



City of San Pablo

Council Chambers
1000 Gateway Avenue
San Pablo, CA 94806
(510) 215-3000
www.SanPabloCA.gov

Meeting Agenda - Final

City Council

Mayor Arturo Cruz
Vice Mayor Elizabeth Pabon-Alvarado
Councilmember Rita Xavier
Councilmember Abel Pineda
Councilmember Patricia Ponce

Monday, July 7, 2025

6:00 PM

City Council Chambers

**Members of the public may view this meeting
online by using this URL**

<https://us02web.zoom.us/j/89046076519>

IMPORTANT NOTICE ABOUT PUBLIC COMMENTS AND MEETING PARTICIPATION

NOTICE:

Members of the public are invited to attend the meeting in-person at Council Chambers.

*Members of the public may also view the meeting on online at <https://us02web.zoom.us/j/89046076519> or during
livestream online at <https://sanpablo.legistar.com/Calendar.aspx>.*

*Please note the following temporary change to the City's public comment procedures: Public comment by zoom
or telephone will not be accepted. Public comment may be provided only in-person in Council Chambers or via
email as set forth below.*

PUBLIC COMMENT

*At each meeting, the public has the opportunity to address the City Council on items appearing on the agenda
and, for items not appearing on the agenda but within the purview of the City Council, during ORAL
COMMUNICATIONS. Persons addressing the Council must limit their remarks to three (3) minutes unless an
extension or decrease of time is set. As allowed by the Brown Act, the Mayor may limit the total time for public
comments to facilitate the completion of business on the agenda.*

• IN-PERSON PUBLIC COMMENT:

*Any person wishing to make such address Council should first complete and deliver a "Speaker Form" available
at the speaker's podium and submit it to the City Clerk identifying the agenda item. The Mayor will invite you to
speak at the appropriate time when the matter is being considered.*

• WRITTEN PUBLIC COMMENT:

*Public comments may also be submitted via email to CityClerk@SanPabloCA.gov. Each email must contain in
the subject line "PUBLIC COMMENTS NOT ON THE AGENDA" [or] "PUBLIC COMMENTS AGENDA ITEM
No.____". Written comments received by 12:00 noon on the day of the meeting will be provided in advance to the
City Council and posted online with the agenda materials. During the meeting, the public may provide written
public comments via email to CityClerk@SanPabloCA.gov. All written comments received after noon the day of
the meeting will not be read out loud and will be provided directly to the members upon receipt and distributed
with supplemental materials following the meeting. Please note that all information provided in public comments,
including email addresses and any other personal information written or stated, is subject to disclosure on the
broadcast of the video- or tele-conferenced meeting.*

AGENDA MATERIALS

*Copies of this Agenda and non-exempt public records relating to an open session item on this Agenda will be
available for public view at the City Clerk's Office, 1000 Gateway Avenue, San Pablo. The full agenda packet may*

also be viewed on the City website at:

<https://www.sanpabloca.gov/1400/City-CouncilLSA-Planning-Comm-AgendasMin>

AMERICANS WITH DISABILITIES ACT:

In accordance with the Americans with Disabilities Act and Brown Act, individuals requesting disability-related accommodations should send a written request to the City Clerk by email, preferably the day prior to the meeting. The e-mail subject line should read "ADA Accommodation Request" and include your name, address, telephone number, and a description of the request. Notification as early as possible in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Requests may also be made by calling the City Clerk's Office at (510) 215-3000.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ORAL COMMUNICATIONS

This is the time for comments on any item within the Council's subject matter jurisdiction, if such item is NOT listed on tonight's agenda. The Council may not engage in discussion or take action on any item that is not specifically listed on the agenda. Your item may be referred to city staff for investigation, report or placement on a future agenda. Persons addressing the Council are required to limit their remarks to three (3) minutes unless an extension or decrease of time is ordered. Please file your name and address with the City Clerk on forms available at the speaker's podium.

PRESENTATIONS

1. [25-308](#) INTRODUCTION OF NEW EMPLOYEES AND ANNOUNCEMENT OF PROMOTED EMPLOYEES FOR APRIL 2025 - JUNE 2025

COMMUNITY SERVICES

- SYLVIA FLORES - SENIOR ADMINISTRATIVE CLERK

POLICE

- CHANTAL RYLEE DUCUSIN - POLICE ADMINISTRATIVE CLERK
- AUSTIN MCCARTY - POLICE OFFICER

PUBLIC WORKS

- JUAN JIMENEZ - MAINTENANCE WORKER
- MATEO TEODORO - MAINTENANCE WORKER

PROMOTIONS

- JESSICA ARROYO - PERMIT TECHNICIAN II
- STEVEN PRECIADO - POLICE SERVICES TECHNICIAN
- MARIO SANTOS-DAVIDSON - ADMINISTRATIVE CLERK II

Recommendation: For Informational Purposes Only

CITY MANAGER REMARKS

CONSENT CALENDAR

The Consent Calendar includes routine items that are to be enacted by one motion. There will be no separate discussion of these items. If discussion is requested, the item will be removed from the Consent Calendar and considered separately.

MINUTES

2. [25-307](#) CONSIDER APPROVING THE MINUTES OF THE CITY COUNCIL MEETING OF JUNE 16, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

Attachments: [MIN 2025-06-16 DRAFT](#)

PERIODIC REPORTS**LIABILITY CLAIMS**

3. [25-296](#) CONSIDER DENYING LIABILITY CLAIM OF CARLOS ORTEGA (DOL 04/12/25)

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Deny the claim per the recommendation of the Municipal Pooling Authority (MPA), the City's joint risk pool.

CITY COUNCIL AUTHORIZATION

4. [25-293](#) CONSIDER APPROVING REQUEST FOR ISSUANCE OF PROCLAMATION FOR NATIONAL NIGHT OUT - AUGUST 5, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Approve by Minute Order

Attachments: [National Night Out Proclamation 2025](#)

5. [25-268](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A THIRD AMENDMENT TO AGREEMENT WITH MACK5 FOR PROJECT AND CONSTRUCTION MANAGEMENT SERVICES FOR THE NEW SAN PABLO POLICE HEADQUARTERS AND TRAINING FACILITY INCREASING COMPENSATION BY \$94,813 TO COVER SPECIAL TESTING AND INSPECTIONS, AND PROJECT SCHEDULE FOR A NEW TOTAL CONTRACT AMOUNT OF \$1,197,206

CEQA: The City with the assistance of Michael Baker and Associates (MBA) concluded that the proposed Police Department Headquarters and Public Safety Training Project ("project") is consistent with the

existing land use and zoning designations for the site and will not result in an increase in the severity of impacts identified in the prior Environmental Impact Reports (EIR's) or Mitigated Negative Declaration (MND) or in any new impacts not previously considered in the prior EIRs and MND. In accordance with this analysis, MDA prepared addenda to the two EIRs and the MND, which the City Council considered and approved on December 20, 2021.

Recommendation: Adopt Resolution

Attachments: [Att A - RES 2025-### Mack5 3rd Amendment](#)
[Att B - 3rd Amendment Mack5 PDHQ Const Mgmt](#)

6. [25-273](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING AN EVENT SPONSORSHIP IN THE AMOUNT OF \$2,500 FOR THE 2025 WEST COUNTY SALESIAN YOUTH CLUB CHARITY GOLF TOURNAMENT FUNDRAISER ON MONDAY, SEPTEMBER 15, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A - RES 2025-### WCSYC Golf Tournament](#)
[Att B - WCSYC Golf Flyer](#)

7. [25-288](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH SHUSTER ADVISORY GROUP, LLC, TO SERVE AS THE INVESTMENT ADVISOR FOR THE CITY'S CASH OPERATING RESERVE PORTFOLIO AS PERMITTED UNDER CALIFORNIA GOVERNMENT CODE SECTION 53601

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Res 2025-### Shuster](#)
[AGR Shuster](#)

8. [25-299](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING AN EVENT SPONSORSHIP OF \$5,000 FOR THE 22nd ANNUAL LYTTON CASINO GOLF TOURNAMENT AND FUNDRAISER TO BENEFIT LIFELONG MEDICAL CARE ON MONDAY, SEPTEMBER 8, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A - RES 2025-### Lytton Casino Golf Tournament](#)
[Att B - 2025 Lytton Casino Golf Tournament Flyer](#)

9. [25-289](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF

THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH CONTRA COSTA COUNTY AND PARTICIPATING SHORELINE CITIES IN A FORM APPROVED BY THE CITY ATTORNEY FOR THE CITY OF SAN PABLO TO PARTICIPATE AS A SUB-GRANTEE IN THE DEVELOPMENT OF A CONTRA COSTA RESILIENT SHORELINE PLAN THROUGH THE OCEAN PROTECTION COUNCIL SENATE BILL 1 GRANT PROGRAM

CEQA: This proposed action is exempt from environmental review pursuant to CEQA Guidelines Section 15061(b)(3), the "common sense" exemption, in that entering into this Memorandum of Understanding would not result in a significant effect on the environment.

Recommendation: Adopt Resolution

Attachments: [Att A. Res 2025-### CCC MOU Shoreline Cities](#)

[Att B. MOU](#)

[Exh A. Scope of Work](#)

10. [25-297](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO APPROPRIATING FUNDS FROM THE BUILDING, FACILITIES & PARKS MAINTENANCE RESERVE FUND (FUND 130) FROM FY 2024-25 & FY 2025-26 IN THE AMOUNT OF \$3,383,822 TO SUPPORT THE FOLLOWING CAPITAL IMPROVEMENT PROJECTS: (1) RUMRILL SPORTS PARK TURF REPLACEMENT PROJECT (0503) IN THE AMOUNT OF \$2,272,200, (2) SENIOR CENTER HVAC REPLACEMENT PROJECT (0106) IN THE AMOUNT OF \$382,990, AND (3) POLICE DEPARTMENT HEADQUARTERS PROJECT (0104) TIER 4 EMERGENCY GENERATOR IN THE AMOUNT OF \$728,632

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [RES 2025-### Fund Appropriation Capital Improvement Projects](#)

11. [25-298](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AMENDING THE FISCAL RESILIENCY RESERVE POLICY (LAST REVISED ON MARCH 3, 2025) FOR FISCAL YEAR 2025-26 WITH A REVISION FOR FUND 140 ASSET & VEHICLE REPLACEMENT RESERVE ALLOCATION PROCESS, EFFECTIVE JULY 7, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Resolution 2025-### Fiscal Resiliency Reserve Policy Vehicle Replacement](#)

[Exh A Fiscal Resiliency Reserve Policy Amendment No. 4 Effective July 7, 2025](#)

12. [25-305](#) CONSIDER ADOPTING RESOLUTION APPROVING AMENDMENT NO. 4 TO THE GENERAL FUND DESIGNATED RESERVES (GFDR) FUND BALANCE FOR A TOTAL FUND BALANCE OF \$6,655,065 FOR FY 2024-25 TO CITY COUNCIL APPROVED APPROPRIATIONS THROUGH JUNE 30, 2025, EFFECTIVE JULY 7, 2025

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [Att A Resolution GFDR Amn 4](#)

13. [25-309](#) CONSIDER ADOPTING RESOLUTION AMENDING THE CITY'S CLASSIFICATION AND COMPENSATION PLAN FOR FY 2025-26 BY AUTHORIZING THE CITY MANAGER TO ESTABLISH AND ADMINISTER A SPECIAL DESIGNATION PAY OF UP TO FIVE PERCENT (5%) OF AN ASSIGNED EMPLOYEE'S HOURLY RATE TO WORK ON SPECIAL PROJECTS AND CITY INITIATIVES FOR A LIMITED DURATION NOT TO EXCEED TWO (2) YEARS

CEQA: This proposed action is not a project as defined by CEQA.

Recommendation: Adopt Resolution

Attachments: [ATT A RES 2025-### Class and Comp Plan Amend- Special Designation Pay C](#)

* * * * **END OF CONSENT CALENDAR** * * * *

PUBLIC HEARINGS

14. [25-224](#) CONDUCT A PUBLIC HEARING AND CONSIDER REPEALING THE 23rd STREET SPECIFIC PLAN AND THE SAN PABLO GENERAL PLAN 2030 (EXCLUDING THE 2023-2031 HOUSING ELEMENT), AND ADOPTING THE SAN PABLO GENERAL PLAN 2035, WHICH INCLUDES CHANGES TO MULTIPLE ELEMENTS TO UPDATE BACKGROUND INFORMATION, SYNCHRONIZE POLICY DIRECTION WITH THE 2023-2031 HOUSING ELEMENT, ENSURE INTERNAL CONSISTENCY ACROSS ELEMENTS, AND ADD THE RUMRILL CORRIDOR PLAN AS AN AREA PLAN WITH NEW LAND USE DESIGNATIONS AS AN APPENDIX. THIS IS A CITY INITIATED PROJECT AND IT APPLIES TO THE ENTIRE SAN PABLO PLANNING AREA

CEQA: An Addendum to the 2030 General Plan EIR (certified on April 18, 2011) was prepared for the proposed Amendments and Updates for the San Pablo General Plan 2035, which found that there would not be any new or additional significant environmental impacts that have not been previously evaluated.

Recommendation: Conduct public hearing; adopt Resolution

Attachments:[Attach A.RES.General Plan Rumrill CC Adoption. 070725](#)[Attach A.1.San Pablo General Plan 2035_05-16-2025](#)[Attach A.2.CEQA Addendum Vol 1](#)[Attach A.3.CEQA Addendum Vol 2](#)[Attach B. Planning Area Map](#)[Attach C.RES PC25-07 - General Plan 2035, Rumrill Corridor Plan, Repeal 23rc](#)[Attach D.RES 2021-025 General Plan Update Resolution](#)[Attach E. RES 2011-045 General Plan EIR and adopt Stmt of Overriding Consic](#)[Attach F. RES 2011-046 General Plan 2030 and Housing Element adoption](#)[Attach G. RES 2021-151 PDA Planning Grant Applic appropriation & consultant](#)[Attach H. RES 2024-041 Housing Element EJ Safety Element Adoption 2024-04](#)[Attach I. 2007-121 Adopt 23rd St Specific Plan and amend General Plan text](#)[Attach J. Future Land Use Maps](#)[Attach K.Parcels for rezoning General Plan and Rumrill](#)[Attach L.Combined Comments Received 062425 rev](#)[Attach M. CC Legal Notice - General Plan Update including Rumrill.070725](#)**SUPPLEMENTAL MATERIALS (IF ANY)****MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS**

(Approved by Resolution 2025-038)

Informational reports from Councilmember representatives to the following committees, commissions and organizations; brief reports on meetings attended at the expense of the City or Agency, as required by Government Code section 53232.3(d) (AB 1234); and other reports regarding items of general interest to the City Council. The City Council may take action on other items of interest that are specifically agendaized herein:

(a) Mayor Arturo Cruz

Memberships: Contra Costa Mayors' Conference (Primary); West Contra Costa Mayors' & Supervisors' Association (Primary); Association of Bay Area Governments (Alternate); Contra Costa Mayors' Conference (Alternate); San Pablo Community Grant Foundation Board (Member);

Standing Committees: Community Services Standing Committee, Economic Development, Housing & Project Management Standing Committee, Public Health Standing Committee

Ad-Hoc Subcommittees: Casino San Pablo/Lytton Tribe Ad Hoc Subcommittee, Local Business Association/Group/Watch Meetings Ad-Hoc Subcommittee

(b) Vice Mayor Elizabeth Pabon-Alvarado

Memberships: Marin Clean Energy Board of Directors (Primary); City Auditor Review of City Financial Statements (Primary); Contra Costa Mayors' Conference (Alternate); West Contra Costa Mayors' & Supervisors' Association (Alternate);

Standing Committees: Budget, Fiscal & Legislative Standing Committee; Public Safety Standing Committee

Ad-Hoc Subcommittees: Casino San Pablo/Lytton Tribe Ad Hoc Subcommittee, Local Economic and Opportunity Policy Ad-Hoc Subcommittee, Local Business Association/Group/Watch Meetings Ad-Hoc Subcommittee

(c) Councilmember Rita Xavier

Memberships: Association of Bay Area Governments (Primary); League of CA Cities East Bay League Division (Primary); San Pablo Community Grant Foundation Board (Member); West County Integrated Waste Management/Recyclemore JPA Authority (Primary); West Contra Costa Transportation Advisory Committee

(Primary)

Standing Committees: Public Safety Standing Committee, Public Health Standing Committee

Ad-Hoc Subcommittees:

(d) Councilmember Abel Pineda

Memberships: West County Integrated Waste Management/Recyclemore JPA Authority (Alternate); West Contra Costa Transportation Advisory Committee (Alternate); Green Empowerment Zone (GEZ) for the Northern Waterfront Area of the County of Contra Costa Board of Directors (Alternate)

Standing Committees: Community Services Standing Committee

Ad-Hoc Subcommittees: Local Economic and Opportunity Policy Ad-Hoc Subcommittee

(e) Councilmember Patricia Ponce

Memberships: League of CA Cities East Bay League Division (Alternate); Marin Clean Energy Board of Directors (Alternate); San Pablo Economic Development Corporation Board of Directors (City Council Appointee); Sister City Manzanillo Future Board Member Designation (Primary); City Auditor Review of City Financial Statements (Alternate); Green Empowerment Zone (GEZ) for the Northern Waterfront Area of the County of Contra Costa Board of Directors (Primary)

Standing Committees: Budget, Fiscal & Legislative Standing Committee Standing Committee; Economic Development, Housing & Project Management Standing Committee

Ad-Hoc Subcommittees:

ADJOURNMENT

Adjourn to Regular City Council Meeting on Monday, July 21, 2025 at 6:00 PM