

RESOLUTION 2026-###

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN SUPPLEMENT SUBLEASE NO. 9 BY AND BETWEEN THE CITY OF SAN PABLO AND CONTRA COSTA COUNTY LIBRARY SERVICES FOR A TOTAL OF 52 HOURS PER WEEK OF LIBRARY SERVICES RENDERED AT THE SAN PABLO LIBRARY FOR FISCAL YEAR 2026-27 PERIOD AT \$140,066, INCLUDING A REVISED 5-YEAR LEASED SPECIALIZED EQUIPMENT COST ALLOCATION OF \$25,136.72 AND SECURITY SERVICES COST ALLOCATION OF \$24,677.72 FOR A COMBINED TOTAL COST NOT TO EXCEED \$189,880.44

WHEREAS, the City of San Pablo (“City”) has long partnered with County of Contra Costa (“County”) to provide its citizens with a local branch of the County library system; and

WHEREAS, execution of the Sublease Supplement No. 9 is not subject to environmental review under the California Environmental Quality Act because it would not result in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and therefore are not considered a “project” subject to CEQA review. (Pub. Resources Code, § 21065; 14 Cal. Code Regs. § 15378.); and

WHEREAS, operation of the San Pablo Library (“Library”) is governed under a Library Sublease and Service Agreement (“Sublease”) with the County, and under the Sublease, the County Librarian provides a Sublease Supplement (“Supplement”) to the City by March 31 of each year which sets forth (i) the number of weekly baseline hours of library service the County will provide in the upcoming Fiscal Year (FY) 2026-27 (40 hours); (ii) the number of “extra or supplemental hours” of library service the City has requested the County to provide for the upcoming fiscal year; (iii) the resulting number of actual hours during which library services will be conducted at the Library for the upcoming fiscal year; and (iv) the cost of the extra hours to the City; and

WHEREAS, since August 2017, the City has provided a commercial-leased space for County Library Services to be provided, located at 13751 San Pablo Avenue in San Pablo. The County Library Services provides a base level minimum of 40 hours of operation per week at the San Pablo Library at an approximately \$1,158,994.00 cost annually; and

WHEREAS, the proposed Sublease Supplement No. 9 dated March 25, 2026 outlined that the County would provide 40 base hours per week for FY 2026-27 plus 12 extra hours per week at the City’s expense under OPTION B service level, bringing the actual total hours to 52 per week, which amount has proven sufficient and is proposed for FY 2026-27, at a total cost of \$140,066 which will be invoiced quarterly to the City; and

WHEREAS, as a result, the City Manager requests the City Council affirm by said Resolution a request for contract service level modification to the County's proposed Sublease Supplement No. 9 for FY 2026-27, and authorize a 40 Base Hours per week plus OPTION B providing +12 extra supplement hours per week at City's expense for County services at the San Pablo Library, effective July 1, 2026; and

WHEREAS, the City Manager is hereby authorized to execute the ongoing New 5-year Specialized Leased Equipment Cost Allocation for FY 2026-27 period for the San Pablo Library agreement with the County who have agreed through previous Contra Costa Public Manager's Association deliberations during Spring 2026 to integrate new, leased self-check equipment machines to be acquired for operational use at certain Contra Costa Libraries for the next 5-year period from FY 2026-27 through FY 2030-31; and

WHEREAS, the San Pablo Library costs associated with technology costs are proposed at \$25,136.72 listed under Attachment B to integrate this new, specialized equipment during FY 2026-27 period; and

WHEREAS, the City also agrees to fund the Security Services Cost Allocation for FY 2026-27 period which totals \$24,677.72; and

WHEREAS, all operational costs associated with FY 2026-27 County Library Services contract for services provided at the San Pablo Library are budgeted annually, with all expenses to be incurred under the Multi-Departmental Chart of Accounts: #100-1430-43600, commensurate with adoption of the FY 2026-27 & FY 2027-28 Two-Year Biennial GF Operating Budget as approved on June 15, 2026 by adopted Resolution which becomes effective July 1, 2026.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN PABLO DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals.

The Recitals set forth above are true and correct and incorporated herein.

Section 2. Execution of Amended Sublease Supplement No. 9 and Attachment B to include: Contra Costa Library Services at the San Pablo Library for FY 2026-27 at a total cost of \$140,066 for 52 total weekly service hours; to include FY 2026-27 ongoing 5-year Specialized Lease Equipment Cost Allocation of \$25,136.72; and to include new Security Security Services Cost Allocation of \$24,677.72, for a combined total cost allocation of \$189,880.44 for FY 2026-27 period, effective July 1, 2026, and to make all necessary changes or additions thereto with the concurrence of the City Attorney as are necessary or appropriate and which do not substantially alter the rights and obligations of the City thereunder.

* * * * *

BE IT FURTHER RESOLVED that the foregoing recitations are true and correct, and are included herein by reference as findings.

ADOPTED this 15th of June, 2026, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

ATTEST:

APPROVED:

Dorothy Gantt, City Clerk

Elizabeth Pabon-Alvarado, Mayor