

1. GRANT TITLE FY26/27 CTFGP Law Enforcement – San Pablo Police Department	
2. NAME OF ORGANIZATION/AGENCY San Pablo Police Department	
3. ORGANIZATION/AGENCY SECTION TO ADMINISTER GRANT San Pablo Police Traffic Unit	
4. PROJECT PERFORMANCE PERIOD From: 07/01/2026 To: 06/30/2027	5. PURCHASE ORDER NUMBER
6. GRANT OPPORTUNITY INFORMATION DESCRIPTION Law Enforcement grants provide financial assistance to allied agencies for the education, prevention, and the enforcement of laws related to driving under the influence of alcohol and other drugs, including cannabis and cannabis products. The intent of the program is to educate the public regarding the dangers of impaired driving, enforce impaired driving laws on the roadway, and improve the Organization/Agency's effectiveness through training and development of new strategies.	
7. FUNDS ALLOCATED UNDER THIS GRANT AGREEMENT SHALL NOT EXCEED \$181,173.01	
8. TERMS AND CONDITIONS The Grantee agrees to complete the Project, as described in the Project Description. The Grantee's Grant Application, and the California Code of Regulations, Title 13, Division 2, Chapter 13, Sections 1890.00-1890.27, are hereby incorporated into this Grant Agreement by reference. The parties hereto agree to comply with the Terms and Conditions of the following attachments: • Schedule A – Project Description, Problem Statement, Goals and Objectives, and Method of Procedure • Schedule B – Detailed Budget Estimate • Schedule B-1 – Budget Narrative We, the officials named below, hereby swear, under penalty of perjury under the laws of the State of California, that we are duly authorized to legally bind the Grant recipient to the above-described Grant Terms and Conditions. IN WITNESS WHEREOF, this Grant Agreement is executed by the parties hereto.	
9. APPROVAL SIGNATURES A. AUTHORIZED OFFICIAL OF ORGANIZATION/AGENCY Name: Ryan Elerick Title: Acting Sergeant Phone: (510) 804-9341 Address: 13880 San Pablo Avenue San Pablo, CA 94806 E-Mail: ryane@sanpabloca.gov _____ (Signature) _____ (Date)	B. AUTHORIZED OFFICIAL OF CHP Name: Elliotte Johnson Phone: (916) 843-4360 Title: Captain Fax: (916) 322-3169 Address: 601 North 7th Street Sacramento, CA 95811 E-Mail: ElJohnson@chp.ca.gov _____ (Signature) _____ (Date)
C. ACCOUNTING OFFICER OF CHP Name: M. V. Fojas Phone: (916) 843-3531 Title: Commander Fax: (916) 322-3159 Address: 601 North 7th Street Sacramento, CA 95811 E-Mail: Michelle.Fojas@chp.ca.gov _____ (Signature) _____ (Date)	10. AUTHORIZED FINANCIAL CONTACT TO RECEIVE REIMBURSEMENT PAYMENTS Name: Peggy Chou Title: Police Support Services Manager Phone: (510) 804-9341 Address: 1000 Gateway Avenue San Pablo, CA 94806

TERMS AND CONDITIONS

Grantee shall comply with the California Code of Regulations, Title 13, Division 2, Chapter 13 Section 1890, et seq. and all other Terms and Conditions noted in this Grant Agreement. Failure by the Grantee to comply may result in the termination of this Grant Agreement by the California Highway Patrol (hereafter referred to as State). The State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.

A. EXECUTION

1. The State (the California Highway Patrol) hereby awards, to the Grantee, the sum of money stated on page one of this Grant Agreement. This funding is awarded to the Grantee to carry out the Project set forth in the Project Description and the terms and conditions set forth in this Grant Agreement.
2. The funding for this Grant Agreement is allocated pursuant to California Revenue and Taxation Code Section 34019(f)(3)(B). The Grantee agrees that the State's obligation to pay any sum under this Grant Agreement is contingent upon availability of funds disbursed from the California Cannabis Tax Fund to the State. If there is insufficient funding, the State shall have the option to either: 1) terminate this Grant Agreement; whereby, no party shall have any further obligations or liabilities under this Grant Agreement, or 2) negotiate a Grant Agreement Amendment to reduce the grant award and scope of work to be provided under this Grant Agreement.
3. The Grantee is not to commence or proceed with any work in advance of receiving notice that the Grant Agreement is approved. Any work performed by the Grantee in advance of the date of approval by the State shall be deemed volunteer work and will not be reimbursed by the State.
4. The Grantee agrees to provide any additional funding, beyond what the State has agreed to provide, pursuant to this Grant Agreement, and necessary to complete or carry out the Project, as described in this Grant Agreement. Any modification or alteration of this Grant Agreement, as set forth in the Grant Application submitted by the Grantee and on file with the State, must be submitted in writing thirty (30) calendar days in advance to the State for approval.
5. The Grantee agrees to complete the Project within the timeframe indicated in the Project Performance Period, which is on page one of this Grant Agreement.

B. PROJECT ADMINISTRATION

1. The Grantee shall submit all reimbursements, progress, performance, and/or other required reports concerning the status of work performed in furtherance of this Grant Agreement on a quarterly basis, or as requested by the State.
2. The Grantee shall provide the State with a final report showing all Project expenditures, which includes all State and any other Project funding expended, within sixty (60) calendar days after completion of this Grant Agreement.
3. The Grantee shall ensure all equipment which is purchased, maintained, operated, and/or developed is available for inspection by the State.
4. Equipment purchased through this Grant Agreement shall be used for the education, prevention, and enforcement of impaired driving laws, unless the Grantee is funding a portion of the purchased price not dedicated to impaired driving and that portion is not part of the Project costs. Equipment purchased under this Grant Agreement must only be used for approved Project-related purposes, unless otherwise approved by the State in writing.
5. Prior to disposition of equipment acquired under this Grant Agreement, the Grantee shall notify the State via e-mail, and by telephone, by calling the California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit at (916) 843-4360.

TERMS AND CONDITIONS

C. PROJECT TERMINATION

1. Grantee or the State may terminate this Grant Agreement at any time prior to the commencement of the Project. Once the Project has commenced, this Grant Agreement may only be terminated if the party withdrawing provides thirty (30) calendar days written notice of their intent to withdraw.
 - a. If by reason of force majeure the performance hereunder is delayed or prevented, then the term end date may be extended by mutual consent for the same amount of time of such delay or prevention. The term "force majeure" shall mean any fire, flood, earthquake, or public disaster, strike, labor dispute or unrest, embargo, riot, war, insurrection or civil unrest, any act of God, any act of legally constituted authority, or any other cause beyond the Grantee's control which would excuse the Grantee's performance as a matter of law.
 - b. Grantee agrees to provide written notice of an event of force majeure under this Grant Agreement within ten (10) calendar days of the commencement of such event, and within ten (10) calendar days after the termination of such event, unless the force majeure prohibits Grantee from reasonably giving notice within this period. Grantee will give such notice at the earliest possible time following the event of force majeure.
2. Any violations of law committed by the Grantee, misrepresentations of Project information by the Grantee to the State, submission of falsified documents by the Grantee to the State, or failure to provide records by the Grantee to the State when requested for audit or site visit purposes may be cause for termination. If the Project is terminated for the reasons described in this paragraph, the State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.
3. The State may terminate this Grant Agreement and be relieved of any payments should the Grantee fail to perform the requirements of this Grant Agreement at the time and in the manner herein provided. Furthermore, the Grantee, upon termination, shall return grant funds not expended by the Grantee as of the date of termination.
4. If this Grant Agreement is terminated, the State may choose to exclude the Grantee from future Grant Opportunities.

D. FINANCIAL RECORDS

1. The Grantee agrees the State, or their designated representative, shall have the right to review and to copy all records and supporting documentation pertaining to the performance of this Grant Agreement. Grantee agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated or required by law. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Furthermore, the Grantee agrees to include a similar right for the State to audit all records and interview staff in any subcontract related to performance of this Grant Agreement.

E. HOLD HARMLESS

1. The Grantee agrees to indemnify, defend, and save harmless the State, its officials, agents and employees from any and all claims and losses accruing or resulting to any and all Grantee's staff, contractors, subcontractors, suppliers, and other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Grant Agreement, and from any and all claims and losses accruing or resulting to any person, agency, firm, corporation who may be injured or damaged by the Grantee in performance of this Grant Agreement.

TERMS AND CONDITIONS

F. NONDISCRIMINATION

1. The Grantee agrees to comply with State and federal laws outlawing discrimination, including, but not limited to, those prohibiting discrimination because of sex, race, color, ancestry, religion, creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (including cancer or genetic characteristics), sexual orientation, political affiliation, position in a labor dispute, age, marital status, and denial of statutorily-required employment-related leave. (GC 12990 [a-f] and CCR, Title 2, Section 8103.)

G. AMERICANS WITH DISABILITIES ACT

1. The Grantee assures the State it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

H. DRUG-FREE WORKPLACE

1. The Grantee shall comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:
 - i. The dangers of drug abuse in the workplace.
 - ii. The person's or Organization/Agency's policy of maintaining a drug-free workplace.
 - iii. Any available counseling, rehabilitation, and employee assistance programs.
 - iv. Penalties that may be imposed upon employees for drug abuse violations.
 - c. Every employee who works on the Project will:
 - i. Receive a copy of the company's drug-free workplace policy statement.
 - ii. Agree to abide by the terms of the company's statement as a condition of employment on the Grant Agreement.
2. Failure to comply with these requirements may result in suspension of payments under this Grant Agreement, or termination of this Grant Agreement, or both, and Grantee may be ineligible for award of any future Grant Agreements if the department determines that any of the following has occurred:
 - a. The Grantee has made false certification or violated the certification by failing to carry out the requirements, as noted above. (GC 8350 et seq.)

I. LAW ENFORCEMENT AGENCIES

1. All law enforcement Organization/Agency Grantees shall comply with California law regarding racial profiling. Specifically, law enforcement Organization/Agency Grantees shall not engage in the act of racial profiling, as defined in California Penal Code Section 13519.4.

TERMS AND CONDITIONS

J. LABOR CODE/WORKERS' COMPENSATION

1. The Grantee is advised and made aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Grantee affirms to comply with such provisions before commencing the performance of the work of this Grant Agreement, (refer to Labor Code Section 3700).

K. GRANT APPLICATION INCORPORATION

1. The Grantee agrees the Grant Application and any subsequent changes or additions approved or required by the State is hereby incorporated into this Grant Agreement.

L. STATE LOBBYING

1. The Grantee is advised that none of the funds provided under this Grant Agreement may be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a state official, whose salary is supported by this Grant Agreement, from engaging in direct communications with the state or local legislative officials, in accordance with customary state and/or local practice.

M. REPRESENTATION AND WARRANTIES

1. The Grantee represents and warrants that:
 - a. It is validly existing and in good standing under the laws of the State of California, has, or will have the requisite power, authority, licenses, permits, and the like necessary to carry on its business as it is now being conducted and as contemplated in this Grant Agreement, and will, at all times, lawfully conduct its business in compliance with all applicable federal, state, and local laws, regulations, and rules.
 - b. It is not a party to any Grant Agreement, written or oral, creating obligations that would prevent it from entering into this Grant Agreement or satisfying the terms herein.
 - c. If the Grantee is a Nonprofit Organization/Agency, it will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status. If the Grantee subcontracts with a Nonprofit as part of this Grant Agreement, the Grantee shall ensure the Nonprofit will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status.
 - d. All of the information in its Grant Application and all materials submitted are true and accurate.

N. AIR OR WATER POLLUTION VIOLATION

1. Under the state laws, the Grantee shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

TERMS AND CONDITIONS

O. GRANTEE NAME CHANGE

1. Grantee agrees to immediately inform the State, in writing, of any changes to the name of the person within the Organization/Agency with delegated signing authority.
2. An Amendment is required to change the Grantee's name, as listed on this Grant Agreement. Upon receipt of legal documentation of the name change, the State will process the Amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said Amendment.

P. RESOLUTION

1. A county, city, district, or other local public body shall provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body, which by law, has authority to enter into a Grant Agreement, authorizing execution of the Grant Agreement.

Q. PAYEE DATA RECORD FORM STD. 204

1. This form shall be completed by all non-governmental Grantees.

R. FINANCIAL INFORMATION SYSTEM FOR CALIFORNIA GOVERNMENT AGENCY TAXPAYER ID FORM

1. This form shall be completed by all Grantees.

S. CONFLICT OF INTEREST

1. This section serves to make the Grantee aware of specific provisions related to current or former state employees. If Grantee has any questions regarding the status of any person rendering services or involved with the Grant Agreement, the Grantee shall contact the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) immediately for clarification.
2. Current State Employees:
 - a. No officer or employee shall engage in any employment, activity, or enterprise, from which the officer or employee receives compensation or has a financial interest, and which is sponsored or funded by any state agency, unless the employment, activity, or enterprise is required, as a condition of regular state employment.
 - b. No officer or employee shall contract on their own behalf, as an independent Grantee, with any state agency to provide goods or services.
3. Former State Employees:
 - a. For the two-year period from the date they left state employment, no former state officer or employee may enter into a contract in which they engaged in any of the negotiations, transactions, planning, arrangements, or any part of the decision-making process relevant to this Grant Agreement while employed in any capacity by any state agency.
 - b. For the 12-month period from the date they left state employment, no former state officer or employee may enter into a contract with any state agency if they were employed by that state agency in a policy-making position in the same general subject area as the proposed Grant Agreement within the 12-month period prior to their leaving state service.
4. The authorized representative of the Grantee Organization/Agency, named within this Grant Agreement, warrants their Organization/Agency and its employees have no personal or financial interest and no present or past employment or activity, which would be incompatible with

TERMS AND CONDITIONS

participating in any activity related to this Grant Agreement. For the duration of this Grant Agreement, the Organization/Agency and its employees will not accept any gift, benefit, gratuity or consideration, or begin a personal or financial interest in a party who is associated with this Grant Agreement.

5. The Grantee Organization/Agency and its employees shall not disclose any financial, statistical, personal, technical, media-related, and/or other information or data derived from this Grant Agreement, made available for use by the State, for the purposes of providing services to the State, in conjunction with this Grant Agreement, except as otherwise required by law or explicitly permitted by the State in writing. The Grantee shall immediately advise the State of any person(s) who has access to confidential Project information and intends to disclose that information in violation of this Grant Agreement.
6. The Grantee will not enter into any Grant Agreement or discussions with third parties concerning materials described in paragraph five (5) prior to receiving written confirmation from the State that such third party has a Grant Agreement with the State, similar in nature to this one.
7. The Grantee warrants that only those employees who are authorized and required to use the materials described in paragraph 5 will have access to them.
8. If the Grantee violates any provisions in the above paragraphs, such action by the Grantee shall render this Grant Agreement void.

T. EQUIPMENT-USE TERMS

1. The Grantee agrees any equipment purchased under this Grant Agreement shall be used for impaired driving efforts.
2. Law Enforcement Projects:
 - a. Oral Fluid Drug Screening Devices and Cannabis/Marijuana Breath Testing Equipment - The Grantee agrees to ensure all personnel using road-side drug testing equipment, including oral fluid drug testing devices and/or cannabis/marijuana breath testing devices, purchased with grant funds from this Grant Agreement, are trained to recognize alcohol and drug impairment. At a minimum, personnel using these devices should receive Standardized Field Sobriety Testing training. These personnel are also encouraged to attend Advanced Roadside Impaired Driving Enforcement and Drug Recognition Evaluator training. Prior to using these devices, the Grantee agrees to obtain permission from their local prosecutor's office, establish a policy ensuring appropriate use, and require the staff using these devices to receive appropriate training, which may include training from the manufacturer. This will help ensure the equipment is used appropriately. The Grantee shall advise the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) of any legal challenges or other items of significance that may affect the use or legal acceptance of these devices. Additionally, the State may request additional information about the performance of these devices, including information about their use, accuracy, and feedback from personnel using the devices.
 - b. Law Enforcement Vehicles – The Grantee agrees any law enforcement vehicles purchased with Grant funds, from this Grant Agreement, will be primarily used for the enforcement of driving under the influence laws and/or providing public education, related to the dangers of driving under the influence. Additionally, any vehicle purchased using funds from this Grant Agreement shall comply with all California Vehicle Code and California Code of Regulation requirements. The State may require the Grantee to mark these vehicles with a decal and/or emblem, indicating the vehicle is used for driving under the influence enforcement.

Schedule A

San Pablo Police Department

The Grantor determined awards and adjustments based on the Project's merit, operational scale, compliance with the Request for Application (RFA), and program regulations. Certain activities or budget items proposed in Schedule A may have been deemed ineligible for funding. The final, binding list of authorized activities and expenses is set forth in Schedule B - Detailed Budget Estimate.

Project Description

The San Pablo Police Department has seen an increase in DUI-related collisions year-over-year since 2023. During this same time frame, there have been 5 fatal collisions which took the lives of six people. Three of these collisions involved an impaired driver.

Proven, evidence-based strategies will be used on an overtime basis to reduce the number of persons injured or killed in crashes involving impaired driving. Funds will provide our police officers with needed training to recognize the signs and symptoms of impairment for DUI investigations (alcohol and drug), saturations patrols for impaired drivers, and purchase needed equipment to support our DUI enforcement and prosecution efforts.

The San Pablo Police Safe Communities Project will provide our officers with advanced training and equipment that will enhance their ability to identify impaired drivers, hold them accountable, and save lives. This project will also allow officers to engage with our community and educate the public on the dangers of impaired driving.

Problem Statement

The City of San Pablo is located in the San Francisco Bay Area, 20 miles northeast of San Francisco and on the western side of Contra Costa County. It comprises an area of approximately 2.6 square miles. The city encompasses a mixture of commercial and business districts as well as densely populated urban areas that consist of large affordable housing complexes, single-family residences, and multi-building apartment complexes. Much of the population live at or below the poverty line. San Pablo's geographic location to the City of Richmond, which borders surround San Pablo, also brings a high level of violent crime and crimes involving alcohol into San Pablo City limits. San Pablo is located along Interstate 80. I-80 is a major freeway, running from the Nevada border to San Francisco, through Sacramento. During commute hours, I-80 is highly congested. San Pablo's major traffic corridor is San Pablo Avenue, which is a four-lane boulevard with a median strip for its entire length (7.39 miles). San Pablo Avenue stretches from the City of Oakland to the City of Rodeo. San Pablo Avenue is a major thoroughfare used as an alternate route for commuters who travel Interstate 80, and a return route from other social nightlife activities within the Bay Area.

The City of San Pablo currently has 65 businesses that are licensed to buy and sell alcohol products. This includes an Indian Gaming Casino (San Pablo Lytton Casino), restaurants, bars, liquor stores, grocery stores, and other local businesses. Three cannabis dispensaries have been approved to open for business in 2026 in San Pablo.

The City of San Pablo is centrally located for many college students and is home to Contra Costa Community College. Contra Costa College serves approximately 7,000 students each semester. This notably increases vehicle, pedestrian, and bicycle traffic that utilize the City of San Pablo streets and public transportation recourses to continue to their destinations. Many college-aged students participate in college parties and related events where alcohol and marijuana are used. A portion of this group of people make the poor decision to drive under the influence. The San Pablo Police Department responds to a high volume of alcohol and drug-related issues such as impaired driving complaints, DUI collisions, hit and run collisions, physical altercations, and domestic disputes.

The San Pablo Police Department is allotted 62 sworn officers, and we currently have 60 sworn officers. We have three academy recruits who will be attending academies this year. This will bring us to full staffing as well as replace a planned retirement position. The San Pablo PD Traffic Unit consists of two motorcycle officers and a sergeant. The traffic unit does not have dedicated traffic/ DUI enforcement vehicles outside of our department motorcycles. Not having dedicated traffic enforcement vehicles is a challenge for DUI enforcement or traffic enforcement, especially in inclement weather or during nighttime hours. Doing such operations requires borrowing patrol fleet vehicles which oftentimes are unavailable due to patrol needs.

Schedule A

Thanks to grant funding awarded to the San Pablo Police Department, from the Office of Traffic Safety (STEP) grant, the majority of our officers assigned to patrol have attended a Post SFST course. Prior to obtaining the first OTS STEP grant in 2021, only a handful of officers had received specialized training regarding DUI investigation. Historical data has proven that grant funding makes a huge impact on public safety. In 2020, the San Pablo Police Department made 49 DUI arrests. In 2021, our officers made 44 DUI arrests. In 2022, our officers made 74 DUI arrests. Since 2022, our DUI arrests numbers have significantly risen from 77 in 2023, 90 in 2024, to 137 in 2025. This is a 211% increase in DUI arrests, from 2021 to 2025. These important data points are attributed to increased training for our officers and the ability to conduct DUI Saturation Patrols. This success is all thanks to grant funding, but we can do more. Collisions, and specifically DUI collisions, over the past three years have been on the rise. In 2023, our officers responded to 20 DUI collisions. In 2024, our officers responded to 29 DUI collisions. In 2025, our officers responded to 30 DUI collisions. Of these collisions, between 2023 and 2025, four people lost their lives due to impaired driving. The San Pablo Police Department responds to a high number of vehicle collisions each year considering the city is only 2.6 square miles in size. In 2023 our officers responded to 892 calls for service regarding traffic collisions. This number went down in 2024 with 875 and up again in 2025 with 882 calls for service regarding vehicle collisions. Since many officers do not have expanded training in regard to drug/marijuana related impaired driving, it is likely some of these collisions involved impaired drivers that went unnoticed.

The San Pablo Police Department views DUI enforcement as a critical pillar in our ongoing commitment to protecting the safety and well-being of our community. Impaired driving continues to be a significant factor in serious injury and fatal traffic collisions, and proactive enforcement is essential in reducing these preventable tragedies. Through focused enforcement efforts, officer training, and public awareness, the San Pablo Police Department works to deter impaired driving behavior and hold violators accountable. Our goal is not only enforcement, but prevention. Reducing the likelihood of injury or loss of life caused by impaired drivers and reinforcing the message that driving under the influence will not be tolerated in our community.

Performance Measures/Scope of Work (Proposed Solution)

The goal of the San Pablo Police Safe Communities Project is to prevent injury and save lives. Through specialized training in recognizing signs and symptoms of impairment (SFST, ARIDE, DRE), as well as DUI Saturation Patrols, the San Pablo Police Department will work to reduce DUI/DUID related incidents by 10% and DUI/DUID fatal collisions by 10%.

The following objectives must be accomplished to achieve the grant goal.

Objective One: Specialized Training (SFST, ARIDE, DRE)

1. Provide San Pablo PD Officers with the specialized training needed to be proficient and effective in identifying, locating, and apprehending DUI/DUID drivers. Officers able to attend such training gain confidence in their investigative abilities, complete detailed police reports, and are instrumental in prosecution efforts working with the District Attorney's Office. To accomplish this, officers will attend the following classes:
 - (3) Police officers will attend a POST SFST course within one year of this grant.
 - (6) Police officers will attend a POST ARIDE course within one year of this grant.
 - Police officer will attend the CHP DRE course (class/field cert) within one year of this grant.

To accomplish the above mentioned, the request is for overtime backfill for patrol in place of the officers attending training.

Objective Two: Enforcement

1. San Pablo PD fields (5) patrol teams of (5) officers and (1) sergeant per shift (staffing dependent on injuries, vacations, etc.). Officers assigned to patrol work either four (10) hours shifts or three (12.5) hour shifts depending on weekday or weekend shifts. These officers will utilize their specialized training in DUI investigations in their normal assignments to further improve public safety.

Schedule A

- San Pablo PD will conduct fifteen (15) DUI enforcement saturation patrols. Each saturation patrol will be staffed by two officers and one sergeant. This will be an (8) hour shift each time throughout the year. These DUI enforcement details specifically target impaired drivers to reduce the number of injuries and fatal collisions. Officers working the DUI enforcement saturations will utilize their specialized training to stop and prevent impaired driving. Officers working the saturation patrols will also address primary collision factor (PCF) violations that are known to cause injury collisions.
- To strengthen our departments DUI enforcement and prevention ability, San Pablo PD will purchase (2) Black Dodge Durango Traffic/ DUI enforcement Patrol Vehicles for DUI/DUID enforcement. Officers assigned to DUI enforcement and saturation patrols will utilize the (2) dedicated marked "DUI Enforcement" Police Dodge Durango's to locate and apprehend impaired drivers and enforce primary collision factor violations (speeding, sign violations, unsafe turns, etc.) that are associated to DUI collisions. The purchase of marked DUI Enforcement Vehicles will serve as a highly visible deterrent to impaired driving within our community. The presence of these new vehicles on our roadways sends a strong message that impaired driving will not be tolerated and that proactive enforcement is a priority. High-visibility enforcement reduces risky driving behavior. When motorists see dedicated DUI enforcement vehicles (at checkpoints, on patrol, or highlighted through community outreach) they are more likely to think twice before getting behind the wheel while impaired. This visible commitment encourages safer decision making before a violation ever occurs. Promoting these vehicles through social media and community engagement efforts will amplify their deterrent effect. Public awareness of our investment in DUI Enforcement demonstrates transparency, accountability, and a firm commitment to protecting residents. It reinforces the message that safety is a shared responsibility between law enforcement and the community. By increasing visibility, strengthening enforcement capabilities, and promoting public awareness, we can create a safer environment for all throughout our community.
- Monthly estimated timeline of DUI Enforcement vehicle use: A minimum of fifteen (15) DUI/ PCF enforcement details will be completed within one year of receiving the grant. DUI/ PCF enforcement efforts will be scheduled primarily during nighttime hours on various days of the week. Statistical data will be recorded to generate quarterly reports on the use of the equipment and outcomes of the enforcement actions during the project performance period.

Personnel training will occur during the first to third quarters of the grant cycle.

The vehicle purchase will commence in quarter one, July 2026, and we expect to receive the vehicles during Quarter 2.

- We anticipate outfitting vehicles upon receiving them in Quarter 2 or Quarter 3.
- We anticipate deploying them in Quarter 3 or Quarter 4.
- We aim to remove or prevent impaired driving incidents on the road by 10%.

GOALS FOR SATURATION PATROLS IN INDIVIDUAL QUARTERLY PERIODS:

Saturation patrols will begin in August 2026 and continue monthly until May 2027 for 15 saturation patrols.

- Quarter 1 - July 1st through September 30th: (4) to be conducted (2 in August / 2 in September).
- Quarter 2 - October 1st through December 31st: (4) to be conducted (1 in October / 2 in November / 1 in December).
- Quarter 3 - January 1st through March 31st: (4) to be conducted (1 in January / 1 in February / 2 in March).
- Quarter 4 - April 1st through June 30th: (3) to be conducted (2 in April / 1 in May).

Schedule A

Educational Presentations at Local Schools/ Community Meetings

The San Pablo Police Department believes that community outreach and educational presentations are essential to building trust, strengthening partnerships, and promoting shared responsibility for public safety. As part of its commitment to reducing impaired and traffic related injuries, the San Pablo Traffic Unit will conduct four (4) community presentations during the grant year focused on traffic safety awareness and DUI enforcement. These presentations are intended to educate the public on the dangers and consequences of impaired driving, encourage safe driving behaviors, and reinforce the San Pablo Police Department's dedication to proactive traffic safety efforts. Our goal is to contact at least 100 community members/ students each quarter. Two traffic officers will present during a four hour block each time (which includes presentation preparation, set up, and take down times).

- Quarter 1 - 1 presentation
- Quarter 2 - 1 presentation
- Quarter 3 - 1 presentation
- Quarter 4 - 1 presentation

Project Performance Evaluation

The San Pablo Police Department will conduct a comprehensive evaluation of the project during the fourth and final quarter of the grant term. This evaluation will include a detailed summary of the grant's accomplishments, significant activities, and any challenges encountered throughout the project period. The Administrative Lieutenant, who oversees the traffic unit, will assess whether established goals and objectives were met or exceeded and, where applicable, provide an explanation for any objectives that were not fully achieved.

To measure performance and outcomes, the department will utilize Peregrine, a data management platform that extracts traffic collision and enforcement data from the departments RIMS/CAD system. This system allows for the collection and analysis of detailed information related to DUI related incidents. Grant-year data will be compared to baseline data from the prior year and subsequent year to identify measurable trends and assess the overall impact of grant-funded activities. Quarterly reviews will monitor progress, ensure accountability, and allow for strategic adjustments as needed.

This evaluation process reflects the department's commitment to measurable outcomes, transparency, and sustained efforts to reduce impaired driving and prevent injury and loss of life within our community.

Program Sustainability

The San Pablo Police Department views DUI enforcement and prevention campaigns as fundamental and strategic components in reducing impaired driving and preventing injury or loss of life. Grant funding provides critical resources and training opportunities that strengthen the department's long-term capacity to address impaired driving within our community.

Officers who receive specialized training will serve as internal sources, sharing their knowledge and experience with new recruits and lateral officers. This approach helps establish and sustain a culture centered on proactive, professional, and effective impaired driving enforcement that will endure well beyond the grant period.

The acquisition of dedicated DUI enforcement vehicles will further enhance sustainability by enabling the traffic unit to conduct saturation patrols and targeted enforcement operations without reliance on general patrol fleet vehicles or continued grant funding. These assets will remain in service for years to come.

By the conclusion of the grant year, nearly all officers will have completed Standardized Field Sobriety Testing (SFST) training, and the majority of patrol officers will have completed Advanced Roadside Impairment Driving Enforcement (ARIDE) training. The expansion of this specialized knowledge base significantly strengthens the department's ability to identify, investigate, and remove impaired drivers from the roadway.

These training investments, equipment acquisitions, and cultural enhancements will produce lasting benefits and reduce impaired driving-related injuries and fatalities within our community without a further need for future grant funding.

Schedule A

Administrative Support

The San Pablo Police Department Traffic Unit has successfully managed OTS STEP grants each year for the last five years. The 2026/2027 OTS STEP Grant was not submitted, which is why this grant opportunity is very important to our agency. The award of this grant would allow us to continue our success in removing impaired drivers off our roadways and keep our community safer. The Traffic Unit also manages an ABC mini grant. The San Pablo Police Department also has a Tobacco Unit which manages our DOJ-Tobacco grant. Records are maintained and staff regularly update statistics. Grant finances/billing are maintained and processed by our Police Support Services Manager. The San Pablo Police Department is adequately staffed, motivated, and ready partner with our allied agencies and CHP to make our communities safer.

Schedule B

Detailed Budget Estimate

Award Number	Organization/Agency	Total Amount
30852	San Pablo Police Department	\$181,173.01

Cost Category	Line Item Name	Total Cost to Grant
Personnel	DUI/DUID Impaired Driving	\$4,379.84
	Presentations/Outreach	
	Backfill	\$35,586.20
	DUI Saturation Patrol	\$52,016.40
Category Sub-Total		\$91,982.44
Equipment	DUI Patrol Vehicle (Includes Outfitting & Decals)	\$89,190.57
	Category Sub-Total	\$89,190.57

Grant Total	\$181,173.01
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Schedule B-1 Budget Narrative

San Pablo Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

Personnel

DUI Saturation Patrol

\$52,016.40

Sergeant OT Rate with benefits \$131.25-\$159.73 per hour, Officer OT rate with benefits \$112.01-\$136.87 per hour.

OVERTIME Officers:

2 Officer - 8 hours per DUI Saturation Patrols. 15 DUI Saturation patrols in grant year. 15 shifts of 16 hours (2 officers 8 hours each) = 240 hours. - Overtime Pay Rate: Officer - OT \$136.87 per hour. $\$136.87 \times 240 \text{ hours} = \$32,848.80$.

OVERTIME Sergeant

1 sergeant - 8 hours per DUI Saturation Patrol. 15 DUI Saturation patrols in grant year. 15 shifts of 8 hours each = 120 hours. - Overtime Pay Rate: Sergeant - OT \$159.73 per hour. $\$159.73 \times 120 \text{ hours} = \$19,167.60$

Total Overtime = \$52,016.40

Backfill

\$35,586.20

Sergeant OT rate with benefits \$131.25-\$159.73 per hour, Officer OT rate with benefits \$112.01-\$136.87 per hour.

Backfill OVERTIME Officers SFST:

The amount calculated to backfill patrol staffing for one (1) police officer at the overtime rate of \$136.87 per hour to facilitate patrol coverage while the department sends them to CHP 24-hour SFST course per officer. $\$136.87 \times 24 = \$3,284.88$ per officer. Three (3) officers will be sent for SFST Training which calculates as follows: $\$3,284.88 \times 3 = \$9,854.64$

Backfill OVERTIME Officers ARIDE:

The amount calculated to backfill patrol staffing for (1) police officer at the overtime rate of \$136.87 per hour to facilitate patrol coverage while the department sends them to CHP 16-hour ARIDE course per officer. $\$136.87 \times 16 = \$2,189.92$ per officer. Six (6) officers will be sent for training which calculates as follows: $\$2,189.92 \times 6 = \$13,139.52$

Backfill OVERTIME Officers DRE:

The amount calculated to backfill patrol staffing for one (1) police officer at the overtime rate of \$136.87 per hour to facilitate patrol coverage while the department sends them to CHP DRE Course (72-hour classroom/30-hour field certification). $\$136.87 \times 92 = \$12,592.04$

Total Overtime Backfill Cost:

\$9,854.64 (SFST for 3 officers)

\$13,139.52 (ARIDE for 6 officers)

\$12,592.04 (DRE for 1 officer)

TOTAL Backfill Cost: \$35,586.20

Schedule B-1 Budget Narrative

San Pablo Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

DUI/DUID Impaired Driving Presentations/Outreach

\$4,379.84

Q1 – National Night Out Event - 08/04/2026. This event is hosted by the San Pablo Police Department at the City of San Pablo Community Center. Our traffic unit will have a table/ booth at the event. We will display factual information about the dangers of DWI. Approximately 800+ community members will attend this event.

Q2 – School presentations - Date TBD once school year starts - traffic officers will complete a demonstration at Richmond High School or Helms Middle School in San Pablo. The topic will be on DWI and DWI collisions.

Q3 – School Presentations – Contra Costa College – Date TBD once fall Semester starts. The San Pablo Traffic Unit will conduct a presentation at CCC Community college in San Pablo on the topic of DWI / DWI Collisions to an Administration of Justice Class.

Officer OT rate with benefits \$112.01-\$136.87

Q4 – Community Academy/ CERT Presentation – Date TBD – the traffic unit will conduct a presentation at a combined meeting for the San Pablo Community Academy and San Pablo Community Emergency Response Team. This presentation will have approximately 50 attendees. The SPPD Traffic Unit will conduct a presentation on DWI and DWI collisions.

Two officer - 4-hour traffic safety classes. 4 Traffic Safety Classes in grant year. 32 total overtime hours (2 officers X 4 classes X 4 hours per class = 32 hours). Overtime Pay Rate for Officer: \$136.87 per hour. \$136.87 X 32 = \$4,379.84

Equipment

DUI Patrol Vehicle (Includes Outfitting & Decals)

\$89,190.57

(1) DUI/DUID 2026 Dodge Durango Pursuit AWD Police Patrol Vehicle

The vehicle will be used primarily for DUI Enforcement (Saturation patrols/ DUI Checkpoints). PURCHASE in 1st Quarter, outfit vehicles, and take ownership within grant year. Vehicle cost through government contract - Elk Grove Auto as follows:

Subtotal: \$56,245.00

DOC Fee: \$85.00

Taxable Subtotal: \$56,330.00

Tax Rate: \$5,351.35

Tire Fee: \$8.75

Delivery Charge: \$275.00

Total Single Vehicle Cost: \$61,965.10

The vehicle outfitting will be completed by Priority 1 Public Safety Equipment Installation Inc. Both vehicles will be outfitted with the same equipment used in our normal fleet patrol vehicles. The total cost to outfit both vehicles were quoted at \$52,387.65. See attached. \$26,193.83 for one vehicle.

Purchase DUI Enforcement Decals for one (1) enforcement vehicles: \$470 Installation fee: \$470 + Sales Tax (9.75%). Total cost with installation: \$1,031.65 for one vehicle. The total cost for the vehicle purchase, outfitting, and decals: \$89,190.57 for one vehicle.

* NOTE: CGU WILL ONLY COVER 1 YEAR RADIO ESSENTIAL SERVICE- AGENCY IS RESPONSIBLE FOR REMAINING WARRANTY COSTS.