. The motion passed as follows:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado and Cruz

Absent: 1 - Ponce

- (c) Councilmember Rita Xavier
- (d) Councilmember Abel Pineda
- (e) Councilmember Patricia Ponce

ADJOURNMENT

Adjourned at 7:58 PM to the Regular City Council meeting of Monday, October 20, 2025 in memory of Former City Building Inspector, John Crabtree.

Respectfully Submitted,

Dorothy Gantt, City Clerk