



# City of San Pablo

## Meeting Minutes - Draft

### Budget, Fiscal & Legislative Standing Committee

Wednesday, May 28, 2025

5:00 PM

Council Chambers

#### Special Meeting

#### **CALL TO OF ALLEGIANCE/ROLL CALL**

*The meeting was called to order at 5:02 p.m. in the Council Chambers.  
Vice Mayor Pabon-Alvarado led the pledge of Allegiance*

**Present:** 2 - Elizabeth Pabon-Alvarado and Patricia Ponce

#### Staff Present:

City Manager Matt Rodriguez  
Assistant City Manager Maria Ojeda  
City Attorney Brian Hickey  
Administrative Services Director Arturo Castillo  
Public Works Director Allan Panganiban  
Human Resources Manager Alicia Platt

#### **PUBLIC COMMENT**

*No Public Comments were received.*

#### **ITEMS FOR COMMITTEE ACTION**

#### **CONSENT CALENDAR**

*No Public comments were received for the Consent Calendar.*

#### **APPROVAL OF MINUTES**

**25-250** CONSIDER APPROVING MINUTES OF THE BUDGET, FISCAL &  
LEGISLATIVE STANDING COMMITTEE MEETING OF APRIL 9, 2025

Approved

**25-247** CONSIDER APPROVING MINUTES OF THE BUDGET, FISCAL &  
LEGISLATIVE STANDING COMMITTEE MEETING OF FEBRUARY 27, 2025

Approved

**25-253** CONSIDER APPROVING MINUTES OF THE BUDGET, FISCAL & LEGISLATIVE STANDING COMMITTEE MEETING OF JANUARY 15, 2025

Approved

**25-254** CONSIDER APPROVING MINUTES OF THE BUDGET, FISCAL & LEGISLATIVE STANDING COMMITTEE MEETING OF DECEMBER 2, 2024

Approved

**25-257** CONSIDER APPROVING MINUTES OF THE BUDGET, FISCAL & LEGISLATIVE STANDING COMMITTEE MEETING OF APRIL 29, 2024

Approved

A motion was made by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado, that all Consent Calendar items be Approved. The motion carried by the following vote:

Aye: 2 - Ponce, Pabon-Alvarado

#### **END OF CONSENT CALENDAR**

**25-237** PRELIMINARY CONSIDERATION TO AUTHORIZE SELECTION OF SHUSTER ADVISORY GROUP, LLC. TO SERVE AS THE CITY'S FIDUCIARY CONSULTANT PURSUANT TO STATE GOVERNMENT CODE SECTION §53600.3 REQUIREMENTS, AND TO FINALIZE ALL NECESSARY PROFESSIONAL SERVICES AGREEMENTS FOR FINANCIAL MANAGEMENT OVERSIGHT SERVICES OF THE CITY'S: (1) DEFERRED COMPENSATION PLANS; (2) SECTION 115 TRUST; AND (3) CASH INVESTMENT ACCOUNTS

*No Public Comments were received.*

A motion was made by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado, that this Action Item be Referred to the City Council. The motion carried by the following vote:

Aye: 2 - Ponce, Pabon-Alvarado

**25-238** PRELIMINARY CONSIDERATION TO EXECUTE PROFESSIONAL SERVICES AGREEMENT WITH EDIE BAILY, LLC. FOR FINANCIAL CONSULTING SERVICES IN THE AMOUNT OF \$100,000 FROM FY 2025-26 GFDR (FUND 110) FUND BALANCE TO SUPPORT FINANCE DEPARTMENT OPERATIONS DURING FY 2025-2026

*No Public Comments were received.*

A motion was made by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado, that this Action Item be Referred to the City Council. The motion carried by the following vote:

Aye: 2 - Ponce, Pabon-Alvarado

**25-236** CONSIDER APPROVAL OF ONE-TIME APPROPRIATION IN THE AMOUNT OF \$40,748 FROM FY 2024-25 GFDR (FUND 110) FUND BALANCE TO COVER COSTS WITH ACQUISITION AND REPAIR OF CITY HALL EV CHARGING CABLES DUE TO UNFORESEEN VANDALISM AND THEFT

CEQA: This is not a project as defined by CEQA.

*No Public Comments were received.*

**A motion was made by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado, that this Action Item be Referred to the City Council. The motion carried by the following vote:**

**Aye:** 2 - Ponce, Pabon-Alvarado

**25-239** PRESENTATION OF FY 2025-26 GANN APPROPRIATION LIMIT REPORT (ARTICLE XIII B CALIFORNIA CONSTITUTION REQUIREMENT)

*No Public Comments were received.*

**A motion was made by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado, that this Action Item be Referred to the City Council. The motion carried by the following vote:**

**Aye:** 2 - Ponce, Pabon-Alvarado

**25-249** PRESENTATION OF PROPOSED AMENDMENTS TO FY 2025-26 CLASSIFICATION AND COMPENSATION PLAN - AMENDED CLASSIFICATIONS, ONE- TIME LABOR MARKET ADJUSTMENT AND PART-TIME SALARIES ADJUSTMENTS, EFFECTIVE JULY 1, 2025

*No Public Comments were received.*

**A motion was made by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado, that this Action Item be Referred to the City Council. The motion carried by the following vote:**

**Aye:** 2 - Ponce, Pabon-Alvarado

**25-248**            PROPOSED BUDGET TRANSFER OF \$49,469 FROM POLICE  
DEPARTMENT BUDGET TO FY 2024-25 ASSET AND VEHICLE  
ACQUISITION FUND 140 TO COVER ALL ACQUISITION AND  
PROCUREMENT COSTS OF NEW 2026 POLICE VEHICLE FROM STATE  
OF CA COOPERATIVE AGREEMENT AND SURPLUS OF EXISTING UNIT  
#701 POLICE VEHICLE

*No Public Comments were received.*

**A motion was made by Councilmember Ponce, seconded by Vice Mayor Pabon-Alvarado, that this Action Item be Referred to the City Council. The motion carried by the following vote:**

**Aye:** 2 - Ponce, Pabon-Alvarado

## **ADJOURNMENT**

**Adjourned at 7:00 PM**

**Respectfully Submitted,**

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**Casey Erlenheim, Administrative Clerk II**

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**Elizabeth Pabon-Alvarado, Vice Mayor**