

Summary List of Modifications to the FY 2026-2027 Building, Planning, and Public Works Fee Schedule Effective 7/1/2026

Administrative and Clarifying Edits/Corrections:

Overall

1. Correct spelling errors to all schedules
2. Reformat fee tables to move Records Retention and Imaging/Technology Fee columns to footnote section
3. Replace existing footnotes granting authority to Planning Manager, Building Official and Public Works staff ability to pass through costs with new uniform statement.
4. List the applicable adopted department hourly rate in all sections.
5. Clarify General Plan Update fee applies to all Building permit activity items

Planning Fees

6. Add line item applying *Minor Planning Final Inspections* fee to SFR, ADUs and Duplexes

Building Miscellaneous Fees

7. *Misc. Fees -- Fire Damage*: Clarify these Residential fees apply to both Single Family and Multifamily residential.
8. *Misc. Fees* – Move inspection fee to the Building Plan Check column for *Fire Hazard Severity Zone Review* (\$270); *FEMA Flood Review* (\$476); *Soils Review by City Staff* (\$476)
9. *Misc. Fees* – Delete *Plan Check Fee* because plan check is not applicable for *Occupation Inspection for Business License* and *Certificate of Occupancy inspection fee is \$171*.
10. *Misc. Fees* – Delete *Plan Check Fee* under Certificate of Occupancy and reduce Inspection fee from \$501 to \$171 to match current practice.
11. *Misc. Fees* - Clarify that new Trash enclosures require 3 hours of Building Plan Check Review (\$810) to match current practice.
12. *Misc. Fees* – CASP review – clarify that if consultant cost is applicable, the fees charged would be “Consultant cost plus 10%”.

Building Mechanical, Electrical, and Plumbing (MEP) Fees

13. Replace footnote with a clearer statement: Delete “*If fee < \$150 - Staff will charge \$150; If fee > \$150 - Staff will charge fee*” and Add “*For fees under \$150, staff will apply a minimum charge of \$150. For fees exceeding \$150, staff will charge the full calculated amount.*”

Building New Construction (Both Plan Check and Inspections)

14. *New Construction – Plan Check and Inspections* – add to footnote to state, “*fee listed above does not include MEP fees.*”

15. *New Construction – Plan Check – For Any Project Exceeding \$1,000,000 and \$10,000,000 in Valuation* Additional Plan Check Fees When Applicable change language to “Additional Plan Check Fees when applicable” to the fee description.
16. *New Construction - Inspection:* Under *Additional Permit Fees When Applicable* section, correct fee description to correspond with *Inspection* rather than *Plan Check*.
17. *New Construction – Plan Check:* Add *Additional Permit Fees When Applicable* section to mirror that of the Inspections fee schedule to reflect current practice.

Public Works Fees

18. *Public Works Fees – Mapping Review* – Remove notes for “deposit” to match current practice.
19. *Public Works Fees – Section 4 - Description to Site Improvements Permits*
20. *Public Works Fees – 4-1 Residential Interior Remodel, Minor Addition (less than 500 SF)* – clarify fees apply to ADUs and JADU conversions.
21. *Public Works Fees – 4-4* Replace incorrect description “*Residential JADU & ADU Site Improvement...*” with “*Residential New Construction 2 Units with less than 5,000 SF of new or replace impervious surface.*”
22. *Public Works Fees – Footnotes* – Revise last footnote to state “*When consultants are required, the fee amount is the consultant cost plus 30% administrative fee to ensure 100% cost recovery, and any directly charged staff time.*”
23. *Public Works Fees – footnotes* – Remove notes for “deposit” to match current practice.
24. *Public Works Fees in Building Fee Schedules* – Delete repetitive/redundant Public Works fee items to avoid double charges. Add footnote in *Building* fee schedules referencing Public Works fee schedule as applicable.

Updates to Comply with State Regulations:

Building MEP Solar Fees

25. Delete *Solar – Photovoltaic – Residential Load Center Subpanel – 200 amps or less*
26. *Solar Photovoltaic – Residential* - add line item for fee above 15kW (\$450) plus \$15 per each kilowatt above 15kW.
27. Match *Standalone Solar Battery Fee* to be the same as other Solar fees – change the fee to \$272 for PC and \$177 for permit.
28. Delete *Imaging and Technology fees* for all solar photovoltaic fee items.