



City of San Pablo

Meeting Minutes

Budget, Fiscal & Legislative Standing Committee

Wednesday, April 1, 2026

6:00 PM

Council Chambers
1000 Gateway Avenue
San Pablo, Ca 94806

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 6:01 PM in the Council Chambers.
Committee Chair Pabon-Alvarado led the Pledge of Allegiance.

Present: 2 - Elizabeth Pabon-Alvarado and Patricia Ponce

Staff Present:

City Manager, Matt Rodriguez
Administrative Services Director, Arturo Castillo
Police Chief, Brian Bubar
Human Resources Manager, Alicia Platt
Deputy City Clerk, Casey Erlenheim

CONSENT CALENDAR

APPROVAL OF MINUTES

1. [26-113](#) CONSIDER APPROVING MINUTES OF THE BUDGET, FISCAL & LEGISLATIVE STANDING COMMITTEE MEETING OF FEBRUARY 25, 2026

CEQA: This proposed action is not a project as defined by CEQA.

No Public Comments were received.

Approved.

It was moved by Committee Vice-Chair Ponce, seconded by Committee Chair Pabon-Alvarado, and approved by vote of those present, to approve all items on the Consent Calendar. The motion passed as follows:

Aye: 2 - Ponce and Pabon-Alvarado

******END OF CONSENT CALENDAR******

ITEMS FOR COMMITTEE ACTION

2. [26-151](#) PRESENTATION OF THE CITY'S FISCAL YEAR 2026-27 CLASSIFICATION AND COMPENSATION PLAN STUDY

No Public Comments were received.

It was moved by Committee Vice-Chair Ponce, seconded by Committee Chair Pabon-Alvarado, and approved by vote of those present, to recommend for City Council approval in June 2026, effective July 1, 2026. The motion passed as follows:

Aye: 2 - Ponce and Pabon-Alvarado

3. [26-145](#) PRESENTATION ON THE POLICE DEPARTMENT HEADQUARTERS & TRAINING FACILITY PROJECT BUDGET & RECONCILIATION, AND PROPOSED AMENDMENT TO 10% PROJECT CONTINGENCY, WITH NO ADDITIONAL FUNDING APPROPRIATION REQUIRED

No Public Comments were received.

It was moved by Committee Chair Pabon-Alvarado, seconded by Committee Vice Chair Ponce, and approved by vote of those present, to recommend for formal approval and consideration to City Council. The motion passed as follows:

Aye: 2 - Ponce and Pabon-Alvarado

4. [26-144](#) PRESENTATION ON TRANSFER OF CREDIT CARD CONVENIENCE FEES TO CONSUMERS FOR ALL ONLINE AND REMOTE CREDIT CARD TRANSACTIONS

No Public Comments were received.

It was moved by Committee Vice Chair Ponce, seconded by Committee Chair Pabon-Alvarado, and approved by vote of those present, to recommend for review and approval to City Council. The motion passed as follows:

Aye: 2 - Ponce and Pabon-Alvarado

5. [26-136](#) PRESENTATION OF THE CITY'S PRELIMINARY DRAFT BIENNIAL FISCAL YEAR 2026-27 AND 2027-28 OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM BUDGET

No Public Comments were received.

*Chair Pabon-Alvarado called a recess at 8:16 PM after the first of 2 presentations for this item.
Committee returned to session at 8:27 PM*

ROLL CALL

Present: 2 - Elizabeth Pabon-Alvarado and Patricia Ponce

It was moved by Committee Vice Chair Ponce, seconded by Committee Chair Pabon-Alvarado, and approved by vote of those present, to recommend for review and approval to City Council. The motion passed as follows:

Aye: 2 - Ponce and Pabon-Alvarado

SUPPLEMENTAL MATERIALS (IF ANY)

6. [26-115](#) MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA WILL BE APPENDED AFTER THE COMMITTEE MEETING. THIS IS NOT AN ACTION ITEM BUT MERELY A MECHANISM FOR MATERIALS SUBMITTED AFTER PUBLICATION OF THE AGENDA TO BE APPENDED TO THE PUBLISHED AGENDA AFTER THE MEETING.

ADJOURNMENT

The meeting adjourned at 9:42 PM.

Respectfully Submitted,

Casey Erlenheim, Deputy City Clerk