

FY2020/21 PROPOSED BUDGET CHANGES
SERVICES / SUPPLIES AND DEPT CAPITAL

Department	Description	Account Number	FY20 Adopted	Cuts/Changes	FY21 Proposed	Target	Comments
Administrative Services	Finance	1420					
Finance	Memberships/Subscriptions	100-1420-43300	1,130	50	1,180		
Finance	Program Costs & Supplies	100-1420-43500	3,250	(350)	2,900		Reduce office supplies
Finance	Professional Services	100-1420-43600	239,679	(21,118)	218,561		Eliminate GASB 75 Actuarial Study and Temp help
Finance	Travel/Training Staff	100-1420-44320	19,881	(5,331)	14,550		Reduce travel until 2021
Multi-Dept 1430	Communications	100-1430-42001	75,000	13,000	88,000		Additional AT&T wireless expenses
Multi-Dept 1430	Gasoline / Diesel Fuel	100-1430-43100	330,600	(225,000)	105,600		Reduced gasoline cost and usage
Multi-Dept 1430	Program Costs & Supplies	100-1430-43500	27,047	15,000	42,047		Cost of new printer leases, etc.
Multi-Dept 1430	Copies/Printing/Shipping/Xerox	100-1430-43520	94,200	(38,000)	56,200		Reduction in color copies for Rec programs
Multi-Dept 1430	Professional Services	100-1430-43600	1,619,000	0	1,619,000		Debt service on Library & City Hall bonds cannot be reduced
Multi-Dept 1430	Rent/Building	100-1430-43900	30,000	(30,000)	0		Delete rental expense for Code Enf at EDC space
Multi-Dept 1430	Utilities	100-1430-44400	443,895	(30,000)	413,895		Reduced utilities expense
Multi-Dept 1430	Property/Fire/Crime Insurance	100-1430-44450	846,549	200,000	1,046,549		Increase to Liability Insurance premiums
Information Technology (IT)	Office Furn & Equip <\$5000	100-1510-43530	2,000	(2,000)	0		New City Hall new furniture
Information Technology (IT)	Travel/Training Staff	100-1510-44320	9,900	(7,900)	2,000		CBT Nuggets Only, no travel and conferences
Information Technology (IT)	Equipment>\$5,000	100-1510-46300	111,700	(14,000)	97,700		Refurbished equipment to reduce expenditures
Administrative Services	TOTAL		4,056,731	(145,649)	3,911,082	405,673	
City Attorney's Office	City Attorney	1210					
City Attorney	Memberships/Subscriptions	100-1210-43300	5,000	(500)	4,500		Reduce memberships/subscriptions
City Attorney	Professional Services	100-1210-43600	60,000	(7,000)	53,000		Reduce contracts with Outside Counsel
City Attorney's Office	TOTAL		74,100	(7,500)	66,600	7,410	
City Manager's Office	City Council	1110					
City Council	Program Costs & Supplies	100-1110-43500	38,575	(35,000)	3,575		Was WCCTAC dues - budgeted in PW
City Council	Special Department Expenses	100-1110-44000	100,000	(10,000)	90,000		10% reduction
City Council	Community Grants & Spec Events	100-1110-44050	2,906,067	(72,200)	2,833,867		Reduce extra library hours; 10% reduction EDC MQ; 1/2 fee waivers - sponsorships; -\$10,000 events
City Council	Travel/Training Elected Offic.	100-1110-44325	22,500	(2,250)	20,250		10% reduction
City Manager	Memberships/Subscriptions	100-1310-43300	9,060	(2,975)	6,085		AFI; partial reduction for CCMF, MMANC
City Manager	Special Department Expenses	100-1310-44000	1,000	(1,000)	0		Eliminate Wellness funding
City Manager	Pre Employment Expenses	100-1310-44100	20,670	(4,500)	16,170		Reduced funding for Kaiser physicals
City Manager	Travel/Training Staff	100-1310-44320	3,500	(350)	3,150		10% reduction
City Manager	CM Contingency Account	100-1310-44444	409,653	(159,653)	250,000		Reduce City Manager Contingency to assist with budget
City Manager's Office	TOTAL		3,711,839	(287,928)	3,423,911	371,184	
Community Services	Youth Schools & Community Partners	5110					
YSCP	Uniforms/Safety Equipment	100-5110-42000	1,000	(1,000)	-		Not ordering any staff or SPYC/Intern shirts
YSCP	Memberships/Subscriptions	100-5110-43300	5,250	(5,000)	250		Beacon National Network
YSCP	Program Costs & Supplies	100-5110-43500	27,200	(10,000)	17,200		Summer Camp Supplies cuts, Youth Summit, other supply reductions
YSCP	Meeting & Sundry Supplies	100-5110-43510	7,450	(1,275)	6,175		Reduction in ordering supplies
YSCP	Copies/Printing/Shipping/Xerox	100-5110-43520	1,960	(960)	1,000		Reduction in ordering supplies
YSCP	Special Department Expenses	100-5110-44000	200,000	(200,000)	-		Elimination of COPAG for FY 2020/21

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YSCP	Community Grants & Spec Events	100-5110-44050	664,021	(42,500)	621,521		Elimination of Summer Camp (PRIDE)
YSCP	Travel/Training Staff	100-5110-44320	12,280	(7,000)	5,280		Reduced staff trainings
Recreation	Uniforms/Safety Equipment	100-5210-42000	14,300	(3,000)	11,300		Moved \$4,300 to Professional Services 43600. New Balance 10,000.
Recreation	Communications	100-5210-42001	5,000	(2,500)	2,500		Reduced Wifi fee
Recreation	Network Applications/Expenses	100-5210-42005	7,968	(2,000)	5,968		Reduced software licenses
Recreation	Vehicle, Equipt Maint & Repair	100-5210-43000	31,460	(12,200)	19,260		Summer Camp supplies and equipment
Recreation	Memberships/Subscriptions	100-5210-43300	1,790	(350)	1,440		Reduced
Recreation	Program Office Supplies	100-5210-43500	85,450	(24,200)	61,250		Reduced due to cancelled summer camps, programs, & summer and fall community events
Recreation	Meeting & Sundry Supplies	100-5210-43510	1,500	(500)	1,000		Reduced
Recreation	Copies/Printing/Shipping/Xerox	100-5210-43520	48,935	(12,000)	36,935		Eliminating 1 Activity Guide, alternative marketing for first half of the year
Recreation	Central Office Supplies	100-5210-43550	15,000	(3,000)	12,000		Reduced due to cancelled summer camps, programs, & summer and fall events
Recreation	Professional Services	100-5210-43600	231,222	(25,000)	206,222		New Total = +\$4,300 moved from Uniforms 42000. Reduction due to camps, programs, security & events
Recreation	Community Grants & Spec Events	100-5210-44050	49,900	(12,000)	37,900		Reduced due to cancelled summer and fall community events
Recreation	Travel/Training Staff	100-5210-44320	19,200	(8,000)	11,200		Reduced to cancelled staff trainings
Recreation	Pre-Employment Expenses	100-5210-44100	6,250	(2,000)	4,250		Hiring freze
Community Services	TOTAL		1,758,951	(374,485)	1,384,466	175,895	
Community & Econ Dev	Economic Development	1320					
Development Services	Professional Services	212-1755-43600	365,000	(75,000)	290,000		Reduce General Plan Update budget
Community & Econ Dev	TOTAL		700,475	(75,000)	625,475	70,048	
Police Department	Police	2110					
Police	Uniforms/Safety Equipment	100-2110-42000	169,613	(29,000)	140,613		Reduction represents: (2) vacant officer positions & associated equipment
Police	Professional Services	100-2110-43600	2,177,232	(281,231)	1,896,001		Reduction of consultant contracts & technology maint
Police Department	TOTAL		3,102,306	(310,231)	2,792,075	310,231	
Public Works	Engineering	3310					
Engineering	Uniforms/Safety Equipment	200-3310-42000	869	250	1,119		Increase in uniform costs per MOU, \$250 moved from 43500
Engineering	Program Costs & Supplies	200-3310-43500	17,750	(250)	17,500		Moved \$250 to 42000
Engineering	Professional Services	200-3310-43600	88,400	(10,000)	78,400		Reduction of \$10,000, \$3,000 moved to 200-3710-46100 for MOE requirement
Engineering	Travel/Training Staff	200-3310-44320	6,900	(3,900)	3,000		Reduced by \$3,900
Bldg & Fleet Maintenance	Uniforms/Safety Equipment	100-3410-42000	3,337	500	3,837		Increase in uniform costs per MOU, \$500 moved from 43700
Bldg & Fleet Maintenance	Professional Services	100-3410-43600	250,084	(10,000)	240,084		Reduction of \$10,000, \$2,000 moved to 200-3710-46100 for MOE requirement
Bldg & Fleet Maintenance	Pubs/Legal Notices/Filing Fees	100-3410-43700	500	(500)	0		Moved \$500 to 42000
Bldg & Fleet Maintenance	Travel/Training Staff	100-3410-44320	3,600	(2,000)	1,600		Reduced by \$2,000
Bldg & Fleet Maintenance	Equipment>\$5,000	100-3410-46300	11,162	(1,162)	10,000		Reduced by \$1,162
SLLAD	Uniforms/Safety Equipment	237-3610-42000	7,574	1,200	8,774		Increase in uniform costs per MOU, \$1,200 moved from 42001
SLLAD	Communications	237-3610-42001	6,937	(3,437)	3,500		Reduced by \$3,437, but \$1,200 moved to 42000

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SLLAD	Vehicle, Equipt Maint & Repair	237-3610-43000	24,370	(5,000)	19,370		Reduced by \$5,000
SLLAD	Gasoline / Diesel Fuel	237-3610-43100	54,582	(15,000)	39,582		Reduced by \$15,000
SLLAD	Program Costs & Supplies	237-3610-43500	149,789	(25,000)	124,789		Reduced by \$25,000
SLLAD	Professional Services	237-3610-43600	321,847	(103,000)	218,847		Reduced by \$103,000- \$8,000 in Cartegraph costs absorbed by 3510, \$20,000 moved to 200-3710-46100 for MOE requirement
SLLAD	Travel/Training Staff	237-3610-44320	7,807	(4,684)	3,123		Reduced by \$4,684
SLLAD	Utilities	237-3610-44400	356,500	(40,000)	316,500		Reduced by \$40,000, \$10,000 moved to 200-3710-46100 for MOE requirement
Maintenance & Graffiti	Uniforms/Safety Equipment	200-3710-42000	8,225	1,200	9,425		Increase in uniform costs per MOU, \$1,200 moved from 42001
Maintenance & Graffiti	Communications	200-3710-42001	6,613	(3,613)	3,000		Reduced by \$3,613, but \$1,200 moved to 42000
Maintenance & Graffiti	Professional Services	200-3710-43600	337,348	(8,000)	329,348		Cost of \$8,000 absorbed by 3510
Maintenance & Graffiti	Travel/Training Staff	200-3710-44320	7,384	(4,430)	2,954		Reduced by \$4,430
Maintenance & Graffiti	Improvements	200-3710-46100	0	35,000	35,000		MOE requirement
Public Works	TOTAL		2,015,592	(201,826)	1,813,766	201,559	
Service/Supplies & Dept Capital	GRAND TOTAL		15,419,994	(1,402,619)	14,017,375	1,541,999	