



# City of San Pablo

## Meeting Minutes - Final

### City Council

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Monday, June 2, 2025

6:00 PM

City Council Chambers

Members of the public may view this meeting online by using  
this URL

<https://us02web.zoom.us/j/89046076519>

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#### **CALL TO ORDER**

*The meeting was called to order at 6:00 p.m. in the Council Chambers.*

#### **PLEDGE OF ALLEGIANCE**

*The Pledge of Allegiance was led by Vice Mayor Pabon-Alvarado*

#### **ROLL CALL**

**Present:** 3 - Councilmember Abel Pineda, Councilmember Rita Xavier, and Vice Mayor Elizabeth Pabon-Alvarado

**Absent:** 2 - Councilmember Patricia Ponce, and Mayor Arturo Cruz

#### **Staff Present:**

**City Manager, Matt Rodriguez**

**Assistant City Manager, Maria Ojeda**

**City Attorney, Brian P. Hickey**

**Police Chief, Brian Bubar**

**City Clerk, Dorothy Gantt**

**Administrative Clerk II, Casey Erlenheim**

#### **ORAL COMMUNICATIONS**

*There were 5 Public Comment speakers: Genoveva Calloway, Juan Munóz, Jorge Flores, Caroline Olsen and Brittney Jones*

#### **CITY MANAGER REMARKS**

*City Manager Matt Rodriguez made the following announcements:*

*The next Dumpster Day event is June 21, 2025.*

*Community Services Summer Camp registration is open, classes are from June 21, 2025 through August 15, 2025.*

*There is a new Economic Data Dashboard page on the city website.*

*Community Services is hosting Movies Under the Stars events this summer, beginning on July 18, 2025.*

**CONSENT CALENDAR**

*There were no Public Comments for the Consent Calendar*

1. [25-246](#) CONSIDER APPROVING MINUTES OF THE MEETING OF MAY 19, 2025

CEQA: This proposed action is not a project as defined by CEQA.

**A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that these Minutes be Approved. The motion carried by the following vote:**

**Aye:** 3 - Pineda, Xavier, and Pabon-Alvarado

**Absent:** 2 - Ponce, and Cruz

2. [25-222](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO NOMINATING CERTAIN PROPERTIES, INCLUDING WILDCAT CREEK-UNIVERSITY AVENUE, WANLASS PARK, DAVIS PARK, MCNEIL PARK, SAN PABLO DAM ROAD-HILLCREST HILLSIDE CITY-OWNED PARCELS, AND EL PORTAL CREEKSIDE COUNTY PROPERTY, AS PRIORITY CONSERVATION AREAS (PCAS) IN SAN PABLO AND AUTHORIZING SUBMISSION TO THE ASSOCIATION OF BAY AREA GOVERNMENTS (ABAG)

CEQA: This proposed action is not a project as defined by CEQA.

**A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:**

**Aye:** 3 - Pineda, Xavier, and Pabon-Alvarado

**Absent:** 2 - Ponce, and Cruz

Enactment No: 25-066

3. [25-231](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH LARRY WALKER ASSOCIATES, INC. TO OVERSEE THE ENVIRONMENTAL PROTECTION AGENCY (EPA) GRANT FUNDED POLYCHLORINATED BIPHENYLS (PCB) TOTAL MAXIMUM DAILY LOAD (TMDL) SPECIAL STUDIES AND IMPLEMENTATION PROJECT IN THE AMOUNT OF \$7,830,000 FOR THE BAY AREA MUNICIPAL STORMWATER COLLABORATIVE (BAMSC)

CEQA: An environmental review analysis consistent with California Environmental Quality Act (CEQA) will be prepared as part of this project prior to implementation.

**A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:**

**Aye:** 3 - Pineda, Xavier, and Pabon-Alvarado

**Absent:** 2 - Ponce, and Cruz

Enactment No: 25-067

4. [25-227](#) CONSIDER ADOPTING RESOLUTION AUTHORIZING THE CITY MANAGER TO (1) PURCHASE ONE (1) 2025 DODGE DURANGO POLICE INTERCEPTOR VEHICLE FOR A TOTAL COST NOT TO EXCEED \$49,470 USING COMPETITIVELY BID COOPERATIVE CONTRACTS; (2) TRANSFER AND APPROPRIATE \$49,470 FROM THE FY 2024-25 POLICE DEPARTMENT BUDGET (SPECIAL DEPARTMENT EXPENSES) TO FUND 140 (ASSET & VEHICLE OPERATING RESERVE) TO FUND THIS PURCHASE; AND (3) SELL POLICE DEPARTMENT VEHICLE UNIT #701 AS SURPLUS PROPERTY AT PUBLIC AUCTION PURSUANT TO SAN PABLO MUNICIPAL CODE SECTION 3.16.120, WITH REVENUE FUNDS RECEIVED TO BE CREDITED TO THE POLICE DEPARTMENT VEHICLE REPLACEMENT FUND 102-2110-46300

CEQA: This proposed action is not a project as defined by CEQA.

**A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:**

**Aye:** 3 - Pineda, Xavier, and Pabon-Alvarado

**Absent:** 2 - Ponce, and Cruz

Enactment No: 25-068

5. [25-255](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) APPROVING APPROPRIATION FROM FY 2024-25 GENERAL FUND DESIGNATED RESERVE FUND BALANCE (FUND 110) TO THE PUBLIC WORKS DEPARTMENT OPERATING BUDGET IN THE AMOUNT OF \$40,478; AND (2) RATIFYING PAYMENT IN THE AMOUNT OF \$40,478 FOR THE ACQUISITION AND REPAIR OF CITY HALL ELECTRIC VEHICLE (EV) CHARGING CABLES DUE TO UNFORESEEN VANDALISM AND THEFT

CEQA: This proposed action is not a project as defined by CEQA.

**A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:**

**Aye:** 3 - Pineda, Xavier, and Pabon-Alvarado

**Absent:** 2 - Ponce, and Cruz

Enactment No: 25-069

6. [25-258](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSULTING SERVICES AGREEMENT FOR FINANCIAL SERVICES BETWEEN THE CITY OF SAN PABLO AND EIDE BAILLY LLP,

A CALIFORNIA LIMITED LIABILITY PARTNERSHIP, FOR A NOT-TO-EXCEED AMOUNT OF ONE HUNDRED THOUSAND DOLLARS (\$100,000) AND (2) APPROPRIATING \$100,000 FROM FY 2024-25 GENERAL FUND DESIGNATED RESERVES (FUND 110) TO THE FINANCE DEPARTMENT PROFESSIONAL SERVICES BUDGET LINE ITEM (100-1420-43600) TO FUND THE AGREEMENT

CEQA: This proposed action is not a project as defined by CEQA.

**A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:**

**Aye:** 3 - Pineda, Xavier, and Pabon-Alvarado

**Absent:** 2 - Ponce, and Cruz

Enactment No: 25-070

7. [25-232](#) CONSIDER RECEIVING AND ACCEPTING THE INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE REPORTS FOR PERIOD ENDING JUNE 30, 2024 FOR MEASURE S (FORMERLY MEASURE Q) AND MEASURE K TRANSACTION & USE SALES TAX

CEQA: This proposed action is not a project as defined by CEQA.

**Receive and File Report by Minute Action**

8. [25-243](#) CONSIDER ADOPTING RESOLUTIONS OF THE CITY COUNCIL OF THE CITY OF SAN PABLO AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS TO TRANSFER ADMINISTRATION OF THE CITY'S PENSION AND OPEB IRC SECTION 115 TRUSTS TO SHUSTER ADVISORY GROUP, LLC, TO TRANSFER THE TRUST ASSETS TO CHARLES SCHWAB TRUST BANK, AND TO NAME ALTA TRUST COMPANY AS DIRECTED TRUSTEE

CEQA: This proposed action is not a project as defined by CEQA.

**A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that these RESOLUTIONS be Adopted. The motion carried by the following vote:**

**Aye:** 3 - Pineda, Xavier, and Pabon-Alvarado

**Absent:** 2 - Ponce, and Cruz

Enactment No: 25-071 and 25-072

9. [25-264](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO (1) APPOINTING THE CITY MANAGER AS PLAN ADMINISTRATOR FOR THE CITY'S 457(B) AND RETIREE HEALTH SAVINGS ("RHS") PLANS ("THE PLANS"); (2) AUTHORIZING THE CITY MANAGER TO EXECUTE NECESSARY SERVICE PROVIDER AGREEMENTS RELATED TO THE ADMINISTRATION OF THE PLANS; AND (3) GRANTING THE CITY MANAGER THE AUTHORITY TO

DELEGATE/ASSIGN DUTIES FOR THE PLAN TO APPROPRIATE DEPARTMENTS AND STAFF TO FULFILL THE CITY'S FIDUCIARY RESPONSIBILITIES AND DUTIES AS OUTLINED IN ARTICLE XVI, SECTION 17 OF THE CALIFORNIA CONSTITUTION

CEQA: This proposed action is not a project as defined by CEQA.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 3 - Pineda, Xavier, and Pabon-Alvarado

Absent: 2 - Ponce, and Cruz

Enactment No: 25-073

10. [25-244](#) CONSIDER ADOPTING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN PABLO APPROVING THE ANNUAL APPROPRIATIONS (GANN) LIMIT FOR FISCAL YEAR 2025-26

CEQA: This proposed action is not a project as defined by CEQA.

A motion was made by Councilmember Pineda, seconded by Councilmember Xavier, that this RESOLUTION be Adopted. The motion carried by the following vote:

Aye: 3 - Pineda, Xavier, and Pabon-Alvarado

Absent: 2 - Ponce, and Cruz

Enactment No: 25-074

\*\*\*\* END OF CONSENT CALENDAR \*\*\*\*

- (a) Mayor Arturo Cruz
- (b) Vice Mayor Elizabeth Pabon-Alvarado
- (c) Councilmember Rita Xavier
- (d) Councilmember Abel Pineda
- (e) Councilmember Patricia Ponce

**ADJOURNMENT**

*Adjourned at 6:18 p.m. to regular meeting of Monday, June 16, 2025 at 6:00 pm.*

Respectfully Submitted,

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Dorothy Gantt, City Clerk

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Elizabeth Pabon-Alvarado, Vice Mayor