



City of San Pablo

Meeting Minutes - Draft

City Council

Monday, June 17, 2024

6:00 PM

City Council Chambers

Members of the public may view this meeting online by using
this URL

<https://us02web.zoom.us/j/83708212256>

CITY COUNCIL/LOCAL SUCCESSOR AGENCY

CALL TO ORDER

The meeting was called to order at 6:00 p.m. in the Council Chambers.

PLEDGE OF ALLEGIANCE

Mayor Ponce led the Pledge of Allegiance to the Flag.

ROLL CALL

Present: 3 - Councilmember Rita Xavier, Vice Mayor Arturo Cruz, and Mayor Patricia Ponce

Absent: 2 - Councilmember Abel Pineda, and Councilmember Elizabeth Pabon-Alvarado

REPORT ON CLOSED SESSION

No Closed Session.

ORAL COMMUNICATIONS

There were approximately 2 public speakers.

Comments were made by the following individuals:

Jessica Leal and Melonie Miles

CEREMONIAL MATTERS

PRESENTATIONS

1. [24-065](#) BI-ANNUAL UPDATE FROM SAN PABLO YOUTH COMMISSION (SPYC).

Presented.

CITY MANAGER REMARKS

City Manager Rodriguez made the following announcements:

- In observance of the Juneteenth Holiday on Wednesday, June 19, 2024, all city Administration Offices and lobby be closed and will resume to regular hours on Thursday, June 20, 2024.
- The upcoming service of Dumpster Day scheduled for Saturday, June 22, 2024.
- Commended Community Services Department for conducting the first indoor movie night on June 14, 2024. The next indoor movie night is scheduled for August 9, 2024. Pre-registration is required to attend this event.
- Announced Community Services Department planning the final details to the upcoming 4th of July, 2024 Multicultural Celebration event. This year, there will be live music show, and carnival games and an expanded aerial light show instead of a traditional firework show.
- Announced that effective today, the City is in the process of notifying landlords who must register all rental units with the City's new Rent Registry program that becomes effective July 1, 2024.

CONSENT CALENDAR

No Public Comment was received.

Approval of the Consent Agenda

It was moved by Councilmember Xavier, seconded by Vice Mayor Cruz, and approved by vote of those present, to adopt all items in the Consent Calendar. The motion passed as follows:

Aye: 3 - Xavier, Cruz, and Ponce

Absent: 2 - Pineda, and Pabon-Alvarado

CLAIMS

2. [24-216](#) CONSIDER DENYING LIABILITY CLAIM OF ABASI BUFORD AND NAILAH BUFORD (DOL 4/28/24)

CEQA: This proposed action is not a project as defined by CEQA.

Denied Claim as submitted on the Consent Calendar.

PERIODIC REPORTS

3. [24-075](#) CONSIDER APPROVING VENDOR CHECK REGISTER REPORT FOR THE MONTH OF MAY 2024

CEQA: This is not a project as defined by CEQA.

Approve by Minute Order.

4. [24-223](#) CONSIDER RECEIVING AND ACCEPTING THE INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE REPORTS FOR PERIOD ENDING JUNE 30, 2023 FOR MEASURE S (FORMERLY MEASURE Q) AND MEASURE K TRANSACTION & USE SALES TAX.

CEQA: This proposed action is not a project as defined by CEQA.

By adoption of the Consent Calendar the Periodic Reports was Approved.

BOARDS AND COMMISSIONS

5. [24-098](#) CONSIDER ADOPTING RESOLUTION APPOINTING TWELVE COMMISSIONERS TO THE SAN PABLO YOUTH COMMISSION

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-074

CITY COUNCIL AUTHORIZATION

6. [24-218](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 5, 2024, REQUESTING AND CONSENTING TO CONSOLIDATION OF ELECTIONS, AND SETTING SPECIFICATIONS OF THE ELECTION ORDER

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-075

7. [24-229](#) CONSIDER ADOPTING RESOLUTIONS OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AND THE SAN PABLO LOCAL SUCCESSOR AGENCY BOARD APPROVING AND ADOPTING AN INVESTMENT POLICY FOR FISCAL YEAR 2024-25

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-076
RES LSA 2024-002

8. [24-143](#) CONSIDER ADOPTING A RESOLUTION AUTHORIZING THE WAIVER OF FEES FOR USE OF THE RUMRILL SPORTS PARK KIOSK, AND A TWO-THIRDS (2/3) REDUCED FEE AT RUMRILL SPORTS PARK FOR FIELDS 1 AND 2 FOR THE SAN PABLO UNITED YOUTH SOCCER CLUB FOR THE 2024 SUMMER/FALL SEASON

CEQA: This proposed action is not a project as defined by CEQA.

Adopted as Amended.

Enactment No: RES 2024-077

9. [24-146](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING THE WAIVER OF FEES FOR USE OF DAVIS PARK SPORTS FIELDS AND CONCESSION STAND FOR THE SAN PABLO COWBOYS YOUTH ASSOCIATION FOR THE 2024 SUMMER / FALL SEASON

CEQA: The proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-078

10. [24-224](#) CONSIDER ADOPTING A RESOLUTION AMENDING AND ADOPTING THE CITY'S CLASSIFICATION AND COMPENSATION PLAN AND ORGANIZATIONAL CHART FOR FISCAL YEAR 2024-25

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-079

11. [24-221](#) CONSIDER ADOPTING RESOLUTION (1) APPROVING RECOMMENDATIONS FOR TEAM FOR YOUTH GRANT PROGRAM AWARDS FOR FISCAL YEARS 2024-25 THROUGH 2026-27, AND (2) AUTHORIZING THE CITY MANAGER TO EXECUTE GRANT AGREEMENTS / CONTRACTS WITH ELIGIBLE AGENCY PROVIDERS FOR TEAM FOR YOUTH PROGRAMS FOR A TOTAL AMOUNT NOT TO EXCEED \$2,279,250 FOR ALL CONTRACTS FOR FISCAL YEARS 2024-25 THROUGH 2026-27

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-080

12. [24-222](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A SECOND AMENDMENT TO THE AGREEMENT FOR CONSULTING SERVICES WITH CIRCLEUP EDUCATION FOR DIVERSITY, EQUITY, AND INCLUSION CONSULTING SERVICES FOR A TOTAL AMOUNT NOT TO EXCEED \$74,336

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-081

13. [24-232](#) CONSIDER ADOPTING RESOLUTION (1) AUTHORIZING THE PURCHASE OF ROOFING MATERIALS USING A COOPERATIVE PURCHASING PROGRAM ESTABLISHED BY THE STATE PURSUANT TO THE SAN PABLO MUNICIPAL CODE SECTION 3.16.110 (E) FOR THE COMMUNITY CENTER ROOF REPLACEMENT PROJECT (0107) ("PROJECT") IN AN AMOUNT NOT TO EXCEED \$176,920 WITH AN APPROXIMATE 15% CONTINGENCY FOR A TOTAL AUTHORIZATION NOT TO EXCEED \$203,500 AND (2) APPROPRIATING FUNDS FROM THE BUILDING & FACILITIES MAINTENANCE RESERVE FUND (FUND 130) TO THE PROJECT

CEQA: This project is categorically exempt from environmental review pursuant to CEQA Guidelines Section 15301, Existing Facilities, as it consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. The CEQA Notice of Exemption will be filed following award.

Adopted.

Enactment No: RES 2024-082

14. [24-233](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH SKY ELEMENTS, LLC, FOR A DRONE SHOW SERVICE FOR THE 4TH OF JULY MULTI-CULTURAL CELEBRATION IN AN AMOUNT NOT TO EXCEED \$120,000 OVER THREE (3) FISCAL YEARS, EFFECTIVE JULY 1, 2024

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-083

15. [24-235](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A SECOND AMENDMENT TO THE AGREEMENT WITH CONSTANCE RIEDINGER DBA RIEDINGER CONSULTING FOR FORENSIC SCHEDULING CONSULTING SERVICES, INCREASING MAXIMUM COMPENSATION BY \$25,000, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$75,000

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-084

16. [24-226](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO APPROVING SENATE BILL 1 (SB1) ROAD MAINTENANCE AND REHABILITATION ACCOUNT FUNDING AND PROJECT LIST FOR FISCAL YEAR 2024-25 TO BE COMPRISED OF THE GIANT ROAD PAVEMENT REHABILITATION PROJECT (0601) AND THE SAN PABLO DAM ROAD I-80 GATEWAY IMPROVEMENTS PROJECT (0605)

CEQA: Generating the list of SB1 funded projects is not a project as defined by CEQA. As the projects are developed, each will be assessed regarding CEQA requirements prior to construction.

Adopted.

Enactment No: RES 2024-085

17. [24-228](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A NEW AGREEMENT WITH LIEBERT CASSIDY WHITMORE FOR LEGAL SERVICES IN THE AREAS OF LABOR NEGOTIATIONS AND EMPLOYMENT LAW IN AN AMOUNT NOT TO EXCEED \$240,000 OVER TWO (2) FISCAL YEARS, EFFECTIVE JULY 1, 2024

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-086

18. [24-231](#) CONSIDER ADOPTING RESOLUTIONS APPROVING FY 2024-25 FINAL GRANT AWARDS FOR THE ANNUAL SAN PABLO COMMUNITY FOUNDATION GRANT PROGRAM AND ACCEPTING AND APPROPRIATING \$45,000 IN EXTERNAL FUNDING FROM THREE SOURCES TO THE FY 2024-25 CITY COUNCIL COMMUNITY EVENTS BUDGET TO FULLY FUND THE FY 2024 25 PROGRAM FOR A TOTAL PROGRAM APPROPRIATION OF \$100,000 IN ONE-TIME GRANT DISBURSEMENTS

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-087

19. [24-238](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDED SUBLEASE SUPPLEMENT NO. 7 BY AND BETWEEN THE CITY OF SAN PABLO AND CONTRA COSTA COUNTY FOR A TOTAL OF 52 HOURS PER WEEK OF LIBRARY SERVICES RENDERED AT THE SAN PABLO LIBRARY FOR FISCAL YEAR 2024-25 AT A COST OF \$122,250, INCLUDING NEW 5-YEAR SPECIALIZED LEASED EQUIPMENT COST ALLOCATION OF \$20,549, FOR A COMBINED TOTAL COST OF \$142,799

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-088

PUBLIC HEARINGS

20. [24-093](#) CONDUCT PUBLIC HEARING AND CONSIDER AN ORDINANCE AMENDING THE SAN PABLO SPECIFIC PLAN CHAPTER 2: LAND USE, TABLE 2-2, LAND USE STANDARDS BY CLASSIFICATION, FOOTNOTE 6, REGARDING DRIVE-THROUGH FACILITIES FOR FAST SERVICE, FULL SERVICE, AND GENERAL RESTAURANTS IN THE RESIDENTIAL MIXED USE, MIXED USE CENTER NORTH, MIXED USE CENTER SOUTH, COMMERCIAL MIXED USE, NEIGHBORHOOD COMMERCIAL AND REGIONAL COMMERCIAL DISTRICTS AND FOR COFFEE SHOPS/CAFES IN THE RESIDENTIAL MIXED USE AND MIXED USE CENTER NORTH AND SOUTH DISTRICTS

CEQA: This project is categorically exempt from environmental review under the California Environmental Quality Act Guidelines Section 15061(b) (3) General Rule with no potential for causing a significant effect on the environment.

The public hearing opened at 6:40 p.m.

No Public Comment was received.

The public hearing closed at 6:40 p.m.

A motion was made by Mayor Ponce, seconded by Vice Mayor Cruz, that this ORDINANCE be Waived First Reading and Introduced. The motion carried by the following vote:

Aye: 3 - Xavier, Cruz, and Ponce

Absent: 2 - Pineda, and Pabon-Alvarado

Enactment No: ORD 2024-002

21. [24-225](#) CONDUCT PUBLIC HEARING AND CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) CONFIRMING THE DIAGRAM AND ASSESSMENTS AS SET FORTH IN THE ENGINEER'S REPORT, AS AMENDED, WITHIN SAN PABLO STREET LIGHTING AND LANDSCAPE ASSESSMENT DISTRICT NO. 1982-1 FOR FISCAL YEAR 2024-25; (2) DIRECTING THE CITY CLERK TO FILE DIAGRAM AND ASSESSMENTS WITH THE COUNTY AUDITOR NO LATER THAN AUGUST 10, 2024; AND (3) LEVYING ASSESSMENTS

CEQA: This proposed action is not a project as defined by CEQA.

The public hearing opened at 6:59 p.m.

No Public Comment was received.

The public hearing closed at 6:59 p.m.

A motion was made by Vice Mayor Cruz, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 3 - Xavier, Cruz, and Ponce

Absent: 2 - Pineda, and Pabon-Alvarado

Enactment No: RES 2024-089

CITY COUNCIL DISCUSSION/CONSIDERATION

22. [24-234](#) CONSIDER ADOPTING RESOLUTION APPROVING THE ADOPTION OF THE ECONOMIC DEVELOPMENT STRATEGY AND AUTHORIZING STAFF TO PROCEED WITH THE IMPLEMENTATION ACTION STEPS TO ADVANCE PROGRAMS AND POLICIES THAT PROMOTE JOB CREATION, REDEVELOPMENT, AND ECONOMIC DIVERSIFICATION

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comment was received.

A motion was made by Councilmember Xavier, seconded by Vice Mayor Cruz, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 3 - Xavier, Cruz, and Ponce

Absent: 2 - Pineda, and Pabon-Alvarado

Enactment No: RES 2024-090

SUPPLEMENTAL MATERIALS (IF ANY)

23. [24-027](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

City Councilmembers reported on attendance at intergovernmental agency meetings, conferences, and seminars since the last meeting.

City Councilmembers announced calendar of upcoming events and coordinated attendance; reported on local events attended since the last meeting.

ADJOURNMENT

Adjourned at 7:49 p.m. to the regular meeting on Monday, July 1, 2024 at 6:00 p.m.

Respectfully Submitted,

Leticia I. Miguel, Assistant City Clerk

Patricia Ponce, Mayor