



City of San Pablo

Meeting Minutes - Draft

City Council

Monday, April 1, 2024

6:00 PM

City Council Chambers

Members of the public may view this meeting online by using
this URL

<https://us02web.zoom.us/j/83708212256>

CALL TO ORDER

The meeting was called to order at 6:01 p.m. in the Council Chambers.

PLEDGE OF ALLEGIANCE

Mayor Ponce led the Pledge of Allegiance to the Flag.

ROLL CALL

Present: 4 - Councilmember Abel Pineda, Councilmember Rita Xavier, Councilmember Elizabeth Pabon-Alvarado, and Mayor Patricia Ponce

Absent: 1 - Vice Mayor Arturo Cruz

Staff Present:

City Manager, Matt Rodriguez

City Attorney, Brian P. Hickey

Interim Police Chief, Brian Bubar

City Clerk, Dorothy Gantt

Assistant City Clerk, Leticia I. Miguel

REPORT ON CLOSED SESSION

No Closed Session.

ORAL COMMUNICATIONS

There were approximately 15 public speakers.

Comments were made by the following individuals:

Jeanne Diller, Veronica Garcia, Aurora Betancourt, Marco Sandoval, Angela Aranda, Daniel Cervantes, Raymond Wendell, Yesenia Madriz Magaña, Yanelit Madriz Zarate, Camila Ceja, Marty Gomez, Kelly, Sara, Fatima Carraso, and Yazmin Ortega.

CEREMONIAL MATTERS

PRESENTATIONS

1. [24-135](#) PRESENTATION OF PROCLAMATION RECOGNIZING MARCH 2024 AS PRESCRIPTION DRUG ABUSE AWARENESS MONTH

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comment was received.

Presented.

CITY MANAGER REMARKS

City Manager Rodriguez made the following announcements:

- Commended Community Services Department for hosting the 2024 Spring Eggstravaganza event at the San Pablo Community Center.*
- Announced the upcoming service of Dumpster Day scheduled for Saturday, April 6, 2024.*
- Announced the upcoming virtual community meeting for San Pablo's Economic Development Strategy Plan, scheduled for Tuesday, April 9, 2024.*
- Highlighted the Team for Youth Grant Program 2024-27 Proposals are due April 15, 2024.*
- Highlighted, the San Pablo Scholarship Program is due Monday, April 15, 2024.*
- Announced, the upcoming Public Budget meetings and general fund budget process will be highlighted and provided on the city website.*

CONSENT CALENDAR

No Public Comment was received.

Approval of the Consent Agenda

It was moved by Councilmember Pineda, seconded by Councilmember Xavier, and approved by vote of those present, to adopt all items in the Consent Calendar. The motion passed as follows:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Ponce

Absent: 1 - Cruz

MINUTES

2. [24-131](#) CONSIDER APPROVING MINUTES OF THE MEETING OF MARCH 18, 2024

CEQA: This is not a project as defined by CEQA.

Approved as Submitted on the Consent Calendar.

CITY COUNCIL AUTHORIZATION

3. [24-114](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO INCREASE COMPENSATION BY \$75,000, FOR A TOTAL AUTHORIZED NOT TO EXCEED AMOUNT OF \$125,000, FOR THE CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF SAN PABLO AND ROBERT HALF INC.; AND (2) REALLOCATING FUNDS IN THE AMOUNT OF \$115,879 IN SALARY SAVINGS FROM THE FISCAL YEAR 2023/24 PUBLIC WORKS DEPARTMENT SALARY OPERATING BUDGETS TO THE FISCAL YEAR 2023/24 PUBLIC WORKS DEPARTMENT PROFESSIONAL SERVICES OPERATING BUDGETS

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-043

4. [24-134](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING AN EVENT SPONSORSHIP IN THE AMOUNT OF \$1,500 FOR THE KIWANIS CLUB OF SAN PABLO'S CINCO DE MAYO TRADICION Y ALEGRIA FESTIVAL EVENT.

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-044

5. [24-132](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE A FIVE-AND-A-HALF YEAR AGREEMENT WITH PEREGRINE TECHNOLOGIES FROM JANUARY 1, 2024 (FY24) THROUGH JUNE 30, 2029 (FY29) TO ALIGN WITH A FISCAL YEAR SCHEDULE, FOR THE ONGOING PROVISION OF SOFTWARE LICENSE SERVICES, TRAINING, AND SUPPORT AT A TOTAL BUDGETED COST NOT TO EXCEED \$550,000, SUBJECT TO FUNDING AVAILABILITY.

CEQA: This proposed action is not a project as defined by CEQA.

Adopted.

Enactment No: RES 2024-045

6. [24-133](#) CONSIDER ADOPTING A RESOLUTION (1) AMENDING THE CITY'S CLASSIFICATION PLAN FOR THE FY 2023-24 BY RETITLING THE FULL-TIME HUMAN RESOURCES MANAGER CLASSIFICATION TO FULL-TIME HUMAN RESOURCES/RISK MANAGER AND (2) DESIGNATING A PRIMARY AND AN ALTERNATE BOARD MEMBER TO THE MUNICIPAL POOLING AUTHORITY OF NORTHERN CALIFORNIA, EFFECTIVE MARCH 16, 2024

CEQA: This proposed action is not a project as defined by CEQA

Adopted.

Enactment No: RES 2024-046

PUBLIC HEARING

No items scheduled.

CITY COUNCIL DISCUSSION/CONSIDERATION

7. [24-125](#) CONSIDER AUTHORIZATION TO FORMALLY ESTABLISH A NEW, CITY COUNCIL TEMPORARY AD-HOC SUBCOMMITTEE ON NEW EXTERNAL & INTERNAL TECHNOLOGY FEASIBILITY PROJECTS FOR CALENDAR YEAR 2024 PURSUANT TO RALPH M. BROWN ACT REQUIREMENTS; AND OFFICIALLY ASSIGN VICE-MAYOR ARTURO CRUZ AND COUNCILMEMBER ABEL PINEDA BY RECOMMENDATION MADE FROM MAYOR PONCE PER THE REQUIREMENTS OF SAN PABLO MUNICIPAL CODE SECTION 2.16.070

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comment was received.

It was moved by Mayor Ponce, seconded by Councilmember Pabon-Alvarado, and approved by vote of those present, to authorize the item. The motion passed as follows:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Ponce

Absent: 1 - Cruz

SUPPLEMENTAL MATERIALS (IF ANY)

8. [24-022](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COUNCIL MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE COUNCIL MEETING.

MAYOR AND CITY COUNCIL ASSIGNMENTS REPORTS

City Councilmembers reported on attendance at intergovernmental agency meetings, conferences, and seminars since the last meeting.

City Councilmembers announced calendar of upcoming events and coordinated attendance; reported on local events attended since the last meeting.

A motion was made by Councilmember Pabon-Alvarado, seconded by Councilmember Pineda, that this meeting be adjourned in memory of Telma Salguero Silva, mother of the Executive Director of The Latina Center, Miriam Wong. The motion carried by the following vote:

Aye: 4 - Pineda, Xavier, Pabon-Alvarado, and Ponce

Absent: 1 - Cruz

ADJOURNMENT

Adjourned at 7:49 p.m. to the regular meeting on Monday, April 15, 2024 at 6:00 p.m., in memory of Telma Salguero Silva, mother of the Executive Director of The Latina Center, Miriam Wong.

Respectfully Submitted,

Dorothy Gantt, City Clerk

Patricia Ponce, Mayor