



City of San Pablo

Meeting Minutes - Draft

City Council

Monday, November 18, 2024

6:00 PM

City Council Chambers

Members of the public may view this meeting online by using
this URL

<https://us02web.zoom.us/j/83708212256>

CALL TO ORDER

The meeting was called to order at 6:00 p.m. in the Council Chambers.

PLEDGE OF ALLEGIANCE

Mayor Ponce led the Pledge of Allegiance to the Flag.

ROLL CALL

Present: 3 - Councilmember Abel Pineda, Councilmember Rita Xavier, and Mayor Patricia Ponce

Absent: 2 - Councilmember Elizabeth Pabon-Alvarado, and Vice Mayor Arturo Cruz

Staff Present:

City Manager, Matt Rodriguez

City Attorney, Brian P. Hickey

Police Chief, Brian Bubar

City Clerk, Dorothy Gantt

Assistant City Clerk, Leticia I. Miguel

Agenda Announcement:

City Manager announced, due to lack of quorum, Item No. 5 will be continued to the City Council meeting of Monday, December 9, 2024.

REPORT ON CLOSED SESSION

No Closed Session.

ORAL COMMUNICATIONS

Public Comment was received by Cordell Hindler, Joshua Kerns, and Gabe Johnson.

CEREMONIAL MATTERS

PRESENTATIONS

No items scheduled.

CITY MANAGER REMARKS

City Manager Rodriguez made the following announcements:

- The Senior Center and San Pablo Senior Association will be hosting their Annual Thanksgiving Dinner, Thursday, November 21, 2024, from 4:30 pm – 6:30 pm. This event is Sold Out, for more information or to be placed on a waiting list, members of the public should contact the Senior Center.
- In observance of Thanksgiving Holiday, all city Administration Offices and lobby will be closed Wednesday, November 27 thru Friday November 29, 2024 and will resume regular hours on Monday, December 2, 2024.
- The last Dumpster Day of the calendar year will be Saturday, December 7, 2024.
- The Community Services Department is finalizing the preparation for this year's 2024 Holiday Tree Lighting/Winter Wonderland Event, Friday, December 6, 2024, from 5:00 pm – 7:00 pm at our City Hall. There will be arts and crafts, hot chocolate, a chance to take pictures with Santa.
- Introduced new Assistant City Manager, Maria Ojeda.

CONSENT CALENDAR

No Public Comment was received.

Approval of the Consent Agenda

It was moved by Councilmember Pineda, seconded by Councilmember Xavier, and approved by vote of those present, to adopt all items in the Consent Calendar.

The motion passed as follows:

Aye: 3 - Pineda, Xavier, and Ponce

Absent: 2 - Pabon-Alvarado, and Cruz

MINUTES

1. [24-395](#) CONSIDER APPROVING MINUTES OF THE CITY COUNCIL MEETING OF NOVEMBER 4, 2024

CEQA: This is not a project as defined by CEQA.

Approved as Submitted on the Consent Calendar.

PERIODIC REPORTS

2. [24-080](#) CONSIDER APPROVING VENDOR CHECK REGISTER REPORT FOR THE MONTH OF OCTOBER 2024

CEQA: This proposed action is not a project as defined by CEQA.

Approve by Minute Order.

CITY COUNCIL AUTHORIZATION

3. [24-392](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO INCREASE COMPENSATION BY \$83,320 FOR FISCAL YEAR 2023/24 FOR SERVICES RENDERED IN FISCAL YEAR 2023/24, AND UP TO AN ADDITIONAL \$100,000 PER FISCAL YEAR FOR FISCAL YEAR 2024/25 THROUGH FISCAL YEAR 2027/28, FOR A TOTAL AMOUNT NOT TO EXCEED OF \$1,333,320 FOR THE ON-CALL ELECTRICIAN MAINTENANCE AND TRADE SERVICES AGREEMENT BETWEEN THE CITY OF SAN PABLO AND DC ELECTRIC GROUP, INC.

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-139

PUBLIC HEARINGS

No items scheduled.

CITY COUNCIL DISCUSSION/CONSIDERATION

4. [24-387](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH RICHMOND SANITARY SERVICES INC., A SUBSIDIARY OF REPUBLIC SERVICES INC., FOR SOLID WASTE COLLECTION SERVICES; (2) ACCEPTING THE FINAL FRANCHISE FEE STUDY; AND (3) AUTHORIZING STAFF TO PROCEED WITH A PROPOSITION 218 MAJORITY PROTEST PUBLIC HEARING PROCESS RELATED TO PROPOSED INCREASES IN PROPERTY RELATED SOLID WASTE COLLECTION RATES

CEQA: Approval of a new solid waste collection agreement is categorically exempt pursuant to CEQA Guidelines Section 15301(b) pertaining to existing facilities of both investor and publicly owned utilities to provide electrical power, natural gas, sewerage, or other public utility services. This proposed action also meets the CEQA Guidelines Section 15061(b)(3) common sense exemption. The collection and disposal of solid waste is not only mandated and regulated by state law but is also an essential service for public health and safety. Proposed action related to the Franchise Fee Study and Proposition 218 procedural requirements are not projects as defined by CEQA.

Public Comment was received by Shawn Moberg.

Adopted.

Enactment No: RES 2024-140

5. [24-391](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO APPROVING THE ADDITION OF A RESIDENTIAL REHABILITATION LOAN COMPONENT TO THE SAN PABLO LOAN ASSISTANCE FOR SUSTAINABLE HOUSING (“SPLASH”) PROGRAM, AMENDING CREDIT QUALIFICATIONS FOR THE SPLASH PROGRAM, AND AUTHORIZING THE CITY MANAGER TO EXECUTE A NEW ADMINISTRATIVE SERVICES AGREEMENT WITH THE SAN PABLO ECONOMIC DEVELOPMENT CORPORATION (SPEDC) THAT (1) EXTENDS THE CURRENT SPLASH PROGRAM ADMINISTRATION SERVICES PROVIDED BY SPEDC THROUGH JUNE 30, 2025, (2) AMENDS THE CURRENT SCOPE OF WORK TO INCLUDE ADMINISTRATION OF A NEW SPLASH RESIDENTIAL REHABILITATION PROGRAM, AND (3) PROVIDES FOR TWO ONE-YEAR AUTOMATIC RENEWALS SHOULD SUFFICIENT LOW AND MODERATE INCOME HOUSING FUNDS REMAIN

CEQA: This proposed action is not a project as defined by CEQA.

Item was Continued to the City Council Meeting of Monday, December 9, 2024.

SUPPLEMENTAL MATERIALS (IF ANY)

6. [24-036](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

City Councilmembers reported on attendance at intergovernmental agency meetings, conferences, and seminars since the last meeting.

City Councilmembers announced calendar of upcoming events and coordinated attendance; reported on local events attended since the last meeting.

ADJOURNMENT

Adjourned at 6:45 p.m. to the regular meeting on Monday, December 9, 2024 at 6:00 p.m.

Respectfully Submitted,

Dorothy Gantt, City Clerk

Patricia Ponce, Mayor